



## Chancery Bulletin - Vol. 3, No. 5.3 | May 15, 2018

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### Officials

The Most Reverend William Patrick Callahan, D.D., Bishop of La Crosse, makes the following announcement:

The Reverend **Eric R. Berns**, has submitted his resignation as Pastor of Our Lady of Peace Parish in Marshfield, and it has been accepted, effective May 12, 2018.



### Events

As of May 15

**Tuesday, May 15**

2:00pm Webinar Training - ParishSOFT Family Suite overview (the online version)

**Friday, May 18**

Married Love: Two Becoming One Retreat - Eau Claire - May 18-19

Sesquicentennial - Bishop's Regional Visit - Stevens Point and Wausau Deaneries - May 18-20

4:30pm Sesquicentennial - Confirmation followed by Benediction and Reception - Wausau

7:00pm Sesquicentennial - Evening Prayer with Bishop William Patrick Callahan - Mosinee

**Saturday, May 19**

10:00am Sesquicentennial - Confirmation - Wausau

4:00pm Sesquicentennial - Confirmation - Wausau

**Sunday, May 20**

10:30am Sesquicentennial - Confirmation - Mosinee

2:30pm Sesquicentennial - Confirmation - Rothschild

**Wednesday, May 23**

9:30am Webinar Training - ParishSOFT Family Suite overview (the online version)

**Sunday, May 27**

10:30am Live Stream - Mass for the Closing of the Investigation of the Cause of Beatification and Canonization of the Servant of God

10:30am Mass for the Closing of the Investigation of the Cause of Father Joseph Walijewski - La Crosse

**Monday, May 28**

Memorial Day - Curia Offices Closed

**Wednesday, May 30**

Family Suite Transition Training - La Crosse - May 30-31

**Friday, June 1**

8:00am Online Formation Training - La Crosse

**Saturday, June 2**

8:00am RCIA Renewing the Parish - La Crosse

**Monday, June 4**

ANOINTED - La Crosse - June 4-12

**Tuesday, June 5**

10:00am Webinar Training - ParishSOFT IQ training, ParishSOFT custom report writing(online Webinar)

**Friday, June 8**

Mission America 1 - June 8-15

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**Chancery Office**

Chancellor Very Rev. William Dhein – 608-791-2655 | [wdhein@diolc.org](mailto:wdhein@diolc.org)

No items this week.

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**Office for Catechesis & Evangelization**

Director: Ann Lankford – 608-791-2658 | [alankford@diolc.org](mailto:alankford@diolc.org)

**ONLINE FORMATION TRAINING – June 1<sup>st</sup>**

The chief presenter for the Online Formation Training will be Dr. Petroc Willey, who directed the Maryvale Institute in Birmingham, England for 25 years. His experience with this methodology provides the backdrop for taking online learning to the next level, while incorporating spiritual formation as the highest priority. This online learning system will be a dynamic and inexpensive tool for forming those who form others. There is no cost for this day but registration is due by May 24<sup>th</sup>. [Click here](#) for schedule, presenters, and registration.

### **BULLETIN ANNOUNCEMENT for May 20<sup>th</sup>, 27<sup>th</sup>, June 3**

#### **Encounter Christ in the Sacraments**

Do you want to help someone cultivate a desire for God? As a catechist or catechetical leader, do you want your students to experience the Sacraments as a life-changing encounter with Christ rather than empty ritual? As a parent, do you want your children to participate in Mass beyond “Sit, Stand, and Kneel”? Then please join us for “**The Witnesses for Christ Conference**” August 10-11 at Blessed Sacrament Parish in La Crosse. For a brochure with further details, a poster or to register, go here: <http://diolc.org/catechesis/>

#### **Diocesan Assessment Reports – Schools**

The 5<sup>th</sup>, 8<sup>th</sup>, and 11<sup>th</sup> grade Catholic School reports for students who took the Faith Knowledge Assessments and Attitudes and Practices Surveys were mailed to the administrators on May 11th. These reports provide valuable information that can serve as a baseline for the school to see how well students are learning the teachings of the Church and the extent to which students are being evangelized in the Faith. The reports are not about grading or evaluating each student. Rather, analysis of the assessment results should help teachers make important decisions regarding what is taught and how young people should be formed in the Faith. It is likely that schools would be unaware of some, or even all of these shortcomings without the assessments. Given the challenges of our culture, poorly prepared Catholics will have far greater struggles maintaining their relationship with Christ and the corresponding practices of the Catholic Faith.

