



Chancery Bulletin - Vol. 4, No. 9.1 | September 10, 2019

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Officials

The Most Reverend William Patrick Callahan, D.D., Bishop of La Crosse, makes the following announcement:

The Very Reverend **William A. Dhein**, Vicar General, Chancellor and Moderator of the Curia, is also appointed as *vicar forane* of the La Crosse Deanery to complete the term of Monsignor Charles D. Stoetzel, who has been assigned outside of the deanery, effective September 4, 2019.



Events

As of Sept. 10

Thursday, September 12

Domestic Church Evang Retreat Sept. 12 - 15

Friday, September 13

10:00am Rural Life Day - Bishop's Mass on the Farm - Pittsville

Sunday, September 15

Catechetical Sunday

Friday, September 20

Deacon Formation Couple's Retreat - Marathon - Sept. 20 - 22

Saturday, September 21

8:00am Married Love: Two Becoming One Retreat - Marshfield

Wednesday, September 25

Rural Life Day Celebrated - Throughout the Diocese

Saturday, September 28

Annual Appeal Kickoff Weekend 1 - Sept. 28 - 29

Friday, October 4

Memorial of Saint Francis of Assisi, Secondary Patron of the Diocese

Sunday, October 6

Life Chain

Respect Life Sunday

Tuesday, October 8

5:00pm Vocations Guild Dinner - Wausau

Friday, October 11

Deacon and Lay Formation - Marathon - Oct. 11 - 12

Saturday, October 12

Annual Appeal Kickoff 2 - Oct. 12 - 13

Sunday, October 13

1:00pm Elegant Autumn Tea for Women - Chippewa Falls

Tuesday, October 15

6:00pm Gospel of Life Mass and Presentation - La Crosse

Sunday, October 20

World Mission Sunday

Friday, October 25

5:00pm Fr. Joe's Guild Dinner Benefiting Casa Hogar - La Crosse

To get your parish events listed on the diocesan calendar, diolc.org/calendar, and in *Catholic Life* magazine, please send an email to datebook@diolc.org. Make sure you include the following details; date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information.

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Chancery Office

Chancellor Very Rev. William Dhein – 608.791.2655 | wdhein@diolc.org

No items this week.

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Office for Catechesis & Evangelization

Director: Ann Lankford – 608.791.2658 | alankford@diolc.org

Parent's Session on the "Going Deeper in Prayer" Initiative

A suggested format to be used with introducing parents to the "Going Deeper in Prayer" Initiative is available here: www.diolc.org/prayer/ This format has been used and worked well. Need an incentive for parents to attend? Many parishes throughout the Diocese have provided a simple dinner (spaghetti and salad) for families to make it easier for them to be present. Contact Ann with questions.

New Catechetical Leader Training September 13 - [Click here](#) for Registration Form

There will be a day of training for all new directors, coordinators and youth ministers on Friday, September 13th.

Catechetical Sunday Sept. 15, 2019

Catechetical Sunday will be celebrated September 15 and the theme will "Stay with Us." [Click here](#) for further details and Catechetical Sunday resources. In addition to Parish catechists and Catholic school teachers, parents are also called to hand on the faith as the primary educators of their children.

Parish Faith Formation Programs

The Diocesan Religion Assessments and Attitudes and Practices Surveys will not be given this academic year. This process will resume in fall 2020.

Bulletin Announcement:

EnCourage

In recognition of the irreplaceable role of the family in attaining an understanding of the homosexual condition and embracing a life of chastity, EnCourage was founded. EnCourage provides pastoral care to family members and friends of persons with same-sex attraction, aimed at assisting them:

1. to grow spiritually through spiritual reading, prayer, meditation, individual spiritual direction, frequent attendance at Mass, and the frequent reception of the Sacraments of Penance and Holy Eucharist;
2. to gain a deeper understanding of the needs, difficulties, and challenges experienced by men and women with same-sex attraction (SSA);
3. to establish and maintain a healthy and wholesome relationship with their loved ones with SSA;

4. to assist other family members and friends to reach out with compassion and truth, and not to reject, their loved ones with SSA;
5. to witness to their loved ones by their own lives that fulfillment is to be found in Jesus Christ through His Body, the Church.

If you would like further information about EnCourage, which meets monthly, please contact Ann Lankford at alankford@diolc.org or call 608-791-2658.

