



Chancery Bulletin - Vol. 4, No. 4.1 | April 2, 2019

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Officials

The Most Reverend William Patrick Callahan, D.D., Bishop of La Crosse, makes the following announcements:

Monsignor **David C. Kunz**, Vicar for Clergy and Director of the Safe Environment Program, is released from his responsibilities as the Director of the Safe Environment Program effective April 1, 2019. He retains his appointment as Vicar for Clergy.

Mrs. **Teresa Brown** is appointed Director of the Safe Environment Program, effective April 1, 2019.



Events

As of April 2

Wednesday, April 3

Spring Admissions Board - La Crosse

Thursday, April 4

8:00am Curia Day of Prayer - La Crosse - Curia Offices Closed

Friday, April 5

Deacon and Lay Formation - Marathon - April 5 - 6

9:00am Prayer Teacher In-Service - Eau Claire

Saturday, April 6

8:00am Married Love: Two Becoming One Retreat - Marshfield

9:00am Hispanic Lay Formation Institute - Alma Center

Monday, April 8

7:00pm Webinar - Raise Them Well - Spiritual Maturity

Tuesday, April 16

10:30am Chrism Mass - Live Stream

10:30am Chrism Mass - La Crosse

Friday, April 19

Good Friday - Curia Offices Closed

Monday, April 22

Easter Monday - Curia Offices Closed

Tuesday, April 23

NCEA National Convention - Chicago - April 23 - 25

Friday, April 26

Married Love: Two Becoming One Retreat - La Crosse - April 26 - 27

Leadership In Christ Conference - La Crosse - April 26 - 27

Saturday, May 4

9:00am Hispanic Lay Formation Institute - Alma Center

10:00am Ordination to the Diaconate (Transitional) - La Crosse

10:00am Ordination to the Diaconate (Transitional) - Live Stream

Thursday, May 9

12:00pm Presidents' Meeting

To get your parish events listed on the diocesan calendar, diolc.org/calendar, please send an email to datebook@diolc.org. Make sure you include the following details; date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information.

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**Chancery Office**

Chancellor Very Rev. William Dhein – 608-791-2655 | wdhein@diolc.org

The Chancery Bulletin will not be distributed on Tuesday, April 23, due to the Easter holiday.

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Office for Catechesis & Evangelization

Director: Ann Lankford – 608-791-2658 | alankford@diolc.org

Bulletin Insert for April 14 [click here](#)

The insert is a Holy Week schedule, with fill-in boxes for parish times for Mass and services. At the link, you will find both a black and white schedule and a color schedule.

Reminder: Employment Contracts for Catechetical Leaders

If you would like to receive an Employment Contract for your parish DRE, CRE and/or Youth Minister, please contact Ann Lankford. It is suggested that contracts only be offered to full-time Catechetical Leaders who work 30 hours or more, which was the original reason that contracts were established. Further, keep in mind that contracts are not an absolute necessity. For example, everyone working at the Diocesan Offices are at-will employees.

Note: If a pastor would like information on the benefits to be offered in hiring a new catechetical leader for 30 hours or more or if a pastor does not intend to renew a contract with any of the above-mentioned employees, please contact Ann at your earliest convenience.

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Office for Communications

Director: Jack Felsheim – 608-791-2663 | jfelsheim@diolc.org

Bishop Callahan's Blog – *Some Words about Holy Week*

You should have received Bishop Callahan's recent blog encouraging everyone to take an active participation in Holy Week <https://blog.diolc.org/?p=412>. Feel free to share this on your parish Facebook, in your bulletin, or distribute at Mass.

More iTunes Gift Card scams

There have been two new reports of fraudulent text messages being sent "from the pastor" asking for iTunes Gift Card purchases. Please get the word out about this new development.

If you believe you're the victim of a scam involving App Store & iTunes Gift Cards or Apple Store Gift Cards, you can call Apple at 800-275-2273 (U.S.) and say "gift cards" when prompted. Here is the full link to information on Apple's support page:

<https://support.apple.com/itunes-gift-card-scams>

Attention Parish Administrative Assistants and Secretaries: Parish Message Lines for the back cover of the May/June issue of Catholic Life magazine are due by Wednesday, April 10. Please direct any questions to Sr. Donna: dkrzmarzick@diolc.org.

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Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608-791-2690 | dkrzmarzick@diolc.org

No items this week.

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Office for Marriage & Family Life

Director: Alice Heinzen – 608-791-2673 | aheinzen@diolc.org

Teaching the Way of Love Parent Newsletter

The April TWL parent newsletter is ready for distribution. Please click [here](#) to read and download the PDF file that can be widely shared with your parish and school families.

