



## Chancery Bulletin - Vol. 3, No. 7.2 | July 10, 2018

- [Catechesis & Evangelization](#)
- [Chancery](#)
- [Communications](#)
- [Consecrated Life](#)
- [Marriage & Family Life](#)
- [Ministries](#)
- [Mission Office](#)
- [Pontifical Ceremonies](#)
- [Sacred Worship](#)
- [Safe Environment](#)
- [Schools Office](#)
- [Social Concerns](#)
- [Stewardship and Development](#)
- [Temporalities](#)
- [Vocations](#)
- [Vicar for Clergy](#)
- [Youth and Young Adult Ministry](#)
- [Past Chancery Bulletins](#)



### Officials

The Most Reverend William Patrick Callahan, D.D., Bishop of La Crosse, makes the following announcements:

**Correction:** The Reverend **Joshy Mathew Kulungara, MSFS**, Chaplain at St. Joseph Hospital in Chippewa Falls, has returned to his Religious Order at the request of his Provincial, effective July 3, 2018. He is released from the responsibilities of the appointment as Parochial Administrator at Immaculate Conception Parish in Eau Claire as had been published in the *Officials* dated May 8, 2018.

Mr. **Brian T. Logue** is appointed as Director of the Office of Pastoral Ministry and Planning, with the title of Chief of Staff, effective June 29, 2018.



### Events

As of July 10

**Friday, July 13**

Married Love: Two Becoming One Retreat - Eau Claire - July 13-14

Threshold 2018 - La Crosse - July 13-15

Sesquicentennial - Bishop's Regional Visit - Thorp and Marshfield Deaneries - July 13-15

7:00pm Opening Prayer at 6th Annual Parish Pull - Marshfield

**Saturday, July 14**

11:30am Sesquicentennial - Visit St. Joseph School - Stratford

5:00pm Sesquicentennial - Mass followed by social - Hewitt

**Sunday, July 15**

10:30am Sesquicentennial - Mass - Loyal

4:00pm Sesquicentennial - Hispanic Community Mass and Fiesta - Abbotsford

**Thursday, July 19**

Parish Suite Transition Training - Wisconsin Rapids - July 19-20

**Sunday, July 22**

50th Wedding Anniversary Celebration - Altoona

**Sunday, July 29**

4:30pm Priests for Tomorrow - La Crosse

**Tuesday, July 31**

Family Suite Transition Training - Wausau - July 31-Aug 1

**Sunday, August 5**

50th Wedding Anniversary Celebration - Plover

Peace Day

**Monday, August 6**

New School Administrators' training - La Crosse

**Tuesday, August 7**

Teaching as a Ministry, NTF - La Crosse

**Wednesday, August 8**

PreK-2 Magical Journey into the Young Readers' Brain In-Service - Tomah

**Friday, August 10**

11:00am Witnesses for Christ Conference - La Crosse - Aug 10-11

**Saturday, August 11**

Anniversary of the installation of Bishop William Patrick Callahan

[<<Top >>](#)

**Chancery Office**

Chancellor Very Rev. William Dhein – 608-791-2655 | [wdhein@diolc.org](mailto:wdhein@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Catechesis & Evangelization

Director: Ann Lankford – 608-791-2658 | [alankford@diolc.org](mailto:alankford@diolc.org)

### Planning for the Fall – Please consider post Confirmation formation

A longtime concern is the national epidemic of the attendance of young people drastically declining after they have been confirmed. The remedy for this grave situation is to help young people continue to grow in their relationship with Jesus Christ and to see that their relationship with Christ and His Church needs to be a top priority as it affects every aspect of their lives. This is fostered through the student's consistent participation with ongoing formation, post Confirmation. Experience shows that when a teacher, who is a witness, leads some type of compelling program, most of the young people return. [Click here](#) for further information, including an extensive list of proven resources.

