



## Chancery Bulletin - Vol. 4, No. 6.4 | June 25, 2019

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### A message from Bishop William Patrick Callahan

Dear Pastors, Deacons, and parish ministry leaders,

On Friday, 21 June I distributed a pastoral letter to my priests attending Priest Unity Days. At that time, I asked that the letter be distributed in their parishes. [Here](#) is the electronic copy of the letter. Next week on Monday, 1 July the letter will be posted to [diolc.org](http://diolc.org) and available to the general public.

Thank you for all you do.

In Christ

+William Patrick Callahan



### Officials

No officials this week.



### Events

As of June 25

**Friday, June 28**

Leader of Prayer Training Session 1 - Marathon - June 28 - 29

**Thursday, July 4**

4th of July - Curia Offices Closed

**Friday, July 12**

Married Love: Two Becoming One Retreat - Eau Claire - July 12 - 13

Married Love: Two Becoming One Retreat - La Crosse - July 12 - 13

Threshold Retreat - La Crosse - July 12 - 14

**Sunday, July 14**

2:00pm 50th Wedding Anniversary Celebration with Bishop Callahan as Celebrant - La Crosse

**Friday, July 26**

Leader of Prayer Training Session 2 - Marathon - July 26 - 27

4:30pm Priests for Tomorrow - La Crosse

**Friday, August 2**

Wisconsin Seminarian Gathering - Aug. 2 - 4

**Sunday, August 4**

Adventure Camp Week 3 - Mason - Aug. 4 - 9

**Thursday, August 8**

5:00pm GIVEN Marriage Retreat - Menomonie

**Friday, August 9**

Witnesses for Christ Conference - La Crosse - Aug. 9 - 10

**Saturday, August 10**

11:00am Bishop, Deacons and Wives Afternoon Mass and Dinner - La Crosse

**Friday, August 23**

Leader of Prayer Training Session 3 - La Crosse - Aug. 23 - 24

**Saturday, August 24**

4:00pm Leader of Prayer Commissioning Mass - La Crosse

**Sunday, August 25**

3:00pm 50th Wedding Anniversary Celebration with Bishop Callahan as celebrant - Altoona

**Friday, September 6**

Deacon and Lay Formation - Marathon - Sept. 6 - 7

To get your parish events listed on the diocesan calendar, [diolc.org/calendar](http://diolc.org/calendar), please send an email to [datebook@diolc.org](mailto:datebook@diolc.org). Make sure you include the following details; date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information.

Also, if your parish has an event, i.e., fall festival, picnic, etc., that is scheduled in September or October and you would like it included in that issue, please send the information to [pwiller@diolc.org](mailto:pwiller@diolc.org), no later than July 8<sup>th</sup>.

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## Chancery Office

Chancellor Very Rev. William Dhein – 608-791-2655 | [wdhein@diolc.org](mailto:wdhein@diolc.org)

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## Office for Catechesis & Evangelization

Director: Ann Lankford – 608-791-2658 | [alankford@diolc.org](mailto:alankford@diolc.org)

### **Catechetical Leaders: Job Descriptions**

DREs, CREs and Youth Ministers are to have a current job description. This includes all catechetical leaders those who work 10 hours a week to those who work 40 hours a week, whether paid or unpaid. End of year evaluations are to be based upon the job description. Contact Ann if sample job descriptions are needed.

### **Planning for the Fall**

It is highly recommended that a schedule for the Faith Formation Program be set up to include roughly 30 sessions during the academic year. Youth “must be ensured a catechesis attuned to them, so that they will be able to grow in faith and live by it more and more, in spite of the lack of support or even the opposition they meet in their surroundings.” (*On Catechesis in Our Time*, n. 42) 30 sessions allow time to complete the textbook, receive the Sacrament of Reconciliation possibly during Advent and Lent, pray the Stations of the Cross, and allow for a few cancelled sessions due to snow.

