



## Chancery Bulletin - Vol. 4, No. 2.3 | February 19, 2019

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### Officials

The Most Reverend William Patrick Callahan, D.D., Bishop of La Crosse, makes the following announcements:

Deacon **David J. Allen**, Deacon at Blessed Sacrament Parish in La Crosse and Victim Assistance Coordinator, is released from his responsibilities as Victim Assistance Coordinator, effective February 19, 2019. He retains his appointment as Deacon at Blessed Sacrament Parish in La Crosse.

Deacon **Thomas H. Skemp**, Deacon at St. Joseph the Workman Cathedral in La Crosse, is also appointed Victim Assistance Coordinator, effective February 19, 2019.

Mr. **Keith B. Apfelbeck** has been dispensed by His Holiness Pope Francis from the obligations of Sacred Orders including celibacy, effective December 21, 2018.

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### Events

As of Feb. 19

**Thursday, February 21**

10:00am Catholic School Presidents' Meeting - Stevens Point

**Saturday, February 23**

8:30am [Given Marriage Retreat - La Crosse](#)

9:00am [Men of the Cross Retreat - Marshfield](#)

**Wednesday, February 27**

Advisory Council Meeting - Tomah

**Friday, March 1**

[Married Love: Two Becoming One Retreat - Arcadia - March 1 - 2](#)

[Deacon and Lay Formation - Marathon - March 1 - 2](#)

**Saturday, March 2**

[Embrace Your Call to Holiness Women's Conference - Altoona](#)

[Rite of Election Retreats - Stevens Point, Altoona and La Crosse](#)

9:00am [Hispanic Lay Formation Institute - Alma Center](#)

**Friday, March 8**

[Married Love: Two Becoming One Retreat - Eau Claire - March 8 - 9](#)

WCRIIS Annual Leadership Conference - Pewaukee

**Saturday, March 9**

8:00am [Married Love: Two Becoming One Retreat - Wausau](#)

8:00am [Married Love: Two Becoming One Retreat - Tomah](#)

**Sunday, March 10**

[Safe Haven Sunday - All parishes](#)

2:00pm [Rite of Election - La Crosse](#)

**Monday, March 11**

7:00pm Webinar - Raise Them Well - Physical Maturity

**Saturday, March 16**

7:30am [Married Love: Two Becoming One Retreat - Stevens Point](#)

8:00am [Married Love: Two Becoming One Retreat - Prairie du Chien](#)

9:00am [Married Love: Two Becoming One Retreat - Wisconsin Rapids](#)

**Sunday, March 17**

10:30am [Anniversary of the Opening of the Cause of Servant of God, Father Joe Walijewski - Live Stream](#)

10:30am [Father Joseph Walijewski Anniversary Mass - La Crosse](#)

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**Chancery Office**

Chancellor Very Rev. William Dhein – 608-791-2655 | [wdhein@diolc.org](mailto:wdhein@diolc.org)

No items this week.

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## Office for Catechesis & Evangelization

Director: Ann Lankford – 608-791-2658 | [alankford@diolc.org](mailto:alankford@diolc.org)

### Renewal is Needed! Training for Online Learning on April 26<sup>th</sup>

The Catechetical Institute has built an amazing online learning system and a dozen new workshops have recently been added, including:

- 1) Teaching for Conversion
- 2) Recruiting, Training and Forming Catechists
- 3) Methods and Practical Skills for Youth Ministry

Parish and School leaders are invited to training for the following tracks: Catechist, Youth Ministry, RCIA, Parish Catechetical Leader and Catholic School.

Bill Keimig from the Catechetical Institute will train on **April 26<sup>th</sup>** at the **Holy Cross Diocesan Center from 10 a.m. - 2:30 p.m.** Further details and registration to follow soon. Click on this link for a sample workshop: <https://franciscanathome.com/>

Note: The Leadership in Christ Conference will follow this training. See details under Office for Ministries.

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## Office for Communications

Director: Jack Felsheim – 608-791-2663 | [jfelsheim@diolc.org](mailto:jfelsheim@diolc.org)

### Reminder: Parish Divine Mercy Sunday events – special section for April Catholic Life

If your parish is planning a Divine Mercy Sunday event, please send the information to [datebook@diolc.org](mailto:datebook@diolc.org). In addition to adding it to the [diocesan calendar](#), your parish event will also be featured in a special section of the April issue of Catholic Life magazine. All events received by March 13th will be published in the April Catholic Life magazine.

