2024-25 Diocese of La Crosse Protect and Heal – Annual Training Report

The Diocesan Protect and Heal Program mandates all employees or volunteers must completed the following:

- A current background check (renewed every five years).
- Complete Annual Training at a parish, school or online (annually between July 1 & June 30.)
- Complete or update the Annual Verification and Confidential Employee Questionnaire annually.

- **THIS FORM SHALL BE COMPLETED AND RETURNED BY MARCH 1, 2025**

Parish Name: _____ City: _____ Daytime Phone #: _____

Email: _____ Contact Name: _____ Contact Signature: _____

Date: _____

	Total Number	**Date of Training**
Paid Staff: (anyone paid by the parish: Janitor, Secretary, Organist etc.)	_____	_____
Volunteers who have contact with minors (Age 16 and older)	_____	_____
Children attending Religious Ed Classes or any Youth Ministry Event	_____	_____
Number of Children NOT Safe Environment trained in 2024-25	_____	_____
Number of Parents of the Children (not number of families, include step-parents)	_____	_____

A COPY OF THE FOLLOWING MUST BE INCLUDED WITH THE REPORT:

1. List of all Paid Staff (include full names and training dates).
2. List of all Volunteers (include full names and training dates).
3. List off children attending Religious Ed Classes for Youth Events (include attachments if any).
4. Completed declination form for any student not Safe Environment Trained.
5. List of parents. Parents are counted once regardless of the number of children in a program.
6. 2 Bulletins showing the Safe Environment Notice.

For the Pastor - Parochial Administrator:

I certify that for the audit period of July 1, 2024 to June 30, 2025 all paid staff, volunteers, children and parents have been provided and/or offered all Protect and Heal training and screening materials and have complied with the Diocese of La Crosse Protect and Heal training and screening requirements.

_____ _____ _____

Pastors Printed Name Pastors Signature Date

Diocese of La Crosse Protect and Heal Program