



Chancery Bulletin - Vol. 3, No. 5.1 | May 1, 2018

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Officials

The Most Reverend William Patrick Callahan, D.D., Bishop of La Crosse, makes the following announcements:

The Reverend **Matthew N. Marshall**, Associate Pastor of Blessed Sacrament Parish and Roncalli Newman Parish in La Crosse, Chaplain at Aquinas High School and Middle School in La Crosse, and Chaplain to the Hmong Community in the La Crosse area, is appointed Parochial Administrator of St. Mary Parish in Coon Valley, with residence at the Parish Rectory, effective May 8, 2018. He retains his appointments as Chaplain at Aquinas High School and Middle School and Chaplain to the Hmong Community in the La Crosse area.



Events

As of May 1

Tuesday, May 1
Saint Joseph the Worker, principal patron of the Diocese
10:00am School Advisory Council Meeting - Durand
Thursday, May 3
School Presidents' Meeting - Wisconsin Dells - May 3-4
Sunday, May 6
Youth Rally in Eau Galle
Monday, May 7
Feast of the Anniversary of the Dedication of the Cathedral
Tuesday, May 8
8:00am New Teacher Formation - Prayer and Sacraments - La Crosse
Saturday, May 12
8:00am Married Love: Two Becoming One Retreat - Marathon - May 12
Sunday, May 13
Solemnity of the Ascension
Friday, May 18
Married Love: Two Becoming One Retreat - Eau Claire - May 18-19
Sesquicentennial - Bishop's Regional Visit - Stevens Point and Wausau Deaneries - May 18-20
4:30pm Sesquicentennial - Confirmation followed by Benediction and Reception - Wausau
7:00pm Sesquicentennial - Evening Prayer with Bishop William Patrick Callahan - Mosinee
Saturday, May 19
10:00am Sesquicentennial - Confirmation - Wausau
4:00pm Sesquicentennial - Confirmation - Wausau
Sunday, May 20
10:30am Sesquicentennial - Confirmation - Mosinee
2:30pm Sesquicentennial - Confirmation - Rothschild
Sunday, May 27
10:30am Live Stream - Mass for the Closing of the Investigation of the Cause of Beatification and Canonization of the Servant of God
10:30am Mass for the Closing of the Investigation of the Cause of Father Joseph Walijewski - La Crosse
Monday, May 28
Memorial Day - Curia Offices Closed

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Chancery Office

Chancellor Very Rev. William Dhein – 608-791-2655 | wdhein@diolc.org

Decree Promulgating Norms for the Compensation of the Clergy. Having received a positive recommendation from the Presbyteral Council at its April 19, 2018 meeting, I have attached the new [Decree Promulgating Norms for the Compensation of the Clergy in the Diocese of La Crosse](#), as well as the updated Priests' Salary Schedule, a sample Mileage Log and a Works of Charity Disbursements Log (these forms will be available for you on the Office of Temporalities webpage at <http://diolc.org/temporalities/>). Changes were made to have a standard 2% increase each year, which will be in effect until changed. A new schedule will come out every year. The Social Security Reimbursement has been added to the base pay so

no separate reimbursement for Social Security will be paid. The options for board based on housekeepers have been removed and a standard amount of \$400 taken as an allowance or as a reimbursement of receipts are the two options. Please see the requirement for this reimbursement to be non-taxable. The Help-out rate has been increased to \$40 per Mass for weekends and Holy Days of Obligation and \$25 per Mass for weekdays. There are other changes as well so please read the document carefully and apply beginning July 1, 2018. This *Decree* is to replace the current *Norms* in the Parish Administration Manual under the Section "Admin.III.page 1-4."

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Office for Catechesis & Evangelization

Director: Ann Lankford – 608-791-2658 | alankford@diolc.org

BULLETIN INSERT for the weekend of May 6 [click here](#)

A nine-day novena begins on May 10th and ends on May 20th, the Feast of Pentecost. “**We need the help of the Holy Spirit**” for spiritual renewal.

Bulletin announcement: If the May 6th insert will not be included in the bulletin, please include the following announcement:

Beginning on Thursday, May 10th until Sunday, May 20th, let us join together in the prayer below to ask the Holy Spirit to inspire and strengthen us .

O Holy Spirit Beloved of my soul, I adore You.

Enlighten me, guide me, strengthen and console me.

Tell me what I ought to do and command me to do it.

I promise to submit to everything that You ask of me

and to accept all that You allow to happen to me.

Just show me what is Your will, Holy Spirit.

