



## Chancery Bulletin - Vol. 3, No. 8.3 | August 21, 2018

- [Catechesis & Evangelization](#)
- [Chancery](#)
- [Communications](#)
- [Consecrated Life](#)
- [Marriage & Family Life](#)
- [Ministries](#)
- [Mission Office](#)
- [Pontifical Ceremonies](#)
- [Sacred Worship](#)
- [Safe Environment](#)
- [Schools Office](#)
- [Social Concerns](#)
- [Stewardship and Development](#)
- [Temporalities](#)
- [Vocations](#)
- [Vicar for Clergy](#)
- [Youth and Young Adult Ministry](#)
- [Past Chancery Bulletins](#)



### A message from Bishop William Patrick Callahan

Reverend and dear Brothers,

May the Lord give you peace!

With the creation of the Office of Parish Ministry and Planning it is my strong desire to better support your efforts as priests and as pastors. Following our new Mission Statement to live, teach and promote the sacramental life of His Church, called by His words "Seek first the kingdom of God." I would like to share with you an invitation to attend a conference designed with pastoral and parochial dynamism in mind. On October 17-19, 2018 *The Amazing Parish* Conference is being held in Milwaukee and we have been extended a discounted price for any parish that wishes to attend. Gathering and training a leadership team to rally around the pastor builds trust and shares responsibility of leading your parish. The *Amazing Parish* Conference utilizes three building blocks.

- A passion for evangelization and discipleship
- A commitment to a healthy organization
- A reliance on prayer

all principals that set a strong foundation in realizing our vision.

I will be attending the conference along with a Diocesan team and would encourage you and your leadership team to join us at this dynamic conference hosted by some inspiring and engaging Catholic leaders. I realize that every parish and pastor is not in a position to attend the conference, but I do encourage you to consider the invitation. For those attending, a discount of \$250 is being offered. Please use the discount code LC-250MKE when registering. Registration, hotels and other costs will be the responsibility of each parish that chooses to attend.

Below is a link where you will find more information about the conference and access to registration.  
<https://amazingparish.org/>

Please contact Debbie at my office, [dbrannon@diolc.org](mailto:dbrannon@diolc.org) of 608-791-2686 if you have any questions.



## Officials

No officials this week.



## Events

As of August 21<sup>st</sup>

### Tuesday, August 21

Family Suite Transition Training - Eau Claire - Aug 21-22

### Thursday, August 23

12:00pm Bishop John Paul Birthday Mass and Luncheon

### Friday, August 24

Sesquicentennial - Bishop's Regional Visit - Eau Claire and Chippewa Falls Deaneries - Aug 24-26

### Saturday, August 25

4:00pm Sesquicentennial Mass at Sacred Heart of Jesus Church - Eau Claire

7:00pm Sesquicentennial - Eucharistic Adoration - Youth Encountering God the Father - Eau Claire

### Sunday, August 26

1:00pm Sesquicentennial - Holy Hour for Vocations - Chippewa Falls

3:00pm Sesquicentennial - Mass at St. Charles Borromeo Church - Chippewa Falls

### Monday, September 3

Labor Day - Curia Offices Closed

### Friday, September 7

Sesquicentennial - Bishop's Regional Visit - Arcadia and Durand Deaneries - Sept 7-9

### Sunday, September 9

10:00am Sesquicentennial - Mass and Fall Festival - Arcadia

### Sunday, September 16

Catechetical Sunday

### Wednesday, September 19

10:00am Advisory Council meeting - Tomah

10:00am Rural Life Day Mass and Celebration - De Soto

### Friday, September 21

9:00am Service Learning In-Service - Chippewa Falls

### Saturday, September 22

12:00am Annual Appeal Kickoff Weekend 1

### Sunday, September 23

Annual Appeal Kickoff Weekend 1

### Wednesday, September 26

Rural Life Day

[<<Top >>](#)



