



## CHANCERY BULLETIN - Vol. 2, No. 4.4 | April 25, 2017

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### Officials

No officials this week.



### Events

As of April 25<sup>th</sup>

**Tuesday, April 25**

Priest Spring Retreat

**Wednesday, April 26**

Priest Spring Retreat

**Thursday, April 27**

Priest Spring Retreat

6:15pm Ladies Night Out

**Friday, April 28**

» 1:30pm Priest Spring Retreat

6:00pm Married Love: Two Becoming One Retreat - La Crosse Deanery

6:30pm Basic Evangelization Training - La Crosse

**Saturday, April 29**

» 6:00pm Married Love: Two Becoming One Retreat - La Crosse Deanery

» 4:00pm Basic Evangelization Training - La Crosse

**Monday, May 1**

Solemnity of Saint Joseph the Workman, principal patron of the Diocese

**Saturday, May 6**

10:30am Transitional Diaconate Ordination

10:30am Ordination to Diaconate (Transitional) - Live Stream

**Sunday, May 7**

World Day of Prayer for Vocations

Youth Rally in Eau Galle

**Monday, May 8**

Feast of the Anniversary of the Dedication of the Cathedral

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## Chancery Office

Chancellor Very Rev. William Dhein – 608-791-2655 | [wdhein@diolc.org](mailto:wdhein@diolc.org)

### CONTACT FOR ADDRESS CHANGES.

As contact information for priests, deacons, and pastoral associates change, it is very helpful to keep the Chancery Office well informed. Please contact Father Kurt Apfelbeck, Vice Chancellor, at [kapfelbeck@diolc.org](mailto:kapfelbeck@diolc.org) or 608-791-0177 with changes in your mailing address, telephone number or e-mail address. This is particularly important for our senior priests so that we always have current contact information. Father Apfelbeck keeps the ParishSoft information for clergy and pastoral associates and he makes this information available to the diocesan curia. It is not necessary to inform him of an address change when there is a new assignment, but if there is a new e-mail address, please let him know.

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## Office for Catechesis & Evangelization

Director: Ann Lankford – 608-791-2658 | [alankford@diolc.org](mailto:alankford@diolc.org)

**BULLETIN INSERT for the weekend of May 7** [click here](#)



## Relationship with GOD

More than Just SUNDAY

### A Peace Plan from Heaven

May 13 will mark the 100th Anniversary of the apparitions of Our Blessed Mother Mary to three shepherd children in the small village of Fatima in Portugal. Taking place in 1917, Our Lady appeared six times to Lucia, 9, and her cousins Francisco, 8, and his sister Jacinta, 6, on the 13th of each month between May and October.

Mary reassured the children in a gentle voice, saying "Do not be afraid; I will do you no harm." She told Lucia, "I come from Heaven." She asked the children if they would "pray the Rosary every day, to bring peace to the world and an end to the war."

On June 13, as Mary appeared to the three children, Lucia asked, "What do you want me to do?" The Lady

"A Peace Plan from Heaven" informs readers of the 100<sup>th</sup> Anniversary of Our Lady appearing to three shepherd children in Fatima, Portugal, and her call to pray the Rosary to bring people back to God and to avert war – a timely message for us.

If you would prefer a Word document of the bulletin insert, contact Ann at [alankford@diolc.org](mailto:alankford@diolc.org).

### **Fatima Resources for children, youth and adults**

If your parish would like to host a book study on Fatima, show a DVD to children, include a prayer that the children received at Fatima and/or mention a few resources in the bulletin, a list has been prepared and is available by [clicking here](#).

### **Catholic VBS**

For links to 7 Catholic Vacation Bible Schools, [click here](#).

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### **Office for Communications**

Director: Jack Felsheim– 608-791-2663 | [jfelsheim@diolc.org](mailto:jfelsheim@diolc.org)

### **Chrism Mass Photos**

Bishop Callahan concelebrated the Chrism Mass with his brother priests from across the diocese on April 11, 2017. These photos are available for your use in parish materials. View the article and photos [here](#).

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### **Office for Consecrated Life**

Director: Sr. Donna Krzmarzick, ISSM – 608-791-2690 | [dkrzmarzick@diolc.org](mailto:dkrzmarzick@diolc.org)

No items this week.

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## Office for Marriage & Family Life

Director: Alice Heinzen – 608-791-2673 | [aheinzen@diolc.org](mailto:aheinzen@diolc.org)

### Teaching the Way of Love Newsletter for May

The latest edition of the TWL newsletter is available at:

<http://www.twl4parents.com/newsletter>

If you prefer the PDF version, [click here](#) to download the document.

Thank you for distributing it widely.

