



Chancery Bulletin - Vol. 4, No. 7.3 | July 16, 2019

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Officials

The Most Reverend William Patrick Callahan, D.D., Bishop of La Crosse, makes the following announcements:

The Very Reverend **Jerzy Rebacz**, Judicial Vicar and Parochial Administrator of St. Peter Parish in Middle Ridge and St. Joseph Parish in St. Joseph's Ridge, is released from his responsibilities as Parochial Administrator of St. Peter Parish in Middle Ridge and St. Joseph Parish in St. Joseph's Ridge and is appointed Rector of St. Joseph the Workman Cathedral in La Crosse., effective July 16, 2019. He retains his appointment as Judicial Vicar and will have continued residence at Holy Cross Diocesan Center.

The Reverend Monsignor **David C. Kunz**, Vicar for Clergy, is also appointed Parochial Administrator of St. Joseph Parish in St. Joseph Ridge, with continued residence at Holy Cross Diocesan Center, effective July 16, 2019.

The Reverend **Kurt J. Apfelbeck**, Vice Chancellor, is also appointed Parochial Administrator of St. Peter Parish in Middle Ridge, with continued residence at Holy Cross Diocesan Center, effective July 16, 2019.

Mr. **James Reider**, Director of the Office of Temporalities, is appointed Diocesan Finance Officer for a term of five years, effective July 12, 2019.



Events

As of July 16

Friday, July 26

Leader of Prayer Training Session 2 - Marathon - July 26 - 27

4:30pm Priests for Tomorrow - La Crosse

Sunday, August 4

Adventure Camp Week 3 - Mason - Aug. 4 - 9

Thursday, August 8

5:00pm GIVEN Marriage Retreat - Menomonie

Friday, August 9

Witnesses for Christ Conference - La Crosse - Aug. 9 - 10

Saturday, August 10

11:00am Bishop, Deacons and Wives Afternoon Mass and Dinner - La Crosse

Friday, August 23

Leader of Prayer Training Session 3 - La Crosse - Aug. 23 - 24

Saturday, August 24

4:00pm Leader of Prayer Commissioning Mass - La Crosse

Sunday, August 25

3:00pm 50th Wedding Anniversary Celebration with Bishop Callahan as celebrant - Altoona

Friday, September 6

Deacon and Lay Formation - Marathon - Sept. 6 - 7

Saturday, September 7

10:00am Diocesan Hispanic Pilgrimage - La Crosse

Sunday, September 8

2:00pm 50th Wedding Anniversary Celebration with Bishop Callahan as celebrant - Plover

Friday, September 13

10:00am Rural Life Day - Bishop's Mass on the Farm - Pittsville

Sunday, September 15

Catechetical Sunday

Friday, September 20

Deacon Formation Couple's Retreat - Marathon - Sept. 20 - 22

Saturday, September 21

8:00am Married Love: Two Becoming One Retreat - Marshfield

Saturday, September 28

12:00am Annual Appeal Kickoff Weekend 1

To get your parish events listed on the diocesan calendar, diolc.org/calendar, and in *Catholic Life* magazine, please send an email to datebook@diolc.org. Make sure you include the following details; date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information.

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Chancery Office

Chancellor Very Rev. William Dhein – 608.791.2655 | wdhein@diolc.org

No items this week.

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Office for Catechesis & Evangelization

Director: Ann Lankford – 608.791.2658 | alankford@diolc.org

Bulletin Insert for the weekend of July 28 [click here](#)

“There is a Farm Crisis” provides current information about the large number of families who have lost their farms and the struggles for those farmers still seeking to make a living.