#### **Employment Contracts for Catechetical Leaders**

If you would like to receive an Employment Contract for the parish DRE, CRE and/or Youth Minister, please contact Ann. It is suggested that contracts only be offered to fulltime Catechetical Leaders who work 30 hours or more, which was the original reason that contracts were established. Further, keep in mind that contracts are not an absolute necessity. All persons who work at the Diocesan Offices are at-will employees.

Note: If the pastor would like information on the benefits to be offered in hiring a new catechetical leader for 30 hours or more or if the pastor does not intend to renew a contract with any of the above-mentioned employees, please contact Ann Lankford at your earliest convenience.

#### **Vacation Bible School**

For links to 7 Catholic Vacation Bible Schools [click here](#).

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## Office for Communications

Director: Jack Felsheim – 608-791-2663 | [jfelsheim@diolc.org](mailto:jfelsheim@diolc.org)

### For Your Bulletin:

Please join us for the Mass celebrating the closing of the investigation of Father Joe's life and cause for sainthood on Sunday, May 27, 2018, at 10:30 a.m. at St. Joseph the Workman Cathedral. If you are unable to attend, you can watch the Mass live online at [www.diolc.org/live](http://www.diolc.org/live). Please continue to keep the Cause in your prayers.

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## Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608-791-2690 | [dkrzmarzick@diolc.org](mailto:dkrzmarzick@diolc.org)

No items this week.

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## Office for Marriage & Family Life

Director: Alice Heinzen – 608-791-2673 | [aheinzen@diolc.org](mailto:aheinzen@diolc.org)

No items this week.

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## Office for Ministries

Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

No items this week.

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## Office for Missions

Director: Fr. Woodrow Pace – 608-791-2676 | [wpace@diolc.org](mailto:wpace@diolc.org)

**Reminder: World Mission Sunday (Oct. 21, 2018) Envelope Order:** Please notify the Mission Office ([mapel@diolc.org](mailto:mapel@diolc.org) or 608-791-2676) **by May 23** if your World Mission Sunday poster and envelope order (which is shipped directly from the Society for the Propagation of the Faith in New York) needs to be changed in any way. Envelopes can be ordered in the following quantities: 0, 100, 250, 500, 1,000, 1,500, 2,000 +. Some parishes receive WMS envelopes in their Sunday/Holy Day envelope packets, but a small extra quantity may be

helpful for visitors. If a cluster of parishes can share one order to help save postage, please let us know also. If we do not hear from you by May 23, the same quantity as last year will be ordered. Thank you for your help.

**Reminder: Mission Co-op Program 2018:** International diocesan priests coordinating Mission Co-op Program (MCP) appeals for your home dioceses/communities: Please send the Mission Office your [chedule](#) of dates of appeals which you have arranged with the assigned pastors. A [Letter of Suitability](#) with the specific verbiage for the Diocese of La Crosse is required (**before** the appeal is given) for any priest not currently serving in our Diocese. A sample letter is included in the MCP packets. Thank you.

**Reminder: Student Lenten MCA Mite Boxes:** Please send all Lenten Missionary Childhood Association (MCA) mite box and student donations to the Mission Office, and specify if applicable if donation is from your school or parish CCD program or both. Please refer to the [2018 Lenten Letter](#) or contact the Mission Office if there are any questions. Thank you.

**Reminder: Mass Stipend requests:** We are in need of Mass Stipends to replenish our depleted account. The Mission Office is privileged to forward Mass intentions and accompanying stipends to missionary dioceses and religious orders. By your generosity, prayer intentions are met in a timely manner and Bishops and Religious Superiors are able to offer a supplemented income to rural parish priests where collections do not suffice in supporting parish expenses. We have also been able to supply a few priests of the diocese not assigned to parishes with a smaller number of Masses. If your parish has extra Mass stipends which cannot be fulfilled in a reasonable timeframe, we would appreciate receiving them in the Mission Office. Thank you for your consideration.

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## Office for Pontifical Ceremonies

Director: Michael Haight – 608-791-2697 | [ceremonies@diolc.org](mailto:ceremonies@diolc.org)

### **Nativity Sets Available for Parishes, Schools, or Religious Houses**

A parishioner in the Diocese of La Crosse is looking for a parish, school, or religious house in the Diocese to adopt and rehome a beautiful collection of Nativity Sets that the faithful pilgrim has collected over a many number of years from around the world and kept in their home on display. As they are maturing they are looking to relocate them. Pictures samples are available showing some of the, again, beautiful examples they have collected from around the world by contacting Michael Haight in the Office for Pontifical Ceremonies. If anyone would like to share interest in them please contact Michael and he will provide them with the contacts information. Then it would be asked to work with them directly on making arrangements to meet or make delivery.

