



Chancery Bulletin - Vol. 2, No. 9.1 | September 5, 2017

- [Catechesis & Evangelization](#)
- [Chancery](#)
- [Communications](#)
- [Consecrated Life](#)
- [Marriage & Family Life](#)
- [Ministries](#)
- [Mission Office](#)
- [Pontifical Ceremonies](#)
- [Sacred Worship](#)
- [Safe Environment](#)
- [Schools Office](#)
- [Social Concerns](#)
- [Stewardship and Development](#)
- [Temporalities](#)
- [Vocations](#)
- [Vicar for Clergy](#)
- [Youth and Young Adult Ministry](#)
- [Past Chancery Bulletins](#)



Officials

No officials this week.



Events

As of Sept. 5

Wednesday, September 6

6:30pm Catholic Young Adults of Central Wisconsin - You Are Invited - Plover

Saturday, September 9

9:00am LifeTeen "Empower" Event - La Crosse

Tuesday, September 12

7:00pm NFP Listening Session

Thursday, September 14

Rural Life Day

10:00am Advisory Council Meeting

10:00am Rural Life Day - Hatley

Wednesday, September 20

9:00am Veneration of the Relics of Padre Pio at the Cathedral of St Joseph the Workman - La Crosse

7:00pm Mass in honor of Saint Padre Pio celebrated by the Most Reverend William Patrick Callahan

Thursday, September 21

9:00am ParishSOFT Round Table - La Crosse

2:00pm ParishSOFT Round Table - Prairie du Chien

Friday, September 22

Helping the Digital Natives Communicate Kindly

Sunday, September 24

7:00am Annual Appeal Kickoff Weekend 1 - Sept 23-24

10:00am Day at the Diocese for Youth

Monday, September 25

Helping the Digital Natives Communicate Kindly

Tuesday, September 26

7:00pm Financially Challenged? Need Guidance?

Friday, September 29

Science and Faith Conference

[<<Top >>](#)



Chancery Office

Chancellor Very Rev. William Dhein – 608-791-2655 | wdhein@diolc.org

No items this week.

[<<Top >>](#)



Office for Catechesis & Evangelization

Director: Ann Lankford – 608-791-2658 | alankford@diolc.org

Resources for Training of Catechists [click here](#)

In preparation for the start of the Faith Formation Program, please check out the following resources.

- Lesson Plan [Format](#)
- Praying with Scripture (*Lectio Divina*) [prayer worksheet](#)
- Resources for Certification [Offerings](#)
- Fatima [Resources](#)
- Catechist Role Description and [Application Form](#)
- Suggested Questions that go with the [Role Description](#)

BULLETIN ANNOUNCEMENT: Reading through the Catechism 10 minutes a day

Are you interested in going deeper in your relationship with Christ? Reading the Catechism with a modest schedule of 15 paragraphs per night, 5 nights a week over 38 weeks is a great way to do this. You will receive an email every two weeks, beginning September 18 and the reading will take 10-15 minutes per night. Here is one reason to consider this opportunity: You will have an ever-growing attitude of gratitude toward God for all that He has done for you! Send an email to Ann Lankford at alankford@diolc.org with "Reading the Catechism in the subject line."

Reminder: The Church will celebrate Catechetical Sunday on September 17.

The theme for Catechetical Sunday is "Living as Missionary Disciples." [Click here](#) for downloadable resources and materials for purchase.

Speaker Policy [click here](#)

Scroll to the bottom of the Diocesan website main page for information and the form regarding the Speaker Policy. Any speaker under consideration to give a presentation on faith and morals who does not fall in the exempt category needs approval through the Bishop's Office.

[<<Top >>](#)



Office for Communications

Director: Jack Felsheim – 608-791-2663 | jfelsheim@diolc.org

Reminder: Communications Workshop Oct. 24 or 26: 9 a.m – 3:30 p.m.

Join us and Diocesan Publications for an all-day hands-on workshop providing practical ways to improve communication and inspire your parishioners. We will discuss the specific roles that a bulletin, social media, messaging, and a website play and how you can easily improve them right away. [Click here](#) or click below to register for the St. Paul Parish workshop in Mosinee or the Sts. Peter and Paul Parish workshop in Independence!

