



CHANCERY BULLETIN - Vol. 2, No. 3.3 | March 21, 2017

Click any link listed below to be taken to that department.

- [Catechesis & Evangelization](#)
- [Chancery](#)
- [Communications](#)
- [Consecrated Life](#)
- [Marriage & Family Life](#)
- [Ministries](#)
- [Mission Office](#)
- [Pontifical Ceremonies](#)
- [Sacred Worship](#)
- [Safe Environment](#)
- [Schools Office](#)
- [Social Concerns](#)
- [Stewardship and Development](#)
- [Temporalities](#)
- [Vocations](#)
- [Vicar for Clergy](#)
- [Youth and Young Adult Ministry](#)
- [Past Chancery Bulletins](#)



Officials

No officials this week.



Events

As of March 21

Saturday, March 25

Solemnity of the Annunciation. Ritual Masses prohibited

Thursday, March 30

Curia Day of Reflection

Saturday, April 1

Married Love: Two Becoming One Retreat. Prairie Du Chien

Saturday, April 8

Married Love: Two Becoming One Retreat. Marshfield

Married Love: Two Becoming One Retreat. Wisconsin Rapids

Tuesday, April 11

10:30am Chism Mass - La Crosse

Friday, April 14

Good Friday

Saturday, April 15

Easter Vigil

Sunday, April 16

Easter

12:00am Mite Box collection ends

Monday, April 17

Easter Monday

Sunday, April 23

12:00am Mite box collections to be sent in - thank you.

Monday, April 24

4:00pm Priest Spring Retreat

[<<TOP >>](#)



Chancery Office

Chancellor Very Rev. William Dhein – 608-791-2655 | wdhein@diolc.org

No items this week.

[<<TOP >>](#)



Office for Catechesis & Evangelization

Director: Ann Lankford – 608-791-2658 | alankford@diolc.org

GEMS FOR THE NEW EVANGELIZATION:

“Today too, people prefer to listen to witnesses: they ‘thirst for authenticity’ and ‘call for evangelizers to *speak of a God whom they themselves know and are familiar with*, as if they were seeing Him”’. (Pope Francis, *Joy of the Gospel*, n. 150)

Each of us is called to share the “Good News of Jesus Christ.” In a nutshell, the “Good News” is that “Jesus Christ loves you; He gave His life to save you; and now He is living at your side every day to enlighten, strengthen and free you.” (Pope Francis, *Joy of the Gospel*, n. 164) In order to speak about the Person of Christ, we must know Him personally through a habit of daily prayer. As catechetical leaders and catechists, we need to set aside time, amidst our busy schedules, to speak with and listen to Jesus.

COMMITMENT:

We need to help those under our care to develop a relationship with Jesus Christ through prayer and study. This, of course, includes presenting lessons about Jesus from a textbook or other teaching resource. Learning more about Jesus, in an ongoing way, is for the purpose of strengthening our relationship with Him. A simple but beautiful booklet that is meant to help people explicitly choose to place Jesus at the center of their lives is entitled “The Ultimate Relationship.” The booklet is available for \$1 per copy from the office. Contact Ann if you are interested.

[<<TOP >>](#)



Office for Communications

Director: Jack Felsheim – 608-791-2663 | jfelsheim@diolc.org

Confirm or Add Your Parish’s Adoration Site Information

For the May/June issue of Catholic Life, we will be including regularly scheduled Parish Eucharistic Adoration sites from around the diocese. On the diocesan [Eucharistic Adoration website](#), there is a schedule of parish adoration sites that run throughout the year but we want to make sure it includes all locations and that the information is current and accurate. Please visit www.diolc.org/Eucharistic-adoration to review your parish’s information and if your site is missing or changes need to be made, please email catholiclife@diolc.org to have the information corrected.

[<<TOP >>](#)



Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608-791-2690 | dkrzmarzick@diolc.org

No items this week.