— Prayer by Cardinal Mercier

The “absolute priority” of formation

The General Directory for Catechesis declares that the ongoing formation of those who hand on the Faith is to be an “absolute priority” (GDC 234). The Catechetical Institute is developing online formation that is appealing and that works through short videos followed by simple tasks that build skills. The online learning system will be a new certification element diocesan-wide. [Click here](#) for details of the **June 1 training** at the Holy Cross Diocesan Center. Come and bring other leaders from the parish with you!

Encounter Christ in the Sacraments

If you would like to participate in a more *active and fruitful* encounter with God in the Church’s Sacraments and help others to cultivate a desire to encounter Jesus Christ, plan to attend the “**Witnesses for Christ**” Conference, **August 10-11** at Blessed Sacrament Parish in La Crosse. A poster, brochure with further details, and online registration are [available here](#).

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Office for Communications

Director: Jack Felsheim – 608-791-2663 | jfelsheim@diolc.org

No items this week.

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Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608-791-2690 | dkrzmarzick@diolc.org

No items this week.

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Office for Matrimonial Tribunal

Judicial Vicar: Msgr. Robert Hundt – 608-791-2684 | tribunal@diolc.org

The Tribunal is having a very slow year. Currently our petitions are roughly 50% of where they were last year at this time. The actual count is 32 for 2018 versus 63 for 2017 year to date. This means if you help parishioners initiate a petition for a possible declaration of nullity, the petitioner will get prompt attention. Thank you to all who promote this healing mission of the Church.

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Office for Marriage & Family Life

Director: Alice Heinzen – 608-791-2673 | aheinzen@diolc.org

Teaching the Way of Love Parent Newsletter

The May TWL newsletter is ready for distribution. Read or download the document at this [link](#). Thank you for widely distributing this to the parents that you serve.

Parent Engagement? How are you doing?

If you are looking for ways to engage parents in the faith formation of their children, contact Alice Heinzen at aheinzen@diolc.org. She has developed an interactive presentation for parish leadership that addresses the issue and assists in creating strategies that activate parent collaboration.

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Office for Ministries

Director: Christopher Ruff – 608-791-0161 | cruff@diolc.org

No items this week.

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Office for Missions

Director: Fr. Woodrow Pace – 608-791-2676 | wpace@diolc.org

No items this week.

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Office for Pontifical Ceremonies

Director: Michael Haight – 608-791-2697 | ceremonies@diolc.org

REMINDER - Spring Confirmation season is upon us! Pastors of parishes hosting Confirmations are kindly asked to watch their email inbox for detailed information. Please remember to complete all forms in full and return them no later than one week before the anticipated date of the ceremony. Any questions in regards to the liturgical celebration can be directed to the Diocesan Office of Pontifical Ceremonies. A parish that is only hosting a Confirmation liturgy (*with no candidates of their own*) are to request one of the participating parishes to be the principal contact for that Confirmation liturgy. That parish is to provide all requested information to the Diocesan Office for Pontifical Ceremonies. Any questions about the Confirmation *schedule* should be directed to Debbie Brannon in the Office of the Diocesan Bishop – dbrannon@diolc.org.

REMINDER - Ceremonial Updates to Confirmation: Please be sure to read all the information sent in regards to the *Rite of Confirmation Liturgy* - most importantly the *Emcee Letter* and the *Ceremonial Guidelines for the Celebration of the Sacrament of Confirmation*. Both of these documents include new and updated information that will help make your Confirmation Liturgy go smoothly and with proper solemnity. One new guideline pertains to the reception of the gifts during the Offertory.

REMINDER - 150th Banner at Pontifical Liturgies: During the Sesquicentennial Year, parishes that will be hosting Bishop Callahan are asked to display in their sanctuary, or other proper area if the celebration is outside of Holy Mass, the Diocesan 150th banner or tri-fold display board. If your parish does not have one, please contact the Diocesan Office of Pontifical Ceremonies and one will be provided for the celebration. All parishes can order their own banner or display board at <https://diocesan.com/product/diocese-of-la-crosse-150th-anniversary>.

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Office for Sacred Worship

RCIA Conference, June 2

The RCIA process is the Church's privileged place to form new Catholics in their relationship with Christ and his Church. As the Diocese of La Crosse celebrates its 150th anniversary in 2018, we look ahead to what is the best way to continue fostering faith and conversion. Featuring Dr. Petroc Willey and Bill Keimig from the Catechetical Institute, Franciscan University of Steubenville, "RCIA: Renewing the Parish," will help any RCIA process form disciples in the years to come. Tracks for both experienced coordinators and programs, as well as new and newly-forming programs, will be offered. The conference will be held June 2, 2018, at the Holy Cross Diocesan Center, La Crosse. For more information and schedule, please see [here](#).

