



## Chancery Bulletin - Vol. 4, No. 7.1 | July 2, 2019

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### Officials

The Most Reverend William Patrick Callahan, D.D., Bishop of La Crosse, makes the following announcement:

The Reverend **David P. Bruener** had been appointed Pastor of Holy Family Parish in Prairie du Chien in the *Officials* published on May 7, 2019. This appointment will not take effect and Father Bruener is granted a leave of absence for personal reasons, effective July 2, 2019.



### Events

As of July 2

<b>Thursday, July 4</b>
4th of July - Curia Offices Closed - July 4 - 5
<b>Friday, July 12</b>
Married Love: Two Becoming One Retreat - Eau Claire - July 12 - 13
Married Love: Two Becoming One Retreat - La Crosse - July 12 - 13
Threshold Retreat - La Crosse - July 12 - 14
<b>Sunday, July 14</b>
2:00pm 50th Wedding Anniversary Celebration with Bishop Callahan as Celebrant - La Crosse
<b>Friday, July 26</b>
Leader of Prayer Training Session 2 - Marathon - July 26 - 27
4:30pm Priests for Tomorrow - La Crosse
<b>Friday, August 2</b>
Wisconsin Seminarian Gathering - Aug. 2 - 4
<b>Sunday, August 4</b>
Adventure Camp Week 3 - Mason - Aug. 4 - 9
<b>Thursday, August 8</b>
5:00pm GIVEN Marriage Retreat - Menomonie
<b>Friday, August 9</b>
Witnesses for Christ Conference - La Crosse - Aug. 9 - 10
<b>Saturday, August 10</b>
11:00am Bishop, Deacons and Wives Afternoon Mass and Dinner - La Crosse
<b>Friday, August 23</b>
Leader of Prayer Training Session 3 - La Crosse - Aug. 23 - 24
<b>Saturday, August 24</b>
4:00pm Leader of Prayer Commissioning Mass - La Crosse
<b>Sunday, August 25</b>
3:00pm 50th Wedding Anniversary Celebration with Bishop Callahan as celebrant - Altoona
<b>Friday, September 6</b>
Deacon and Lay Formation - Marathon - Sept. 6 - 7
<b>Saturday, September 7</b>
10:00am Diocesan Hispanic Pilgrimage - La Crosse

To get your parish events listed on the diocesan calendar, [diolc.org/calendar](http://diolc.org/calendar), and in *Catholic Life* magazine, please send an email to [datebook@diolc.org](mailto:datebook@diolc.org). Make sure you include the following details; date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information.

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**Chancery Office**

Chancellor Very Rev. William Dhein – 608-791-2655 | [wdhein@diolc.org](mailto:wdhein@diolc.org)

No items this week.

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## Office for Catechesis & Evangelization

Director: Ann Lankford – 608-791-2658 | [alankford@diolc.org](mailto:alankford@diolc.org)

### **Bulletin Announcement for July 7**

#### **Join Us to Learn Skills that will Help!**

Do you have children, relatives, and friends who have not yet engaged in a friendship with Jesus? Come to the Witnesses for Christ Conference, August 9-10 at Blessed Sacrament Parish, La Crosse, to learn simple skills to accompany others on their journey to Jesus. Go to [www.diolc.org/witness](http://www.diolc.org/witness) for details, downloadable brochure and to register. If we don't help others find the true path to peace and happiness, who will?

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/339214943615305/>

Please share this on your parish Facebook.

### **New Catechetical Leader Training September 13 - Save the Date**

There will be a day of training for all new Directors, Coordinators and Youth Ministers on Friday, September 13<sup>th</sup>. Details to follow.

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## Office for Communications

Director: Jack Felsheim – 608-791-2663 | [jfelsheim@diolc.org](mailto:jfelsheim@diolc.org)

### **Listing your Parish Events in Catholic Life**

Please have your parish events submitted by July 12 for inclusion in the September/October issue of *Catholic Life*. To get your parish events listed on the diocesan calendar, [diolc.org/calendar](http://diolc.org/calendar), and in *Catholic Life* magazine, please send an email to [datebook@diolc.org](mailto:datebook@diolc.org). Make sure to include the following details; date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information.

### **Resources for the current farm crisis**

An [educational webpage](#) has been created to help you and your parish learn about the situation and pray for your farming neighbors who are being impacted. Please share these resources as appropriate.

### **Cleanup of Staff Records in ParishSOFT**

Beginning this week, we will assist parishes who need to update their Staff records to the Staff only standard. Our goal is to bring all Staff records up to standard by August 1; there are 865 records that need attention. In the next few weeks we will be sending you a list of your particular parish staff records that need attention. Please begin now by reviewing your parish Staff records and making changes as needed to meet the Staff only standard.