[<<TOP >>](#)



Office for Marriage & Family Life

Director: Alice Heinzen – 608-791-2673 | aheinzen@diolc.org

No items this week.

[<<TOP >>](#)



Office for Ministries

Director: Christopher Ruff – 608-791-0161 | cruff@diolc.org

FOR YOUR BULLETIN:

[Basic Evangelization Training April 28-29](#) (Fri. 7 pm - Sat. 4 pm)

Holy Cross Diocesan Center, La Crosse

Adam Janke, Program Director of St. Paul Evangelization Ministries, will provide a two-day immersion into the fundamentals of evangelization. Gain the skills and confidence to share your faith wherever you may be! Real-world practicality and an exciting opportunity for any Catholic. Perfect for starting or energizing a parish evangelization team or concept, this training has been given to thousands around the U.S., Canada and beyond. Complete info, brochure and [online registration](#) at www.diolc.org/basic-evangelization. Contact: Office for Ministries and Social Concerns, [608-791-0161](tel:608-791-0161) or ministries@diolc.org.

FOR YOUR BULLETIN:

**One More Opportunity to Sample the Lay Formation Institute
NEW Class Begins in Fall of 2017**

Would you like to see if the diocesan Lay Formation Institute (LFI) is right for you? What better way than to sit in on part of this exciting formation experience and “catch the spirit”? This opportunity is being offered for a limited number of inquirers the weekend of March 31-April 1, 2017 at beautiful St. Anthony Spirituality Center in Marathon. If you are interested in sitting in on part of the weekend, or even just one class, contact us at ministries@diolc.org or call the Office for Ministries and Social Concerns at [608-791-0161](tel:608-791-0161) to discuss your options. There is no fee unless you choose overnight lodging or meals. For more information on the LFI, visit www.diolc.org/lay-formation.

[<<TOP >>](#)



Office for Missions

Director: Fr. Woodrow Pace – 608-791-2676 | wpace@diolc.org

No items this week.

[<<TOP >>](#)



Office for Pontifical Ceremonies

Director: Michael Haight – 608-791-2697 | ceremonies@diolc.org

No items this week.

[<<TOP >>](#)



Office for Sacred Worship

Director: Christopher Carstens – 608-791-0161 | ccarstens@diolc.org

24 Hours for the Lord

Pope Francis invites people around the world to focus on God's mercy and the Sacrament of Penance and Reconciliation during a Lenten "24 Hours for the Lord," March 24-25, 2017. Our Sunday Visitor and the Vatican's Pontifical Council for the Promotion of the New Evangelization offers a free pastoral guide to help parishes celebrate "24 Hours for the Lord." The guide, "I Desire Mercy," is in the form of a [downloadable PDF](#) designed to open users to the grace and mercy God offers through prayer, sacrament, and the examples of others.

Foot Washing

Pope Francis has decreed that the rubric for the Mass of the Lord's Supper which read "The men who have been chosen are led by the ministers..." to be changed to "Those who are chosen from amongst the people of God are led by the ministers..." (HT, 11). If the pastor chooses the optional foot washing, "it is for [him] to choose a small group of persons who are representative of the entire people of God – lay, ordained ministers, married, single, religious, healthy, sick, children, young people and the elderly – and not just one category or condition" (CDWDS letter of January 6, 2016). For the complete text of the CDWDS's Decree, see [this link](#); for a brief history of the foot washing and catechesis from the same Congregation, see [this link](#).

Chrism Mass

The annual Chrism Mass will be celebrated at St. Joseph the Workman Cathedral on Tuesday of Holy Week, April 11, beginning at 10:30. The Most Reverend William Patrick Callahan will be the principal celebrant; the deans will be principal concelebrants. All deacons and concelebrating priests are asked to bring an alb; dalmatics, chasubles, and stoles will be provided. Deans will vest in the cathedral sacristy, while deacons and all other priests who wish to concelebrate will vest in the Cathedral entrance off the parking lot. Please be ready to form the procession by 10:15 a.m. Priests will attend a luncheon with Bishop Callahan following the Mass, while for all others a lunch will still be served in the Cathedral undercroft.