**REMINDER - Spring Confirmation** season is upon us! Pastors of parishes hosting Confirmations are kindly asked to watch their email inbox for detailed information. Please remember to complete all forms in full and return them no later than one week before the anticipated date of the ceremony. Any questions in regards to the liturgical celebration can

be directed to the Diocesan Office of Pontifical Ceremonies. Any questions about the Confirmation *schedule* should be directed to Debbie Brannon in the Office of the Diocesan Bishop – [dbrannon@diolc.org](mailto:dbrannon@diolc.org).

**REMINDER - Ceremonial Updates to Confirmation:** Please be sure to read all the information sent in regards to the *Rite of Confirmation Liturgy* - most importantly the *Emcee Letter* and the *Ceremonial Guidelines for the Celebration of the Sacrament of Confirmation*. Both of these documents include new and updated information that will help make your Confirmation Liturgy go smoothly and with proper solemnity. One new guideline pertains to the presentation of the gifts during the Offertory.

**REMINDER - 150<sup>th</sup> Banner at Pontifical Liturgies:** During the Sesquicentennial Year, parishes that will be hosting Bishop Callahan are asked to display in their sanctuary, or other proper area if the celebration is outside of Holy Mass, the Diocesan 150th banner. If your parish does not have one, please contact the Diocesan Office of Pontifical Ceremonies and one will be provided for the celebration. All parishes can order their own banner or display board at <https://diocesan.com/product/diocese-of-la-crosse-150th-anniversary>.

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## Office for Sacred Worship

Director: Christopher Carstens – 608-791-0161 | [ccarstens@diolc.org](mailto:ccarstens@diolc.org)

### Want to Start RCIA in your Parish?

The RCIA process is the Church's privileged place to form new Catholics in their relationship with Christ and his Church. Don't currently have an RCIA program? Or lacking participants on a regular basis? The RCIA conference will address these very situations. "RCIA: Renewing the Parish" will help any RCIA process form disciples in the years to come. The conference will be held June 2, 2018, at the Holy Cross Diocesan Center, La Crosse. For more information and schedule, please see [here](#).

### Memorial of Mary, Mother of the Church, May 21

On February 11, 2018, the Congregation for Divine Worship and the Discipline of the Sacraments inscribed a new obligatory Memorial of "Blessed Virgin Mary, Mother of the Church," into the General Roman Calendar. This memorial will be celebrated every year on the Monday after Pentecost.

A full Mass formulary—including Collect, Prayer over the Offerings, Preface, Prayer after Communion, and Entrance and Communion Antiphons—is already included within the *Roman Missal* in the section of Votive Masses: 10. Blessed Virgin Mary, B. Our Lady, Mother of the Church.

A set of proper (i.e., mandatory) readings has been assigned for this new memorial. Since the precise verses and acclamation are not found together in any one place in the Lectionary for Mass, the USCCB Secretariat of Divine Worship has prepared a PDF resource of the readings to facilitate their use, [here](#). White vestments are worn.

An English version of the proper texts for the Memorial of the “Blessed Virgin Mary, Mother of the Church” will be included in the Liturgy of the Hours, Second Edition, after translation by the International Commission on English in the Liturgy, approval by the USCCB, and confirmation by the Holy See.

Please see the [USCCB website](#) for further details.

### ***Misal Romano Workshops 2018***

On September 14, 2017, Cardinal Daniel N. DiNardo, Archbishop of Galveston-Houston and President of the United States Conference of Catholic Bishops (USCCB), announced a publication date for the long-awaited *Misal Romano, tercera edición*—the Spanish translation of the third edition of the Roman Missal for use in the United States. The revised text may be used in the liturgy as soon as Pentecost 2018 and its use becomes mandatory of the First Sunday of Advent 2018.

The publication of the *Misal Romano* marks the first time that the United States has its own Spanish-language edition of the Roman Missal. Members of the FDLC, in collaboration with the secretariat staff of the Bishops’ Committee on Divine Worship, will offer a series of one-day workshops in preparation for the new *Misal*. Those closest locations to La Crosse include the May 22 workshop in Northbrook, IL, and the September 4 workshop in New Brighton, MN. Full details and registration are available [here](#).

