



Chancery Bulletin - Vol. 3, No. 10.5 | October 30, 2018

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Officials

The Most Reverend William Patrick Callahan, D.D., Bishop of La Crosse, makes the following announcements:

Deacon **David Allen**, Deacon at Blessed Sacrament Parish in La Crosse and Parish Director of St. Patrick Parish in Sparta and St. John the Baptist Parish in Summit Ridge, is released from his responsibilities as Parish Director at St. Patrick Parish in Sparta and St. John the Baptist Parish in Summit Ridge, effective October 31, 2018.

The Reverend Monsignor **Richard W. Gilles**, Pastor of Queen of the Apostles Parish in Tomah and Priest Moderator of St. Patrick Parish in Sparta and St. John the Baptist Parish in Summit Ridge, is released from his responsibilities as Priest Moderator of St. Patrick Parish in Sparta and St. John the Baptist Parish in Summit Ridge, effective October 31, 2018.

The Reverend **Eric R. Berns** is appointed Pastor of St. Patrick Parish in Sparta and St. John the Baptist Parish in Summit Ridge, with residence at St. Patrick Parish rectory in Sparta, effective October 31, 2018.

The Reverend Monsignor **Joseph G. Diermeier, VG**, *vicar forane* of the Wausau Deanery and Pastor of Nativity of the Blessed Virgin Mary Parish in Marathon, is released from his responsibilities as *vicar forane* of the Wausau Deanery, effective November 1, 2018.

The Reverend Monsignor **Mark R. Pierce**, Pastor of St. Michael Parish and Church of the Resurrection Parish, both in Wausau, is also appointed *vicar forane* of the Wausau Deanery, to complete the three-year term of the Reverend Monsignor Joseph G. Diermeier, effective November 1, 2018.



Events

As of Oct. 30

Thursday, November 1

Solemnity of All Saints - Holy Day of Obligation - Curia offices closed

Friday, November 2

5:30pm The Father Joseph Walijewski Guild Dinner Benefitting Casa Hogar Juan Pablo II - La Crosse

Saturday, November 3

Women of Christ Conference - Take Courage | Be The Light - West Bend, WI

8:00am Married Love: Two Becoming One Retreat - Marshfield (One Day)

9:00am Married Love: Two Becoming One Retreat - Wisconsin Rapids (One Day)

Wednesday, November 7

10:00am Advisory Council Meeting - Tomah

Thursday, November 8

7:00pm Why Can't You Put Down Your Cell Phone? - La Crosse

Friday, November 9

Immersion Retreat - November 9-11

Tuesday, November 13

9:00am Curriculum Work Day

Sunday, November 25

Solemnity of Christ the King

Tuesday, November 27

Giving Tuesday

Saturday, December 1

9:00am Burning Hearts Theology of the Body - Plover

Saturday, December 8

Solemnity of the Immaculate Conception of the Blessed Virgin Mary

9:00am Burning Hearts Theology of the Body - Eau Claire

Monday, January 7, 2019

7:00pm Raise Them Well - Emotional Maturity

Tuesday, January 8, 2019

8:30am Winter Administrators' Meeting - La Crosse

Wednesday, January 9, 2019

8:30am New Administrators' Meeting - La Crosse

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Chancery Office

Chancellor Very Rev. William Dhein – 608-791-2655 | wdhein@diolc.org

No items this week.

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Office for Catechesis & Evangelization

Director: Ann Lankford – 608-791-2658 | alankford@diolc.org

Online Learning System: Forming Those Who Form Others

We want to invite you to benefit from a new partnership that the Diocese of La Crosse has with the large-scale outreach ministry called the **Catechetical Institute**. It is focused on forming catechists, school teachers and administrators, youth and young adult ministry teams, RCIA, and catechetical leaders etc.

This outreach is a means to help grow those in ministry to a place of excellence and ability. What Franciscan University has built is exceptional in its attention to the person, spiritual focus, *immense* depth and breadth of professional ministry formation, and high flexibility to attune to local needs.