The Holy Oils

All priests are reminded that the Holy Oils are to be renewed annually and are not to be kept from year to year. They are to dispose of the old oil in an appropriate manner, and the oil stocks are to be cleaned *before* being brought to the Bishop's Vestry prior to the Chrism Mass. Please do not bring vessels other than the appropriate containers to be filled. Filled stocks will be available for pick-up immediately after Mass in the Cathedral Sacristy. When it is necessary to replenish the supply of blessed oil during the year, please contact the Cathedral of Saint Joseph the Workman (608-782-0322), where the blessed oil is kept.

Some Liturgical Reminders

5th Sunday of Lent

- In the Dioceses of the United States, the practice of covering crosses and images throughout the church from this Sunday may be observed. Crosses remain covered

until the end of the Celebration of the Lord's Passion on Good Friday, but images remain covered until the beginning of the Easter Vigil.

Mass of the Lord's Supper

- Altar may be decorated with flowers. (Rubric for Holy Thursday [=HT], 5)
- At the beginning of the Liturgy of the Eucharist, there may be a procession of the faithful in which gifts for the poor may be presented with the bread and wine. (HT, 14)
- Adoration is not to take place in a monstrance: "The Blessed Sacrament should be reserved in a closed tabernacle or pyx. Under no circumstances may it be exposed in a monstrance." (*Paschales Solemnitatis*, n.55)
- Holy water stoups are emptied after Mass.

Good Friday

- Good Friday liturgy may not be celebrated in the absence of a priest. (Rubric for Good Friday [=GF], 4)
- Only one cross may be used for adoration. (GF, 19)

Easter Vigil

- The Paschal Candle is to be replaced each year: "The paschal candle should be prepared, which for effective symbolism must be made of wax, never be artificial, be renewed each year, be only one in number, and be of sufficiently large size so that it may evoke the truth that Christ is the light of the world." (*Paschales Solemnitatis*, n.82)
- If a deacon is not present to carry the Paschal Candle in the procession, the candle is carried by another minister and not the priest. (Rubric for the Easter Vigil [=EV], 15 and following)
- Lights turned on when Paschal Candle is placed in stand at front of church at end of procession. (EV, 17)
- If possible, the Priest intones triple Alleluia (EV, 34)
- It is appropriate for the baptism of infants to take place at the Easter Vigil (*Rite of Baptism for Children*, n.9; also Roman Missal, Easter Vigil rubric n.38)

Faculties for Adult Confirmation

Presently, a priest has the permission, either in virtue of universal Church law or by grant of the diocesan bishop, to confirm the following persons:

- (a) those persons who are no longer infants and whom he baptizes (cf. Cann. 530, 1°; 566, §1; 882; 883, 2° and 885, §2; *RCIA*, Nos. 14, 24, 215 and 305);
- (b) those persons who have attained the use of reason but already have been baptized in another church or ecclesial communion, when they are received by him into full communion with the Catholic Church (cf. Cann. 883, 2° and 885, §2; *RCIA*, No. 481; *NSC*, No. 35);
- (c) the baptized Catholic who has been an apostate from the faith (cf. Can. 883, 2°; *NSC*, No. 28);
- (d) the baptized Catholic who through no fault of his or her own has been raised in a non-Catholic religion or joined a non-Catholic religion (*ibid*);
- (e) the baptized Catholic who through no fault of his or her own never put the faith into practice. (cf. Can. 884, §1; *NSC*, No. 29).

(f) those who are in danger of death (cf. Cann. 566 §1 and 833, 3°)

If, however, a priest wishes to confirm a baptized Catholic who has been practicing the faith (that is, he or she is not in the circumstances described above), permission for the faculty to do so must be requested from the diocesan bishop (Can. 882, Can. 884, §1). If you have any questions about this faculty, please call the Office of Sacred Worship at (608) 791-2674.