[<<Top >>](#)



## Office for Communications

Director: Jack Felsheim – 608-791-2663 | [jfelsheim@diolc.org](mailto:jfelsheim@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608-791-2690 | [dkrzmarzick@diolc.org](mailto:dkrzmarzick@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Marriage & Family Life

Director: Alice Heinzen – 608-791-2673 | [aheinzen@diolc.org](mailto:aheinzen@diolc.org)

### NFP Awareness Week – July 22-28 – Let's Promote God's Plan

Give your parish family 10 good reasons to use natural methods of family planning rather than other options. Click [here](#) to find out why NFP is the best choice! Consider printing these reasons in your bulletin over the course of the next three weeks. If you do print the reasons, make sure you add the following text. *For more information about NFP go to [diolc.org/nfp](http://diolc.org/nfp).*

### Need help supporting parishioners who are family caregivers?

The Office for Marriage and Family life has a one-year membership to Nourish for caregivers. Nourish is a Christ Centered Ministry that supports the practical, emotional and spiritual

needs of family caregivers. If you are interested in this membership, please contact Alice Heinzen at [aheinzen@diolc.org](mailto:aheinzen@diolc.org).

[<<Top >>](#)



## Office for Ministries

Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Missions

Director: Fr. Woodrow Pace – 608-791-2676 | [wpace@diolc.org](mailto:wpace@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Pontifical Ceremonies

Director: Michael Haight – 608-791-2697 | [ceremonies@diolc.org](mailto:ceremonies@diolc.org)

**Reminder: 150<sup>th</sup> Banner at Pontifical Liturgies:** During the Sesquicentennial Year, parishes that will be hosting Bishop Callahan are asked to display, in their sanctuary or other proper area if the celebration is outside of Holy Mass, the Diocesan 150th banner or tri-fold display board. If your parish does not have one, please contact the Diocesan Office of Pontifical Ceremonies and one will be provided for the celebration. All parishes can order their own banner or display board at <https://diocesan.com/product/diocese-of-la-crosse-150th-anniversary>.

**Reminder: Funeral Masses of Diocesan Clerics and their Parents:** To better assist in the preparations for these funerals, please respond to the email invitation sent from the Diocesan Office of Pontifical Ceremonies. Deans are kindly asked to contact the senior priests and senior deacons in their deanery to assist in their participation in attending the funeral. This helps ensure the proper number of vestments will be available and will also assist the host parish in the area of reserved seating needed for visiting clergy.

**Reminder: Disposal of Old or Unused Liturgical Appointments:** The Diocesan Office of Pontifical Ceremonies would be happy to receive statues, vestments, ritual books (currently approved for use), candlesticks, or other forms of stationary that are no longer used, but in usable condition. Likewise, if you're looking for religious appointments feel free to contact us on availability.

[<<Top >>](#)



## Office for Sacred Worship

Director: Christopher Carstens – 608-791-0161 | [ccarstens@diolc.org](mailto:ccarstens@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Safe Environment

Director: Teresa Brown – 608-791-2679 | [tbrown@diolc.org](mailto:tbrown@diolc.org)

### DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (employee, volunteers, vendors, religious or clergy). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608-519-8002 or [kbecker@cclse.org](mailto:kbecker@cclse.org). The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at: [www.diolc.org](http://www.diolc.org) . **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at (608) 791-2679; or [Tbrown@diolc.org](mailto:Tbrown@diolc.org)



## Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608-788-7707 | [treichenbacher@diolc.org](mailto:treichenbacher@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Social Concerns

Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

### ***For your Parish Bulletin:***

#### **Urgent Issues: Supreme Court Nomination, Immigration Debate**

Be informed and let your Catholic Faith guide you. For action alerts and links to information on these vital matters, visit the diocesan Social Concerns website at [www.diolc.org/social-concerns](http://www.diolc.org/social-concerns).

[<<Top >>](#)



## Office for Stewardship & Development

Director: Jeff Reiter – 608-791-2653 | [jreiter@diolc.org](mailto:jreiter@diolc.org)

The 2017-18 Diocesan Annual Appeal numbers are final! Please check GivingTrend for complete information regarding your parish. We will be switching over to the 2018-19 Annual Appeal in the next few weeks.

We cannot fully express our appreciation to all who work tirelessly to make the Annual Appeal a success. We are very blessed to have so many generous people throughout our diocese participating by investing their treasure, their time and their talents. Thank you!

- Goal: \$5,563,760
- Received: \$6,166,632 up over last year by \$44,000
- The overall diocesan participation rate rose to 36%
- 2017 people reinvested after not participating for at least one year
- 914 new people who have never invested into the Annual Appeal before, participated this year.