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Office for Communications

Director: Jack Felsheim – 608.791.2663 | jfelsheim@diolc.org

2019 Fall Parish Round Table Meetings

Signup deadline for La Crosse and Wisconsin Rapids is tomorrow, September 11!
Signup deadline for Wausau and Eau Claire is next week, Tuesday, September 17.

The Office for Communications is hosting Roundtable discussions again this fall. Parish Administrative Assistants and Secretaries, School Administrative Assistants and Secretaries, ParishSOFT users, those involved in parish social media and other parish staff are welcome. Pre-registration is required: this year all meetings are 4.5 hours. The longer format includes a lunch and a hands-on session working with various online software and social media. Please bring your laptop, tablet or smartphone to participate. [Register here](#), or online at <http://diolc.org/pims/>.

Date	Time	Parish	City	Details
Tues, Sept. 17	10:00am- 2:30pm	Holy Cross Diocesan Center	La Crosse, WI	Use the main entrance, meet in the refectory
Wed, Sept. 18	10:00am- 2:30pm	SS Peter & Paul Parish	Wisconsin Rapids, WI	Use church parking lot, enter west door of the school.
Tues, Sept. 24	10:00am- 2:30pm	St. Michael Parish	Wausau, WI	Meet in the cafeteria.
Wed, Sept. 25	10:00am- 2:30pm	Immaculate Conception Parish	Eau Claire, WI	Park across from the church, meet in the hall off the Highland entrance. Handicap parking and entrance at back of church off Sherwin St Circle.

2019 Fall Parish Round Table Meeting Agenda

1. Review of parish census software, [Standard Operating Procedures](#) and best practice.
 - a. Raiser’s Edge moving to Member-based IDs – Nick
 - b. Parish Administrative Staff Listings – The “Staff only” standard, a review of recent updates – Nick
 - c. New and unassigned Staff positions – Nick

- i. Synodal references for Staff Positions
 - ii. Parish Board of Directors (BOD) Secretary, Treasurer
 - iii. Ministry positions (Lay Formation Graduate, Leader of Prayer, etc.)
 - iv. Unassigned Position placeholder
- d. Autofill field values – how Family, Member and Staff field values are automatically filled in by your browser. How to turn Autofill off. – Nick
- e. [None@fake.email – setting up Staff who have no email address.](#) - Nick
- f. All in the Family - Margot
 - i. Delete Selected Family (Do not use this button)
 - ii. Forget Selected Family (Don't use this one either)
 - iii. Export to New Family (Please use this button!)
- g. Training videos - Nick
- h. Parish data cleanup – Sister Donna
 - i. Mailing address cleanup – LCAS vs NCOA
 - ii. Phone number cleanup – 200 verified
 - iii. Email cleanup – 33 verified
 - iv. Birthdates
- 2. Social Media for your parish - Jack
 - a. my Parish app
 - i. Evangelus
 - ii. Pilot parishes, licensing
 - b. [Facebook Social Media Group](#)
 - i. 20% FB growth in 6 months
 - ii. Crossposts and Event Co-hosting
 - c. [Parish media resources](#)
 - d. Google Search and “Own this business”
- 3. Safe Environment information (posters, new forms, etc.) – Teresa
- 4. Conference for Cemetery Personnel, upcoming Wed. Oct. 23rd – contact Jeff Reinhart, reinhardt1@yahoo.com, (608) 782-0238

Please contact Nick Lichter at nlichter@diolc.org, or (608) 791-2681 with questions.

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Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608.791.2690 | dkrzmarzick@diolc.org

No items this week.

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Office for the Diaconate

Director: Deacon Kevin Ray – 608.791.2665 | kray@diolc.org

No items this week.

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Office for Marriage & Family Life

Director: Dan Kitzhaber – 608.791.2673 | dkitzhaber@diolc.org

Ministering to millennials

Here is an article with some helpful insights on do's and don't's regarding ministering to millennials: <https://aleteia.org/2019/04/29/catholic-parish-dos-and-donts-from-millennials/>

Addressing Pornography

The diocesan website has recently been updated with resources to help respond to the epidemic ills of pornography. Please visit diolc.org/marriage/addressing-pornography/

Reminder: For your parish bulletin: Men of the Cross Conference

Fifth annual: Theme - *"The Father's Way."* A special rate is being offered for Father-Son attendees. The conference is held at Aquinas High School in La Crosse on Saturday, October 26, and sure to engage men of all ages. For more details and to register, go to menofthecross.org.

