



CHANCERY BULLETIN - Vol. 2, No. 4.2 | April 11, 2017

Click any link listed below to be taken to that department.

- [Catechesis & Evangelization](#)
- [Chancery](#)
- [Communications](#)
- [Consecrated Life](#)
- [Marriage & Family Life](#)
- [Ministries](#)
- [Mission Office](#)
- [Pontifical Ceremonies](#)
- [Sacred Worship](#)
- [Safe Environment](#)
- [Schools Office](#)
- [Social Concerns](#)
- [Stewardship and Development](#)
- [Temporalities](#)
- [Vocations](#)
- [Vicar for Clergy](#)
- [Youth and Young Adult Ministry](#)
- [Past Chancery Bulletins](#)



Officials

No officials this week.



Events

As of April 11, 2017

Tuesday, April 11

10:30am Chrism Mass - La Crosse

Friday, April 14

Good Friday-- Curia Office Closed

Saturday, April 15

Easter Vigil

Sunday, April 16

Easter

12:00am Mite Box collection ends

Monday, April 17

Easter Monday-- Curia Office Closed

Sunday, April 23

12:00am Mite box collections to be sent in - thank you.

Monday, April 24

4:00pm Priest Spring Retreat

Tuesday, April 25

Priest Spring Retreat

Wednesday, April 26

Priest Spring Retreat

Thursday, April 27

Priest Spring Retreat

6:15pm Ladies Night Out

Friday, April 28

» 1:30pm Priest Spring Retreat

[<<TOP >>](#)



Chancery Office

Chancellor Very Rev. William Dhein – 608-791-2655 | wdhein@diolc.org

No items this week.

[<<TOP >>](#)



Office for Catechesis & Evangelization

Director: Ann Lankford – 608-791-2658 | alankford@diolc.org

BULLETIN INSERT for the weekend of April 23 [click here for the insert](#)



Relationship with GOD

More than Just SUNDAY

Divine Mercy – God’s Thirst

Here we are again – Divine Mercy Sunday. It seems like just yesterday we were celebrating not just the feast, but a whole “Year of Mercy.”

In fact, maybe the word “Mercy” barely gets our attention at this point, after such a long period of intense focus. That’s how we are as human beings, right? Talk about something long enough – even the Mercy of God – and it starts to feel stale.

Maybe seeing with new eyes will help. Try on this thought:

I THIRST FOR YOU.

I thirst to love you
And to be loved by you –
that is how precious you are to Me.

I THIRST FOR YOU.

Come to Me,
And I will fill your heart and heal your wounds.
I will make you a new creation, and give you peace,
Even in all your trials.

“Divine Mercy – God’s Thirst” helps readers to understand and receive God’s merciful love as celebrated on Divine Mercy Sunday.

Encourage specific people from your parish to attend April 28-29 Evangelization Training

Many catechetical leaders have mentioned that they are not able to attend the Basic Evangelization Training because of First Holy Communion or Confirmation. Please work with your pastor to ask some specific people to attend this training on April 28-29 so it can be brought back to your parish. Very few people will ever step forward and yet every baptized Catholic has a responsibility to hand on the “Good News” of God’s personal and saving love. This weekend training will deliver tools for Catholics to engage the culture in a simple, non-confrontational method of evangelization. Thank you for all that you do.

[VIDEO Introducing April 28-29 Basic Evangelization Training – 2 Minutes](#)



[Click here or on image for complete information/registration](#)

[<<TOP >>](#)



Office for Communications

Director: Jack Felsheim – 608-791-2663 | jfelsheim@diolc.org

Promoting the Diocesan Parish History Book

We created a poster for you to help promote the diocesan history book. This over 350-page book including every parish’s history and photos, and diocesan history will be available for \$33 and will arrive before Christmas 2017!

[Link to Promotional Poster](#)

[Link to "early sample" of two parish pages](#)

[Link to "early sample" of diocesan history](#)

Meetings with David Riehl from Éditions du Signe

Beginning May 8, David Riehl from the publisher Éditions du Signe, will be visiting with your parish to take orders for the Commemorative Parish History Book. I sent an e-mail message to every pastor requesting an appointment with David. Nick Lichter nlichter@diolc.org will be contacting every pastor that has not responded to my first e-mail. Here are the days David Riehl will be in your Deanery.