### **Thank You Bulletin Announcements:**

Please go to the [Appeal Portal](#) where you will find pre-formatted “Thank you” bulletin announcements from Bishop Callahan. You will find these files under the Appeal Materials section. For your convenience, they are linked directly below. Please use these announcements to share Bishop Callahan’s gratitude to the people of God.

### **New Versions**

There are two customizable versions of a bulletin announcement for use if your parish was short of your goal. These are available in [Portrait](#) and [Landscape](#) format.

### **Reminder:**

If you made your goal, there are three customizable congratulatory bulletin announcements from the bishop.

- [Thank You Announcement Portrait 2.375 x 3.875](#)
- [Thank You Announcement Landscape 3.875 x 2.375](#)
- [Thank You Announcement Large Landscape 5 x 3.875](#)

Final Rebate checks for the 2017-18 Diocesan Annual Appeal will be mailed the week of July 16, 2018. We will be notifying all parishes of the 2018-19 allocations the week of July 16<sup>th</sup>.

In the next few weeks, we will begin updating the Appeal Portal with information regarding the 2018- 2019 Annual Appeal. We expect no significant changes in the types of material and or processing. If you have any questions or concerns, please contact us.

Is your parish exploring the idea of a Capital Campaign, Strategic Planning or want to become a stewardship parish? If you need ideas to reinvigorate your stewardship journey or would like to share your successes and trials; please give our office a call - we would love the opportunity to serve you.

[<<Top >>](#)



## Office for Temporalities

Diocesan Finance Officer Marie Gernes – 608-791-2668 | [mgernes@diolc.org](mailto:mgernes@diolc.org)

### **Reminder: Annual Report to the Bishop**

It's time to start working on the Annual Report to the Bishop. All necessary documents and forms can be found on the Temporalities website page under Offices and Ministries – [Annual Report](#). All reports are due in the Office for Temporalities by August 31.

**Reminder: New Priest Assignments - Payroll.** Please note that if there was a new priest assignment effecting your parish, for payroll purposes each parish is to pay the full month's priest salary and benefits. There will be no partial payments from the prior parish that they were previously assigned to. If you have questions, please contact Marie Gernes.

### **Reminder: Updated Buildings and Grounds Website**

The Building and Grounds website page under Offices and Ministries has been updated. It contains new and updated forms. Please refer to the website when you are in need of a form for a building project or improvement. Please discard all other forms that you have.

## **Updates from St. Ambrose Financial Services**

### **Reminder: 403(b) Thrift Plan Revisions**

There are some beneficial modifications to the Plan that are reflected in the **403(b) Thrift Plan Highlight Sheet** located on <http://stambrosefinancial.com/>. Changes include the following:

#### **Eligibility for Employer Contributions**

**Effective July 1, 2018** - Immediate eligibility for those scheduled to work at least 20 hours a week during the school year. Seasonal employees are not eligible for employer base contributions (please contact Marie Gernes, Diocesan Finance Officer at 608.791.2668 or [mgernes@diolc.org](mailto:mgernes@diolc.org) with any questions on this seasonal classification).

**Note that there may be employees who are now eligible as of July 1<sup>st</sup>** for Employer Contributions. They need to enroll in the plan for the 1% base contribution.

#### **Pre-Tax or Roth Contributions**

**Effective July 1, 2018** - Employees can designate their personal contribution as **Pre-Tax and/or Roth** designation.

Traditional/Pre-Tax Contribution

Contributions are excluded from income for the year(s) in which they are made

On withdrawal - Contributions and earnings are taxable as income

#### Designated Roth Contribution

After tax contributions are included in income for the year(s) in which they are made

On withdrawal - Federal-income-tax-free as long as the five-year rule is satisfied and a participant is age 59 ½ or older, becomes disabled or dies. If these conditions are not met, earnings, but not contributions, are taxable as withdrawn.

Questions on how to handle the after-tax Roth contribution on payroll should be directed to Marie Gernes, Diocesan Finance Officer at 608.791.2668 or [mgernes@diolc.org](mailto:mgernes@diolc.org).

The ***Employee Enrollment Form for Thrift Plans*** and the ***403(b) Contribution Election Form*** have also been modified to reflect the change with the Roth contribution and provides two options.