The 2019 **Men of the Cross** conference posters can be downloaded [here](#).

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/441782316652184/>

Please share this on your parish Facebook.

For your parish bulletin:

Watch the movie *Overcomer*

Newest film from the creators of FireProof and Courageous set to open August 23. A high school coach and his team face an uncertain future when their town's largest manufacturing plant shuts down unexpectedly and he questions what his and his family's future will be. Contact your local theater to inquire how to bring [Overcomer](#), a family-friendly Christian film of hope, humor and heart to your community.

For your parish bulletin:

Watch the movie *Unprotected*

Sexting pressure. The Hook-up culture. Teenage depression. How did the culture become so toxic for women? And how did one man foresee this all so clearly 50 years ago? This powerful new film reveals the devastating effects of 50 years of the sexual revolution and the counter-cultural movement today that is rising from its ashes. Available online through multiple sources.

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Office for Ministries

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

No items this week.

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Office for Missions

Director: Fr. Woodrow Pace – 608.791.2676 | wpace@diolc.org

World Mission Sunday and Extraordinary Missionary Month

World Mission Sunday (the weekend of October 20, 2019) and Extraordinary Missionary Month (named by Pope Francis for October 2019) are fast approaching. The participation of your parishioners in this universal mission of the Church through prayer and financial support make an immense difference in the lives of so many. Envelopes and posters are being delivered directly to your parishes from the national Society for the Propagation of the Faith office. Letters with more details will soon be arriving from the Mission Office. This will contain more detailed suggestions for prayer and instructions for conducting the collection. Thank you for all you do and, as always, please call us with any questions you may have.

Mission CO-OP Program Summer 2019

The Mission Co-op Appeals are wrapping up for this summer season. Please forward your collection to the Mission Office at your earliest convenience so that they can be disbursed to the respective missions. Thank you for the extra time and effort you are putting into this vital program for each of our diocesan parishes and those you are helping in the missions.

Protocols for missionary priest help-outs for your parish

This is just a reminder regarding invitations to missionary priests who may come to give pastors a weekend break. They are important and helpful options, but they need to follow diocesan protocol during their visits. The Mission Office has no connection to or official relationship with Catholic associations like Food for the Poor, Cross Catholic Outreach, Unbound Ministries or other such organizations. Their individual policies for the collection of funds should be clearly stated before their arrival and pastors should communicate the information to staff and parishioners in preparation for their appeal. As always, Safe Environment policies need to be followed. Therefore, Letters of Suitability for priests need to be on file with the Vicar for Clergy office if they are celebrating the sacraments.

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Office for Pontifical Ceremonies

Director: Michael Haight – 608.791.2697 | ceremonies@diolc.org

Rural Life Day Mass is this Friday, September 13. Clergy who would like to attend and take an active part in the Holy Mass with Bishop Callahan are asked to RSVP via email or phone to the Office for Ceremonies by noon on Wednesday, September 11. Email invites have been sent.

Fall Confirmation season is here. Pastors of parishes hosting Confirmations are kindly asked to watch their email inbox for detailed information. Liturgy coordinators are reminded to complete all forms in full and return them no later than one week before the anticipated date of the ceremony. Any questions in regards to the liturgical celebration can be directed to the Diocesan Office for Pontifical Ceremonies. Questions about the Confirmation schedule should be directed to the Dean of your Deanery.

Ceremonial Updates to Confirmation: Please be sure to read all the information sent in regards to the *Rite of Confirmation Liturgy* - most importantly the *Emcee Letter* and the *Ceremonial Guidelines for the Celebration of the Sacrament of Confirmation*. Both documents include new and updated information that will help make your Confirmation Liturgy go smoothly and with proper solemnity. Updated guidelines are in place in regards to the seating of candidates and sponsors, photography, and the presentation of candidates.