Misal Romano Workshops 2018

On September 14, 2017, Cardinal Daniel N. DiNardo, Archbishop of Galveston-Houston and President of the United States Conference of Catholic Bishops (USCCB), announced a publication date for the long-awaited *Misal Romano, tercera edición*—the Spanish translation of the third edition of the Roman Missal for use in the United States. The revised text may be used in the liturgy as soon as Pentecost 2018 and its use becomes mandatory of the First Sunday of Advent 2018.

The publication of the *Misal Romano* marks the first time that the United States has its own Spanish-language edition of the Roman Missal. Members of the FDLC, in collaboration with the secretariat staff of the Bishops' Committee on Divine Worship, will offer a series of one-day workshops in preparation for the new *Misal*. Those closest locations to La Crosse include the May 22 workshop in Northbrook, IL, and the September 4 workshop in New Brighton, MN. Full details and registration are available [here](#).

Liturgical Calendar

May 1 (Tuesday): Saint Joseph the Worker, principal patron of the Diocese. The proper Mass for this solemnity, with its proper orations & readings, the *Gloria*, Creed, & the Preface of St. Joseph, is to be celebrated throughout the Diocese on this day. In the Liturgy of the Hours, the *Te Deum* is said in the Office of Readings. Proper psalms and readings are taken, where lacking, from the Office for the Solemnity of St. Joseph, Husband of Mary, on March 19.

May 7 (Monday): Feast of the Anniversary of the Dedication of the Cathedral, observed throughout the Diocese outside of the Cathedral as a feast (See General Norms for the Liturgical Year and Calendar, Table of Liturgical Days, II.8.b). The orations and readings for the Mass are taken from the Common of the Dedication of a Church. The *Gloria* is recited and the *Te Deum* is said in the Office of Readings. White vestments are worn.

May 13 (Sunday): Solemnity of the Ascension. Transferred to the Seventh Sunday of Easter, Sunday, May 13, using the liturgical texts proper to the Ascension; Thursday of the Sixth Week of Easter (May 10) is celebrated as an Easter weekday or an option memorial for St. Damien de Veuster.

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Office for Safe Environment

Director: Msgr. David Kunz – 608-791-2689 | tbrown@diolc.org

Parish and School Yearly Reports are now due- please call if you need an extension. If you have questions about the yearly report, please call Teresa Brown at 608-791-2679.

Attention Schools - all Spring Coaches need to be included in the Yearly Report, and the report **MUST** be turned in to the Safe Environment Office before the close of the current school year.

DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (employee, volunteers, vendors, religious or clergy). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608-519-8002 or kbecker@cclse.org. The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at: www.diolc.org. **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Monsignor David Kunz, Vicar for Clergy, Diocese of La Crosse, at (608) 791-2679; or dkunz@diolc.org.



Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608-788-7707 | treichenbacher@diolc.org

No items this week.

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Office for Social Concerns

Director: Christopher Ruff – 608-791-0161 | cruff@diolc.org

For Your Parish Bulletin:

US Bishops Urge Legislative Support for Religious Freedom

- **The First Amendment Defense Act** (S. 2525) would bar the federal government from discriminating against individuals and organizations based upon their religious beliefs or moral convictions that marriage is the union of one man and one woman.

- **The Child Welfare Provider Inclusion Act (CWPIA)** protects the religious liberties of child welfare service providers regarding the placement of children, including adoption and foster care agencies.

To make your voice heard in support of these bills, click on the “Action Alert” link at www.diolc.org/social-concerns.

Parish Social Concerns Representatives (Optional for Parish Bulletins):

Human Trafficking Conference – June 20-22 in St. Paul, MN

[Shared Hope](#), a leading expert on the issue of anti-trafficking legislation, education and service provision, is hosting a national 3-day conference in St. Paul, Minnesota, to equip, connect and inspire faith leaders and communities. The [JuST Faith Summit](#) will be held June 20-22 at Bethel University and will include nearly 50 plenary sessions and workshops with leading experts from across the nation, featuring a keynote address by Eric Metaxas, radio host and New York Times #1 bestselling author. For more information and to register, visit <http://www.justconference.org/faith-summit/>.

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Office for Stewardship & Development

Director: Jeff Reiter – 608-791-2653 | jreiter@diolc.org

No items this week.