### For Your Bulletin – (For April 30, May 7, and May 14)

#### Wanted: Married Couples Desiring a Joyful Marriage

The Diocese of La Crosse is sponsoring a Domestic Church retreat at St. Anthony Spirituality Center on May 18-21 (Thursday evening through Sunday at noon). This wonderful experience will help you and your spouse achieve greater unity, love and joy. Sacramentally married couples are invited to attend.

To register online go to: <http://diolc.org/marriage/> and click on marriage enrichment. Scholarships to defray the cost are available. Contact Alice Heinzen at [aheinzen@diolc.org](mailto:aheinzen@diolc.org) for more information.

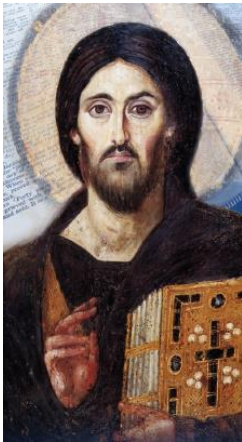
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## Office for Ministries

Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

### For Your Bulletin – (Run through August 2017)



#### Exciting NEW Class for [Lay Formation Institute](#) Begins in Fall of 2017

*Renew your parish, energize leadership!*

Registration underway. This is an opportunity for motivated members of the faithful to:

- Draw closer to Christ and his Church
- Deepen their knowledge of the faith in a community of learners
- Become joyful disciples in the parish and the world

Complete information at [www.diolc.org/lay-formation](http://www.diolc.org/lay-formation). Questions? Contact Christopher Ruff, Office for Ministries and Social Concerns, at [cruff@diolc.org](mailto:cruff@diolc.org) or (608) 791-2664.

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## Office for Missions

No items this week.

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## Office for Pontifical Ceremonies

Director: Michael Haight – 608-791-2697 | [ceremonies@diolc.org](mailto:ceremonies@diolc.org)

**Funeral Masses of Diocesan Clerics and their Parents:** To better assist in the preparations for these funerals please respond to the email invitation sent from the Diocesan Office of Pontifical Ceremonies. Deans are kindly asked to contact the senior priests and senior deacons in their deanery to assist in their participation in attending the funeral. This helps ensure the proper number of vestments will be available and will also assist the host parish in the area of reserved seating needed for visiting clergy.

**REMINDER: Spring Confirmations:** The spring Confirmation season is in full swing! Parishes participating in these Confirmations should watch their email for the *Letter of Anticipation* and liturgy forms. The host parish is asked to complete these forms in a timely manner and return them no later than one full week prior to the anticipated date of the Confirmation Mass. The Office of Pontifical Ceremonies is here to assist with any questions the planning teams have to help make these liturgies a beautiful moment in the life of the parish communities and of those receiving the Sacrament. A reminder, also, that if a visiting cleric from outside the Diocese wishes to concelebrate or assist at a Confirmation Mass they need to forward a *Letter of Suitability* to the Diocesan Vicar for Clergy Office. It's with joy to welcome them to our Diocese and to share the sacrament with their extended family!

**REMINDER: Disposal of Old or Unused Liturgical Appointments:** The Diocesan Office of Pontifical Ceremonies would be happy to receive statues, vestments, ritual books, altar cloths, candlesticks, or other forms of stationary that are no longer used, but in usable condition. Likewise, if you're looking for religious appointments feel free to contact the latter on availability. This program is working very well and many diocesan institutions are grateful for this effort.

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## Office for Sacred Worship

Director: Christopher Carstens – 608-791-0161 | [ccarstens@diolc.org](mailto:ccarstens@diolc.org)

### Liturgical Dates for the month of May

**May 1 (Monday):** Saint Joseph the Worker, principal patron of the Diocese. The proper Mass for this solemnity, with its proper orations & readings, the *Gloria*, Creed, & the Preface of St. Joseph, is to be celebrated throughout the Diocese on this day. In the

Liturgy of the Hours, the *Te Deum* is said in the Office of Readings. Proper psalms and readings are taken, where lacking, from the Office for the Solemnity of St. Joseph, Husband of Mary, on March 19.

**May 6** (Saturday): Ordination to the Diaconate (transitional), Cathedral of St. Joseph, 10:30 a.m.

**May 7** (Sunday): World Day of Prayer for Vocations.

**May 28** (Sunday): Solemnity of the Ascension. Transferred to the Seventh Sunday of Easter, Sunday, May 28, using the liturgical texts proper to the Ascension; Thursday of the Sixth Week of Easter (May 25) is celebrated as an Easter weekday or an option memorial for St. Bede, St. Gregory VII, or St. Mary Magdalene de'Pazzi.