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Office for Communications

Director: Jack Felsheim – 608.791.2663 | jfelsheim@diolc.org

For your parish bulletin

Motu Proprio regarding sexual abuse

In May 2019, the Holy Father established new universal law for the global Church to protect children and vulnerable people from the evils of clergy sexual abuse, while holding all members of the clergy accountable regardless if they are the direct abuser or involved in the cover-up of such crimes. These norms add more layers of response to The Charter that has already been implemented by the American Church since 2002. The Motu Proprio serves as a global baseline to be implemented and complemented by additional reforms relevant to individual countries, so that differing cultures and civil reporting laws are taken into consideration. However, it is mandatory that Church institutions comply with all civil reporting laws. To learn more visit usccbprevention.org.

Reminder: What is next with MyParish app? Introducing EVANGELUS

In 2015, FAITH Catholic, the publishing partner for Catholic Life, was proud to collaborate with Diocesan to make MyParish app available to all parishes of the Diocese of La Crosse for free. Now Diocesan has announced an exciting new solution for dioceses and parishes called EVANGELUS. It enables parishes to use a single new communications tool to reach parishioners through email, text, MyParish app, social media and websites. To find out more, [click here](#).

The typical cost is \$99/month per parish. Exclusively for the Diocese of La Crosse and its parishes, the cost is \$59/month per parish. MyParish app will still be available for free when you purchase EVANGELUS. If your parish wants to continue with MyParish app without

EVANGELUS, it will remain free as a stand-alone solution through 2020. After January 1, 2021, your parish can continue to use it for \$37/month.

A representative from MyParish/EVANGELUS will be contacting your parish to go over the program and answer your questions. They will assist your parish with the transition, should you wish to do so. In the meantime, you can also contact Mike DiCosola directly.

Contact for MyParish App and Evangelus

Mike DiCosola

Director of Digital Services, Diocesan

616-291-3341

mdicosola@diocesan.com

Reminder: Cleanup of Staff Records in ParishSOFT

We will assist parishes who need to update their Staff records to the Staff only standard. Our goal is to bring all Staff records up to standard by August 1; there are 865 records that need attention. In the next few weeks we will be sending you a list of your particular parish staff records that need attention. Please begin now by reviewing your parish Staff records and making changes as needed to meet the Staff only standard.

Diocesan Parish Census Software [Standard Operating Procedures \(SOP\)](#) state “All Staff records should be administered separately from a parishioner’s Family/Member record. Use Add New Staff to generate a separate, unregistered, Staff specific, record.” Reference SOP pages 73-79 for details, and specifically page 76 for standard Staff Family/Member field values. There is a new training video, [Staff Standards](#), available on <https://diolc.org/pims> which illustrates how to meet parish Staff record standards.

ParishSOFT Staff records are being used more and more by curia offices. Accurate and well-formed records, for both paid and volunteer staff, are important. Staff records for priests and deacons are maintained by curia offices, but all other parish Staff records are the responsibility of each parish. A complete listing of required and suggested positions, [Parish Staff Listing](#), is maintained online at <https://diolc.org/pims>. Position listings have been recently updated to include Synod references and norms which established them. Position listing updates include these notable changes:

- [PCCW - Women's Ministry Contact](#) has been newly added, per synod documents. According to Synod V section 8 under Associations of the Faithful #199-227 and in particular #217 “The mission statement of the PCCW is to support and educate all Catholic women in spirituality, leadership and service.”
- [Vocations Contact](#) has been newly added, per synod documents. According to Synod V section 7 under Vocations and Ministries #76-96 and in particular #80 “Parishes are to have a vocations committee or at least one member of the pastoral council who has the special responsibility for promotion and fostering vocations to the priesthood and the consecrated life.”

The Office for Vocations recommends each pastor appoint either one member of the current pastoral council or an additional member to serve on the pastoral council whose focus is on promoting vocations to the priesthood and consecrated life. This person should distribute

vocational prayers for seminarians and consecrated life through parish social media and parish bulletins, and should promote vocation retreats in their parish. The Office for Vocations will provide ongoing support and vocation literature as requested by parishes, youth groups, catechetical classrooms, schools and for young adult events happening in your parish or deanery.