## Chancery Office

Chancellor Very Rev. William Dhein – 608-791-2655 | [wdhein@diolc.org](mailto:wdhein@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Catechesis & Evangelization

Director: Ann Lankford – 608-791-2658 | [alankford@diolc.org](mailto:alankford@diolc.org)

### Going Deeper in Prayer

This prayer initiative is in response to requests by catechetical leaders, schoolteachers, priests and most notably high school students. The vision is to teach the age-level prayers as in the past, but to have a focus on one prayer throughout the year in each grade so that students can encounter Christ and develop a deeper relationship with Him. Feedback on the materials was gathered this past year from school and parish personnel. Resources will be distributed in the deaneries. Parents are to be given these resources first as they are the primary educators of their children. The results from the assessments have shown that family prayer needs to be strengthened in partnership with schools and Faith formation program

### Adult Formation

“The Church wisely and repeatedly insists that adult faith formation is ‘essential to who we are and what we do as Church’ and must be “situated not at the periphery of the Church’s educational mission but at its center.” (Our Hearts Burning Within Us, n. 42) To view/download a list of Adult Faith Building Resources and Bible Studies, [click here](#)

### Reminder: Catechetical Sunday on September 16

The 2018 theme will be "**Enlisting Witnesses for Jesus Christ.**" Consider calling forth at Sunday Mass those to be commissioned as catechists. Catechetical Sunday is a wonderful opportunity to reflect on the role that each person plays, by virtue of Baptism, in handing on the faith and being a witness to the Gospel. Catechetical Sunday is an opportunity for all to rededicate themselves to this mission as a community of faith. Visit the USCCB website for resources and a message from Bishop Robert Barron, Chairman of Committee:

<http://www.usccb.org/beliefs-and-teachings/how-we-teach/catechesis/catechetical-sunday/index.cfm>

### Bulletin Announcement: Would you like to grow in your relationship with Christ?

A great way is to read through the *Catechism of the Catholic Church*. A modest schedule of 15 paragraphs per night (roughly 3 pages) has been arranged that will take about 10 minutes of reflective reading, 5 nights a week over 38 weeks (ending mid June). If you are interested, email Ann Lankford at [alankford@diolc.org](mailto:alankford@diolc.org). Beginning September 17, you will receive an email every two weeks. Over 100 people participate every year, who experience significant growth.



## Office for Communications

Director: Jack Felsheim– 608-791-2663 | [jfelsheim@diolc.org](mailto:jfelsheim@diolc.org)

The September/October Issue of Catholic Life Magazine will be arriving to parishes around August 27, 2018.

### 2018 Fall Parish Round Table Meetings

***! Please note that change of location for Wednesday September 26, 2:00pm. That meeting will be held at St Michael, Hewitt.***

The Office for Communications is hosting Round Table discussions this fall. Pre-registration is preferred; all meetings are 2 hours. Please contact Margot Lorraine at [mlorraine@diolc.org](mailto:mlorraine@diolc.org) or (608) 791-2695 to register.

Date	Parish	City	Time	Details
<b>Wed, September 19</b>	Blessed Sacrament (771)	La Crosse	9:00am	Park @ school, use Losey Blvd entrance
	St. Wenceslaus (13590)	Eastman	2:00pm	
<b>Thurs, September 20</b>	St. John (13635)	Plum City	9:30am	in the rectory
	St. Raymond (19790)	Fall Creek	2:00pm	in the parish hall
<b>Wed, September 26</b>	St. Joseph (13613)	Kendall	9:30am	in the parish hall
	St Michael (17853)	Hewitt	2:00pm	parish hall
<b>Thurs, September 27</b>	St John the Baptist (13597)	Edgar	9:00am	church gathering space
	St. Joseph (13652)	Stevens Point	1:00pm	enter off the Jefferson St. double doors

Below is the meeting agenda. However, we will gladly address any concerns or questions you wish to bring to our attention.