Diocesan Parish Census Software [Standard Operating Procedures \(SOP\)](#) state “All Staff records should be administered separately from a parishioner’s Family/Member record. Use Add New Staff to generate a separate, unregistered, Staff specific, record.” Reference SOP pages 73-79 for details, and specifically page 76 for standard Staff Family/Member field values. There is a new training video, [Staff Standards](#), available on <https://diolc.org/pims> which illustrates how to meet parish Staff record standards.

ParishSOFT Staff records are being used more and more by curia offices. Accurate and well-formed records, for both paid and volunteer staff, are important. Staff records for priests and deacons are maintained by curia offices, but all other parish Staff records are the responsibility of each parish. A complete listing of required and suggested positions, [Parish Staff Listing](#), is maintained online at <https://diolc.org/pims>. Position listings have been recently updated to include Synod references and norms which established them. Position listing updates include these notable changes:

- [PCCW - Women's Ministry Contact](#) has been newly added, per synod documents. According to Synod V section 8 under Associations of the Faithful #199-227 and in particular #217 “The mission statement of the PCCW is to support and educate all Catholic women in spirituality, leadership and service.”
- [Vocations Contact](#) has been newly added, per synod documents. According to Synod V section 7 under Vocations and Ministries #76-96 and in particular #80 “Parishes are to have a vocations committee or at least one member of the pastoral council who has the special responsibility for promotion and fostering vocations to the priesthood and the consecrated life.”

The Office for Vocations recommends each pastor appoint either one member of the current pastoral council or an additional member to serve on the pastoral council whose focus is on promoting vocations to the priesthood and consecrated life. This person should distribute vocational prayers for seminarians and consecrated life through parish social media and parish bulletins, and should promote vocation retreats in their parish. The Office for Vocations will provide ongoing support and vocation literature as requested by parishes, youth groups, catechetical classrooms, schools and for young adult events happening in your parish or deanery.

- Pastoral Council Chairperson has been renamed to [Parish Council Assistant to the President](#) in accord with synod nomenclature.

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**Office for Consecrated Life**

Director: Sr. Donna Krzmarzick, ISSM – 608-791-2690 | [dkrzmarzick@diolc.org](mailto:dkrzmarzick@diolc.org)

No items this week.

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## Office for the Diaconate

Director: Deacon Kevin Ray – 608-791-2665 | [kray@diolc.org](mailto:kray@diolc.org)

No items this week.

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## Office for Marriage & Family Life

Director: Dan Kitzhaber – 608-791-2673 | [dkitzhaber@diolc.org](mailto:dkitzhaber@diolc.org)

### For your parish bulletin:

#### **GIVEN Couple Retreat in Menomonie – Aug. 8**

GIVEN is a short, powerful retreat for couples who are married, dating, and engaged. It is an opportunity to share, learn and celebrate marriage with other couples through engaging talks, lively music and adoration, prayer & reconciliation. This popular new format has been well received and will be held at St. Joseph in Menomonie on Thursday, August 8, from 5-10pm. For more information and to register contact Pam Sirinek

[pam.sirinek@menomoniecatholic.org](mailto:pam.sirinek@menomoniecatholic.org) | 715-232-4920 Access the [poster here](#) or visit: [diolc.org/marriage/marriage-enrichment/](http://diolc.org/marriage/marriage-enrichment/)

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/488421125296751/>

Please share this on your parish Facebook.

### For your parish bulletin:

#### **Retrouvaille Weekend Coming Soon – Inform your Parish Family**

Retrouvaille offers married couples who are struggling in their marriage solid, effective and compassionate assistance. Here is the information on the August Retrouvaille program that will be held in our diocese. Please read the letter to parish leadership [here](#). Get your bulletin announcement [here](#). The flier to distribute can be downloaded [here](#).

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/705299779903257/>

Please share this on your parish Facebook.

### For your parish bulletin:

#### **Grow in Faith Together as a Married Couple**

Experience a more joy-filled marriage. Take part in the Domestic Church retreat at St. Anthony's Spirituality Center on September 12-15th. Couples attending the retreat will experience a renewed love as spouses and find themselves united together in Christ.

Register today at: [diolc.org/marriage-enrichment/](http://diolc.org/marriage-enrichment/). For more information, call 608-791-2673. Financial scholarships are available.

Here is the diocesan Facebook link to this event.  
<https://www.facebook.com/events/2384465065120475/>  
Please share this on your parish Facebook.