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## Office for Safe Environment

Director: Msgr. David Kunz – 608-791-2689 | [tboisvert@diolc.org](mailto:tboisvert@diolc.org)

### DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (employee, volunteers, vendors, religious or clergy). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608-519-8002 or [kbecker@cclse.org](mailto:kbecker@cclse.org). The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at: [www.diolc.org](http://www.diolc.org). **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Monsignor David Kunz, Vicar for Clergy, Diocese of La Crosse, at (608) 791-2679; or [dkunz@diolc.org](mailto:dkunz@diolc.org).

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## Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608-788-7707 | [treichenbacher@diolc.org](mailto:treichenbacher@diolc.org)

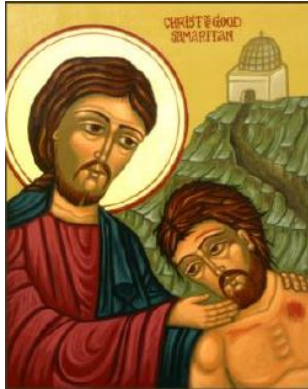
Please remember all of our teachers and school administrators in your prayers. Almost seven hundred educators are gathering in La Crosse on April 28<sup>th</sup> for Mass with Bishop Callahan and an educational seminar with Dr. Edward Sri.

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## Office for Social Concerns

Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)



### ***Pastors and Parish Social Concerns Representatives – Please share good news!***

This is big. We want to hear from you about your parish social ministry efforts on behalf of the poor, the suffering, the marginalized. Part of an exciting new diocese-wide Parish Social Ministry collaboration involves fleshing out our Directory of Parish Social Ministry Initiatives. Visit [www.diolc.org/social-initiatives](http://www.diolc.org/social-initiatives) for an easy template so we can share with others how you love your neighbor in need! Watch for more news about our collaboration!

### **For Your Bulletin – (Run April 30, May 7, and May 14)**

#### **Donate to Project Milk**

The most recent “Project Milk” shipment arrived at our diocesan orphanage, Casa Hogar, in Peru just before deadly floods devastated parts of the country. This shipment of 40,000 lbs of nonfat powdered dry milk (purchased from Wisconsin dairy farmers, thanks to your donations) was shared with about 20 other orphanages around Lima, as well as flood victims, reaching thousands. There is still need for more milk. Visit [www.diolc.org/project-milk](http://www.diolc.org/project-milk) to learn more and to see how your donation can help us send another shipment soon!

### **Be informed about the Wisconsin Bishops’ political priorities**

#### **WISCONSIN CATHOLIC CONFERENCE**

#### **Capitol Update**

Visit [http://www.wisconsinatholic.org/capitol\\_update.cfm](http://www.wisconsinatholic.org/capitol_update.cfm)



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## Office for Stewardship & Development

Director: Jeff Reiter – 608-791-2653 | [jreiter@diolc.org](mailto:jreiter@diolc.org)

### **REMINDER: Strategic Stewardship Parishes**

#### **Personal and Team Development: *Grace Given***

*Since we have gifts that differ according to the grace given to us, let us exercise them*

*-Romans 12:5*

Open invitation to all diocesan, parish, school, and ministerial leadership



Save the Date:

**June 5, 2017** – St. James Parish in Eau Claire

**June 6, 2017** – St. Anthony Spirituality Center in Marathon

**June 7, 2017** – Holy Cross Diocesan Center in La Crosse

In February, we established the importance of strategic planning as part of good Stewardship. A key element of strategic planning is strong servant leadership and balanced, talented teams. In this session we discover and explore our gifts, learn how to develop our skills in recognizing other's gifts and the importance of understanding the balance of different gift sets on our councils, committees, and office and leadership teams.

Jim Collin in his book *Good to Great*, found that not only is "good the enemy of great," but that greatness is a conscious decision. His research and studies into great organizations concluded that the leadership has "a down-to-earth, pragmatic, committed-to-excellence process," "a steadfast discipline," but for an organization to be great, it first needs "the right people on the bus and in the right seats."

This June, we will learn some essential tools and techniques for identifying personal strengths and talents to uncover and create high functioning ministry teams. On June 5, 6, and 7, 2017 [Leisa Anslinger Director of Catholic Life and Faith](#) will lead us through a day of reflection with tips and techniques for identifying and discerning the strengths and talents God has blessed upon others and ourselves.

[Catholic Life and Faith](#) is a pastoral resource center supporting parishes and diocesan evangelization and stewardship leaders. Leisa Anslinger brings extensive experience in Catholic parishes and schools to her ministry as an author and speaker. She is the author of several books for pastoral leaders and numerous e-Resources on catechesis and stewardship. She is a regular keynote presenter on evangelization, stewardship, and catechesis at the International Catholic Stewardship Conference, as well as many other national and diocesan gatherings.