1. Review of the census software transition project and outcome
2. Diocesan Standard Operating Procedures (SOP) for recording census data
  - a. Batch process, Loose Change family (63626)
  - b. Integration with ParishSOFT Ledgers & Payables
  - c. Sacraments
  - d. Administration (Staff records)
3. Getting the name and address of everyone in your congregation
  - a. In-pew signup
4. DAA theme, questions about the DAA portal
5. Safe Environment forms and procedures
6. Social Media for your parish
  - a. MyOwnChurch button on MyParish app
7. Questions.

8. These meetings are open to administrative assistants, pastors, and other parish staff who work with parish data. We hope to see you at one of these meetings. To register please contact Margot Lorraine at [mlorraine@diolc.org](mailto:mlorraine@diolc.org) or 608-791-2695.

Diocese of La Crosse Parish Information Management System (PIMS) website  
<http://www.diolc.org/pims>

[<<Top >>](#)



## Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608-791-2690 | [dkrzmarzick@diolc.org](mailto:dkrzmarzick@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Marriage & Family Life

Director: Alice Heinzen – 608-791-2673 | [aheinzen@diolc.org](mailto:aheinzen@diolc.org)

### **NFP Mandate Reminders**

Several pastors have contacted our office over the past few weeks asking questions about the NFP mandate which went into place Dec. 3<sup>rd</sup>, 2017. Most of the questions asked can be answered by reviewing the [Q & A document](#) and the actual [Mandate](#). If you have other questions about the Mandate that are not addressed in these documents, please email [nfp@diolc.org](mailto:nfp@diolc.org).

### **Marriage Ministers Website**

Just a reminder that there is a [website](#) for clergy and pastoral leadership who work with marriage preparation. This site, which is hidden from the public, contains valuable resources that are used to offer engaged couples a robust and valuable preparation experience. We encourage you bookmark this site for future use.

### **Marriage Website for Engaged Couples**

One last reminder – there is a [website](#) that all engaged couples should be asked to visit after they begin their preparation process at the parish. This website gives them a solid overview of what to expect when they are preparing and lays out the timeline for the various steps in the process. (Ex. Engaged couples should schedule a pre-marriage inventory, sign up for the NFP education course and the Married Love: Two Becoming One retreat immediately after setting the date for their wedding ceremony.)

[<<Top >>](#)



## Office for Ministries

Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Missions

Director: Fr. Woodrow Pace – 608-791-2676 | [wpace@diolc.org](mailto:wpace@diolc.org)

**The Mission Co-op Program** is soon coming to a completion of sorts. There are few appeals scheduled under special circumstances for the Fall, but most of the Missionaries have now come and gone. Thank you to all the pastors and secretaries who have helped to organize the missionary visits. You have gone the extra mile and we appreciate the positive evaluations, which have been sent to the Mission Office. When helpful critiques are forwarded, we try to move the acknowledgement forward to the dioceses and religious orders represented so they are able to make adjustments or corrections appropriately. We appreciate the extra time spent in order to improve the experience of the program for all. Please continue to keep the parishes of the diocese and the missionaries in your prayers.

**World Mission Sunday is October 21, 2018.** The National Office for the Propagation of Faith will be shipping posters and envelopes to the parishes in the coming weeks. Letters from our office will arrive shortly thereafter, offering more complete information and suggestions for the celebration of World Mission Sunday. Go to [www.missio.org/resources](http://www.missio.org/resources) for online aides.

**Missionary Childhood Association (MCA) Mite Box Collection reminder:** The next issue of the Catholic Life Magazine will contain the fiscal disclosure for Mission Office collections and disbursements for 2017-2018. The highlight of this last year was the enormous success of the MCA Mite Box collection. Thank you to all for an amazing job in our local return to the worldwide program which seeks to connect 'children to children' in faithful service of the poor. The disclosure is based on the fiscal year, so it includes all donations through June 30, 2018. A few parishes have not yet forwarded the collection and are reminded to do so at their earliest convenience. Any funds received now will be included in the 2018-2019 report.