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## Office for Ministries

Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

**Reminder: For Your Parish Bulletin:  
New Lay Formation Institute (LFI) class starts in the fall.  
Registration is underway.**

Study the Faith more deeply and follow Christ more closely in an enthusiastic community of learners! Enroll in the next two-year Lay Formation Institute cycle that begins this fall. For complete information, schedule and application form, visit [diolc.org/lay-formation](http://diolc.org/lay-formation). Discuss with your pastor and contact the Office for Ministries and Social Concerns at [ministries@diolc.org](mailto:ministries@diolc.org) or call 608-791-0161.

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## Office for Missions

Director: Fr. Woodrow Pace – 608-791-2676 | [wpace@diolc.org](mailto:wpace@diolc.org)

No items this week.

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## Office for Pontifical Ceremonies

Director: Michael Haight – 608-791-2697 | [ceremonies@diolc.org](mailto:ceremonies@diolc.org)

No items this week.

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## Office for Sacred Worship

Director: Christopher Carstens – 608-791-0161 | [ccarstens@diolc.org](mailto:ccarstens@diolc.org)

No items this week.

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## Office for Safe Environment

Director: Teresa Brown – 608-791-2679 | [tbrown@diolc.org](mailto:tbrown@diolc.org)

### DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (clergy, employee, religious, vendors or volunteers). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608.519.8002 or [kbecker@cclse.org](mailto:kbecker@cclse.org). The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at: [diolc.org](http://diolc.org). **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at 608.791.2679; or [tbrown@diolc.org](mailto:tbrown@diolc.org).

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## Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608-788-7707 | [treichenbacher@diolc.org](mailto:treichenbacher@diolc.org)

No items this week.

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## Office for Social Concerns

Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

### For Your Parish Bulletin:

#### Learn about the Farm Crisis

Wisconsin lost almost 700 dairy farms in 2018, an unprecedented rate of nearly two a day. Most were small operations unable to survive farm milk prices that, adjusted for inflation, were among the lowest in half a century. To learn more and to understand how you can be a support to struggling farmers, visit [www.diolc.org/farm-crisis](http://www.diolc.org/farm-crisis).

### US Bishops' National and State Action Alerts

During these summer months, stay tuned to the socio-political action alerts of the Bishops of the U.S. Catholic Conference (<http://www.usccb.org/issues-and-action/take-action-now>) and

of the Wisconsin Catholic Conference (<https://www.wisconsinatholic.org/electronic-advocacy/>).

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## Office for Stewardship & Development

Director: Jeff Reiter – 608-791-2653 | [jreiter@diolc.org](mailto:jreiter@diolc.org)

### Diocesan Annual Appeal – Endurance in Hope

Thank you to everyone who has helped with this year's annual appeal. For the third straight year, we have raised funding exceeding the \$6.1 million mark. The Diocesan Annual Appeal is how we, as a diocesan community, fund our commitment to do our part of fulfilling Christ's mission for the Church. The good works continue; how we live out the Gospel is in part through the appeal. As Henri Nouwen said, "Fundraising is a very concrete way to help the kingdom of God come about." Thank you to all parish leaders who continue to promote this vital ministry. Remember to keep developing this ministry, as it is our community's largest source of funding for our charitable works and ministries.

**Notice:** If you received Diocesan Annual Appeal funds for the 2018-19 fiscal year in your collection this past weekend (6/29-30), please call Sarah Komperud at 608.791.2269 or email [skomperud@diolc.org](mailto:skomperud@diolc.org) and let us know to watch for it. It will need to be postmarked in your parish envelop by July 5, 2019 for us to include it last year's appeal. **Please, do not send cash.**

As of July 1, 2019:

- We have raised \$6,151,876.53 for the 2018-19 Appeal: *Endurance of Hope*
- 110 Parishes have received more than \$719,745 in rebates so far this year
- 587 new investors to the Annual Appeal. This group represents people who have never invested in the Diocesan Annual Appeal before and accounts for 1.4% of funds received (\$85,407).
- 1,425 investors who were lapsed for at least one year are now re-engaged for \$199,833 or 3.2% of funds received
- 18,574 (85.5%) of our supporters from last year have reinvested this year
- 6,645 investors have invested more this year than last year at this time. The average increase is \$174.42
- The average pledge is \$472.65, compared to \$417 last year