### Reminder: Spring Parish Round Table Meetings

The Office for Communications is hosting Roundtable discussions this spring. Parish Administrative Assistants and Secretaries, School Administrative Assistants and Secretaries, ParishSOFT users, those involved in parish social media and other parish staff are welcome. Pre-registration is required: all meetings are 2 hours. Register online at <http://diolc.org/spring-parish-roundtable-meetings/>.

Date	Time	Parish	City	Details
Wed, April 10	9:30am	Sacred Heart of Jesus	Spring Valley	Brother Michael Center
	1:30pm	Sacred Heart of Jesus-St Patrick	Eau Claire	
Thurs, April 11	9:30am	St. Bridget	Ettrick	
	1:30pm	Mary Mother of the Church	La Crosse	

Tues, April 30	9:30am	Christ the King	Spencer	In the Seton Center, 107 E Wendell St. North side entrance
	1:30pm	St. Agnes	Weston	Park in east side, entry on the far side, new addition
Wed, May 1	9:30am	St Adalbert	Rosholt	
	1:30pm	St Phillip the Apostle	Rudolph	

#### Spring 2019 Parish Round Table Meeting Agenda

1. Review of census software [Standard Operating Procedures](#) and best practice.
  - a. Parish Administrative Staff Listings – Chancery Bulletin
  - b. Catholic Life Subscriptions/Registered Families with Send Magazine checked
  - c. Close Batch, tax deductible Funds and tax statements
  - d. Merge to purge. Never, ever, Delete
  - e. Training webinar discussion
  - f. Parish data cleanup.
    - i. Mailing address cleanup
    - ii. Phone number cleanup
    - iii. Email cleanup
    - iv. Birthdates
  - g. ParishSOFT Data Quality Initiative
2. [Handbook for Sacramental Records](#) rev 11-16-2018, a walkthrough.
3. Social Media for your parish
  - a. My Own Church for you and your pastor.
  - b. my Parish app
    - i. New button: Prayer Request
    - ii. Driving usage at your parish
  - c. [Facebook Social Media Group](#)
    - i. Share diocesan posted content
    - ii. Share content from neighboring parishes
  - d. [Parish media resources](#)
  - e. Email, MailChimp and diocesan events
4. Safe Environment information (posters, new forms, etc.)

Please contact Nick Lichter at [nlichter@diolc.org](mailto:nlichter@diolc.org), or (608) 791-2681 with questions.

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#### Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608-791-2690 | [dkrzmarzick@diolc.org](mailto:dkrzmarzick@diolc.org)

No items this week.

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## Office for Marriage & Family Life

Director: Alice Heinzen – 608-791-2673 | [ahenzen@diolc.org](mailto:ahenzen@diolc.org)

### **Reminder: For your parish bulletin February 24th: Wish your spouse was more of a saint?**

Chances are your beloved wishes you were too! Learn how to become saints together at the Domestic Church Evangelization Retreat March 28-31st. Couples attending the retreat will experience what it means to love perfectly in Christ. Take your marriage to the next level of joy. Register today at [diolc.org/marriage-enrichment/](http://diolc.org/marriage-enrichment/) For more information, call 608-791-2673. *Scholarships are available.*

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/609228392923047/>

Please share this on your parish Facebook.

### **For Parish Bulletins and Facebook on March 3 - Announcement #11**

Did you know that viewing porn desensitizes you to pleasure, makes you hypersensitive to lust and cripples your willpower? None of this is a good for you or your family. Learn more about the harms of pornography and how to protect your family on Safe Haven Sunday – March 10. Learn more about ending porn exposure at [diolc.org/shs](http://diolc.org/shs)

### **Are you ready for Safe Haven Sunday on March 10<sup>th</sup>?**

March 10<sup>th</sup> has been designated as Safe Haven Sunday in the Diocese of La Crosse. To ensure you are ready to address the harms of pornography on this date, please visit the Safe Haven Webpage at [diolc.org/shs](http://diolc.org/shs). For clergy, click [here](#) for a sample homily and click [here](#) for homily tips. General intercessions can be found at this [link](#).

If you need any other assistance, please contact Alice Heinzen at [ahenzen@diolc.org](mailto:ahenzen@diolc.org).