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Office for Ministries

Director: Christopher Ruff – 608-791-0161 | cruff@diolc.org

Reminder - For Your Parish Bulletin:



Leadership in Christ Conference April 26-27, 2019, La Crosse

“Transformation *is* Possible” – Dr. Bill Keimig, back by popular demand, will speak Friday evening and Saturday morning on the keys to transformation through Christ - as a person, a family and a parish.

Choose from a wide variety of breakout sessions Saturday afternoon.

Complete details and registration at www.diolc.org/leadership. Questions? Contact Chris Ruff at ministries@diolc.org or 608-791-0161.

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/802034056835965/>

Please share this on your parish Facebook.

For Your Parish Bulletin:

New Lay Formation Institute (LFI) class starts in the fall – Registration underway!

Registration is open for the next two-year Lay Formation cycle that begins fall of 2019. Draw closer to Christ and deepen your knowledge of the Faith in a joyful community of learners! See brochure, schedule and application form at diolc.org/lay-formation. Discuss with your pastor and contact the Office for Ministries and Social Concerns at ministries@diolc.org or call (608) 791-0161.

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Office for Missions

Director: Fr. Woodrow Pace – 608-791-2676 | wpace@diolc.org

No items this week.

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Office for Pontifical Ceremonies

Director: Michael Haight – 608-791-2697 | ceremonies@diolc.org

Attention All Clergy: New Facebook Page! Check out the newly created Facebook page for the Office for Pontifical Ceremonies. Search “Diocese of La Crosse – Office for Pontifical Ceremonies” under Groups. Send a request to join the group (if you’re on Facebook already) and begin looking for information on upcoming public Pontifical Ceremonial events and what is available in the newly formed Ceremonials Room. The page is new but over time it will grow and become a great resource!

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Office for Sacred Worship

Director: Christopher Carstens – 608-791-0161 | ccarstens@diolc.org

Chrism Mass, April 16

The Chrism Mass is one of the diocesan highlights at which the bishop blesses the oils for the celebration of the Sacraments of Baptism and the Anointing of the Sick, and consecrates the Sacred Chrism used in the Sacraments of Confirmation and Holy Orders. Priests also renew their priestly promises at this Mass, and the faithful pray for them. The Chrism Mass will be celebrated on Tuesday, April 16, at 10:30 a.m., at St. Joseph the Workman Cathedral in La Crosse. Please consider attending! The Mass will also be live streamed at diolc.org/live.

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/1949276835140062/>

Please share this on your parish Facebook.

Order for the Reception of the Holy Oils—USCCB

The Roman Missal directs that “The reception of the Holy Oils may take place in individual parishes either before the celebration of the Evening Mass of the Lord’s Supper or at another time that seems more appropriate” (Chrism Mass, 15). While the Missal does not specify how a “reception of the Holy Oils” would take place, a simple ceremony that is sober yet joyful, consistent with the Roman liturgy, and emphasizing the grace of the sacraments and unity with the bishop, would seem to be the most appropriate way to receive the oils in a parish. One possible model is found in the *Order for the Reception of the Holy Oils*, available from the USCCB at [this link](#).

Some Liturgical Reminders

5th Sunday of Lent

- In the dioceses of the United States, the practice of covering crosses and images throughout the church from the Fifth Sunday may be observed. Crosses remain covered until the end of the Celebration of the Lord's Passion on Good Friday, but images remain covered until the beginning of the Easter Vigil.

Mass of the Lord's Supper

- Altar may be decorated with flowers. (Rubric for Holy Thursday [=HT], 5)
- At the beginning of the Liturgy of the Eucharist, there may be a procession of the faithful in which gifts for the poor may be presented with the bread and wine. (HT, 14)
- Adoration is not to take place in a monstrance: "The Blessed Sacrament should be reserved in a closed tabernacle or pyx. Under no circumstances may it be exposed in a monstrance." (*Paschales Solemnitatis*, n.55)
- Holy water stoups are emptied after Mass.