### **Corpus Christi Procession with Bishop Callahan, June 3**

Please join Bishop Callahan in celebrating the Diocese’s 150th anniversary by participating in this year’s Corpus Christi procession on June 3. Beginning at noon at the Cathedral, this short procession will circle the parish grounds accompanied by songs, prayers, and Eucharistic Benediction, concluding by 1:00. “The Church draws her life from the Eucharist,” Pope John Paul II taught. Our Diocesan Church celebrates her own Eucharistic life in an intense way at this celebration. Please join us.

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### **Office for Safe Environment**

Director: Msgr. David Kunz – 608-791-2689 | [tbrown@diolc.org](mailto:tbrown@diolc.org)

### **DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE**

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (employee, volunteers, vendors, religious or clergy). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608-519-8002 or [kbecker@cclse.org](mailto:kbecker@cclse.org). The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at:

[www.diolc.org](http://www.diolc.org) . **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Monsignor David Kunz, Vicar for Clergy, Diocese of La Crosse, at (608) 791-2679; or [dkunz@diolc.org](mailto:dkunz@diolc.org).

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### Office for Catholic Schools

*Superintendent: Thomas Reichenbacher – 608-788-7707 | [treichenbacher@diolc.org](mailto:treichenbacher@diolc.org)*

No items this week.

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### Office for Social Concerns

*Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)*

No items this week.

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### Office for Stewardship & Development

*Director: Jeff Reiter – 608-791-2653 | [jreiter@diolc.org](mailto:jreiter@diolc.org)*

No items this week.

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### Office for Temporalities

*Diocesan Finance Officer Marie Gernes – 608-791-2668 | [mgernes@diolc.org](mailto:mgernes@diolc.org)*

No items this week.

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### Office for Vocations

*Director: Fr. Alan Wierzba – 608-791-2667 | [awierzba@diolc.org](mailto:awierzba@diolc.org)*

Please include the following intercession for vocations for your Sunday prayers of the faithful.



In thanksgiving for those marriages, priests, sisters, and brothers who inspire and strengthen us by the witness of their commitment.

REMINDER:

Priestly Ordination is June 30, 2018. Please note the time is 10:00 AM to allow pastors more time to return to their parishes.

Please include in bulletins:

### **Come, Follow Days - June 12-13, 2018**

Young girls ages 9-13 are invited to Mater Redemptoris House of Formation in La Crosse! Come spend time with the Sisters of St. Francis of the Martyr St. George learning more about your faith. You will enjoy prayer, food, fun activities and more!

For more information and registration, please visit [www.materredemptoris.org](http://www.materredemptoris.org) or contact Sister M. Consolata at [materredemptoris@gmail.com](mailto:materredemptoris@gmail.com) or call 608-788-4530. Registration is open until filled with 30 girls.

Please include in bulletins:

### **ANOINTED - June 4-12, 2018**

Are you a high school girl looking for something to renew your faith? Are you interested in learning what it's like to live like a religious Sister? If you are 14-18 years old, we have a week planned for you!

Come join the Sisters of St. Francis of the Martyr St. George at Mater Redemptoris House of Formation! The week includes daily Mass, adoration of the Blessed Sacrament, recreation with the Sisters and time spent in serving others.

You will also have time for individual meetings with the Sisters and instruction in topics related to prayer and the religious life.

For more information and registration please visit [www.materredemptoris.org](http://www.materredemptoris.org) or contact Sister M. Consolata at [materredemptoris@gmail.com](mailto:materredemptoris@gmail.com) or 608-788-4530.

### Pacific Northwest Vocation Pilgrimage

**What:** Come join Mater Redemptoris House of Formation for an 18-day pilgrimage to four different religious communities, various shrines, National Parks, and maybe a beach or two along the way!

**Who:** Young women ages 18 - 28

**Dates:** July 3 - 20, 2018 (arrive in La Crosse on July 2nd)

**Where:** Out to the Pacific Northwest and back.

**Registration:** Space is extremely limited, so registrations will be accepted on a first-come, first-served basis. For more information see [www.materredemptoris.org](http://www.materredemptoris.org) or call Sister Mary David at 608-788-4530.

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## Office for Vicar for Clergy

Director: Msgr. David Kunz – 608-791-2689 | [tbrown@diolc.org](mailto:tbrown@diolc.org)

No items this week.

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## Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608-791-2652 | [crogers@diolc.org](mailto:crogers@diolc.org)

No items this week.

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Diocese of La Crosse | 3710 East Ave S | La Crosse, WI 54601 | 608-788-7700  
To unsubscribe from this e-mail message contact [mwilson@diolc.org](mailto:mwilson@diolc.org)