



## Chancery Bulletin - Vol. 4, No. 3.4 | March 26, 2019

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### Officials

No officials this week.



### Events

As of March 26

**Thursday, March 28**

Domestic Church Evangelization Retreat - Marathon - March 28 - 31

7:00pm "Unplanned" Movie Premiere - La Crosse and Wausau

**Friday, March 29**

9:00am Prayer Teacher In-Service - La Crosse

**Saturday, March 30**

Lenten Youth Rally - Bilingual - Abbotsford

9:30am Students for Life of America Leadership Workshop - Madison

**Sunday, March 31**

1:00pm Youth Retreat - Pittsville

**Wednesday, April 3**

Spring Admissions Board - La Crosse

**Thursday, April 4**

8:00am Curia Day of Prayer - La Crosse - Curia Offices Closed

**Friday, April 5**

Deacon and Lay Formation - Marathon - April 5 - 6

9:00am Prayer Teacher In-Service - Eau Claire

**Saturday, April 6**

8:00am Married Love: Two Becoming One Retreat - Marshfield

9:00am Hispanic Lay Formation Institute - Alma Center

**Monday, April 8**

7:00pm Webinar - Raise Them Well - Spiritual Maturity

**Tuesday, April 16**

10:30am Chrism Mass - Live Stream

10:30am Chrism Mass - La Crosse

**Friday, April 19**

Good Friday - Curia Offices Closed

**Monday, April 22**

Easter Monday - Curia Offices Closed

**Tuesday, April 23**

NCEA National Convention - Chicago - April 23 - 25

To get your parish events listed on the diocesan calendar, [diolc.org/calendar](http://diolc.org/calendar), please send an email to [datebook@diolc.org](mailto:datebook@diolc.org). Make sure you include the following details; date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information.

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**Chancery Office**

Chancellor Very Rev. William Dhein – 608-791-2655 | [wdhein@diolc.org](mailto:wdhein@diolc.org)

No items this week.

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## Office for Catechesis & Evangelization

Director: Ann Lankford – 608-791-2658 | [alankford@diolc.org](mailto:alankford@diolc.org)

### **Bulletin Insert for the weekend of April 7** [click here](#)

Forgiveness is difficult and yet forgiving others is essential for both physical health and spiritual health.

### **Bulletin Insert for April 14 – Palm Sunday**

The bulletin insert for Holy Week, including boxes where your parish may type in the times of Mass and services, will be in next Tuesday's Chancery Bulletin.

### **Catechists Years of Recognition Certificates**

If you have catechists who have served your parish for 5, 10 or 15 years (5 year increments only) [click here](#) for the form. Certificates will be issued and mailed to your parish. We thank all catechists who serve the children, young people and parents of their parishes.

### **Employment Contracts for Catechetical Leaders**

If you would like to receive an Employment Contract for your parish DRE, CRE and/or Youth Minister, please contact Ann Lankford. It is suggested that contracts only be offered to full-time Catechetical Leaders who work 30 hours or more, which was the original reason that contracts were established. Further, keep in mind that contracts are not an absolute necessity. For example, everyone working at the Diocesan Offices are at-will employees.

Note: If a pastor would like information on the benefits to be offered in hiring a new catechetical leader for 30 hours or more or if a pastor does not intend to renew a contract with any of the above-mentioned employees, please contact Ann at your earliest convenience.

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## Office for Communications

Director: Jack Felsheim – 608-791-2663 | [jfelsheim@diolc.org](mailto:jfelsheim@diolc.org)

No items this week.

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## Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608-791-2690 | [dkrzmarzick@diolc.org](mailto:dkrzmarzick@diolc.org)

No items this week.

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## Office for Marriage & Family Life

Director: Alice Heinzen – 608-791-2673 | [ahinzen@diolc.org](mailto:ahinzen@diolc.org)

**For your parish bulletin:** March 31, April 7, 14 and 21

Protect Your Children: Safeguard your Home

Internet access is both a blessing and a burden. That is why it has to be monitored 24/7 to ensure that the dark side of the web doesn't impact you or your children. Learn how to monitor and limit internet porn and other harmful information by texting the word 'secure' to 66866. Click the link that is sent to you and sign up for 7 practical ways to manage anyone's devices and internet access.

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## Office for Ministries

Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

**Reminder - For Your Parish Bulletin:**



**Leadership in Christ Conference April 26-27, 2019, La Crosse**

**"Transformation is Possible"** – Dr. Bill Keimig, back by popular demand, will speak Friday evening and Saturday morning on the keys to transformation through Christ - as a person, a family and a parish.

