



Chancery Bulletin - Vol. 3, No. 8.4 | August 28, 2018

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Officials

No officials this week.



Events

As of Aug. 28th

Monday, September 3
Labor Day - Curia Offices Closed
Friday, September 7
Sesquicentennial - Bishop's Regional Visit - Arcadia and Durand Deaneries - Sept 7-9
Sunday, September 9
10:00am Sesquicentennial - Mass and Fall Festival - Arcadia
Sunday, September 16
Catechetical Sunday
Wednesday, September 19
10:00am Advisory Council meeting - Tomah
10:00am Rural Life Day Mass and Celebration - De Soto
Friday, September 21
9:00am Service Learning In-Service - Chippewa Falls
Saturday, September 22
Annual Appeal Kickoff Weekend 1- Sept. 22-23
Wednesday, September 26
Rural Life Day
Friday, September 28
Sept Report Staffing and Enrollment Questions due date
9:00am Helping the Digital Natives Communicate Kindly - La Crosse
Thursday, October 4
Memorial of Saint Francis of Assisi
10:30am Cathedral Sesquicentennial Mass for Neighboring State and Regional Clergy - Live Stream
Friday, October 5
Married Love: Two Becoming One Retreat - Arcadia - Oct. 5-6
Sept Report survey due date
9:00am Continued Classroom Improvement - Plover
Sunday, October 7
Pro Life Sunday
10:30am Sesquicentennial - Cathedral of St. Joseph the Workman Mass followed by a reception at the La Crosse Center

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Chancery Office

Chancellor Very Rev. William Dhein – 608-791-2655 | wdhein@diolc.org

No items this week.

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Office for Catechesis & Evangelization

Director: Ann Lankford – 608-791-2658 | alankford@diolc.org

Bulletin Insert “The Miracle of a New Parish” for September 9 [click here](#)

"The Miracle of a New Parish" bulletin insert tells the amazing story of the Hmong people coming from Southeast Asia, settling in this area and now establishing Mary Mother of Good Help Parish. The Hmong people truly believe that this is nothing short of a miracle.

Going Deeper in Prayer

The "Going Deeper in Prayer" initiative for grades Pre-Kindergarten through 12th Grade is available on the Diocesan website for easy downloading. New materials are being posted daily at <http://diolc.org/catechesis/prayer/>. All grades will be complete by Friday, August 31st. Prayer cards for parents and children/young people are to be explained and distributed to parents first before being used in the Catholic Schools and Parish Programs. We are to respect and support parents in their role as primary educators of their children.

Parishes using FORMED

If your parish has a subscription to FORMED (Catholic Netflix), and would like to receive bulletin announcements for timely movies, programs, audio CDs etc., please contact Ann.

The Church to celebrate Catechetical Sunday on September 16

The 2018 theme will be "**Enlisting Witnesses for Jesus Christ.**" Consider calling forth at Sunday Mass those to be commissioned as catechists. Catechetical Sunday is a wonderful opportunity to reflect on the role that each person plays, by virtue of Baptism, in handing on the faith and being a witness to the Gospel. Catechetical Sunday is an opportunity for all to rededicate themselves to this mission as a community of faith. Visit the USCCB website for resources and a message from Bishop Robert Barron, Chairman of Committee: <http://www.usccb.org/beliefs-and-teachings/how-we-teach/catechesis/catechetical-sunday/index.cfm>

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Office for Communications

Director: Jack Felsheim— 608-791-2663 | jfelsheim@diolc.org

Bishop Callahan's Back to School message

Bishop Callahan's recorded Back to School video message [is available here](#). Please share this on your Facebook page and link it to your website. <https://youtu.be/5KsN-6eFx6g>

For your Bulletin

Sesquicentennial Celebration Mass October 7

To complete our diocesan sesquicentennial anniversary, on Sunday, October 7, at 10:30 a.m., Mass will be celebrated at the Cathedral of St. Joseph the Workman. A reception will follow at the La Crosse Center, 300 Harborview Plaza. Tickets are not required; all are encouraged to attend. Please go to diolc.org/150 to RSVP by Sept. 20.