### **Formation of Adults**

“... One of the constant concerns whose urgency is confirmed by present day experience throughout the world, is the catechesis of adults. This is the principal form of catechesis because it is addressed to persons who have the greatest responsibilities and the capacity to live the Christian message in its fully developed form.” (CT 43)

**Best Practices** for adult formation includes the following: Prepare a simple meal for families, such as spaghetti and a salad. After the meal, provide a dynamic presenter for the parents about a topic that interests them, while the children receive Faith Formation. This setting allows families to eat together, strengthens the faith of parents as they receive ongoing formation and builds community among parishioners. Start with 2 or 3 sessions the first year and move to monthly sessions in the second year. The initiative needs to be required; the free meal provides another compelling reason to attend.

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## Office for Communications

Director: Jack Felsheim – 608-791-2663 | [jfelsheim@diolc.org](mailto:jfelsheim@diolc.org)

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## Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608-791-2690 | [dkrzmarzick@diolc.org](mailto:dkrzmarzick@diolc.org)

No items this week.

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## Office for Marriage & Family Life

Director: Alice Heinzen – 608-791-2673 | [aheinzen@diolc.org](mailto:aheinzen@diolc.org)

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## Office for Ministries

Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

**Reminder: For Your Parish Bulletin:**

**New Lay Formation Institute (LFI) class starts in the fall.**

**Registration is underway!**

Registration is open for the next two-year Lay Formation cycle that begins this fall. For complete information, schedule and application form, visit [diolc.org/lay-formation](http://diolc.org/lay-formation). Discuss with your pastor and contact the Office for Ministries and Social Concerns at [ministries@diolc.org](mailto:ministries@diolc.org) or call 608-791-0161.

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## Office for Missions

Director: Fr. Woodrow Pace – 608-791-2676 | [wpace@diolc.org](mailto:wpace@diolc.org)

No items this week.

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## Office for Pontifical Ceremonies

Director: Michael Haight – 608-791-2697 | [ceremonies@diolc.org](mailto:ceremonies@diolc.org)

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## Office for Sacred Worship

Director: Christopher Carstens – 608-791-0161 | [ccarstens@diolc.org](mailto:ccarstens@diolc.org)

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## Office for Safe Environment

Director: Teresa Brown – 608-791-2679 | [tbrown@diolc.org](mailto:tbrown@diolc.org)

### DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (clergy, employee, religious, vendors or volunteers). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608.519.8002 or [kbecker@cclse.org](mailto:kbecker@cclse.org). The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at: [diolc.org](http://diolc.org). **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at 608.791.2679; or [tbrown@diolc.org](mailto:tbrown@diolc.org).

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## Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608-788-7707 | [treichenbacher@diolc.org](mailto:treichenbacher@diolc.org)

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## Office for Social Concerns

Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

### Religious Freedom Week

The US Bishops have once again declared Religious Freedom Week from June 22, the [Memorial of Sts. Thomas More & John Fisher](#), through June 29, the [Solemnity of Sts. Peter &](#)

[Paul](#). Join Catholics across the country to pray and act for the freedom to serve faithfully and with integrity. [Learn more at usccb.org/ReligiousFreedomWeek](http://usccb.org/ReligiousFreedomWeek).

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## Office for Stewardship & Development

Director: Jeff Reiter – 608-791-2653 | [jreiter@diolc.org](mailto:jreiter@diolc.org)

### Diocesan Annual Appeal – Endurance in Hope

Thank you to everyone who has helped with this year's annual appeal. For the third straight year, we have raised more than \$6 million. The Diocesan Annual Appeal is how we, as a diocesan community, fund our commitment to do our part of fulfilling Christ's mission for the Church. The good works continue; how we live out the Gospel is in part through the appeal. As Henri Nouwen said, "Fundraising is a very concrete way to help the kingdom of God come about." Thank you to all parish leaders who continue to promote this vital ministry. Remember to keep developing this ministry, as it is our community's largest source of funding for our charitable works and ministries.