Choose from a wide variety of breakout sessions Saturday afternoon.

Complete details and registration at [www.diolc.org/leadership](http://www.diolc.org/leadership). *Blocks of hotel rooms are held at special rates until March 26.* Questions? Contact Chris Ruff at [ministries@diolc.org](mailto:ministries@diolc.org) or 608-791-0161.

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/802034056835965/>

Please share this on your parish Facebook.

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## Office for Missions

Director: Fr. Woodrow Pace – 608-791-2676 | [wpace@diolc.org](mailto:wpace@diolc.org)

No items this week.

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## Office for Pontifical Ceremonies

Director: Michael Haight – 608-791-2697 | [ceremonies@diolc.org](mailto:ceremonies@diolc.org)

**Attn. All Clergy: New Facebook Page!** Check out the newly created Facebook page for the Office for Pontifical Ceremonies. Search “Diocese of La Crosse – Office for Pontifical Ceremonies”. Send a request to join the group (if you’re on Facebook already) and begin looking for information on upcoming Pontifical Ceremonial events and what is available in the newly formed Ceremonials Room. The page is new but over time it will grow and become a great resource!

**A Note about the New Ceremonials Room:** The room was established to assist parishes and schools in securing liturgical appointments in an effort to save time and money as an alternative to purchasing items new or for temporary use as appointments under their care are being repaired or refurbished. There have been a number of inquiries from pastors on behalf of the laity of their parish or inquiries directly from the laity asking for appointments. At this time, we reserve these appointments for use only in parishes, schools, or religious houses. Thank you for your kind assistance in this matter.

**Reminder: Disposal of Unused Liturgical Appointments:** The Diocesan Office of Pontifical Ceremonies would be happy to receive statues, vestments, ritual books, altar cloths, candlesticks, or other forms of stationary that are no longer used, but in usable condition. Likewise, if you’re looking for religious appointments feel free to contact us on availability. This program is working very well and many diocesan institutions are grateful for this effort.

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## Office for Sacred Worship

Director: Christopher Carstens – 608-791-0161 | [ccarstens@diolc.org](mailto:ccarstens@diolc.org)

### Chrism Mass, April 16

The Chrism Mass is one of the diocesan highlights at which the bishop blesses the oils for the celebration of the Sacraments of Baptism and the Anointing of the Sick, and consecrates the Sacred Chrism used in the Sacraments of Confirmation and Holy Orders. Priests also renew their priestly promises at this Mass, and the faithful pray for them. The Chrism Mass will be celebrated on Tuesday, April 16, at 10:30 a.m., at St. Joseph the Workman Cathedral in La Crosse. Please consider attending!

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/1949276835140062/>

Please share this on your parish Facebook.

### Order for the Reception of the Holy Oils—USCCB

The Roman Missal directs that “The reception of the Holy Oils may take place in individual parishes either before the celebration of the Evening Mass of the Lord’s Supper or at another time that seems more appropriate” (Chrism Mass, 15). While the Missal does not specify how

a “reception of the Holy Oils” would take place, a simple ceremony that is sober yet joyful, consistent with the Roman liturgy, and emphasizing the grace of the sacraments and unity with the bishop, would seem to be the most appropriate way to receive the oils in a parish. One possible model is found in the *Order for the Reception of the Holy Oils*, available from the USCCB at [this link](#).

### **Some Liturgical Reminders**

#### *5th Sunday of Lent*

- In the Dioceses of the United States, the practice of covering crosses and images throughout the church from the Fifth Sunday may be observed. Crosses remain covered until the end of the Celebration of the Lord’s Passion on Good Friday, but images remain covered until the beginning of the Easter Vigil.

#### *Mass of the Lord’s Supper*

- Altar may be decorated with flowers. (Rubric for Holy Thursday [=HT], 5)
- At the beginning of the Liturgy of the Eucharist, there may be a procession of the faithful in which gifts for the poor may be presented with the bread and wine. (HT, 14)
- Adoration is not to take place in a monstrance: “The Blessed Sacrament should be reserved in a closed tabernacle or pyx. Under no circumstances may it be exposed in a monstrance.” (*Paschales Solemnitatis*, n.55)
- Holy water stoups are emptied after Mass.