[<<Top >>](#)



## Office for Pontifical Ceremonies

Director: Michael Haight – 608-791-2697 | [ceremonies@diolc.org](mailto:ceremonies@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Sacred Worship

Director: Christopher Carstens – 608-791-0161 | [ccarstens@diolc.org](mailto:ccarstens@diolc.org)

**RCIA Calendar of Teachings and Liturgies**

Please find a 9-month calendar of teachings, retreats, and liturgies for the RCIA [here](#), while a 15 month calendar is available [here](#).

### **Have you Considered the 15-month RCIA Process?**

The RCIA is a process of conversion that is meant to form and prepare adults to become committed disciples of Jesus Christ and courageous witnesses to the Catholic Faith. At the heart of the RCIA process is the time candidates need to develop and deepen their relationship with Christ through a daily habit of prayer, to experience conversion through understanding the basic teachings of the Church, and to commit to actively participating in Sunday Mass. This process takes a minimum of 15 months to develop. After experiencing both the 9-month and 15-month processes, there is really no comparison. Even small, rural parishes are seeing fruits from the 15-month process. [Here's why](#).

### **Mass Schedule for Immaculate Conception, December 8**

The Solemnity of the Immaculate Conception this year is Saturday, December 8, and it remains a holyday of obligation. Masses on Friday evening, December 7, and during the day of Saturday, December 8, will observe the Solemnity of the Immaculate Conception. Masses beginning the evening of Saturday, December 8 will observe the Second Sunday of Advent. Catholics are to attend Mass twice that weekend, once to fulfill the holyday of obligation (Immaculate Conception) and once to satisfy the Sunday obligation.

### **Liturgical Calendar Dates**

September 26 (Wednesday): Rural Life Day, day of thanksgiving for blessings received. Prayer texts from *The Mass for Various Needs and Occasions: After the Harvest* (n.28) can be used with Preface V of the Sundays in Ordinary Time. The readings may be taken from *After the Harvest* in the Lectionary (n.20), numbers 917-921. The *Gloria* also ought to be said.

October 7 (Sunday): Diocesan Sesquicentennial closing Mass, 10:30, Cathedral of St. Joseph the Workman.

### **Music for the Spanish *Misal Romano***

A new addition to the recently-released *Misal Romano* is the inclusion of chant notation for clergy and people. See [here](#) for audio recordings, musical notation for clergy, and a downloadable pew card for the assembly.

[<<Top >>](#)



**Office for Safe Environment**

Coordinator: Teresa Brown – 608-791-2679 | [tbrown@diolc.org](mailto:tbrown@diolc.org)

### **DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE**

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (employee, volunteers, vendors, religious or clergy). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend

William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608-519-8002 or [kbecker@cclse.org](mailto:kbecker@cclse.org). The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at: [www.diolc.org](http://www.diolc.org) . **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at (608) 791-2679; or [tbrown@diolc.org](mailto:tbrown@diolc.org)

The Basic Background Check form has changed. Please destroy all old versions and begin using the new form for all paid staff and volunteer age 16 and older. Basic Criminal Background Check (#1) - [WordDoc](#) or [PDF](#).

If you need more fingerprint cards, please email or call and they will be sent out to your Parish or School.

[<<Top >>](#)



### Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608-788-7707 | [treichenbacher@diolc.org](mailto:treichenbacher@diolc.org)

No items this week.

[<<Top >>](#)



### Office for Social Concerns

Director: Christopher Ruff – 608-791-0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

#### ***For Your Parish Bulletin***

##### **RURAL LIFE DAY MASS AND CELEBRATION**

Wednesday, September 19, the Diocese of La Crosse will hold the 38<sup>th</sup> annual Rural Life Day on the Wall-Stone Holsteins farm owned & operated by the family of Dr. AnneMarie Elwing, Kevin, Emil & William Walleser, located at S7414 Fortner Rd., De Soto, WI 54624. The day begins with 10:00 a.m. Mass celebrated by Bishop William Patrick Callahan and is followed by awards, recognitions, blessing of crops and machinery, and a meal catered by the women of the St. Charles Borromeo Parish in Genoa. For a [brochure](#), visit [www.diolc.org/rural-life](http://www.diolc.org/rural-life) and click on the designated link. For more information, contact Dan Kitzhaber, Rural Life Committee Liaison, [dkitzhaber@diolc.org](mailto:dkitzhaber@diolc.org).