Dates for each deanery

Arcadia – May 30, 31	Richland Center – May 10, 11
Chippewa Falls – June 4, 5, 6, 7	Stevens Point – May 15, 16
Durand – June 1, 2	Thorp – May 19, June 7
Eau Claire – June 3, 4, 5	Tomah – June 8,9
La Crosse – May 8, 9, 30	Wausau – May 17, 18, 19
Marshfield – May 13, 14, 15	Wisconsin Rapids – May 11, 12, 13, 14
Prairie du Chien – May 10	

[<<TOP >>](#)



Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608-791-2690 | dkrzmarzick@diolc.org

No items this week.

[<<TOP >>](#)



Office for Marriage & Family Life

Director: Alice Heinzen – 608-791-2673 | aheinzen@diolc.org

For Your Bulletin

Want a More Joyful Marriage?

We invite all couples to attend the Domestic Church retreat that will be held at St. Anthony Spirituality Retreat Center on May 18-21 (Thursday evening through Sunday at noon). This wonderful experience teaches spouses how to achieve greater unity, love and joy as a husband and wife.

If you need more information about this retreat, please call [608-791-2673](tel:608-791-2673) or email aheinzen@diolc.org. To register online go to: <http://diolc.org/marriage/> and click on marriage enrichment.

[<<TOP >>](#)



Office for Ministries

Director: Christopher Ruff – 608-791-0161 | cruff@diolc.org

No items this week.

[<<TOP >>](#)



Office for Missions

Director: Fr. Woodrow Pace – 608-791-2676 | wpace@diolc.org

No items this week.

[<<TOP >>](#)



Office for Pontifical Ceremonies

Director: Michael Haight – 608-791-2697 | ceremonies@diolc.org

Spring Confirmations: The spring Confirmation season begins in just a few short days! Parishes participating in these Confirmations should watch their email for the *Letter of Anticipation* and liturgy forms. The host parish is asked to complete these forms in a timely manner and return them no later than one full week prior to the anticipated date of the Confirmation Mass. The Office of Pontifical Ceremonies is here to assist with any questions the planning teams have to help make these liturgies a beautiful moment in the life of the parish communities and of those receiving the Sacrament. A reminder, also, that if a visiting cleric from outside the Diocese wishes to concelebrate or assist at a Confirmation Mass they need to forward a *Letter of Suitability* to the Diocesan Vicar for Clergy Office. It's with joy to welcome them to our Diocese and to share the sacrament with their extended family!

[<<TOP >>](#)



Office for Sacred Worship

Director: Christopher Carstens – 608-791-0161 | ccarstens@diolc.org

Note on Sacramental Records for Candidates and Catechumens

Keeping up-to-date and accurate sacramental records is an important—and sometimes confusing—role of pastors and those who might assist them in the preparation and celebration of the sacraments. Reference to these records may be made in the future if, for example, one were asked to be a godparent, to apply for the seminary and later for ordination, or to be married. If questions arise in the future about the proper recording of the sacraments, please contact the Chancery Office or the Office of Sacred Worship. Another useful resource in this regard is *The Catechumenate and the Law*, by John M. Huels, available from the Office of Sacred Worship.

At the reception of a non-baptized person into the Church, the following entries are to be made:

1. **In the Baptismal Register:** the name of the baptized, the minister, godparent(s), the place and date of the celebration, and the date and place of birth (canon 877 §1).
2. **In the Confirmation Register:** the name of the baptized, the minister, the godparent(s), and the place and date of the confirmation (canon 895, *Rite of Confirmation*, 14).
3. **In the Marriage Register** (if applicable): the names of the spouses, the priest or deacon who officiated the wedding/convalidation (including any delegation of faculty – Canon 1108 §1), the witnesses, and the date and place of the celebration of the wedding/convalidation (canon 1121 §1). If the wedding was a convalidation, this fact should also be indicated.