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/2400322316679442/>

Please share this on your parish Facebook.

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## Office for Ministries

Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

### **Our Sunday Visitor Webcast on Beatitudes Book by Christopher Ruff**

Chris Ruff will discuss *Blessed Are You*, his book on the Beatitudes, on a webcast hosted by Our Sunday Visitor on Wednesday morning, Feb. 20 at 10:00 am. To participate live or listen to the later recording [register here](#). To order copies of *Blessed Are You* for Lenten small-group or individual reflection, call the Office for Ministries and Social Concerns at 608-791-0161 or email [ministries@diolc.org](mailto:ministries@diolc.org). Visit [www.diolc.org/faith-alive](http://www.diolc.org/faith-alive) for more information and a preview.

**Leadership in Christ Conference – *Save the Date* – April 26-27, 2019**

“Transformation is Possible” –Bill Keimig, assistant director of the Catechetical Institute at Franciscan University of Steubenville, will speak Friday evening and Saturday morning on what it means to be transformed as a person, a family and a parish, and keys to getting there. Breakout sessions by topic will follow on Saturday afternoon. Watch for more details and a brochure by the end of February. Contact – Chris Ruff, Office for Ministries and Social Concerns: [ministries@diolc.org](mailto:ministries@diolc.org) or 608-791-0161.

#### **For Your Parish Bulletin:**

#### **New Lay Formation Institute (LFI) class starts in the fall – Registration underway!**

Registration is open for the next two-year Lay Formation cycle that begins in fall of 2019. Draw closer to Christ and deepen your knowledge of the Faith in a joyful community of learners! See brochure, schedule and application form at [diolc.org/lay-formation](http://diolc.org/lay-formation). Discuss with your pastor and contact the Office for Ministries and Social Concerns at [ministries@diolc.org](mailto:ministries@diolc.org) or call (608) 791-0161. If you would like to sit in on a class this spring (March 2 or April 6 options) for a “sample,” just ask.

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#### **Office for Missions**

*Director: Fr. Woodrow Pace – 608-791-2676 | [wpace@diolc.org](mailto:wpace@diolc.org)*

No items this week.

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#### **Office for Pontifical Ceremonies**

*Director: Michael Haight – 608-791-2697 | [ceremonies@diolc.org](mailto:ceremonies@diolc.org)*

No items this week.

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#### **Office for Sacred Worship**

*Director: Christopher Carstens – 608-791-0161 | [ccarstens@diolc.org](mailto:ccarstens@diolc.org)*

#### **Rite of Election Retreat, March 2**

In preparation for the Rite of Election and of the Call to Continuing Conversion (March 10), many parishes (or groups of parishes) offer retreats for their catechumens and candidates. For those parishes that do not offer a retreat in the parish, there will be three retreats open to catechumens and candidates on the morning of Saturday, March 2: at St. Peter Parish in Stevens Point, St. Mary Parish in Altoona, and the Shrine of Our Lady of Guadalupe in La Crosse. Although schedules may vary slightly at each retreat site, the day will include Mass, three spiritual talks, time for reflection, and lunch. A site-specific schedule will be sent upon

registration or upon request. Registration form is available [here](#); deadline is February 22. Please encourage those in your RCIA process to reserve this date.

### **Rite of Election, March 10**

The Rite of Election and the Call to Continuing Conversion will be held at the Cathedral of St. Joseph the Workman on Sunday, March 10, at 2:00. It is an occasion that marks entry into the period of Purification and Enlightenment (for newly-named “elect”) that coincides with Lent. It is a wonderful opportunity for candidates and catechumens to see the larger Church, meet Bishop Callahan, be introduced to their new Cathedral, and receive the grace of the Rite. The registration form for Rite of Election is available [here](#).

### **Motorcoach Bus Transportation for the Rite of Election**

St. Anne Parish in Wausau is looking into organizing a motorcoach bus for the trip to the Rite of Election on March 10. If your parish location is along the way between Wausau and La Crosse and you would be interested in riding along, contact John Schmitt, Director of Faith Formation at St. Anne Parish to work out the details. Total cost of the bus is estimated at \$1,000. Expenses would be pro-rated to all participating parishes based off of the number of passengers from each parish. John can be reached at 715-849-3930 x306 or [johns@stanneswausau.org](mailto:johns@stanneswausau.org).