[<<TOP >>](#)



Office for Safe Environment

Director: Msgr. David Kunz – 608-791-2689 | tboisvert@diolc.org

DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its policies and procedures, seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (employee, volunteers, vendors, religious or clergy). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608-519-8002. The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at: www.diolc.org. Individuals are also encouraged to take their reports directly to civil authorities. Copies of the diocesan policy are available through your local parish and on the diocesan website. If you have any questions about the Diocese of La Crosse and the implementation of the Charter for the Protection of Children and Young People, please contact Monsignor David Kunz, Vicar for Clergy, Diocese of La Crosse, at (608) 791-2679; or dkunz@diolc.org.

[<<TOP >>](#)



Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608-788-7707 | treichenbacher@diolc.org

No items this week.

[<<TOP >>](#)



Office for Social Concerns

Director: Christopher Ruff – 608-791-0161 | cruff@diolc.org

FOR YOUR BULLETIN:

Attend Catholics at the Capitol March 28

Every two years, the Wisconsin Catholic Conference (WCC) hosts **Catholics at the Capitol**. Hundreds of Catholics from around the state come to Madison for this day of formation and

legislative advocacy. This year's keynote speaker will be Colleen Stratton, a survivor of human trafficking who will share her painful but inspiring story. **Time and place:** March 28, 8:45 am-4:00 pm at Monona Terrace Community and Convention Center in Madison, just 2 blocks from the Capitol, where participants are invited to meet with their legislators. Visit www.wisconsinatholic.org for more information and to register, or contact the Office for Ministries and Social Concerns: ministries@diolc.org or [608-791-0161](tel:608-791-0161).

FOR YOUR BULLETIN:

U.S. Bishops and Justice for Immigrants and Refugees

At this time of fear and uncertainty in our immigrant and refugee communities, visit www.diolc.org/social-concerns. There you will find a statement by Bishop Callahan and a link to the U.S. Bishops' collaborator, Justice for Immigrants (JFI). JFI provides updates on government policy, action alerts and Catholic social teaching and statements. You will also find a link to Catholic Relief Services, where you can learn about and assist refugees fleeing the Middle East, especially Syria.

FOR YOUR BULLETIN:

Pro-Life Action Alerts

This is a pivotal moment for stopping the flow of taxpayer money to Planned Parenthood and other abortion providers, as well as achieving other pro-life goals. See how to make your voice heard: visit www.diolc.org/respect-life and click on "Take Action Now."

[<<TOP >>](#)



Office for Stewardship & Development

Director: Jeff Reiter – 608-791-2653 | jreiter@diolc.org

Building on Solid Rock – View sessions on-demand

Did you miss the strategic planning workshops? Maybe you just want to review the day again. We now have the videos of the seminars and workshops online. Now you can watch and learn on demand. Please refer to the website <http://www.diolc.org/stewardship/rock>. Included are the PowerPoints and handouts.

Save the Date: Stewardship Day of Reflection June 5-7

In February, we established the importance of strategic planning as part of good stewardship. A key element of strategic planning is strong servant leadership and talented teams.

Jim Collin, in his book *Good to Great*, found that not only is "good the enemy of great," but that greatness is a conscious decision. His research and studies into great organizations concluded that leadership has "a down-to-earth, pragmatic, committed-to-excellence process," "a steadfast discipline," but for an organization to be great, it first needs "the right people on the bus." This June we will learn some essential tools and techniques for identifying personal strengths and talents to uncover and create high functioning ministry teams. On June 5, 6, and 7, 2017 [Leisa Ansingler](#) [Director of Catholic Life and Faith](#) will lead us through a day of reflection with tips and techniques for identifying and discerning the strengths and talents God has blessed upon ourselves and others.