When receiving a candidate (that is, one who had been baptized in a non-Catholic ecclesial communion) into the full communion of the Catholic Church, the following entries are to be made:

1. **In the Register of those Received into Full Communion:** the full name of the individual; the date and place of the profession of reception; the name of the sponsor(s); the name of the officiating priest; and the date, place, and minister of baptism (see RCIA, 486; Diocese of La Crosse *Parish Administration Manual*, VI. page 2). If necessary, this same information may be registered in a special place in the Baptismal Register.
2. **In the Confirmation Register:** the name of the baptized, the minister, the godparent(s), and the place and date of the confirmation (canon 895, *Rite of Confirmation*, 14).
3. **In the Marriage Register** (if applicable): the names of the spouses, the priest or deacon who officiated the wedding/convalidation (including any delegation of faculty – Canon 1108 §1), the witnesses, and the date and place of the celebration of the wedding/convalidation (canon 1121 §1). If the wedding was a convalidation, this fact should also be indicated.

[<<TOP >>](#)



Office for Safe Environment

Director: Msgr. David Kunz – 608-791-2689 | tboisvert@diolc.org

DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (employee, volunteers, vendors, religious or clergy). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608-519-8002 or kbecker@cclse.org. The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at: www.diolc.org. **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the

implementation of the *Charter for the Protection of Children and Young People*, please contact Monsignor David Kunz, Vicar for Clergy, Diocese of La Crosse, at (608) 791-2679; or dkunz@diolc.org.

[<<TOP >>](#)



Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608-788-7707 | treichenbacher@diolc.org

No items this week.

[<<TOP >>](#)



Office for Social Concerns

Director: Christopher Ruff – 608-791-0161 | cruff@diolc.org

Rice Bowl Donations

Donations received for Rice Bowl should be collected and deposited by the parish, with one check then made payable to the Diocese of La Crosse, with “Rice Bowl” on the memo line. Please mail the check to the Office for Ministries and Social Concerns, PO Box 4004, La Crosse, WI 54602-4004.

For Your Bulletin:



[Donate to Project Milk](#)

The most recent “Project Milk” shipment arrived at our diocesan orphanage, Casa Hogar, in Peru just before deadly floods devastated much of the country. This shipment of 40,000 lbs of nonfat powdered dry milk (purchased from Wisconsin dairy farmers, thanks to your donations) was shared with about 20 other orphanages around Lima, as well as flood victims, reaching thousands. There is still need for more milk. Visit www.diolc.org/project-milk to learn more and to see how your donation can help us send another shipment soon!

[Be informed about the Wisconsin Bishops’ political priorities](#)

Visit www.wisconsinatholic.org/capitol_update.cfm

WISCONSIN CATHOLIC CONFERENCE

[Capitol Update](#)



[<<TOP >>](#)



Office for Stewardship & Development

Director: Jeff Reiter – 608-791-2653 | jreiter@diolc.org

Building on Solid Rock – View sessions on-demand

Did you miss the strategic planning workshops? Maybe you just want to review the day again. We now have the videos of the seminars and workshops online. Now you can watch and learn on demand. Please, refer to the website <http://www.diolc.org/stewardship/rock>. Included are the PowerPoints and handouts.

Save the Date: Coming in June 5-7

In February, we established the importance of strategic planning as part of good Stewardship. A key element of strategic planning is strong servant leadership and talented teams.

Jim Collin in his book *Good to Great*, found that not only is “good the enemy of great,” but that greatness is a conscious decision. His research and studies into great organizations concluded that the leadership has “a down-to-earth, pragmatic, committed-to-excellence process,” “a steadfast discipline,” but for an organization to be great, it first needs “the right people on the bus.” This June, we will learn some essential tools and techniques for identifying personal strengths and talents to uncover and create high functioning ministry teams. On June 5, 6, and 7, 2017 [Leisa Anslinger Director of Catholic Life and Faith](#) will lead us through a day of reflection with tips and techniques for identifying and discerning the strengths and talents God has blessed upon others and ourselves.

[Catholic Life and Faith](#) is a pastoral resource center supporting parishes and diocesan evangelization and stewardship leaders. Leisa Anslinger brings extensive experience in Catholic parishes and schools to her ministry as an author and speaker. She is the author of several books for pastoral leaders and numerous e-Resources on catechesis and stewardship. She is a regular keynote presenter on evangelization, stewardship, and catechesis at the International Catholic Stewardship Conference, as well as many other national and diocesan gatherings.