Sesquicentennial "Year in Review" for November Catholic Life

If you wish to have your parish's or deaneries' sesquicentennial activities included in the November Catholic Life, please send your printable photo and caption to me by September 11. We will attempt to print as many as we receive.

2018 Fall Parish Round Table Meetings

Please note the change in location for Wednesday September 26, 2:00pm. That meeting will be held at St Michael, Hewitt.

The Office for Communications is hosting Round Table discussions this fall. Pre-registration is preferred; all meetings are 2 hours. Please contact Margot Lorraine at mlorraine@diolc.org or (608) 791-2695 to register.

Date	Parish	City	Time	Details
Wed, September 19	Blessed Sacrament (771)	La Crosse	9:00am	Park @ school, use Losey Blvd entrance
	St. Wenceslaus (13590)	Eastman	2:00pm	
Thurs, September 20	St. John (13635)	Plum City	9:30am	in the rectory
	<u>St.</u> Raymond (19790)	Fall Creek	2:00pm	in the parish hall
Wed, September 26	St. Joseph (13613)	Kendall	9:30am	in the parish hall
	St Michael (17853)	Hewitt	2:00pm	parish hall
Thurs, September 27	St John the Baptist (13597)	Edgar	9:00am	church gathering space
	St. Joseph (13652)	Stevens Point	1:00pm	enter off the Jefferson St. double doors

Below is the meeting agenda. However, we will gladly address any concerns or questions you wish to bring to our attention.

1. Review of the census software transition project and outcome
2. Diocesan Standard Operating Procedures (SOP) for recording census data
 - a. Batch process, Loose Change family (63626)
 - b. Integration with ParishSOFT Ledgers & Payables
 - c. Sacraments
 - d. Administration (Staff records)
3. Getting the name and address of everyone in your congregation
 - a. In-pew signup
4. DAA theme, questions about the DAA portal
5. Safe Environment forms and procedures
6. Social Media for your parish
 - a. MyOwnChurch button on MyParish app
7. Questions.
8. These meetings are open to administrative assistants, pastors, and other parish staff who work with parish data. We hope to see you at one of these meetings. To register please contact Margot Lorraine at mlorraine@diolc.org or 608-791-2695.

Diocese of La Crosse Parish Information Management System (PIMS) website
<http://www.diolc.org/pims>

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Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608-791-2690 | dkrzmarzick@diolc.org

No items this week.

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Office for Marriage & Family Life

Director: Alice Heinzen – 608-791-2673 | aheinzen@diolc.org

Teaching the Way of Love Parent Newsletter Ready for Distribution

We are happy to offer parishes another Teaching the Way of Love parent newsletter series. This year's series is entitled Raise Them Well. September's issue can be read and/or downloaded for distribution by clicking [here](#). Thank you for widely distributing this to the families that you serve.

White Mass with Bishop Callahan - October 16th

Every year, the diocese hosts a White Mass near the Feast of St. Luke to pray for our Medical Community. This year's event will take place on Tuesday, Oct. 16th at the Diocesan Center. Mass will begin at 6 p.m. with a dinner and presentation to follow. The guest speaker is Theresa Notare, PhD. Theresa is the Assistant Director of the Office for Laity, Marriage, Family, and Youth for the USCCB. Her presentation is entitled: What Men and Women Want and how the Church Can Help. Click [here](#) to register for the event.

Bulletin Announcement – White Mass with Bishop Callahan

You are invited to attend the annual White Mass at the Holy Cross Diocesan Center in La Crosse on October 16th. Mass will be held at Christ the King chapel at 6 p.m. A dinner and presentation will follow. This year's presentation, *What Men and Women Want and How the Church Can Help* will be given by Theresa Notare, PhD. Theresa is the Assistant Director for the Secretariat of Laity, Marriage, Family and Youth for the USCCB. The cost for the event is \$25/person with a special discount for College Students. Register at diolc.regfox.com/white-mass.