[Catholic Life and Faith](#) is a pastoral resource center supporting parishes and diocesan evangelization and stewardship leaders. Leisa Anslinger brings extensive experience in Catholic parishes and schools to her ministry as an author and speaker. She is the author of several books for pastoral leaders and numerous e-Resources on catechesis and stewardship. She is a regular keynote presenter on evangelization, stewardship, and catechesis at the International Catholic Stewardship Conference, as well as many other national and diocesan gatherings.

International Catholic Stewardship Conference (ICSC)

The Office for Stewardship and Development is looking for interested individuals who want to attend this incredible three-day stewardship event. Space is limited! Hundreds of fellow Catholics from around the world attend this event. By joining the Diocesan group, you can leverage our membership pricing.

This invitation is open to all interested parties.

Contact Jeff Reiter Director of Stewardship and Development for more details.

Email: Jreiter@diolc.org or call 608.791.2685 or visit our signup page at <https://goo.gl/forms/OZNSFHIOZ5zcFI33>

Not only will the conference be celebrating its 55th annual meeting, but this year's theme also celebrates the 25th Anniversary of the USCCB Pastoral Letter: *Stewardship: A Disciple's Response*

Some of the incredible benefits of attending this conference include

- Parishes find/learn how to build resources to carry out their mission and ministries
- Recharge personal batteries and attendees return energized to instill new life and positive energy into their parishes and dioceses
- Participants will learn methods for bringing parishioners closer to the Lord.
- Attendees have an opportunity to compare notes with others after workshops, at breaks, meals, and the regional meetings held during the conference.
- Workshops are pertinent, practical and relevant to the day-to-day challenges in a parish and Diocese.
- Sessions geared for those involved in all areas of stewardship and development in a parish or Diocese, whether they are just beginning, or have taught the concepts for years
- Attendees find the power and positive impact stewardship conversion has in a parish and Diocese, and they learn the nuts and bolts of how to do this.

Cost and other details

- Dates: September 17-20, 2017
 - (Begins 3:30 pm on Sunday, 9/17 and ends at 11:30 am on Wednesday, 9/20)
- Registration Fee:
 - Lenten Discount rate for members is \$449 until April 17
 - Early Bird Registration of \$499 until July 31.
 - After July 31, the rate for members is \$599.
 - Non-member price is \$1,199 per person.
- Location – Hyatt Regency Atlanta, 65 Peachtree Street NE, Atlanta, Georgia
- Hotel cost per evening - \$199 + taxes
- Continental breakfasts provided Monday and Tuesday, Lunch on Tuesday afternoon.

- Airfare and travel separate

Diocesan Annual Appeal

2017-2018

Next year's theme will center on Hope and how the Church is *The Steward of Hope*. In 2018, we will be celebrating 150 years as a diocese, the generations whose shoulders we stand upon came to this area and built a diocesan community based on their hope in Jesus Christ.

We are looking for inspiring stories of hope to develop and share with our brothers and sisters in our diocesan community. Do you know someone who because of, or through the ministries supported by the Diocesan Annual Appeal, is an inspiration of hope? Please contact the Office of Stewardship and Development.

Process Changes

To streamline and speed up our gift processing, we are discontinuing the use of the lockbox services in Milwaukee. The Office for Stewardship and Development staff will do all gift processing in-house. If your parish receives any Diocesan Annual Appeal gifts or pledges, please be sure to forward them all directly to our office:

Office of Stewardship and Development
PO Box 4004
La Crosse, WI 54602-4004.

All parishioner and donor mailings have had the La Crosse address as a return address for a couple of months.

The Diocesan Annual Appeal Parish Progress Reporting Tool – GivingTrend

Do you still need your GivingTrend reporting sign-on credentials? Complete the registration form found linked on the Appeal Portal web page: diolc.org/appeal. There you can also watch a recorded version of one of the training sessions linked on our Appeal Portal web page.