International Catholic Stewardship Conference (ICSC)

The Office for Stewardship and Development is looking for interested individuals to who want to attend this incredible three-day stewardship event. Space is limited! Hundreds of fellow Catholics from around the world attend this event. By joining the Diocesan group, you can leverage our membership pricing. Click here for information on the ICSC <http://catholicstewardship.com/>.

Only one week left before the early bird pricing expires.

This invitation is open to all interested parties.

Contact Jeff Reiter Director of Stewardship and Development for more details. Email: Jreiter@diolc.org or call direct at 608.791.2685 or by visiting our signup page at <https://goo.gl/forms/OZNZSFHIOZ5zcFI33>

Not only will the conference be celebrating its 55th annual meeting, but this year's theme also celebrates the 25th Anniversary of the USCCB Pastoral Letter: *Stewardship: A Disciple's Response*

Some of the incredible benefits of attending this conference include

- Parishes find/learn how to build resources to carry out their mission and ministries
- Recharge personal batteries and attendees return energized to instill new life and positive energy into their parishes and dioceses
- Participants will learn methods for bringing parishioners closer to the Lord.
- Attendees have an opportunity to compare notes with others after workshops, at breaks, meals, and the regional meetings held during the conference.
- Workshops are pertinent, practical and relevant to the day-to-day challenges in a parish and Diocese.
- Sessions geared for those involved in all areas of stewardship and development in a parish or Diocese, whether they are just beginning, or have taught the concepts for years
- Attendees find the power and positive impact stewardship conversion has in a parish and Diocese, and they learn the nuts and bolts of how to do this.

Cost and other details

- Dates: September 17-20, 2017
 - (Begins 3:30 pm on Sunday, 9/17 and ends at 11:30 am on Wednesday, 9/20)
- Registration Fee:
 - Lenten Discount rate for members is \$449 until April 17
 - Early Bird Registration of \$499 until July 31.
 - After July 31, the rate for members is \$599.
 - Non-member price is \$1,199 per person.

- Location – Hyatt Regency Atlanta, 65 Peachtree Street NE, Atlanta, Georgia
- Hotel cost per evening - \$199 + taxes
- Continental breakfasts provided Monday and Tuesday, Lunch on Tuesday afternoon.
- Airfare and travel separate

Diocesan Annual Appeal

2016-2017

We have returned over \$500,000 in parish rebates this year so far. The number of our parishes going over target continues to grow, daily. Keep up the great work promoting the Annual Appeal. An Annual Appeal is a community event; the funding helps provide the means for all the different supported ministries to live the mission of Jesus Christ, locally, throughout the diocese, and the Church worldwide.

We have sent the “Some Year But Unfortunately, Not This year” (SYBUNT) appeal to the printer. Depending upon the timeliness of the USPS, these parishioner’s should be receiving their invite to participate this week, Holy Week (4/10/-4/15), if not they will receive next week. For the SYBUNT we have looked back five years and compiled a mailing list of those who have given to the Diocesan Annual Appeal in the last five years but who have not yet given this year. If you have questions or concerns, regarding the SYBUNT mailing, please contact our office.

2017-2018

Next year's theme will center on Hope and how the Church is *The Steward of Hope*. In 2018, we will be celebrating 150 years as a diocese, the generations whose shoulders we stand upon came to this area and built a diocesan community based on their hope in Jesus Christ.

We are looking for inspiring stories of hope to develop and share with our brothers and sisters in our diocesan community. Know of someone who because of or through the ministries supported by the Diocesan Annual Appeal is an inspiration of hope? Please contact the Office of Stewardship and Development.

Process Changes

To streamline and speed up our gift processing, we are discontinuing the use of the lockbox services in Milwaukee. The Office for Stewardship and Development staff will do all gift processing in-house. If your parish receives any Diocesan Annual Appeal gifts or pledges, please be sure to forward them all directly to our office:

Office of Stewardship and Development
PO Box 4004
La Crosse, WI 54602-4004.

All parishioner and donor mailings have had the La Crosse address as a return address for a couple of months.

The Diocesan Annual Appeal Parish Progress Reporting Tool – GivingTrend

Do you still need your GivingTrend reporting sign-on credentials? Complete the registration form found linked on the Appeal Portal web page: <http://appeal.diolc.org>. There you can also watch a recorded version of one of the training sessions linked on our Appeal Portal web page.