Good Friday

- Good Friday liturgy may not be celebrated in the absence of a priest. (Rubric for Good Friday [=GF], 4)
- Only one cross may be used for adoration. (GF, 19)

Easter Vigil

- The Paschal Candle is to be replaced each year: "The paschal candle should be prepared, which for effective symbolism must be made of wax, never be artificial, be renewed each year, be only one in number, and be of sufficiently large size so that it may evoke the truth that Christ is the light of the world." (*Paschales Solemnitatis*, n.82)
- If a deacon is not present to carry the Paschal Candle in the procession, the candle is carried by another minister and not the priest. (Rubric for the Easter Vigil [=EV], 15 and following)
- Lights in the church building are turned on when Paschal Candle is placed in its stand at front of church at end of the entrance procession. (EV, 17)
- If possible, the Priest intones triple Alleluia. (EV, 34)
- It is appropriate for the baptism of infants to take place at the Easter Vigil. (*Rite of Baptism for Children*, n.9; also Roman Missal, Easter Vigil rubric n.38)

Faculties for Adult Confirmation

Presently, a priest has the permission, either in virtue of universal Church law or by grant of the diocesan bishop, to confirm the following persons:

- (a) those persons who are no longer infants and whom he baptizes (cf. Cann. 530, 1°; 566, §1; 882; 883, 2° and 885, §2; *RCIA*, Nos. 14, 24, 215 and 305);
- (b) those persons who have attained the use of reason but already have been baptized in another church or ecclesial communion, when they are received by him into full communion with the Catholic Church (cf. Cann. 883, 2° and 885, §2; *RCIA*, No. 481; *NSC*, No. 35);
- (c) the baptized Catholic who has been an apostate from the faith (cf. Can. 883, 2°; *NSC*, No. 28);

- (d) the baptized Catholic who through no fault of his or her own has been raised in a non-Catholic religion or joined a non-Catholic religion (ibid);
- (e) the baptized Catholic who through no fault of his or her own never put the faith into practice. (cf. Can. 884, §1; NSC, No. 29).
- (f) those who are in danger of death (cf. Cann. 566 §1 and 883, 3°)

If, however, a priest wishes to confirm a baptized Catholic who has been practicing the faith (that is, he or she is not in the circumstances described above), permission for the faculty to do so must be requested from the diocesan bishop (Can. 882, Can. 884, §1). If you have any questions about this faculty, please call the Office of Sacred Worship at (608) 791-2674.

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Office for Safe Environment

Director: Teresa Brown – 608-791-2679 | tbrown@diolc.org

DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (employee, volunteers, vendors, religious or clergy). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608-519-8002 or kbecker@cclse.org. The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at: www.diolc.org. **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at (608) 791-2679; or tbrown@diolc.org

Reminder: 2018-19 Safe Environment reports are now due. If you need an extension, call the Safe Environment Office at 608-791-2679. All Spring Coaches need to be listed on the 2018-19 School report. All background checks must be current and training dates for staff, volunteers and students must be included to have a complete report.

National Child Abuse Prevention Month begins in April. Dedicate April 5th to prayer and sacrifice for the intention: "May survivors of abuse experience God's profound love for them, and receive comfort and healing." More about the Call to Prayer is available at uscgb.org/pray,

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Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608-788-7707 | treichenbacher@diolc.org

No items this week.

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Office for Social Concerns

Director: Christopher Ruff – 608-791-0161 | cruff@diolc.org

Reminder – For Your Parish Bulletin:

Catholics at the Capitol April 30

See details and Bishop Callahan's video invite at www.diolc.org/social-concerns.

Join Catholics from across the state as we gather in Madison for a day of prayer, formation, and advocacy. Attend workshops on Catholic social teaching, homelessness, immigration, pro-life health care and criminal justice. For information and registration, go to www.wisconsinatholic.org or call the Wisconsin Catholic Conference at 608/257-0004. Admission (including continental breakfast & lunch): \$40 for adult advance registration; \$12 for full-time students; \$50 for same-day adult.

Here is the Facebook link for Bishop Callahan's video message

<https://www.facebook.com/watch/?v=2085687754802423>

Here is the diocesan Facebook link for the event.

<https://www.facebook.com/events/939735963082676/>

Please share both of these on your parish Facebook.

For Your Parish Bulletin:

Pro-Life Movie “Unplanned” Changing Hearts and Minds



“Unplanned,” a powerful movie about the pro-life conversion of former Planned Parenthood clinic director Abby Johnson, ranked 5th among all movies its opening weekend. To learn where it is showing in the diocese, visit www.diolc.org/respect-life. A few scenes are a bit graphic in glimpsing the reality of abortion, so it is important to discuss ahead of time with young people. Yet the movie shows deep compassion toward those whose lives have been sadly wounded by abortion, closing with a message about how healing can be found. This movie is changing hearts and minds!

Project Seed Sales

A Forage & Seed Corn sale, supported by the Diocesan Rural Life Committee, offers high quality, low cost seed in the midst of a challenging economy. Seed corn is offered in both conventional and glyphosate tolerant varieties. There will be alfalfa and clover ready for sale and non-GMO seed can be ordered. Comparable yields make this seed an attractive alternative. Remaining sale date: April 13 in Colby. Full details can be found at

<https://diolc.org/social-concerns/rural-life/project-seed/>

Here is the diocesan Facebook link to the Colby event.
<https://www.facebook.com/events/2555546364520821/>
Please share on your parish Facebook.