Men of the Cross Conference Promotion

The 4th annual Men of the Cross Conference is only 2 months away. This year's conference will take place on October 27th at Logan Middle School in La Crosse. Please click [here](#) to access promotional materials that can be distributed to the men in your parish.

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Office for Ministries

Director: Christopher Ruff – 608-791-0161 | cruff@diolc.org

No items this week.

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Office for Missions

Director: Fr. Woodrow Pace – 608-791-2676 | wpace@diolc.org

Reminder: The Mission Co-op Program is soon coming to a completion of sorts. There are a few appeals scheduled under special circumstances for the Fall, but most of the Missionaries have now come and gone. Thank you to all pastors and secretaries who have helped to organize the missionary visits. You have gone the extra mile and we appreciate the positive evaluations which have been sent to the Mission Office. When helpful critiques are sent to us, we try to move the suggestion forward to the dioceses and religious orders represented so they are able to make adjustments or corrections appropriately. We appreciate the extra time spent in order to improve the experience of the program for all. Please continue to keep the parishes of the diocese and the missionaries in your prayers.

Reminder: World Mission Sunday is October 21, 2018. The National Office for the Propagation of Faith will be shipping posters and envelopes to all parishes in the coming weeks. Letters from our office will arrive shortly thereafter, offering more complete information and suggestions for the celebration of World Mission Sunday. Go to www.missio.org/resources for online aids.

Reminder: Missionary Childhood Association (MCA) Mite Box Collection reminder: The September/October issue of Catholic Life Magazine contains the fiscal disclosure for Mission Office collections and disbursements for 2017-2018. The highlight of this last year was the enormous success of the MCA Mite Box collection. Thank you to all for an amazing job in our local return to the worldwide program which seeks to connect 'children to children' in faithful service of the poor. The disclosure is based on the fiscal year, so it includes all donations through June 30, 2018. A few parishes have not yet forwarded the collection and are reminded to do so at their earliest convenience. Any funds received now will be included in the 2018-2019 report.

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Office for Pontifical Ceremonies

Director: Michael Haight – 608-791-2697 | ceremonies@diolc.org

No items this week.

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Office for Sacred Worship

Director: Christopher Carstens – 608-791-0161 | ccarstens@diolc.org

RCIA Calendar of Teachings and Liturgies

Please find a 9-month calendar of teachings, retreats, and liturgies for the RCIA [here](#), while a 15 month calendar is available [here](#).

Have you Considered the 15-month RCIA Process?

The RCIA is a process of conversion that is meant to form and prepare adults to become committed disciples of Jesus Christ and courageous witnesses to the Catholic Faith. At the heart of the RCIA process is the time candidates need to develop and deepen their relationship with Christ through a daily habit of prayer, to experience conversion through understanding the basic teachings of the Church, and to commit to actively participating in Sunday Mass. This process takes a minimum of 15 months to develop. After experiencing both the 9-month and 15-month processes, there is really no comparison. Even small, rural parishes are seeing fruits from the 15-month process. [Here's why](#).

Liturgical Calendar Dates

September 26 (Wednesday): Rural Life Day, day of thanksgiving for blessings received. Prayer texts from *The Mass for Various Needs and Occasions: After the Harvest* (n.28) can be used with Preface V of the Sundays in Ordinary Time. The readings may be taken from *After the Harvest* in the Lectionary (n.20), numbers 917-921. The *Gloria* also ought to be said.

October 7 (Sunday): Diocesan Sesquicentennial closing Mass, 10:30, Cathedral of St. Joseph the Workman. Tickets are not required; all are encouraged to attend. Please go to diolc.org/150 to RSVP by Sept. 20.

Music for the Spanish *Misal Romano*

A new addition to the recently-released *Misal Romano* is the inclusion of chant notation for clergy and people. [Click here](#) for audio recordings, musical notation for clergy, and a downloadable pew card for the assembly.

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Office for Safe Environment

Coordinator: Teresa Brown – 608-791-2679 | tbrown@diolc.org

DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (employee, volunteers, vendors, religious or clergy). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608-519-8002 or kbecker@cclse.org. The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at: www.diolc.org. **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the

implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at (608) 791-2679; or tbrown@diolc.org

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Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608-788-7707 | treichenbacher@diolc.org

No items this week.