- Pastoral Council Chairperson has been renamed to Parish Council Assistant to the President in accord with synod nomenclature.

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Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608.791.2690 | dkrzmarzick@diolc.org

Retirement Fund for Religious – campaign materials

Reminder for secretaries and administrative assistants: If you would like your parish to receive a different quantity of RFR campaign materials (collection envelopes, bulletin inserts, posters) for the 2020 collection, please visit the Google Sheet which was shared on June 18. Please enter any changes you would like by **August 1, 2019**. If questions, contact Sr. Donna: dkrzmarzick@diolc.org

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Office for the Diaconate

Director: Deacon Kevin Ray – 608.791.2665 | kray@diolc.org

No items this week.

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Office for Marriage & Family Life

Director: Dan Kitzhaber – 608.791.2673 | dkitzhaber@diolc.org

For your parish bulletin:

NFP Awareness Week – July 21-27 – Let's Promote God's Plan

Women's health care is getting lots of press lately. [Read and share this story](#) of one woman who shares how NFP Saved Her Health – Naturally! For posters, articles and more information about NFP go to diolc.org/nfp.

NFP Awareness Week Social media graphics: Please feel free to use them in your accounts with the hashtags #NFPweek and #LoveNaturally (scroll down to the bottom of the page to view the files): www.usccb.org/nfp/awareness-weekNEW/media-kit.cfm

Reminder: For your parish bulletin:

Need help supporting parishioners who are family caregivers?

The Office for Marriage and Family life has a membership to [Nourish for caregivers](#). Nourish is a Christ-Centered Ministry that supports the practical, emotional and spiritual needs of family caregivers. If you are interested in this membership, please contact Dan Kitzhaber at dkitzhaber@diolc.org

Reminder: For your parish bulletin:

Build up Father/Son Bonds

The 2019 Men of the Cross conference theme is The Father's Way. A special rate is being offered for Father-Son attendees. Held in La Crosse on Saturday, October 26, this year's keynote speaker will be Steve Ray, a dynamic convert sure to engage men of all ages. For more details and to register, go to menofthecross.org.

Here is the diocesan Facebook link for the Men's Conference:

<https://www.facebook.com/events/441782316652184/>

Please share this on your parish Facebook.

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Office for Ministries

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

Reminder: For Your Parish Bulletin:

New Lay Formation Institute (LFI) class starts in the fall

Registration is underway

Study the Faith more deeply and follow Christ more closely in an enthusiastic community of learners! Enroll in the next two-year Lay Formation Institute cycle that begins this fall. For complete information, schedule and application form, visit diolc.org/lay-formation. Discuss with your pastor and contact the Office for Ministries and Social Concerns at ministries@diolc.org or call 608-791-0161.

For Your Parish Bulletin:

New Class of the Diocesan School of Biblical Studies to Begin This Fall

The Diocesan School of Biblical Studies is welcoming registrations for a new four-year class to begin in fall 2019. The program joins the best of contemporary Catholic biblical learning with a desire for spiritual growth in the Church. With teaching locations in La Crosse and Wausau, the School holds classes one Saturday a month for nine months each year. Catechists, schoolteachers, permanent deacons, parish Bible study leaders, and regular bible readers looking for something “beyond the basics” will profit from the program. A description of the full course of study can be found at the school's website (<http://diocesanschoolofbiblicalstudies.weebly.com/>) or be had by calling Fr. Mark Pierce at St. Michael's Parish in Wausau at (715) 842-4283 or by e-mailing him at frmarkpierce@gmail.com.

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Office for Missions

Director: Fr. Woodrow Pace – 608.791.2676 | wpace@diolc.org

No items this week.

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Office for Pontifical Ceremonies

Director: Michael Haight – 608.791.2697 | ceremonies@diolc.org

No items this week.

