Parish Accounting Project Goals

- Download financial data for the Annual Report
- Standardize accounting software
  - ✓ "best practices"
  - ✓ Standard Operating Procedures (SOP)
  - ✓ Training
  - ✓ Support
  - ✓ Reports, ratios and metrics
- Facilitate parish transitions for pastors, bookkeepers
- Enhance login security
- Transactional audit trail
- Professional backup and redundancy
- In-software news and messaging

Implement a single, cloud-based, centrally accessible accounting platform at all parishes.

Current Accounting Vendors

ParishSoft Ledgers & Payables
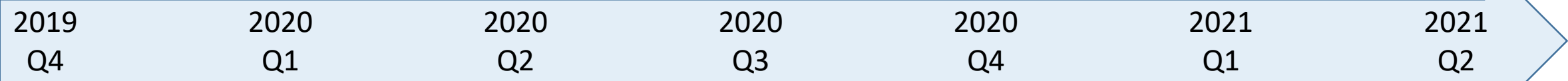### 79 parishes

- Azure hosted
- Consolidation Manager included
- Average parish cost $500/year

Intuit Quick Books
81 parishes

- Average parish cost $850- >$1,000/year

- Hosting for Online products limited to 25 users per installation. $70-150/month per installation. Requires 3rd party consolidation at additional cost.

- Desktop Enterprise (30 users) will require 6 installations @ $7,277/year each, plus 3rd parting hosting @ $44/user/month.

General project plan and timeline

2019 Q4	2020 Q1	2020 Q2	2020 Q3	2020 Q4	2021 Q1	2021 Q2

Plan project

Evaluate options

Approvals, scheduling

Training

Implementation

Project complete

-Identify Finance Contact @ each parish

-Review existing documentation

-Review referrals

-Set project goals

-Establish Communication plan

-Parish listening sessions La Crosse Eau Claire Wausau

-Engage vendors modules support performance pricing backups

Vendor references

-Document best practices

-Spring finance meeting

-Schedule training

-Schedule parish rollouts

-La Crosse 2 sessions

-Wausau 2 sessions

-Eau Claire 2 sessions

-Test Annual Report data download

-80 parishes data prep

-Data transfer

-CN Go-live

-Diocesan Consolidation Manager

2021 Q3	2022 Q3

-Annual Report, completed parishes

-Annual Report, all parishes