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Office for Social Concerns

Director: Christopher Ruff – 608-791-0161 | cruff@diolc.org

For Your Parish Bulletin

Rural Life Day Mass and Celebration

Wednesday, September 19, the Diocese of La Crosse will hold the 38th annual Rural Life Day on the Wall-Stone Holsteins farm, owned and operated by the family of Dr. AnneMarie Elwing, Kevin, Emil & William Walleser, located at S7414 Fortner Rd., De Soto, WI, 54624. The day begins with 10 a.m. Mass celebrated by Bishop William Patrick Callahan and is followed by awards, recognitions, blessing of crops and machinery, and a meal catered by the women of St. Charles Borromeo Parish in Genoa. For a [brochure](#), visit www.diolc.org/rural-life and click on the designated link. For more information, contact Dan Kitzhaber, Rural Life Committee Liaison, dkitzhaber@diolc.org.

For Your Parish Bulletin

***Roe v. Wade* on the Brink? – Gospel of Life Presentation by Ben Nguyen**

On Tuesday, Oct. 23 at 7 p.m., Ben Nguyen will be speaking at the annual Gospel of Life Celebration at Blessed Sacrament Parish Hall in La Crosse. Ben, formerly the Chancellor for the Diocese of La Crosse, will explain what we should know about the 1973 *Roe v. Wade* ruling that has recently been featured in the news in light of the recent Supreme Court vacancies and nominations. He will answer questions like: How was that ruling decided? How does it square with the Constitution? What can we expect now? Ben has doctoral degrees in both civil and canon law and serves as Canonical Counsel for the Diocese of Corpus Christi. Bishop William Patrick Callahan will celebrate Mass at 6 p.m. at Blessed Sacrament Church preceding the talk.

Reminder: Pastors, Deacons, Parish Social Concerns and Respect Life Representatives

Parish Social Ministry will be the focus of the December issue of Catholic Life magazine, highlighting specific charitable outreach efforts in each deanery. Please help us stay current in our “catalogue” by reviewing your deanery/parish listings in the [Directory of Parish Social Ministry Initiatives](#) and alerting us to anything that needs to be updated. There is a [submission form](#) on the diocesan website, or you may email ministries@diolc.org or call 608-791-0161 with your modifications.

Reminder: Sept. 8 Hispanic Pilgrimage to the Shrine of Our Lady of Guadalupe

The 10th Annual Hispanic Pilgrimage to the Shrine of Our Lady of Guadalupe will be held Sept. 8, from 10:00 am-3:30 pm, including the Rosary, las Mananitas, traditional dances, lunch, Confession and Holy Mass. Visit the diocesan [Hispanic Ministry website](#) for a flyer with details.

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**Office for Stewardship & Development**

Director: Jeff Reiter – 608-791-2653 | jreiter@diolc.org

2018-19 Diocesan Annual Appeal

Annual Appeal Portal <http://diolc.org/stewardship/appeal-portal/>

Appeal Materials**Reminder: Pastor or Council Appeal Letters**

If the pastor would like to write his letter to substitute or complement the Bishop's message for the initial mailing, we will need those no later than 9/4/2018. If a parish council or committee would like to add a complimentary letter, we will need those by August 30th. To submit a letter, please email it to us in MS Word format, along with a .jpg or .png image of the signature you wish to include. If you want it to be on the parish's letterhead versus the Annual Appeal letterhead, please include that as part of your MS Word form letter. Current drafts of the Bishop's letters are available for viewing on the Annual Appeal Portal.

Reminder: Parish Packets

DAA leaders, Please review the material you received/ordered last year. You can adjust the quantities of the supplied materials, such as in-pew pledge cards, brochures, posters, etc. The order form and a link to last year's amounts can be found at <https://goo.gl/forms/25M9oIKB2o6BuY4v2>.