**Employer Submission of Contributions** have also been modified to reflect the change with the Roth contribution and provides two options:

**For payroll centers that upload an Excel file** - add the Participant Roth contribution as **Column N** on your file template. No other changes to the file format are needed.

**For payroll centers that generate a new remittance** - there will be new columns on the remittance to provide Participant Roth contributions

**If there are any questions on where to place the Roth contributions on your remittance to Mutual of America, please call them at (414) 359-1221.**

The updated forms are available on the website - <http://stambrosefinancial.com/>.

Contact Information:

Dennis Herricks – [dherricks@stambrosefinancial.com](mailto:dherricks@stambrosefinancial.com) - - 608.791.2669

Cheryl Cummings – [ccummings@stambrosefinancial.com](mailto:ccummings@stambrosefinancial.com) - - 608.791.2691

Fax Number – 608.787.8068

[<<Top >>](#)



**Office for Vocations**

Director: Fr. Alan Wierzba – 608-791-2667 | [awierzba@diolc.org](mailto:awierzba@diolc.org)

Please include the following intercession for vocations for your Sunday prayers of the faithful.



For an up-building of all vocations in the Church and in a particular way for priestly vocations for the Diocese of La Crosse.

## REMINDER

**Priests for Tomorrow Fundraiser Dinner** -- July 29, 2018  
Cargill Room at the Waterfront Restaurant, La Crosse, WI  
Cocktails 4:30. Dinner at 5:30 with program following.  
NEW THIS YEAR --- Silent and Live auctions!

For tickets contact Renee' at [rorth@diolc.org](mailto:rorth@diolc.org) or 608-791-2667

## ORDINATION

Please share the Catholic Life story on our recent priestly ordinations. It is found at <http://catholiclife.diolc.org/2018/06/27/the-ordination-to-the-priesthood-of-fathers-saylor-and-laylan/> All pictures, and the ordination video can be used and shared to help celebrate this time in our Church.

## THRESHOLD RETREAT

**Who:** For young men entering junior or senior year of high school, or any year of college, who have considered the priesthood

**When:** July 13 – 15, 2018

**Where:** Holy Cross Diocesan Center [3710 East Ave. S. | La Crosse, WI 54601](#)

**Cost:** No Cost – Limited to 25 registrants

**What:** Three days of prayer and conversation and reflections on the priesthood as well as plenty of recreation

Jesus spent three years forming a group of Apostles whose lives would change the course of human history. At the last supper Jesus reminded them, "It was not you who chose me, it was I who chose you to go forth and bear fruit. (John 15:16)

We spend so much time trying to figure out what we will do for college and career and yet how much time do we spend trying to understand what Jesus meant by this passage and what He has chosen for you? How much time have you invested in discovering God's plan for your life? We invite you to take a couple of days this summer to listen, to pray, to ask, to seek, and to discover how the Lord is calling you. Please join us as you come to this next threshold in your life.

[Threshold Brochure – PDF](#)

**Contact** Vocations Office – 608-791-2667 | [rorth@diolc.org](mailto:rorth@diolc.org)

[<<Top >>](#)



**Office for Vicar for Clergy**

*Director: Msgr. David Kunz – 608-791-2689 | [tbrown@diolc.org](mailto:tbrown@diolc.org)*

### **Upcoming Dates and Events for 2018 & 2019:**

Deacons and Wives afternoon with the Bishop - Holy Cross Diocesan Center, August 11, 2018  
Fall Clergy Conference - Holy Cross Diocesan Center October 8-9, 2018

**2019 Dates and Events:**

Priest Retreat April 29-30 and May 1-3, 2019

Priest Unity Days June 20-22, 2019

Deacons and Wives afternoon with the Bishop - Holy Cross Diocesan Center, August 10, 2019

Fall Clergy Conference October 14-15, 2019.



**Office for Youth & Young Adult Ministry**

*Director: Christopher Rogers – 608-791-2652 | [crogers@diolc.org](mailto:crogers@diolc.org)*

No items this week.

[<<Top >>](#)

Diocese of La Crosse | 3710 East Ave S | La Crosse, WI 54601 | 608-788-7700

To unsubscribe from this e-mail message contact [mwilson@diolc.org](mailto:mwilson@diolc.org)