#### *Good Friday*

- Good Friday liturgy may not be celebrated in the absence of a priest. (Rubric for Good Friday [=GF], 4)
- Only one cross may be used for adoration. (GF, 19)

#### *Easter Vigil*

- The Paschal Candle is to be replaced each year: “The paschal candle should be prepared, which for effective symbolism must be made of wax, never be artificial, be renewed each year, be only one in number, and be of sufficiently large size so that it may evoke the truth that Christ is the light of the world.” (*Paschales Solemnitatis*, n.82)
- If a deacon is not present to carry the Paschal Candle in the procession, the candle is carried by another minister and not the priest. (Rubric for the Easter Vigil [=EV], 15 and following)
- Lights in the church building are turned on when Paschal Candle is placed in its stand at the front of church at end of the entrance procession. (EV, 17)
- If possible, the Priest intones triple Alleluia. (EV, 34)
- It is appropriate for the baptism of infants to take place at the Easter Vigil. (*Rite of Baptism for Children*, n.9; also Roman Missal, Easter Vigil rubric n.38)

### **Faculties for Adult Confirmation**

Presently, a priest has the permission, either in virtue of universal Church law or by grant of the diocesan bishop, to confirm the following persons:

- (a) those persons who are no longer infants and whom he baptizes (cf. Cann. 530, 1°;

- 566, §1; 882; 883, 2° and 885, §2; *RCIA*, Nos. 14, 24, 215 and 305);
- (b) those persons who have attained the use of reason but already have been baptized in another church or ecclesial communion, when they are received by him into full communion with the Catholic Church (cf. *Cann.* 883, 2° and 885, §2; *RCIA*, No. 481; *NSC*, No. 35);
  - (c) the baptized Catholic who has been an apostate from the faith (cf. *Can.* 883, 2°; *NSC*, No. 28);
  - (d) the baptized Catholic who through no fault of his or her own has been raised in a non-Catholic religion or joined a non-Catholic religion (*ibid*);
  - (e) the baptized Catholic who through no fault of his or her own never put the faith into practice. (cf. *Can.* 884, §1; *NSC*, No. 29).
  - (f) those who are in danger of death (cf. *Cann.* 566 §1 and 883, 3°)

If, however, a priest wishes to confirm a baptized Catholic who has been practicing the faith (that is, he or she is not in the circumstances described above), permission for the faculty to do so must be requested from the diocesan bishop (*Can.* 882, *Can.* 884, §1). If you have any questions about this faculty, please call the Office of Sacred Worship at (608) 791-2674.

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### Office for Safe Environment

Coordinator: Teresa Brown – 608-791-2679 | [tbrown@diolc.org](mailto:tbrown@diolc.org)

### DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (employee, volunteers, vendors, religious or clergy). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608-519-8002 or [kbecker@cclse.org](mailto:kbecker@cclse.org). The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at: [www.diolc.org](http://www.diolc.org). **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at (608) 791-2679; or [tbrown@diolc.org](mailto:tbrown@diolc.org)

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### Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608-788-7707 | [treichenbacher@diolc.org](mailto:treichenbacher@diolc.org)

No items this week.

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## Office for Social Concerns

Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

### For Your Parish Bulletin:

#### Catholics at the Capitol April 30

*See details and Bishop Callahan's video invite at [www.diolc.org/social-concerns](http://www.diolc.org/social-concerns).*

Join Catholics from across the state as we gather in Madison for a day of prayer, formation, and advocacy. Attend workshops on Catholic social teaching, homelessness, immigration, pro-life health care and criminal justice. For information and registration, go to

[www.wisconsinatholic.org](http://www.wisconsinatholic.org) or call the Wisconsin Catholic Conference at 608/257-0004.

Admission (including continental breakfast & lunch): \$40 for adult advance registration; \$12 for full-time students; \$50 for same-day adult.

Here is the Facebook link for Bishop Callahan's video message

<https://www.facebook.com/watch/?v=2085687754802423>

Here is the diocesan Facebook link for the event.

<https://www.facebook.com/events/939735963082676/>

Please share both of these on your parish Facebook.

### Rice Bowl and Mite Boxes

Confusion sometimes arises regarding Mites Boxes and the Rice Bowl program. The **Mite Box program** is an outreach from the Missionary Childhood Association, one of the Pontifical Mission Societies represented in the Mission Office. It is a mandatory annual program in our Catholic Schools, CCD and Religious Education programs for children and youth. The **Rice Bowl program** is sponsored by Catholic Relief Services (CRS). Rice Bowl is an elective program that has a Lenten focus but could also be held at another time of year if desired. In any case, it is not to conflict with or replace the Mite Box program. If you have any questions please feel free to contact the [Mission Office](#) or the [Office for Ministries and Social Concerns](#).