Appeal Leadership Training

Thank you for all who attended our meetings we held throughout the diocese for the Annual Appeal. The final meeting (Sept. 5th, Richland Center) has been cancelled due to lack of participation. The presentation is on the appeal portal for your review.

REMINDER: Kickoff Weekend Signup

We are offering more times and flexibility for the kickoff weekends. If you want a weekend different from those listed on the below form ([via link](#)), please call Sarah at Stewardship and Development 608-791-2653 ASAP.

Your mailing will be at the Post Office substation on the Wednesday before your chosen kickoff weekend. We mail using the nonprofit rate, so actual delivery times vary. Our goal is to be in the mailboxes by the following Monday.

Is your parish exploring the idea of a Capital Campaign, Strategic Planning, interested in Planned Giving, or want to become a Stewardship Parish? If you need ideas to reinvigorate your stewardship journey or would like to share your successes and trials, please give our office a call - we would love the opportunity to serve you.

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Office for Temporalities

Kurt Jereczek– 608-791-0171 | kjereczek@diolc.org

Diocesan Building Demolition Process

All building demolitions begin with completing a [Building Demolition Request form](#). This form can be found on the Diocesan Buildings and Grounds website. Completing and submitting this form initiates the process for review and approval by the College of Consultors. Once approved, the building is required to have a state regulated inspection for friable and non-friable asbestos building materials (DHS, DNR and EPA requirements). If any asbestos is found to be present during the inspection, a state certified abatement contractor will need to be hired to remove the asbestos prior to the demolition. If you need any assistance with the demolition process, please contact Kathy Haverland at 608-791-2692 or khaverland@diolc.org.

School Asbestos Inspections

All active schools in the diocese are required by the *Asbestos Hazardous Emergency Response Act* (AHERA) to be inspected every 3 years as part of our asbestos management program. This fall, inspections will begin and our asbestos consultant will be visiting all parish schools, system schools, charter schools, daycares and early childhood programs. These inspections keep the schools in compliance with the AHERA regulations for asbestos management. Our asbestos inspector is Rick Stickler from Coulee Region Environmental. If you have any questions or concerns about the inspections, please contact the Diocesan Buildings and Ground Office.

Reminder: Building Projects

Per Wisconsin Division of Health and Safety, if you are planning a building renovation that disrupts possible asbestos containing materials, the materials need to be bulk sampled for asbestos. These materials include, but are not limited to: flooring products, roofing products, insulation products (thermal, electrical, pipe wrap), window caulking, plaster and drywall. Please contact the Diocesan Buildings and Grounds Office before disrupting building materials that may contain asbestos.

A reminder that all building projects over \$5,000 require diocesan review. Please submit improvement authorizations, contracts, and certificates of insurance from the contractor, to the Diocesan Buildings and Ground Office. If you need any assistance with the review process, please contact Kathy Haverland at 608-791-2692 or khaverland@diolc.org.

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Office for Vocations

Director: Fr. Alan Wierzbza – 608-791-2667 | awierzbza@diolc.org

Please include the following intercession for vocations for your Sunday prayers of the faithful:

That through our vocations to marriage, priesthood and religious life we may be signs of God's presence and love in the world.

For Your Bulletin: Trivia Night with the Sisters!

Come, have a "BLAST from the Past" at the Mater Redemptoris House of Formation Trivia Night Fundraiser to be held on Saturday, October 27, 2018 at the Holy Cross Diocesan Center. Doors open at 6 p.m. and the Trivia starts at 7 p.m. Bring your friends and we'll provide the FUN, the appetizers and drinks. Brush up on your 40s through 90s Trivia. Categories include literature, sports, movie, inventions, Religion, and the great state of Wisconsin. *Not into trivia? Not to worry!* You can volunteer or donate a basket. For more information and registration, visit www.materredemptoris.org or call Sr. M. Mercedes at 608-788-4530.

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Office for Vicar for Clergy

Director: Msgr. David Kunz – 608-791-2689 | tbrown@diolc.org

No items this week.

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Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608-791-2652 | crogers@diolc.org

No items this week.

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