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### **Office for Safe Environment**

*Coordinator: Teresa Brown – 608-791-2679 | [tbrown@diolc.org](mailto:tbrown@diolc.org)*

### **DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE**

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (employee, volunteers, vendors, religious or clergy). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608-519-8002 or [kbecker@cclse.org](mailto:kbecker@cclse.org). The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at: [www.diolc.org](http://www.diolc.org). **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at (608) 791-2679; or [tbrown@diolc.org](mailto:tbrown@diolc.org)

Deacon **Thomas H. Skemp**, Deacon at St. Joseph the Workman Cathedral in La Crosse, has been appointed Victim Assistance Coordinator, effective February 19, 2019, taking the place of Deacon David Allen. The phone number for the Coordinator has not changed, and he can

be reached at 608-792-9684. Please make this update to your Safe Environment Posters. Updated Posters will be available in July.

Thank you to all School and Parish representatives who have submitted the 2018-19 Safe Environment Annual Report. If you need an extension on the March 1 due date, please contact Teresa Brown.

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## Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608-788-7707 | [treichenbacher@diolc.org](mailto:treichenbacher@diolc.org)

No items this week.

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## Office for Social Concerns

Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

### **Stevens Point – Feed My Starving Children MobilePack, Friday-Saturday, Feb. 22-23**

The goal is to pack over 100,000 meals for malnourished children all over the world.

Location: Stevens Point airport – Noel Hangar

Informational video about FMSC: <https://www.youtube.com/watch?v=ech5XOryipM>

Website for donations: <https://give.fmssc.org/uwsp>

Contact person: Michelle – 715-592-4477.

### **Catholics at the Capitol April 30**

Every two years, the Wisconsin Catholic Conference (WCC) joins several Catholic organizations in hosting *Catholics at the Capitol*. Hundreds of Wisconsin Catholics come to Madison for this day of formation and legislative advocacy. *Catholics at the Capitol 2019* will take place at the Monona Terrace Community and Convention Center on Tuesday, April 30, 2019, celebrating both the Wisconsin Catholic Conference's 50th Anniversary and 20 years of hosting *Catholics at the Capitol*. [Register here](#). If you plan to attend, please let Chris Ruff know at 608-791-0161 so participants from the Diocese of La Crosse can connect.

### **Rice Bowl and Mite Boxes**

Confusion sometimes arises regarding Mites Boxes and the Rice Bowl program. The **Mite Box program** is an outreach from the Missionary Childhood Association, one of the Pontifical Mission Societies represented in the Mission Office. It is a mandatory annual program in our Catholic Schools, CCD and Religious Education programs for children and youth. The **Rice Bowl program** is sponsored by Catholic Relief Services (CRS). Rice Bowl is an elective program that has a Lenten focus but could also be held at another time of year if desired. In any case, it is not to conflict with or replace the Mite Box program. If you have any questions please feel free to contact the [Mission Office](#) or the [Office for Ministries and Social Concerns](#).



## **For your Parish Bulletin: Give to Catholic Relief Services to alleviate suffering in Venezuela**

The humanitarian crisis in Venezuela is escalating as political and economic instability has left hundreds of thousands of families without access to food, medical care and critical life and social services. You can help by giving to Catholic Relief Services: [www.crs.org](http://www.crs.org).

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### **Office for Stewardship & Development**

Director: Jeff Reiter – 608-791-2653 | [jreiter@diolc.org](mailto:jreiter@diolc.org)

#### **Diocesan Annual Appeal – *Endurance in Hope***

The Church continues to work to fulfill its mission. The Diocesan Annual Appeal is how we as a diocesan community fund our commitment to do our part of fulfilling the mission. The good works continue as our story is told through the appeal, connecting with those who want to invest in the many good works. Thank you to all parish leaders who continue to promote this vital ministry. Remember to keep developing this ministry, as it is the largest source of funding for our charitable works and ministries.