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Office for Sacred Worship

Director: Christopher Carstens – 608.791.0161 | ccarstens@diolc.org

Liturgical Calendar Dates

September 25 (Wednesday): Rural Life Day, day of thanksgiving for blessings received. Prayer texts from *The Mass for Various Needs and Occasions: After the Harvest* (n.28) can be used with Preface V of the Sundays in Ordinary Time. The readings may be taken from *After the Harvest* in the Lectionary (n.20), numbers 917-921. The *Gloria* also ought to be said. Bishop Callahan will observe Rural Life Day on Otter Creek Farms near Pittsville on Friday, September 13. Click [here](#) for more information.

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Office for Safe Environment

Director: Teresa Brown – 608.791.2679 | tbrown@diolc.org

DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (clergy, employee, religious, vendors or volunteers). Anyone wishing to make a report of an allegation of sexual abuse should send that report to the Most Reverend William Patrick Callahan, Bishop of La Crosse, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Karen Becker, Victim Assistance Ministry, 608.519.8002 or kbecker@cclse.org. The reporting form is available through the Diocese of La Crosse Office of Safe Environment or on the diocesan website at: diolc.org.

Individuals are also encouraged to take their reports directly to civil authorities. Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If

you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at 608.791.2679; or tbrown@diolc.org.

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Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608.788.7707 | treichenbacher@diolc.org

A new school year has begun. Please keep the more than 6,500 Catholic School students in your prayers. We thank the administrators, teachers, and support staff for accepting the call to be a Catholic School educator. We also thank Bishop Callahan and our pastors for supporting our Catholic Schools.

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Office for Social Concerns

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

For Your Parish Bulletin:

Help Hurricane Relief Efforts in the Bahamas

After 36 hours of battering the island, Hurricane Dorian has left families homeless and virtually destroyed the land. Rains and flooding continue to affect relief efforts and communication is limited. Catholic Relief Services—along with local partners—is working quickly to assess immediate needs. Donations help bring relief, in the form of food, emergency shelter, and safe water, to affected families.

To donate, visit www.crs.org.

For Your Parish Bulletin:

Pro-Life “Liberated by Truth” Conference with Terry Beatley, Sept. 20-21



Holy Family Parish, 223 Maple St., Arcadia

Terry Beatley, a nationally recognized pro-life speaker and president of Hosea Initiative, will unpack the historical facts surrounding abortion-on-demand in the United States. Hear how Dr. Bernard N. Nathanson, the former "Abortion King," converted to Catholicism and became a champion for life. Learn the 8-point propaganda strategy NARAL used in the 1960's, including their "Catholic Strategy." Find answers. Be inspired.

The conference begins Friday evening at 6 pm with a presentation followed by a Holy Hour asking for God's mercy. It continues Saturday from 9 am-4 pm, with three presentations, time for prayer and confession, lunch, fellowship, and suggestions for how to impact your community. This free event is sponsored by the Arcadia Deanery and open to people of all faiths. A free-will offering will be collected. For an accurate lunch and hospitality count, you are asked to register at: <https://hosea4you.regfox.com/liberated-by-truth-conference>.

For Your Parish Bulletin:

Gospel of Life Banquet and Mass – Tuesday, Oct. 15, 2019
Mary, Mother of the Church Parish, 2006 Weston St, La Crosse



“Connecting the Dots: Tracing Man’s Broken Image”

Keynote Speaker Fr. Sean Kilcawley will address:

- What are the common roots of violence, abortion, human trafficking, racism, pornography, oppression...?
- How can we help restore respect for human dignity?

Fr. Kilcawley, Director of the Office for Family Life of the Diocese of Lincoln, is nationally renowned for his talks on Pope St. John Paul II’s Theology of the Body and for his work with the nonprofit organization Integrity Restored, helping people affected by pornography.

6:00 PM – White Mass (annual celebration at which all the faithful honor Catholic healthcare professionals);

7:00 PM – Catered Banquet;

7:45 PM – Presentation

\$18/person or \$9/student – Register at www.diolc.org/GospelofLife

Co-sponsored by the Office for Ministries & Social Concerns of the Diocese of La Crosse and the Catholic Medical Association, La Crosse Guild. Questions? Call 608-791-0161.

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/341740390034712/>

Please share this on your parish Facebook.

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Office for Stewardship & Development

Director: Jeff Reiter – 608.791.2653 | jreiter@diolc.org

Annual Appeal

Please check out the Annual Appeal portal often as we are adding new information weekly.