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Office for Temporalities

Diocesan Finance Officer Marie Gernes – 608-791-2668 | mqernes@diolc.org

Updates from St. Ambrose Financial Services

The Pharmacy Plan Provider/Drug Plan is changing its name from **NPS** to **CastiaRx**. Over the next 90 days, they will introduce the new name to plan members. The attached [FAQ](#) document shares more details about **CastiaRx** plans to ensure the transition is as smooth as possible.

As we are given additional information, we will provide to you.

St. Ambrose Financial Services, Inc.

Contact Information:

- Dennis Herricks – dherricks@stambrosefinancial.com - - 608.791.2669
- Cheryl Cummings – ccummings@stambrosefinancial.com - - 608.791.2691
- Fax Number – 608.787.8068

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Office for Vocations

Director: Fr. Alan Wierzba – 608-791-2667 | awierzba@diolc.org

Please include the following intercession for vocations for your Sunday prayers of the faithful.

For an increase in vocations to Marriage, the Priesthood and Consecrated Life; especially that more young men and women will have the courage to follow a call from God to serve in the Church.

Priestly Ordination is June 30, 2018. Please note the time is 10:00 AM to allow pastors more time to return to their parishes.

REMINDER:

Please include in bulletins beginning the weekend of April 15th and following:

Come, Follow Days - June 12-13, 2018

Young girls ages 9-13 are invited to Mater Redemptoris House of Formation in La Crosse! Come spend time with the Sisters of St. Francis of the Martyr St. George learning more about your faith. You will enjoy prayer, food, fun activities and more!

For more information and registration, please visit www.materredemptoris.org or contact Sister M. Consolata at materredemptoris@gmail.com or call 608-788-4530. Registration is open until filled with 30 girls.

Please include in bulletins beginning the weekend of April 15th and following:

ANOINTED - June 4-12, 2018

Are you a high school girl looking for something to renew your faith? Are you interested in learning what it's like to live like a religious Sister? If you are 14-18 years old, we have a week planned for you!

Come join the Sisters of St. Francis of the Martyr St. George at Mater Redemptoris House of Formation! The week includes daily Mass, adoration of the Blessed Sacrament, recreation with the Sisters and time spent in serving others.

You will also have time for individual meetings with the Sisters and instruction in topics related to prayer and the religious life.

For more information and registration please visit www.materredemptoris.org or contact Sister M. Consolata at materredemptoris@gmail.com or [608-788-4530](tel:608-788-4530).

Pacific Northwest Vocation Pilgrimage

What: Come join Mater Redemptoris House of Formation for an 18-day pilgrimage to four different religious communities, various shrines, National Parks, and maybe a beach or two along the way!

Who: Young women ages 18 - 28

Dates: July 3 - 20, 2018 (arrive in La Crosse on July 2nd)

Where: Out to the Pacific Northwest and back.

Registration: Space is extremely limited, so registrations will be accepted on a first-come, first-served basis. For more information see www.materredemptoris.org or call Sister Mary David at 608-788-4530.

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Office for Vicar for Clergy

Director: Msgr. David Kunz – 608-791-2689 | tbrown@diolc.org

Reminder: Upcoming Dates and Events for 2018:

Priest Unity Days - Holy Cross Diocesan Center, June 28-30, 2018

- Has it been awhile since you've had your picture updated? The Communications Office will be set up during PUD to take your picture. Just be sure to bring your jacket and a big smile.

Deacons and Wives afternoon with the Bishop - Holy Cross Diocesan Center, August 11, 2018

Fall Clergy Conference - Holy Cross Diocesan Center October 8-9, 2018.

2019 Dates and Events:

Priest Retreat April 29-30 and May 1-3, 2019

Priest Unity Days June 20-22, 2019

Deacons and Wives afternoon with the Bishop - Holy Cross Diocesan Center, August 10, 2019

Fall Clergy Conference October 14-15, 2019.



Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608-791-2652 | crogers@diolc.org

Save the Date!

Sunday, October 21, 2018, the Office for Youth and Young Adult Ministry along with The 177 Project will be sponsoring a Sesquicentennial Celebration for all high school youth. Details are coming soon.

Franciscan CORE University

There are still spaces open for this amazing opportunity! For more information visit www.viterbo.edu/franciscan-core

Summer Action Retreat

This retreat is sponsored by St. Lawrence Seminary High School in Mount Calvary, WI. It is for boys in grades 7-9. Check out their website for more information:

www.stlawrence.edu/retreats

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