Farmer Hotline for Help & Hope

Currently, there is a crisis in farming: historic low margins and high rates of suicide. There is help and hope. The Department of Agriculture Trade and Consumer Protection's Wisconsin Farm Center offers a hotline for farmers looking for advice – everything from financial to succession planning for the future. The hotline is available weekdays from 7:45 a.m. to 4:30 p.m. at [1-800-942-2474](tel:1-800-942-2474)

Prayers of the Faithful – please use these prayers during the months of April and May

For all property owners, from large scale to garden plots, may they grow as good stewards, God's gift of the land. We pray ...

For all people to more clearly see the presence of God through creation that surrounds them, may they cherish that gift and approach it with great respect. We pray ...

For those in conflict over land use policies, may they resolve conflicts peacefully, recognizing the Lord's presence in people on both sides of the issue. We pray ...

For the ability of public officials to form land use policies that take into consideration the well-being of all God's creation, not merely profits. We pray ...

For ability to grow in "Love of Neighbor;" whenever we gather for county, city, and town meetings, may we do so with mutual respect, recognizing the dignity of all people. We pray ...

For future generations, that environmental policies enacted today protect water, air, and land for children and creatures born tomorrow. We pray ...

For the grace to live more simply and in harmony with the world around us that in doing so we may discover God in beauty, goodness and the order of creation. We pray ...

For the spirit of St. Francis of Assisi, that following his example we may give praise to God through the gift of our time, listening to the songs of creation and appreciating all that God has done throughout the seasons of the year. We pray ...

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Office for Stewardship & Development

Director: Jeff Reiter – 608-791-2653 | jreiter@diolc.org

No items this week.

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Office for Temporalities

Contact: Kurt Jereczek – 608-791-0171 | kjereczek@diolc.org

No items this week.

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Office for Vocations

Director: Fr. Alan Wierzba – 608-791-2667 | awierzba@diolc.org

Please include the following intercession for vocations for your Sunday prayers of the faithful.

That through our vocations to marriage, priesthood and religious life we may be signs of God's presence and love in the world.

Reminder: Transitional diaconate ordination of Samuel Mc Carty, Joseph Richards, Levi Schmitt, and Daniel Williams will be on May 4, 2019 at 10:00 a.m. at St. Joseph the Workman Cathedral.

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/2349768451945528/>

Please share this on your parish Facebook.

Priestly Ordination of Deacon Brandon Guenther and Deacon Ethan Hokamp will be on June 22, 2019 at 10:00 a.m. at St. Joseph the Workman Cathedral.

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/328895707985585/>

Please share this on your parish Facebook.

Reminder: Save the Date: 1st Annual Golf Outing to support vocations will be at Cedar Creek Golf Course in Onalaska on Monday, June 17, 2019. 18-hole person teams. More information to follow.

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/1000963323447219/>

Please share this on your parish Facebook.

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Office for Vicar for Clergy

Director: Msgr. David Kunz – 608-791-2689 | pboyle@diolc.org

Paula Boyle will be doing all Letters of Suitability. If you will be traveling outside of the Diocese of La Crosse and plan to do more than attend Mass, you need a letter. Contact Paula at pboyle@diolc.org for your letter.

Celebrants are for travel outside of the United States and are done by Maryjo Wilson in the Chancery Office.

Upcoming Dates and Events for 2019 & 2020:

Priest Retreat April 29 thru May 3, 2019 at St. Anthony Spirituality Center - Marathon, WI. Call Susan Hubbard at 715-443-2236 ext. 111 to reserve your spot. The Speaker is Fr. Sammie Maletta from the Diocese of Gary, Indiana. There is still plenty of time to register if you have not already done so.

Priest Unity Days June 20-22, 2019 at Holy Cross Diocesan Center – La Crosse, WI. The Presenter is Auxiliary Bishop of the Archdiocese of St. Paul and Minneapolis, Most Reverend Andrew H. Cozzens. The theme is: “Remain in me...for without me you can do nothing” (Jn 15) - Human and Spiritual Growth for Fruitful Priestly Ministry.

Deacons and Wives afternoon with the Bishop - Holy Cross Diocesan Center, August 10, 2019

Fall Clergy Conference October 14-15, 2019 at Holy Cross Diocesan Center, Presenter is Fr. Sean Kilcawley.

Fall Clergy Conference October 12-13, 2020.



Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608-791-2652 | crogers@diolc.org

No items this week.

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