### The importance of Stewardship:



- Of all parishes that went over their Diocesan Annual Appeal goal, parishes who have a Stewardship effort went over by 20.9% more than those who do not have a Stewardship effort.
- Parishes with a Stewardship effort have investors who give on average 9.5% more than parishes who do not have a Stewardship effort
- Parishes with a Stewardship effort have investors who are 8.5% more likely to give by pledging than parishes who do not have Stewardship effort. The average pledge is \$472.65 compared to the average one-time gift of \$263.20; 78% more is collected from people who pledge than from people who make one-time gifts.
- Parishes who have a Stewardship effort have an average of 4.71 new investors to the Diocesan Annual Appeal. Parishes who do not have Stewardship effort average only 2.79 new investors, that is 69.2% more new people invested into the parish
- Parishes who have a Stewardship effort have on average 11.34 lapsed investors reengage the Diocesan Annual Appeal. Parishes who do not have Stewardship effort average only 6.86 reengaged lapsed investors. That is 65.4% more
- Parishes with a Stewardship effort on average reported more than double the number of lapsed parishioners being reconciled last year than those who do not have a Stewardship effort
- Parishes who have a Stewardship effort on average celebrated nearly doubled the number of Baptisms 13.5 versus 6.8 and celebrated the Sacrament of Holy Matrimony on average more often; 3.92 versus 2.11 times

Is your parish exploring the idea a Capital Campaign, Strategic Planning, interested in Planned Giving, or want to become a Stewardship Parish? If you need ideas to reinvigorate your parish's stewardship journey, please give the Office for Stewardship and Development a call - we would love the opportunity to serve you.

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## Office for Temporalities

Director: James Reider – 608-791-2668 | [jreider@diolc.org](mailto:jreider@diolc.org)

The Diocese of La Crosse, through its partnership with Catholic Mutual Group, has great interest in utilizing online training as a risk management tool diocesan-wide. Online training raises awareness and benefits the parishes and diocese in reducing claim exposures and serves an even more important function by ensuring the safety of parishioners, youth, guests, and employees by assisting locations with specific-needs topics.

Catholic Mutual offers the following curriculums:

- Parish Administrator
- Anti-Bullying
- Workplace Safety

- School Safety Intruder
- Youth Ministry
- Volunteer
- Parish Festivals
- Defensive Driving
- Building Safety
- Bloodborne Pathogens
- Playground Safety
- Youth Camp Safety
- Cyber Security
- Driving Administrator

Please take a moment to review the offered courses, identify relevant topics, and go online to take these short trainings. Your participation is recognized and greatly appreciated!

Follow the instructions below to access the above curriculums.

### Online Training Instructions End-User Instructions

#### Self-Register

1. Please access all training at [CMGconnect.org](http://CMGconnect.org).
2. Create an account by completing all of the information in the next several screens. If you have done training in the past, you already have an account. Please login with your previous username and password. If you cannot remember your username and password, please click the FAQ or the Support tab for additional information.
3. You will be asked to provide your address.
4. You will be asked to provide your primary parish.
5. Next you will select how you participate within your parish or school. Please select all the job descriptions that are applicable to how you work or volunteer at your location. This allows the platform to automatically assign training.
6. Once you have completed the registration process, you will see your curriculums. Click to start.
7. Complete all sections within your required curriculum. Although it is not required, once you are finished, you can print a certificate.

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**Office for Vocations**

Director: Fr. Alan Wierzba – 608-791-2667 | [awierzba@diolc.org](mailto:awierzba@diolc.org)

Please include the following intercession for vocations for your Sunday prayers of the faithful.

That those who feel a call to and desire for marriage, for priesthood and for religious life may find the courage to say yes to what God asks of them.

**Priestly Ordination** of Deacon Brandon Guenther and Deacon Ethan Hokamp can be viewed using the following link. <https://catholiclife.diolc.org/2019/06/26/congratulations-to-fathers-ethan-hokamp-and-brandon-guenther/>

Please share this on your parish Social Media.

**Reminder: Threshold retreat July 12-14, 2019.**

[Click here](#) for the flyer and registration form.

This [medical release form](#) will also need to be filled out for anyone participating in either Dare to Follow or Threshold retreats.

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/323003811723628/>

Please share this on your parish Facebook.

### Save the date

Vocations Guild Dinner, St. Michael's Parish - Wausau

October 8, 2019

Details to follow

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### Office for Vicar for Clergy

Director: Msgr. David Kunz – 608-791-2689 | [pboyle@diolc.org](mailto:pboyle@diolc.org)

No items this week.

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### Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608-791-2652 | [crogers@diolc.org](mailto:crogers@diolc.org)

### Save the Dates!

Immersion Retreat – November 8-10, 2019

NET Retreats – December 6-15, 2019

Pilgrimage for Life – January 22-26, 2020

### Scouting

There will be a Diocesan-wide event for Scouts BSA & Vetururer Crews, October 4- 6, 2019 at Camp Decorah, Holmen, WI. Join Scouts from all over the diocese for La Crosse Catholic Committee on Scouting's first-ever diocese-wide camporee. Please click on the link for more details: <https://diolc.org/yva/scouting/>

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/848073248911423/>

Please share this on your parish Facebook.

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Diocese of La Crosse | 3710 East Ave S | La Crosse, WI 54601 | 608-788-7700

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