[<<TOP >>](#)



Office for Temporalities

Diocesan Finance Officer Marie Gernes – 608-791-2668 | mgernes@diolc.org

Registration and Agenda for the Parish Finance Seminar - May 9

The annual Parish Finance Seminar will be held on Tuesday, May 9th at Three Bears Resort in Warrens, WI. All registrations must be in by April 28th. [Registration and Agenda attached.](#)

This year there will be a time for some open discussion of topics that you would like to discuss. Please email me with any topics that you would like to have put on the list.

Priest Salary Schedule – Updated

Please see the updated Priest Salary Schedule. There was an error on the line for the 2000 year of ordination. It has now been corrected. Please discard the previous schedule and use this updated one. [Priest Salary Schedule 2017-2018](#)

[<<TOP >>](#)



Office for Vocations

Director: Fr. Alan Wierzba – 608-791-2667 | awierzba@diolc.org

May 6 – 10:30 AM – Transitional Diaconate Ordination (Kyle Laylan and Barry Saylor) at St. Joseph the Workman Cathedral in La Crosse. Reception following at the Holy Cross Diocesan Center.

June 24 – 10:30AM – Priestly Ordination (Aaron Becker, Peter Kieffer, Juan Pedro Roblez Baltazar) at St. Joseph the Workman Cathedral in La Crosse. Reception following at the La Crosse Center.

Please keep the ordinandi in your prayers.

[<<TOP >>](#)



Office for Vicar for Clergy

Director: Msgr. David Kunz – 608-791-2689 | tboisvert@diolc.org

No items this week.

[<<TOP >>](#)



Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608-791-2652 | crogers@diolc.org

Totus Tuus

We are in serious need of Totus Tuus Teachers for this summer. If you know of anyone who might be interested, please let our office know as we would like to talk with them more about it.

Youth Talks

Chris Rogers is happy to come to your parish and speak to your youth group, CCD class, etc. Call 608-791-2652 if you would like to schedule a date.

Adventure Camp

There are spots still available in all three weeks. Don't miss this awesome opportunity for students in grades 6-12! For more information, please follow this [link](#).

Week 1: June 18-23, 2017

Week 2: June 25-30, 2017

Week 3: July 9-14, 2017

NOTE The LDCCW has scholarship money to help students attend Adventure Camp. We very much appreciate their generosity! Go to <http://www.ldccw.org/grants-and-scholarships.html> to find out more information.

Franciscan CORE

A five-day summer, residential program for rising 10th, 11th, and 12th grade students which offers education, reflection, and experience on Catholic Social Teaching themes and principles using St. Francis of Assisi as a model for action. The dates are June 11-16, 2017. For more information, please follow this [link](#).

Mission Trip to Gatlinburg, TN

We will be taking a trip to Gatlinburg, TN July 5-13, 2017 to assist in their recovery from wildfires. This trip is for all rising 9th graders and outgoing 12th graders. Late last year, wildfires destroyed many homes and businesses in Gatlinburg. There are many groups coming in to help with clean up and recovery, and we know there will be plenty of work for us to do, we just don't know the details yet. However, as soon as we have them, we will post them on our website. If you are interested in going, please contact Teresa Brown at 608-791-2652 to be added to the list. Please know spots will fill up quickly.

Regional Youth Rallies and Retreats

- The Rally in Eau Galle will be held Sunday, May 7, 2017.

For more information about both of these awesome events, please follow this [link](#).

NET Retreats

We have confirmed that the NET Team will be in our diocese September 23-28, 2017. More information will be coming soon. Once we do have more information, you may find it by going to this [link](#).

National Catholic Youth Conference (NCYC)

The biannual National Catholic Youth Conference is coming up held November 16-19, 2017 in Indianapolis, IN. This is an incredible conference for young people where they will get to experience their faith with thousands of teens from all over the country and even other parts of the world. We do realize that this is the weekend after the 2017 Immersion Retreat, that said, think of NCYC as "The Next Step" for your youth that are looking for something more to continue the journey began at Immersion Retreat.

John Schmitt, the Director of Faith Formation and Youth Minister at St. Anne Parish in Wausau is the organizing Chairperson for our Diocese of La Crosse Delegation.

To see more information and to register your Parish/School for NCYC, check out Wausau Deanery Website: <http://cw-catholics.org/ncyc/>

[<<TOP >>](#)