## **REMINDERS: Diocesan Annual Appeal**

### **Process Changes**

To streamline and speed up our gift processing, we are discontinuing the use of the lockbox services in Milwaukee. Starting now, the Office for Stewardship and Development staff will do all gift processing in La Crosse. When your parish receives Diocesan Annual Appeal gifts or pledges, please be sure to forward them all directly to our office:

Office of Stewardship and Development  
PO Box 4004  
La Crosse, WI 54602-4004.



All recent parishioner and donor mailings have had the La Crosse address as a return address for the past few months.

### **2016-2017**

We have returned over a half a million dollars in parish rebates this year so far. The number of our parishes going over target continues to grow, daily. We have 50% of the parishes that are above goal and another 35% that are within striking distance of meeting their goal. Keep up the great work promoting the Annual Appeal. An Annual Appeal is a community event; the funding helps provide the means for many different supported ministries to live the mission of Jesus Christ, locally, throughout the diocese, and the Church worldwide.

We will begin to identify any non-givers in your parish, and a late May mailing will invite them to participate in a one-time gift to this year's Diocesan Annual Appeal.

### **2017-2018**

In 2018, we will be celebrating 150 years as a diocese, the generations whose shoulders we stand upon came to this area and built a diocesan community based on their hope in Jesus Christ.

We have begun capturing video for next year's annual appeal. As we continue, we invite you to share stories of how the Church is *The Steward of Hope*. Know of someone who because of or through the ministries supported by the Diocesan Annual Appeal is an inspiration of hope? Please contact the Office of Stewardship and Development.

### **The Diocesan Annual Appeal Parish Progress Reporting Tool – GivingTrend**

#### **Coming Soon**

We continue to implement more of the features of GivingTrend. Over the next, few weeks will begin scanning pledge forms, remittance devices, and checks. This process will not only allow us to be more efficient and accurate with our gift processing, but will be able to submit checks electronically for the deposit to the bank, upload the data into Raiser's Edge and post the actual images of the forms and checks into the GivingTrend tool directly. Parishes will then be able to see the actual documents submitted, enabling better service for your supporters.

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Do you still need your GivingTrend reporting sign-on credentials? Complete the registration form found linked on the Appeal Portal web page: <http://appeal.diolc.org>. There you can also watch a recorded version of one of the training sessions.

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**Office for Temporalities**

### **LAST CHANCE -Registration and Agenda for the Parish Finance Seminar - May 9**

The annual Parish Finance Seminar will be held on Tuesday, May 9<sup>th</sup> at Three Bears Resort in Warrens, WI. **All registrations must be in by Friday April 28<sup>th</sup>.** [Registration and Agenda attached.](#)

**New this year** - there will be time for some open discussion of topics that you would like to discuss. ***Please email me with any topics that you would like to have put on the list.***

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### **Office for Vocations**

Director: Fr. Alan Wierzba – 608-791-2667 | [awierzba@diolc.org](mailto:awierzba@diolc.org)

May 6 – 10:30 AM – Transitional Diaconate Ordination (Kyle Laylan and Barry Saylor) at St. Joseph the Workman Cathedral in La Crosse. Reception following at Holy Cross Diocesan Center.

June 24 – 10:30AM – Priestly Ordination (Aaron Becker, Peter Kieffer, Juan Pedro Roblez Baltazar) at St. Joseph the Workman Cathedral in La Crosse. Reception following at La Crosse Center.

Both of these events will be live streamed for those who are unable to attend but wish to watch using their computer or other connected device. Use the link at [www.diolc.org/live](http://www.diolc.org/live) the day of the Mass.

Please keep the ordinandi in your prayers.

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### **Office for Vicar for Clergy**

Director: Msgr. David Kunz – 608-791-2689 | [tboisvert@diolc.org](mailto:tboisvert@diolc.org)

No items this week.

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### **Office for Youth & Young Adult Ministry**

Director: Christopher Rogers – 608-791-2652 | [crogers@diolc.org](mailto:crogers@diolc.org)

### **Catholic Youth Ministry Convention**

We still have spots open to attend this awesome event sponsored by LifeTeen...and it is FREE!!! Our diocese received a grant that will pay for airfare, hotel, and conference fee

which includes most of your meals. It will be held June 11-14, 2017 in Scottsdale, AZ. Please contact our LifeTeen Area Contact, Andrew Brueggen at [youthdir@stpatsonalaska.com](mailto:youthdir@stpatsonalaska.com) .

**Priests Needed For Adventure Camp**

We are in need of priests to attend Adventure Camp this summer. We are in particular need of a priest during the week of June 18-23. If you are interested and available, please let us know.

For a complete list of summer activities [click here](#)

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