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Office for Sacred Worship

Director: Christopher Carstens – 608.791.0161 | ccarstens@diolc.org

Liturgical Observance of Blessed Solanus Casey, July 30

The feast day of [Blessed Solanus Casey](#) is July 30. The General Instruction of the Roman Missal permits a votive Mass in his honor to be said: “On weekdays in Ordinary Time, there may be chosen either the Mass of the weekday, or the Mass of an Optional Memorial which happens to occur on that day, or the Mass of any Saint inscribed in the Martyrology for that day...” (n.355c). If a Mass for Blessed Solanus Casey is said, the orations can be taken from either the “Common of Pastors” or the “Common of Holy Men, for Religious.” Readings may be taken from Tuesday of the 17th Week in Ordinary Time or from the same Common sections in the Lectionary.

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Office for Safe Environment

Director: Teresa Brown – 608.791.2679 | tbrown@diolc.org

DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (clergy, employee, religious, vendors or volunteers). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608.519.8002 or kbecker@cclse.org. The reporting form is available through the Diocese of La Crosse Office of the Vicar for Clergy or on the diocesan website at: diolc.org. **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the

Charter for the Protection of Children and Young People, please contact Teresa Brown, Diocese of La Crosse, at 608.791.2679; or tbrown@diolc.org.

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Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608.788.7707 | treichenbacher@diolc.org

No items this week.

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Office for Social Concerns

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

Learn about the Farm Crisis

Wisconsin lost almost 700 dairy farms in 2018, an unprecedented rate of nearly two a day. Most were small operations unable to survive farm milk prices that, adjusted for inflation, were among the lowest in half a century. To learn more and to understand how you can be a support to struggling farmers, visit www.diolc.org/farm-crisis.

For Your Parish Bulletin:

[Join Father Tom Lindner on Pilgrimage to Guatemala for the Dec. 7 Beatification of Brother James Miller](#)

James Miller was born into a family of farmers near Stevens Point on September 21, 1944, attended Pacelli High School, and joined the De La Salle Christian Brothers in 1959. He served as a missionary in Nicaragua and then Guatemala, where he was shot and killed by 3 hooded men on Feb. 13, 1982, during Guatemala's civil war. Pope Francis decreed that he died a martyr for the Faith and has set his beatification for Dec. 7, 2019 in Huehuetenango, Guatemala. For details on this extraordinary pilgrimage with Father Tom Lindner, visit <https://www.ctscentral.net/trips/guatemala/beatification-pilgrimage-to-guatemala/>.

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Office for Stewardship & Development

Director: Jeff Reiter – 608.791.2653 | jreiter@diolc.org

2019-20 Diocesan Annual Appeal Parish meetings

Sign up is now available for the Annual Appeal Parish meetings. Please click on the link below to sign up for a meeting time that is convenient for you. If you have any questions, please call or email Sarah Komperud, 608-791-2653 or skomperud@diolc.org

Click here to register: [DAA Parish meeting signup](#)

Diocesan Annual Appeal – Endurance in Hope

Thank you to everyone who helped with this year's annual appeal. For the third straight year we have raised funding nearing the \$6.2 million mark. The Diocesan Annual Appeal is how we, as a diocesan community, fund our commitment to do our part of fulfilling Christ's mission for the Church. The good works continue; how we live out the Gospel is in part through the appeal. As Henri Nouwen said, "Fundraising is a very concrete way to help the kingdom of God come about." The Diocesan annual appeal is an important avenue to invite people to participate in the Church's mission. Again, thank you to all parish leaders who continue to promote this vital ministry. Remember to keep developing this ministry, as it is our community's largest source of funding for our charitable works and ministries.