As of February 18, 2019:

- We are at 91% of our goal and \$133,333 ahead of last year at this time
- 39 Parishes have received more than a quarter million dollars in rebates this year so far
- 91 Parishes have raised more money this year than last year at this time
- 376 new investors to the Annual Appeal. These are people who have never invested in the Diocesan Annual Appeal before
- 951 investors who were lapsed for at least one year are now re-engaged
- 6,115 investors have invested more this year than last year at this time
- The average pledge is \$456, compared to \$417 last year

We are preparing for our next mailing, which is scheduled to be in mailboxes before Palm Sunday weekend. We will be targeting all LYBUNTS and new parish members from all parishes. We will also be mailing to any SYBUNT and “Nevers” of any parish under goal. If the pastor of a parish would like to include their letter in the Holy Week mailing, please email it to Jeff Reiter at [jreiter@diolc.org](mailto:jreiter@diolc.org) by the end of the business day March 27, 2019.

#### **Planned Giving**

Is your parish exploring the idea a Capital Campaign, Strategic Planning, interested in Planned Giving, or want to become a Stewardship Parish? If you need ideas to reinvigorate your stewardship journey or would like to share your successes and trials of stewardship, please give the Office for Stewardship and Development a call - we would love the opportunity to serve you.

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### **Office for Temporalities**

Contact: Kurt Jereczek – 608-791-0171 | [kjereczek@diolc.org](mailto:kjereczek@diolc.org)

No items this week.

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## Office for Vocations

Director: Fr. Alan Wierzba – 608-791-2667 | [awierzba@diolc.org](mailto:awierzba@diolc.org)

Please include the following intercession for vocations for your Sunday prayers of the faithful.

For an increase in vocations to Marriage, the Priesthood and Consecrated Life; especially that more young men and women will have the courage to follow a call from God to serve in the Church.

**Reminder: Save the Date:** 1<sup>st</sup> Annual Golf Outing to support vocations will be held at Cedar Creek Golf Course in Onalaska on Monday, June 17, 2019. 18-hole 4-person team. More information to follow.

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/1000963323447219/>

Please share this on your parish Facebook.

**Reminder: For your parish bulletin until the weekend of March 13th**

**Children's Come and See Day at Mater Redemptoris House of Formation**

Come and See is an opportunity to visit with the Sisters, pray, play and learn more about the Sister's life.

**When:** March 23, 2019

**Who:** Girls ages 9-12

**Where:** Mater Redemptoris House of Formation in La Crosse

**Registration and Information:** Register by March 13 (or until filled) at

[www.materredemptoris.org](http://www.materredemptoris.org)

**Questions:** Contact Sister M. Consolata at 608-788-4530 or [materredemptoris@gmail.com](mailto:materredemptoris@gmail.com)

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/354294368682728/>

Please share this on your parish Facebook.

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## Office for Vicar for Clergy

Director: Msgr. David Kunz – 608-791-2689 | [tbrown@diolc.org](mailto:tbrown@diolc.org)

**Upcoming Dates and Events for 2019 & 2020:**

Priest Retreat April 29-30 and May 1-3, 2019 at St. Anthony Spirituality Center - Marathon, WI. Call Susan Hubbard at 715-443-2236 ext. 139 to reserve your spot. The Speaker is Fr. Sammie Maletta from the Diocese of Gary, Indiana.

Priest Unity Days June 20-22, 2019 at Holy Crosse Diocesan Center – La Crosse, WI. The Presenter is Auxiliary Bishop of the Archdiocese of St. Paul and Minneapolis, Most Reverend Andrew H. Cozzens.

Deacons and Wives afternoon with the Bishop - Holy Cross Diocesan Center, August 10, 2019

Fall Clergy Conference October 14-15, 2019 at Holy Cross Diocesan Center, Presenter is Fr. Sean Kilcawley.

Fall Clergy Conference October 12-13, 2020.



## Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608-791-2652 | [crogers@diolc.org](mailto:crogers@diolc.org)

### **NCYC (National Catholic Youth Conference)**

The National Catholic Youth Conference (NCYC) will be held November 21- 24, 2019 in Indianapolis, IN. NCYC is held biennially and gathers more than 22,000 Catholic teens, parish youth ministry coordinators, bishops, pastors, parents, school campus ministers, adult chaperones, coaches, scout leaders, and diocesan leaders.

**Attn: parish staff** - Our first NCYC Informational Meeting will be online using Zoom and held Feb 28, 2019 1:00 p.m. To join this online meeting please follow the instructions below:

Join the Zoom Meeting at this link: <https://zoom.us/j/901011679>

For phone audio dial (646) 876-9923, meeting number 901011679#

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Diocese of La Crosse | 3710 East Ave S | La Crosse, WI 54601 | 608-788-7700

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