### Project Seed Sales

A Forage & Seed Corn sale, supported by the Diocesan Rural Life Committee, offering high quality, low cost seed in the midst of a challenging economy. Seed corn is offered in both conventional and glyphosate tolerant varieties. There will be alfalfa and clover ready for sale and non-GMO seed can be ordered. Comparable yields make this seed an attractive alternative. Remaining sale dates and locations: March 30 in Stanley/Boyd; April 6 in Cassel; April 13 in Colby. Full details can be found at <https://diolc.org/social-concerns/rural-life/project-seed/>

Here is the diocesan Facebook link to the Stanley/Boyd event.

<https://www.facebook.com/events/296539267697467>

Please share on your parish Facebook.

Here is the diocesan Facebook link to the Cassel event.



<https://www.facebook.com/events/244221503127343/>

Please share on your parish Facebook.

Here is the diocesan Facebook link to the Colby event.

<https://www.facebook.com/events/2555546364520821/>

Please share on your parish Facebook.

### **For your parish bulletin: Farmer Hotline for Help & Hope**

Currently, there is a crisis in farming: historic low margins and high rates of suicide. There is help and hope. The Department of Agriculture Trade and Consumer Protection's Wisconsin Farm Center offers a hotline for farmers looking for advice – everything from financial to succession planning for the future. The hotline is available weekdays from 7:45 a.m. to 4:30 p.m. at 1-800-942-2474

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### **Office for Stewardship & Development**

*Director: Jeff Reiter – 608-791-2653 | [jreiter@diolc.org](mailto:jreiter@diolc.org)*

No items this week.

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### **Office for Temporalities**

*Contact: Kurt Jereczek – 608-791-0171 | [kjereczek@diolc.org](mailto:kjereczek@diolc.org)*

No items this week.

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### **Office for Vocations**

*Director: Fr. Alan Wierzba – 608-791-2667 | [awierzba@diolc.org](mailto:awierzba@diolc.org)*

That those who feel a call to and desire for marriage, for priesthood and for religious life may find the courage to say yes to what God asks of them.

That our parish community will nurture marriage and religious vocations through their lives of prayer and service, giving witness to God's loving action in the world.

**Transitional diaconate ordination** of Samuel Mc Carty, Joseph Richards, and Daniel Williams will be on May 4, 2019 at 10:00 a.m. at St. Joseph the Workman Cathedral.

**Priestly Ordination** of Deacon Brandon Guenther and Deacon Ethan Hokamp will be on June 22, 2019 at 10:00 a.m. at St. Joseph the Workman Cathedral.

**Reminder: Save the Date:** 1<sup>st</sup> Annual Golf Outing to support vocations will be held at Cedar Creek Golf Course in Onalaska on Monday, June 17, 2019. 18-hole 4-person team. More information to follow.

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/1000963323447219/>

Please share this on your parish Facebook.

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## Office for Vicar for Clergy

Director: Msgr. David Kunz – 608-791-2689 | [tbrown@diolc.org](mailto:tbrown@diolc.org)

Paula Boyle will be doing all Letters of Suitability. If you will be traveling outside of the Diocese of La Crosse and plan to do more than attend Mass, you need a letter. Contact Paula at [pboyle@diolc.org](mailto:pboyle@diolc.org) for your letter.

Celebrants are for travel outside of the United States and are done by Maryjo Wilson in the Chancery Office.

### **Upcoming Dates and Events for 2019 & 2020:**

**Priest Retreat** April 29 thru May 3, 2019 at St. Anthony Spirituality Center - Marathon, WI. Call Susan Hubbard at 715-443-2236 ext. 139 to reserve your spot. The Speaker is Fr. Sammie Maletta from the Diocese of Gary, Indiana. There is still plenty of time to register if you have not already done so.

**Priest Unity Days** June 20-22, 2019 at Holy Cross Diocesan Center – La Crosse, WI. The Presenter is Auxiliary Bishop of the Archdiocese of St. Paul and Minneapolis, Most Reverend Andrew H. Cozzens. The theme is: “Remain in me...for without me you can do nothing” (Jn 15) - Human and Spiritual Growth for Fruitful Priestly Ministry.