To access this developing array of formational workshops, individual parishes pay a \$300 annual subscription. *Anyone* associated with a subscribing parish or school is then able to use the entire system for free. There are no other costs.

- Click <https://franciscanathome.com/> to view a sample workshop. Scroll down on the main page to pay \$5 for one month to check out the format of various workshops.
- Click [Onboarding Parishes through Diocesan Landing Page](#) for an explanation on what the workshops are and what they offer, and how to actually subscribe a parish or school.

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Office for Communications

Director: Jack Felsheim – 608-791-2663 | jfelsheim@diolc.org

The November issue of Catholic Life magazine will be in the mail later this week. Check it out for stories of Faith and news about our diocese.

ParishSOFT Administration training for staff management - November 14

During the recent Fall Roundtable meetings several people expressed interest in additional census software training. We now have new training for Staff Administration and related Standard Operating Procedures (SOP).

Topics to be covered include:

- How to Add and Edit Staff records
- Managing Staff usernames and passwords
- Assignments, Positions and Access Rights
- Ending an Assignment
- Parishioner usernames and passwords

This training will be presented via Zoom webinar on Wednesday, November 14, from 1:30-2:30 pm. [Sign up for the Administration webinar here](#). Following signup, you will receive a webinar link and password. Contact [Nick Lichter](#) with any questions.

The updated SOP including Administration materials will be available on diolc.org/PIMS by November 1

The Handbook for Sacramental records was promulgated on October 4, 2018 and distributed in printed form to Fall Clergy conference attendees. The Handbook offers guidance on proper use of the sacramental registers and is available for download [here](#), and from diolc.org/PIMS.

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Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608-791-2690 | dkrzmarzick@diolc.org

No items this week.

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Office for Marriage & Family Life

Director: Alice Heinzen – 608-791-2673 | aheinzen@diolc.org

Teaching the Way of Love Parenting Newsletter for November is Ready!

The November parent TWL newsletter – focus on Emotional Maturity - is ready for download. Please click [here](#) to read and/or download this month's issue. Thank you for widely distributing this to all of the families you serve; both those in your school and those in your religious education program.

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Office for Ministries

Director: Christopher Ruff – 608-791-0161 | cruff@diolc.org

For Your Parish Bulletin

Diaconate Discernment Retreat Feb. 1-2, 2019

Are you a man at least 35 years of age who feels a yearning to give yourself more radically to the service of God and the Church? Can you see yourself preaching the Gospel, serving those in need, and assisting at the altar? Are you perhaps called to be a deacon? Talk to your pastor about attending the Diaconate Discernment Retreat to be held at St. Anthony's Spirituality Center Feb. 1-2, 2019, and then call the Office for Ministries and Social Concerns at 608-791-0161. A new deacon formation class will begin in the fall of 2019 and attendance at the Discernment Retreat is a prerequisite. For more on the diaconate and the discernment retreat, visit www.diolc.org/diaconate.

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Office for Missions

Director: Fr. Woodrow Pace – 608-791-2676 | wpace@diolc.org

Please join us for the 2018 Father Joseph Walijewski Legacy Guild Dinner Benefiting Casa Hogar Juan Pablo II on Friday, November 2nd:

5:30 p.m. Social Hour
Dinner & Program to Follow
Blessed Sacrament Parish
130 Losey Boulevard South
La Crosse, WI 54601

To RSVP please visit our [website](#) or contact 608-791-2677. Space is limited!

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Office for Pontifical Ceremonies

Director: Michael Haight – 608-791-2697 | ceremonies@diolc.org

Fall Confirmation season is here! Pastors of parishes hosting Confirmations are kindly asked to watch their email inbox for detailed information. Please remember to complete all forms in full and return them no later than one week before the anticipated date of the ceremony. Any questions in regards to the liturgical celebration can be directed to the Diocesan Office of Pontifical Ceremonies. Questions about the Confirmation schedule should be directed to Debbie Brannon – dbrannon@diolc.org in the Office of the Bishop.