 **Diocese of LA CROSSE**
Serving the 19 counties of West Central Wisconsin

COMMUNICATION WORKSHOP 2017

BULLETINS | WEB | SOCIAL | MOBILE



OCTOBER 24 & 26

Join us for one of two hands-on workshops providing practical ways to improve communication and inspire your parishioners.

SIGN UP FOR FREE

PRESENTED BY

 **DIOCESAN PUBLICATIONS**
One God. One Church. One Company.

[<<Top >>](#)

 **Office for Consecrated Life**

Director: Sr. Donna Krzmarzick, ISSM – 608-791-2690 | dkrzmarzick@diolc.org

No items this week.

[<<Top >>](#)

 **Office for Marriage & Family Life**

Director: Alice Heinzen – 608-791-2673 | aheinzen@diolc.org

No items this week.

[<<Top >>](#)

 **Office for Ministries**

Director: Christopher Ruff – 608-791-0161 | cruff@diolc.org

No items this week.

[<<Top >>](#)

 **Office for Missions**

Director: Fr. Woodrow Pace – 608-791-2676 | wpace@diolc.org

World Mission Sunday October 22, 2017:

Materials (envelopes and posters) have been shipped to each parish for World Mission Sunday 2017 from the national office of The Society for the Propagation of the Faith. The letter for 2017 from Bishop Callahan and the annual financial disclosure from the Mission Office were printed in the most recent issue of *Catholic Life* magazine. Further information will be sent to you in the upcoming weeks, closer to October 21-22, 2017, the recommended weekend of WMS as it is celebrated in every parish around the world. Please remember that this is a mandatory collection in the parish and not included in the Diocesan Annual Appeal. If you need more supplies or if you need to change an order for next year please contact the Mission Office.

2018 Missionary Childhood Association (MCA) /Student Lenten Mite Boxes:

This year we are inaugurating changes in the program as it is held in our diocese. Some of those changes were explained during a brief presentation given to School Administrators and to DRE's/catechists attending conferences in August. An explanation and sample MCA materials as well as a MCA order form for 2018 mite boxes were distributed. If you missed these events, please notify the Mission Office for materials to be sent to you. Thank you.

[<<Top >>](#)



Office for Pontifical Ceremonies

Director: Michael Haight – 608-791-2697 | ceremonies@diolc.org

No items this week.

[<<Top >>](#)



Office for Sacred Worship

Director: Christopher Carstens – 608-791-0161 | ccarstens@diolc.org

Guidelines for the Celebration of the Sacraments with Persons with Disabilities

The USCCB recently revised its *Guidelines for the Celebration of the Sacraments with Persons with Disabilities*. The document is a revision of an earlier version, last updated in 1995. These new *Guidelines* take into account medical and technological innovations of recent years, and emphasize the importance of the inclusion of all members of parishes. While not legislative in nature, the *Guidelines* will be a helpful resource for dioceses and parishes. Full text is available [here](#).

Liturgical Calendar Dates

September 27 (Wednesday): Rural Life Day, day of thanksgiving for blessings received. Prayer texts from *The Mass for Various Needs and Occasions: After the Harvest* (n.28) can be used

with Preface V of the Sundays in Ordinary Time. The readings may be taken from *After the Harvest* in the Lectionary (n.20), numbers 917-921. The *Gloria* also ought to be said.

Christmas Mass Schedule

The Fourth Sunday of Advent this year falls on December 24. Masses during the day will celebrate the Fourth Sunday of Advent, while Masses on Sunday evening will observe the Vigil for Christmas. Catholics are to attend Mass twice for these two occasions.

One week later, Sunday, December 31, will celebrate the Feast of the Holy Family during the morning, while Sunday evening Masses will observe the Solemnity of Mary, Mother of God. January 1 is not a Holy Day of obligation in 2018.

Bread and Wine

At Pope Francis's direction, Cardinal Robert Sarah has sent a letter to bishops "to remind them that it falls to them above all to duly provide for all that is required for the celebration of the Lord's Supper" and, in turn, to "remind priests, especially parish priests and rectors of churches, of their responsibility to verify those who provide the bread and wine for the celebration and the worthiness of the material." Part of the need for the letter, Cardinal Sarah writes, comes from the possibility of online purchases from unfamiliar sources, as well as the frequent use of low-gluten hosts. Full letter available [here](#).