**Deacons and Wives afternoon with the Bishop** - Holy Cross Diocesan Center, August 10, 2019

**Fall Clergy Conference** October 14-15, 2019 at Holy Cross Diocesan Center, Presenter is Fr. Sean Kilcawley.

**Fall Clergy Conference** October 12-13, 2020.

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## Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608-791-2652 | [crogers@diolc.org](mailto:crogers@diolc.org)

**Youth Retreat at St. Joachim Catholic Church**

This retreat will be held Sunday, March 31, 2019. For more information please visit: <https://diolc.org/yva/youth-opportunities/parish-rallies-and-retreats/> RSVP to Christina Pelot, St. Joachim's Youth Minister, [Christinapelot@gmail.com](mailto:Christinapelot@gmail.com) or Irene Klevene at the central office at 715-884-6815, by Monday, March 25, 2019.

### **Durand Deanery Rally in Eau Galle**

When: Sunday, May 5, 2019

Where: St. Henry's Parish Center, Eau Galle, WI

Who: All youth in grades 7-12

Cost: FREE!

The theme for this rally is, "W.O.W. – Walk On Water: The Adventure of Discipleship," and will feature Bob Perron as the keynote speaker. For more information, contact Monica at 715-672-4668 or Rosie at 715-283-4451. A flyer for the event can be found here:

<https://diolc.org/yva/youth-opportunities/parish-rallies-and-retreats/>

### **Catholic Scout Retreat**

Place: St. Patrick's School – 100 South L Street – Sparta - WI

Date: May 18, 2019

Time: Registration 8:30 to 9:00 a.m. sessions will end at 4 p.m.

Meals: Lunch & snacks provided

\*No Cost free will donations accepted

\*This retreat is for Boy Scouts ages 13 and older or have completed the 6th grade

\*For Information contact: Cindy Sjolander at 608-792-4911 or

[catholicscoutslacrossediocese@gmail.com](mailto:catholicscoutslacrossediocese@gmail.com)

Here is the diocesan Facebook link to the event.

<https://www.facebook.com/events/2272978979619505/>

Please share this on your parish Facebook.

### **Adventure Camp**

Week 1: June 23-28, 2019

Week 2: August 4-9, 2019

For more information, please visit <https://diolc.org/yva/youth-opportunities/adventure-camp/>

### **Mission America 2019**

Once again this year, two trips are being offered.

The First Trip will be to Quincy, FL

When: June 7-14, 2019

Type of Work: Hurricane Michael Relief

Who Can Attend: Students who have completed 9th grade and older.

Cost: \$500

Contact: Mary Stoeffler – Youth Minister at Holy Family Catholic Church, Prairie du Chien.

[creativecuts@yahoo.com](mailto:creativecuts@yahoo.com)

The Second Trip will be to St. Petersburg, FL

When: July 6-13, 2019

Type of Work: We will be participating in the Good Samaritan Project with the Diocese of St. Petersburg. More information can be found here: [Good Samaritan Project](#)

Who Can Attend: Students who have completed 9th grade and older.

Cost: TBD

Contact: Jen Mickschl – Youth & Young Adult Ministry – 608-791-0161 | [jmickschl@diolc.org](mailto:jmickschl@diolc.org)

For more information about both trips, please visit <https://diolc.org/yya/youth-opportunities/mission-trips/>

### **Boy Scout Religious Awards Due Date**

**Attention Boy Scouts & Adult Scouters** - All Ad Altare Dei, Pope Pius XII, Pillars of Faith, Father Marquette, Bronze Pelican, St. George, Duty to God and Pope Paul VI Unit Excellence applications must be in by April 18<sup>th</sup>. For further information or applications contact La Crosse Catholic Committee on Scouting Chair Cindy Sjolander at 608-783-4911 or email at [catholicscoutinglacrossediocese@gmail.com](mailto:catholicscoutinglacrossediocese@gmail.com)

### **NCYC**

Though our priority deadline has passed for registering your group for the National Catholic Youth Conference (NCYC), we will still accept your group registration to be a part of the diocesan delegation. Now is the time to plan out who and how many estimated participants will be going.

NCYC has been described as the “Super Bowl” of the American Catholic Church. Full of energy, excitement and the Holy Spirit, a gathering of 25,000 youth and adults truly is a life-changing experience your youth and adult chaperones should experience!

For all the information you need, go to our official Diocese of La Crosse NCYC website: <https://diolcncyc.weebly.com/>. Watch here for further updates as they become available.

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/532204183968446/>

Please share this on your parish Facebook.

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Diocese of La Crosse | 3710 East Ave S | La Crosse, WI 54601 | 608-788-7700

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