<https://diolc.org/stewardship/appeal-portal/>

Giving Trend is in the process of being switched to the new appeal year. We are anticipating this update to be complete by next week. In the meantime, please call Sarah 608-791-2653 if you need any updates.

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Office for Temporalities

Diocesan Finance Officer: James Reider – 608.791.2668 | jreider@diolc.org

Building projects using insurance claim reimbursements

Every building project that is part of an insurance claim requires the diocesan contract review process. While insurance claims may be approved, there still needs to be a diocesan review of the contract language, terms and conditions, changes or modifications to sacred space, and analysis for any hazardous materials that may be present as part of the project or renovation (mold, lead, asbestos, etc.). Please submit these projects to the Office for Diocesan Buildings and Grounds. If you have any questions or concerns, please contact Kathy Haverland at khaverland@diolc.org or 608-791-2692.

Risk management minute – Hazing prevention

More than 1.5 million high school students are hazed each year. Even groups usually considered safe can haze new members. Please [click here](#) for more information and what we can do to detect and prevent hazing.

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Office for Vocations

Director: Fr. Alan Wierzba – 608.791.2667 | awierzba@diolc.org

Please include the following intercession for vocations for your Sunday prayers of the faithful.

For an up-building of all vocations in the Church and in a particular way for priestly vocations for the Diocese of La Crosse from our parish.

Reminder - For your Parish Bulletin:

Vocations Guild Dinner, St. Michael Church, 611 Stark, Wausau, WI, October 8, 2019.

Adoration at 5:30 p.m., social at 6 p.m., dinner at 6:30 p.m. We ask a \$50 donation per person. The guest speaker is Jim Busta, musician and father of Mollie B of Mollie B's Polka Party on RFT-TV. You can register online at diolc.org/vocations-guild-dinner, email vocations@diolc.org, or call Renee at 608-791-2667.

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Office for Vicar for Clergy

Director: Msgr. David Kunz – 608.791.2689 | pboyle@diolc.org

Fall Ministry Conference – October 14-15, 2019

Registration will begin on September 11, 2019, look for your invitation by email. Conference, held at the Holy Cross Diocesan Center begins Monday, October 14, at noon and ends with lunch on Tuesday October 15. Our presenter is Fr. Sean Kilcawley, a nationally renowned speaker on Pope St. John Paul II's Theology of the Body and the sacred dignity and vocation

of the human person. A graduate of West Point, he is now Director of the Office for Family Life, Diocese of Lincoln, NE, and Theological Advisor to Integrity Restored, helping people affected by pornography. Plan on attending this very informative conference.

2020 Events

Priest Spring Retreat April 20-24, 2020

Priest Unity Days June 25-26, 2020

Fall Ministry Conference October 12-13, 2020

Letters of Suitability. If you will be traveling outside of the Diocese of La Crosse and plan to do more than attend Mass, please contact Paula at pboyle@diolc.org for your letter. Celebrets are for travel outside of the United States and are done by Maryjo Wilson in the Chancery Office, mwilson@diolc.org

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Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608.791.2652 | crogers@diolc.org

Immersion Retreat

The Immersion Retreat will be held November 8-10, 2019 at the Chula Vista Resort in the Wisconsin Dells. It is for all youth in grades 9-12. An email went out last week to all parish DRE's, CRE's, Youth Ministers, and Pastors. We look forward to having you and your group join us! Please see our website for more details: <https://diolc.org/yva/youth-opportunities/immersion-retreat/>

NET Retreats

The NET Team will be in our diocese December 6-15, 2019. Please contact our office to schedule them to come to your parish or school. Dates are starting to fill up.

Pilgrimage for Life

The Pilgrimage for Life will be January 22-26, 2020. It is for anyone ages 13 and up. More information is coming soon. Please keep checking our website at: <https://diolc.org/yva/youth-opportunities/pilgrimage-for-life/>

Fifth Annual Autumn Colors Canoe Trip / Catholic Singles Weekend

Oct. 11-13 Spend a weekend with other Catholic singles enjoying the beauty of fall from Tomah to La Crosse; such as Kickapoo River, Wildcat Mountain State Park, Cathedral of St. Joseph, Shrine of Our Lady of Guadalupe and more. Cost ~ \$150. For more information, contact Mark Anderson - 715-933-0481 or markmjanderson@gmail.com

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