Anniversary of the Miracle of the Sun, October 13

When Pope Francis prayed at the Chapel of the Apparitions in Fatima last May, he said, "Queen of the Rosary of Fatima! Grant that we may follow the example of Blessed Francisco and Blessed Jacinta." At the upcoming 100th anniversary of the "Miracle of the Sun," Friday, October 13, consider following the example of these new saints by praying the Rosary in the parish or the family. For a description of the "John Paul II method" of praying the rosary, click [here](#).

[<<Top >>](#)



Office for Safe Environment

Director: Msgr. David Kunz – 608-791-2689 | tbrown@diolc.org

DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (employee, volunteers, vendors, religious or clergy). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608-519-8002 or kbecker@cclse.org. The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at:

www.diolc.org . **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the

[diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Monsignor David Kunz, Vicar for Clergy, Diocese of La Crosse, at (608) 791-2679; or dkunz@diolc.org.

[<<Top >>](#)



Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608-788-7707 | treichenbacher@diolc.org

No items this week.

[<<Top >>](#)



Office for Social Concerns

Director: Christopher Ruff – 608-791-0161 | cruff@diolc.org

No items this week.

[<<Top >>](#)



Office for Stewardship & Development

Director: Jeff Reiter – 608-791-2653 | jreiter@diolc.org

Diocesan Annual Appeal

The parish mailing packets have been sent to the printers: The packets will include:

- In Pew Cards with return envelopes
- DVD of the video
- Posters
- Prayer Cards
- Brochures

We expect the shipment via UPS next week.

This week we are also finalizing the data files and any custom appeal information that was submitted to us. We will begin proofing those documents, as they are available.

Diocesan Annual Appeal Websites update:

The parish appeal portal Appeal.diolc.org and the public's website www.diolc.org/hope are being updated as things become available. Please check regularly.

- PowerPoint from the Annual Appeal Mailing is on the parish website appeal.diolc.org now

- A video of the Diocesan Annual Appeal Parish Meeting will be available this week
- The final version of the video is available for viewing and embedding into your website. Please let us know if you need help.
- Copies of brochures, prayer cards, etc. continue to be available for download and viewing.

If you have any further questions or concerns, please contact us.

[<<Top >>](#)



Office for Temporalities

Diocesan Finance Officer Marie Gernes – 608-791-2668 | mgernes@diolc.org

Reminder – Bishop’s Annual Reports are due

The Bishop’s Annual Reports were due in our office by August 31st. There are a number of parishes that do not have them completed. Please get these submitted to our office or contact me for an extension.

DIOCESAN BUILDINGS AND GROUNDS



School Asbestos Management Information

In compliance with federal legislation (Asbestos Hazard Emergency Response Act - AHERA), all diocesan schools are required to complete a 3-year inspection for asbestos and to develop a plan of management for all asbestos-containing building materials.

Every six months a periodic surveillance report for asbestos is to be completed by a school buildings and grounds/maintenance employee. This six-month report is to be kept on file with the school asbestos records.

Public Notification: Schools are required annually to complete and post a public announcement regarding the asbestos management plan and location. If you haven’t done so, please complete and post the linked form and return a copy to: Kathy Haverland, Diocesan Buildings and Grounds Office, PO Box 4004, La Crosse, WI 54601.

[Notice of Asbestos Inspection Management Plan Location and Availability](#)

REMINDER: All building projects over \$5000, need standard diocesan review before they can begin. Pastors and School Administrators should not approve contracts before diocesan approval is granted.

[<<Top >>](#)



Office for Vocations

Director: Fr. Alan Wierzba – 608-791-2667 | awierzba@diolc.org

No items this week.

[<<Top >>](#)



Office for Vicar for Clergy

Director: Msgr. David Kunz – 608-791-2689 | tbrown@diolc.org

No items this week.

[<<Top >>](#)



Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608-791-2652 | crogers@diolc.org

No items this week.

[<<Top >>](#)

Diocese of La Crosse | 3710 East Ave S | La Crosse, WI 54601 | 608-788-7700

To unsubscribe from this e-mail message contact mwilson@diolc.org