#### ***For Your Parish Bulletin***

##### ***Roe v. Wade on the Brink? – Gospel of Life Presentation by Ben Nguyen***

On Tuesday, Oct. 23 at 7:00 pm, Ben Nguyen will be the featured speaker for the annual Gospel of Life Celebration at Blessed Sacrament Parish Hall in La Crosse. Ben, formerly the Chancellor for the Diocese of La Crosse, will explain what we need to know about the 1973 *Roe v. Wade* ruling that has been in the news almost daily in light of the Brett Kavanaugh



Supreme Court nomination. Ben has doctoral degrees in both law and canon law and serves as Canonical Counsel and Theological Advisor for the Diocese of Corpus Christi. A 6:00 pm Mass celebrated by Bishop William Patrick Callahan at Blessed Sacrament Church will precede the talk.

**Reminder: Pastors, Deacons, Parish Social Concerns and Respect Life Representatives**  
*Parish Social Ministry will be the focus of the December issue of Catholic Life magazine,* highlighting specific charitable outreach efforts in each deanery. Please help us stay current in our “catalogue” by reviewing your deanery/parish listings in the [Directory of Parish Social Ministry Initiatives](#) and alerting us to anything that needs to be updated. There is a [submission form](#) on the diocesan website, or you may email [ministries@diolc.org](mailto:ministries@diolc.org) or call 608-791-0161 with your modifications.

**Reminder: Sept. 8 Hispanic Pilgrimage to the Shrine of Our Lady of Guadalupe**  
The 10<sup>th</sup> Annual Hispanic Pilgrimage to the Shrine of Our Lady of Guadalupe will be held Sept. 8, from 10:00 am-3:30 pm, including the Rosary, las Mananitas, traditional dances, lunch, Confession and Holy Mass. Visit the diocesan [Hispanic Ministry website](#) for a flyer with details.

[<<Top >>](#)



## Office for Stewardship & Development

Director: Jeff Reiter – 608-791-2653 | [jreiter@diolc.org](mailto:jreiter@diolc.org)

### 2018-19 Diocesan Annual Appeal

Annual Appeal Portal <http://diolc.org/stewardship/appeal-portal/>, updates continue for the 2018-19 year.

#### New

This year, parishes can view the material they received/ordered last year and can order more or less of the supplied materials, such as in-pew pledge cards, brochures, posters, etc. The order form and a link to last year’s quantities can be found at <https://goo.gl/forms/25M9oIKB2o6BuY4v2>

#### Reminder

We are again inviting pastors who wish, to write a letter to be included in the Diocesan Annual Appeal initial mailings to do so. The letters must be to us no later than August 25, 2018, so we can make sure proofs are reviewed by the parish. Please include your commercial print quality parish logo or letterhead if you want to have your letter on your parish letterhead. Please submit the letter in Microsoft Word. Also, indicate whether you wish your letter to accompany the Bishop’s letter or if you prefer your letter to replace his letter.

This year due to the Diocesan Sesquicentennial celebration on October 7, we have two versions of the initial letters being mailed to the three different segments of our diocese. The

letter used will be based on the date you chose for your mailing.

- Last Year Investors (LYBUNTS)
- Those who invested in the past but unfortunately did not last year (SYBUNTS)
- New and Never investors (New-Never)

Please consider following the same model, or perhaps you want to target a particular segment of your community. Contact our office if you have questions.