[<<TOP >>](#)



Office for Temporalities

Diocesan Finance Officer Marie Gernes – 608-791-2668 | mgernes@diolc.org

Financial Information for planning/budgeting the 2017-2018 Fiscal Year

Health Insurance – Priest Plan (renews 7/1/17) - estimated premium increase of 0-5%.
- Lay Plan (renews 9/1/17) - estimated premium increase of 10-15%.

Workers Compensation – No increase.

All Risk- Property – Liability Insurance – No increase.

Parish Reviews – These are on a three-year cycle. Parishes that have last had a review completed in 2014 will be up for review. The range for parish reviews are \$1,000-\$2,000 plus travel expenses.

Frozen Lay Retirement – No increase - \$1,550 per active employee eligible for the plan

St. Joseph's Priest Fund Assessment – No increase - \$2,000 annually.

Priests Salary Schedule – Effective July 1, 2017. See [attached](#).

SAVE THE DATE – May 9

The annual Parish Finance Seminar will be held on Tuesday, May 9th at Three Bears Resort in Warrens, WI. Registration and Agenda will be coming out in the April 4th Chancery Bulletin.

[<<TOP >>](#)



Office for Vocations

Director: Fr. Alan Wierzba – 608-791-2667 | awierzba@diolc.org

No items this week.

[<<TOP >>](#)



Office for Vicar for Clergy

Director: Msgr. David Kunz – 608-791-2689 | tboisvert@diolc.org

No items this week.

[<<TOP >>](#)



Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608-791-2652 | crogers@diolc.org

Contacting Our Office

Please contact Teresa Brown, Secretary for the Office for Youth and Young Adult Ministry for any inquiries about upcoming events and scheduling visits from our office. Teresa is awesome and you will enjoy working with her! Teresa's contact information is 608-791-2652 and tbrown@diolc.org

Youth Talks

Chris Rogers is happy to come to your parish and speak to your youth group, CCD class, etc. Call 608-791-2652 if you would like to schedule a date.

Adventure Camp

There are spots still available in all three weeks. Don't miss this awesome opportunity for students in grades 6-12! For more information, please follow this [link](#).

Week 1: June 18-23, 2017

Week 2: June 25-30, 2017

Week 3: July 9-14, 2017

NOTE The LDCCW has scholarship money to help students attend Adventure Camp. We very much appreciate their generosity! Go to <http://www.ldccw.org/grants-and-scholarships.html> to find out more information.

Franciscan CORE

A five-day summer, residential program for rising 10th, 11th, and 12th grade students which offers education, reflection, and experience on Catholic Social Teaching themes and principles using St. Francis of Assisi as a model for action. The dates are June 11-16, 2017. For more information, please follow this [link](#).

Mission Trip to Gatlinburg, TN

We will be taking a trip to Gatlinburg, TN July 5-13, 2017 to assist in their recovery from wildfires. This trip is for all rising 9th graders and outgoing 12th graders. Late last year, wildfires destroyed many homes and businesses in Gatlinburg. There are many groups coming in to help with clean up and recovery, and we know there will be plenty of work for us to do, we just don't know the details yet. However, as soon as we have them, we will post them on our website. If you are interested in going, please contact Teresa Brown at 608-791-2652 to be added to the list. Please know spots will fill up quickly.

Totus Tuus

If you know of any young adult, male or female, who has been out of high school for at least one year, and who would like to apply to be on our Totus Tuus Team, please direct them to Chris Rogers: crogers@diolc.org

Regional Youth Rallies and Retreats

- The Rally in Eau Galle will be held Sunday, May 7, 2017.

For more information about both of these awesome events, please follow this [link](#).

NET Retreats

We have confirmed that the NET Team will be in our diocese September 23-28, 2017. More information will be coming soon. Once we do have more information, you may find it by going to this [link](#).

[<<TOP >>](#)