Ceremonial Updates to Confirmation: Please be sure to read all the information sent in regards to the *Rite of Confirmation Liturgy* - most importantly the *Emcee Letter* and the *Ceremonial Guidelines for the Celebration of the Sacrament of Confirmation*. Both of these documents include new and updated information that will help make your Confirmation Liturgy go smoothly and with proper solemnity. Updated guidelines are in place in regards to the seating of candidates and sponsors, as well as how photographs are to be taken.

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Office for Sacred Worship

Director: Christopher Carstens – 608-791-0161 | ccarstens@diolc.org

No items this week.

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Office for Safe Environment

Coordinator: Teresa Brown – 608-791-2679 | tbrown@diolc.org

DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (employee, volunteers, vendors, religious or clergy). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608-519-8002 or kbecker@cclse.org. The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at:

www.diolc.org . **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at (608) 791-2679; or tbrown@diolc.org

Beginning October 15, 2018, all basic background checks that just have “volunteer” marked under position will be returned to your Parish or School for complete information. It is very important for you to designate what type of volunteer they will be. Examples: lunchroom helper, recess monitor, field trip chaperone, classroom helper.

The 2018-19 yearly report forms for Parishes and Schools have been emailed to the contact email given to the Safe Environment Office. If your School or Parish has not received the reports, please contact the Safe Environment Office to update your contact information, and to have a report sent to you. These forms **must** be returned to the Safe Environment Office by March 1, 2019 unless you contact the office for an extension.

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Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608-788-7707 | treichenbacher@diolc.org

Congratulations to [Anna Roewe from Columbus Catholic High School](#) in Marshfield. Anna won the 2018 junior essay contest. Anna thoughtfully addressed the complex question, “Should works of literature address political ‘witch hunts?’” Her answer demonstrated knowledge of the Catholic Church’s teachings regarding sin and Arthur Miller’s screenplay, *The Crucible*.

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Office for Social Concerns

Director: Christopher Ruff – 608-791-0161 | cruff@diolc.org

For Your Bulletin:

VOTE in the Nov. 6 Midterm Elections – Your Catholic Voice Matters!

- Consider the values and priorities expressed in the Republican and Democratic Party Platforms at diolc.org/faithful-citizenship.
- Review election and candidate information at various sites, both Christian and secular, including:
 - wisconsinrighttolife.org/vote/ (Wisconsin Right to Life)
 - wifamilyaction.org/election-central/ (Wisconsin Family Action)
 - prolifewi.org/legislation-and-elections (Pro-life Wisconsin)
 - my.lwv.org/wisconsin (League of Women Voters)
 - elections.wi.gov/voters (State of Wisconsin Voter Information Center)
- See Catholic resources (English and Spanish) from our bishops at diolc.org/faithful-citizenship.

The Diocese of La Crosse does not endorse candidates or parties, but wishes to lend its voice in forming consciences for faithful citizenship.

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Office for Stewardship & Development

Director: Jeff Reiter – 608-791-2653 | jreiter@diolc.org

No items this week.

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Office for Temporalities

Staff Accountant: Kurt Jereczek – 608-791-0171 | kjereczek@diolc.org

No items this week.

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Office for Vocations

Director: Fr. Alan Wierzba – 608-791-2667 | awierzba@diolc.org

Please include the following intercession for vocations for your Sunday prayers of the faithful:

That families will strive to make their homes places where children can hear God call them by name.

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Office for Vicar for Clergy

Director: Msgr. David Kunz – 608-791-2689 | tbrown@diolc.org

Upcoming Dates and Events for 2018 & 2019:

Priest Retreat April 29-30 and May 1-3, 2019

Priest Unity Days June 20-22, 2019

Deacons and Wives afternoon with the Bishop - Holy Cross Diocesan Center, August 10, 2019

Fall Clergy Conference October 14-15, 2019.

Teresa Brown will be out of the office on November 8-9, 2018. If you need a letter of suitability for the weekend or following week, please send your request in early. Thank you, Teresa.



Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608-791-2652 | crogers@diolc.org

No items this week.

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Diocese of La Crosse | 3710 East Ave S | La Crosse, WI 54601 | 608-788-7700

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