#### **REMINDER: Kickoff Weekend Signup**

We are offering more times and flexibility for the kickoff weekends. If you want a weekend different from those listed on the below form ([via link](#)), please call Sarah at Stewardship and Development 608-791-2653 ASAP.

Your mailing will be at the Post Office substation on the Wednesday before your chosen kickoff weekend. We mail using the Nonprofit rate, so actual delivery times vary. Our goal is to be in the mailboxes by the following Monday.

#### **Final Reminder: 2018-19 Annual Appeal Leadership Training**

Training is available for all who are involved in the Appeal. While there are no significant changes, however, we will be going various opportunities and reviewing the process and fielding questions, sharing tips, and ideas.

Please click the link below to register for a location near you!

[https://docs.google.com/forms/d/e/1FAIpQLSdt-GPT1Su\\_XyAe0\\_odbEXcjuwDvoUhRnD0nKdcJJevtIGDjg/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSdt-GPT1Su_XyAe0_odbEXcjuwDvoUhRnD0nKdcJJevtIGDjg/viewform?usp=sf_link)

Any questions, please contact Sarah, phone: 608-791-2653 / email: [skomperud@diolc.org](mailto:skomperud@diolc.org)

Is your parish exploring the idea of a Capital Campaign, Strategic Planning, interested in Planned Giving, or want to become a Stewardship Parish? If you need ideas to reinvigorate your stewardship journey or would like to share your successes and trials; please give our office a call - we would love the opportunity to serve you.

[<<Top >>](#)



#### **Office for Temporalities**

*Diocesan Finance Officer Marie Gernes – 608-791-2668 | [mgernes@diolc.org](mailto:mgernes@diolc.org)*

No items this week.

[<<Top >>](#)



#### **Office for Vocations**

*Director: Fr. Alan Wierzba – 608-791-2667 | [awierzba@diolc.org](mailto:awierzba@diolc.org)*

Please include the following intercession for vocations for your Sunday prayers of the faithful:

That those who feel a call to and desire for marriage, for priesthood and for religious life may find the courage to say yes to what God asks of them.

### **Trivia Night with the Sisters!**

Come, HAVE A BLAST at the Mater Redemptoris House of Formation Trivia Night Fundraiser! "BLAST from the Past" is on Saturday, October 27, 2018 at Holy Cross Diocesan Center. Doors open at 6pm and the Trivia starts at 7pm. Bring your friends and we'll provide the FUN, the appetizers and drinks. Brush up on your 40's through 90's Trivia. Categories include literature, sports, movie, inventions, Religion, and the great state of Wisconsin. *Not into trivia? Not to worry!* You can volunteer, donate or donate a basket. For more information and registration, visit [www.materredemptoris.org](http://www.materredemptoris.org) or call Sr. M. Mercedes at 608-788-4530.

[<<Top >>](#)



### **Office for Vicar for Clergy**

Director: Msgr. David Kunz – 608-791-2689 | [tbrown@diolc.org](mailto:tbrown@diolc.org)

### **Upcoming Dates and Events for 2018 & 2019:**

Fall Clergy Conference - Holy Cross Diocesan Center October 8-9, 2018

- Photo booth will be available for all Deacons and Priest who need to have their picture updated.

### **2019 Dates and Events:**

Priest Retreat April 29-30 and May 1-3, 2019

Priest Unity Days June 20-22, 2019

Deacons and Wives afternoon with the Bishop - Holy Cross Diocesan Center, August 10, 2019

Fall Clergy Conference October 14-15, 2019.



### **Office for Youth & Young Adult Ministry**

Director: Christopher Rogers – 608-791-2652 | [crogers@diolc.org](mailto:crogers@diolc.org)

No items this week.

[<<Top >>](#)

Diocese of La Crosse | 3710 East Ave S | La Crosse, WI 54601 | 608-788-7700  
To unsubscribe from this e-mail message contact [mwilson@diolc.org](mailto:mwilson@diolc.org)