Final Numbers for 2018-19 Diocesan Annual Appeal:

- We raised \$6,182,228.03 for the 2018-19 Appeal: *Endurance of Hope*. This is \$15,456 more than the previous year.
- 117 Parishes are receiving rebates.
- 590 new investors to the Annual Appeal. These people have never invested in the Diocesan Annual Appeal before and represent 1.4% of funds received (\$85,607).
- 1,433 investors who were lapsed for at least one year are now re-engaged for \$200,783 or 3.2% of funds received
- 18,608 (85.7%) of our supporters from last year have reinvested again this year

The importance of Stewardship:

- Of all parishes that went over their Diocesan Annual Appeal goal, parishes who have a Stewardship effort went over by 20.9% more than parishes who do not have a Stewardship effort.
- Parishes with a Stewardship effort have investors who give on average 9.5% more than parishes who do not have a Stewardship effort.
- Parishes with a Stewardship effort have investors who are 8.5% more likely to give by pledging than parishes who do not have Stewardship effort. FYI: The average pledge is \$472.65 compared to the one-time gift \$263.20; that is 78% more from people who pledge than those who make one-time gifts.
- Parishes who have a Stewardship effort have an average of 4.71 new investors to the Diocesan Annual Appeal. Parishes who do not have Stewardship effort average only 2.79 new investors, that is 69.2% more new people invested into the parish.
- Parishes who have a Stewardship effort have on average 11.34 lapsed investors reengage the Diocesan Annual Appeal. Parishes who do not have Stewardship effort average only 6.86 reengaged lapsed investors. That is 65.4% more.
- Parishes with a Stewardship effort on average reported over double the number of lapsed parishioners being reconciled last year than parishes who do not have a Stewardship effort.

- Parishes who have a Stewardship effort on average nearly doubled the number of Baptisms 13.5 versus 6.8 and celebrated the Sacrament of Holy Matrimony on average more often; 3.92 versus 2.11 times.

Is your parish exploring the idea of a Capital Campaign, Strategic Planning, Planned Giving, or becoming a Stewardship Parish? If you need ideas to reinvigorate your parish's stewardship journey, please give the Office for Stewardship and Development a call - we would love the opportunity to serve you.

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Office for Temporalities

Diocesan Finance Officer: James Reider – 608.791.2668 | jreider@diolc.org

No items this week.

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Office for Vocations

Director: Fr. Alan Wierzba – 608.791.2667 | awierzba@diolc.org

Please include the following intercession for vocations for your Sunday prayers of the faithful.

That young men and women will listen to the Holy Spirit in their hearts and respond to the cry from deep within to vocations of marriage, priesthood and religious life.

For your parish bulletin

Priests for Tomorrow banquet will be held Friday evening July 26, 2019. There is still time to register for the event online at diolc.org/priesthood/priest-for-tomorrow-dinner/ or email vocations@diolc.org, or call Renee at 608-791-2667.

For your parish bulletin

Vocations guild dinner, St. Michael's Parish, 611 Stark, Wausau, WI

October 8, 2019. Adoration at 5:30. Social at 6:00. Dinner at 6:30. We ask a \$50 donation per person. Musician and Guest Speaker is Jim Busta, father of Mollie B of Mollie B's Polka Party on RFT-TV. You can register online at diolc.org/vocations-guild-dinner, email vocations@diolc.org, or call Renee at 608-791-2667.

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Office for Vicar for Clergy

Director: Msgr. David Kunz – 608.791.2689 | pboyle@diolc.org

October 14-15, 2019- Fall Ministry Conference –

Holy Cross Diocesan Center, Presenter is Fr. Sean Kilcawley.

2020 Events

Priest Spring Retreat April 20-24, 2020

Priest Unity Days June 25-26, 2020

Fall Ministry Conference October 12-13, 2020

Letters of Suitability. If you will be traveling outside of the Diocese of La Crosse and plan to do more than attend Mass, please contact Paula at pboyle@diolc.org for your letter. Celebrets are for travel outside of the United States and are done by Maryjo Wilson in the Chancery Office, mwilson@diolc.org

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Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608.791.2652 | crogers@diolc.org

No items this week.

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