As of June 24, 2019:

- We have raised \$6,026,975.24
- 93 parishes are receiving more than \$685,000 in rebates so far this year
- 87 parishes have raised \$574,158 (+9.8%) more money this year than last year at this time
- 571 new investors to the Annual Appeal. These people have never invested in the Diocesan Annual Appeal before and represent 1.4% of funds received (\$83,590).
- 1,392 investors who were lapsed for at least one year are now re-engaged for \$195,213 or 3.2% of funds received
- 18,413 (86.7%) of our supporters from last year have reinvested this year
- 6,645 investors have invested more this year than last year at this time. The average increase is \$174.42
- The average pledge is \$465.80, compared to \$417 last year
- 55 new people are investing through recurring installments. These people give monthly all year round. They tend to invest more on average than their one-time gift counterparts; best of all; their summer activity can provide you with momentum when starting the next year's appeal

### The importance of a Stewardship Committee:

- Of all parishes that went over their Diocesan Annual Appeal goal, parishes who have a Stewardship Committee went over by 12% more than those who do not have a Stewardship Committee.
- Parishes with a Stewardship Committee have investors who give on average 6.6% more than parishes who do not have Stewardship Committees.
- Parishes with a Stewardship Committee have investors who are 8.5% more likely to give by pledging than parishes who do not have Stewardship Committees. FYI: The

average pledge is \$465.80 compared to the one-time gift \$260.17; that is 78% more from people who pledge than people who make one-time gifts.

- Parishes who have a Stewardship Committee have an average of 4.62 new investors to the Diocesan Annual Appeal. Parishes who do not have Stewardship Committee average only 2.69 new investors
- Parishes who have a Stewardship Committee on average reengage 11.25 lapsed investors. Parishes who do not have Stewardship Committee average only 6.68 reengaged lapsed investors. That is 68.4% more.
- Parishes with a Stewardship Committee on average reported more than double the number of lapsed parishioners being reconciled last year than those who do not have a Stewardship Committee.

Is your parish exploring the idea a Capital Campaign, Strategic Planning, interested in Planned Giving, or want to become a Stewardship Parish? If you need ideas to reinvigorate your parish's stewardship journey, please give the Office for Stewardship and Development a call - we would love the opportunity to serve you.

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## Office for Temporalities

Director: James Reider – 608-791-2668 | [jreider@diolc.org](mailto:jreider@diolc.org)

No items this week.

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## Office for Vocations

Director: Fr. Alan Wierzba – 608-791-2667 | [awierzba@diolc.org](mailto:awierzba@diolc.org)

Please include the following intercession for vocations for your Sunday prayers of the faithful.

That our parish community will nurture marriage and religious vocations through their lives of prayer and service, giving witness to God's loving action in the world.

**Reminder: Threshold retreat July 12-14, 2019.**

[Click here](#) for the flyer and registration form.

This [medical release form](#) will also need to be filled out for anyone participating in either Dare to Follow or Threshold retreats.

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/323003811723628/>

Please share this on your parish Facebook.

**Save the date**

Vocations Guild Dinner, St. Michael's Parish - Wausau  
October 8, 2019  
Details to follow

Here is the diocesan Facebook link to this event.  
<https://www.facebook.com/events/313349599573405/>  
Please share this on your parish Facebook.

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## Office for Vicar for Clergy

Director: Msgr. David Kunz – 608-791-2689 | [pboyle@diolc.org](mailto:pboyle@diolc.org)

**August 10, 2019- Deacons and Wives afternoon with Bishop** - Holy Cross Diocesan Center

**October 14-15, 2019- Fall Ministry Conference** - Holy Cross Diocesan Center, Presenter is Fr. Sean Kilcawley.

### **2020 Events**

**Priest Spring Retreat** April 20-24, 2020

**Priest Unity Days** June 25-26, 2020

**Fall Ministry Conference** October 12-13, 2020

**Letters of Suitability.** If you will be traveling outside of the Diocese of La Crosse and plan to do more than attend Mass, please contact Paula at [pboyle@diolc.org](mailto:pboyle@diolc.org) for your letter. Celebrets are for travel outside of the United States and are done by Maryjo Wilson in the Chancery Office, [mwilson@diolc.org](mailto:mwilson@diolc.org)

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## Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608-791-2652 | [crogers@diolc.org](mailto:crogers@diolc.org)

No items this week.

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