



## Chancery Bulletin - Vol. 4, No. 11.1 | November 5, 2019

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### Officials

No officials this week.



### Events

As of Nov. 5<sup>th</sup>

Friday, November 8

Deacon and Lay Formation - Marathon - Nov. 8 - 9

Fully Alive Immersion Retreat - Wisconsin Dells - Nov. 8 - 10

Saturday, November 9

8:00am Married Love: Two Becoming One Retreat - Tomah

Thursday, November 21

National Catholic Youth Conference (NCYC) - Indianapolis - Nov. 21 - 23

Tuesday, November 26

Giving Tuesday

Thursday, November 28

Thanksgiving - Curia Offices Closed - Nov. 28 - 29

Friday, November 29

Hispanic Advent Family and Youth Rally - Wisconsin Dells - Nov. 29 - Dec. 1

Saturday, November 30

8:00am Married Love: Two Becoming One Retreat - Marathon City

Friday, December 6

Deacon and Lay Formation - Marathon - Dec. 6 - 7

Wednesday, December 25

Christmas - Curia Offices Closed - Dec. 24 - 26

Wednesday, January 1, 2020

The Feast of Mary, Mother of God - Curia Offices Closed - Dec. 31 at noon - Jan. 1

Friday, January 10, 2020

Deacon and Lay Formation - Marathon - Jan. 10 - 11

Thursday, January 16, 2020

National Religious Freedom Day

Saturday, January 18, 2020

7:00am Married Love: Two Becoming One Retreat - Stevens Point

8:30am Given - Marriage Enrichment Retreat - La Crosse

Wednesday, January 22, 2020

Pilgrimage for Life - Washington, DC - Jan. 22 - 26

Saturday, January 25, 2020

8:30am Married Love: Two Becoming One Retreat - Richland Center

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**Chancery Office**

Chancellor Very Rev. William Dhein – 608.791.2655 | [wdhein@diolc.org](mailto:wdhein@diolc.org)

**Reminder: Strategic Planning.** As we begin a strategic planning process, we are looking for planning team members. If you would like to be part of a team or you know someone that has an interest or experience in the area of Education, Parish Life & Spirituality, Community, Finance, Stewardship or Planning please ask them to submit their information using this link

link <https://diolc.org/planning>. The success of the planning process hinges on the composition and commitment of the team; we are pursuing participation from each of the deaneries and all levels of expertise and knowledge.

Once the teams have been selected for each of the areas (Education, Parish Life & Spirituality, Community) the members will determine the frequency and timing of the meetings for their group. Each team will complete tasks in three areas, development of the questionnaire that will be used for gathering of information, training of the parish planning teams, analysis and reporting of information received. Each team will be led by a member of the Diocesan Strategic Planning Committee, assisted by a member of the Curia Staff. Video conferencing will be available for meetings when requested.

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## Office for Catechesis & Evangelization

Director: Ann Lankford – 608.791.2658 | [alankford@diolc.org](mailto:alankford@diolc.org)

### **What is the Main Point?**

When we teach the Faith in order to lead others to Jesus, we need to present the main point in a short sentence. This important sentence, which is referred to as a proclamation, is to express the essence of the lesson. For example, we can let the students know that today we will talk about creation and then pause and announce this proclamation: “God created us out of love.” (This could be used for young children.) and “God created us to be united with Him in a deep friendship.” (This could be used with young people.) The entire lesson is about explaining this main point, and it is repeated over and over again so that the students will never forget it. It is a truth about God - “a pearl” – that they (and we) are meant to unlock the rest of our lives. Presenting the proclamation and staying focused on it for the entire lesson helps us from overloading the students with too much information that they will never remember. For a lesson plan format that explains this further, go to:

[diolc.org/catechesis/lesson-plan-format](https://diolc.org/catechesis/lesson-plan-format)

### **Reminder: Religion Assessments**

Due to snow resulting in so many cancelled classes last year, the Religion Assessments for the Parishes have been cancelled this fall, but will start up again next fall. The Schools will take the Faith Knowledge Assessments and Attitudes and Practices Surveys in February.

### **Reminder: Proper Handling of Monies - Review of parish/school accounts and financial control guidelines**

In an effort to protect you and your volunteers, please read the Review of Parish/School Accounts and Financial Control Guidelines by [clicking here](#). The section on Cash Receipts/Money Counting should be followed for all events within your Parish including but not limited to bazaars, raffles, outings, etc. Please ensure those responsible for oversight on each event is made aware of the policy and is following the guidelines established.

Simply put, the policy is asking all parishes to use the buddy system when collecting, counting and transporting money. To follow policy there needs to be two unrelated persons involved

in the process. Please check with your parish finance secretary and pastor for the specific manner that your parish has in place to meet these guidelines.

### **Advent Resources**

With the focus on Christmas Day during the Advent Season throughout our country, it can be very difficult to enter into the holy Season of Advent. A daily reflection or other resources may help us to experience Advent as a time to better understand with joyful anticipation the coming of our Savior. See possibilities below:

- Rejoice! Advent Meditations with Joseph by Fr. Mark Toups, A prayer resource from Ascension Press [click here](#)
- Let the Heavens Be Glad by Henri Nouwen, Creative Communications [click here](#)
- Wonders of His Love, Family Devotions and Activities for Advent by Amy Welborn, Creative Communications [click here](#)
- Going Deeper in Prayer, updated Prayer Cards and Resources for Families, [diolc.org/prayer](http://diolc.org/prayer) and for individual adults, [diolc.org/deeper](http://diolc.org/deeper)
- Best Advent Ever by Dynamic Catholic [click here](#) to sign up to receive an email with daily reflections
- Book with personal, compelling stories: *Joy to the World* that was well received in parishes. [Click here](#).

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### **Office for Communications**

Director: Jack Felsheim – 608.791.2663 | [jfelsheim@diolc.org](mailto:jfelsheim@diolc.org)

### **Reminder: Deadline for parish events to be listed in the Jan/Feb Catholic Life – 11/11/19**

In order to get your January and February parish events listed in the next issue of Catholic Life, please make sure we have received your event information by November 11, 2019. To get your parish events listed on the diocesan calendar, [diolc.org/calendar](http://diolc.org/calendar), and in *Catholic Life* magazine, please send an email to [datebook@diolc.org](mailto:datebook@diolc.org). Make sure you include the following details; date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information

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### **Office for Consecrated Life**

Director: Sr. Donna Krzmarzick, ISSM – 608.791.2690 | [dkrzmarzick@diolc.org](mailto:dkrzmarzick@diolc.org)

### **Retirement fund for religious**

The annual collection in parishes for the national Retirement Fund for Religious is scheduled for the weekend of December 7-8. Religious in our diocese benefit significantly from this national collection. Please promote the campaign in your parish bulletin, pulpit announcements, and petitions at Mass (sample texts below).

### **Bulletin Announcements**

*Weekend before the collection (November 30 - December 1)*

**Give in thanksgiving.** “The nuns left lasting impressions on me,” writes a donor. “I shall always be grateful for my Catholic education.” Please join in thanking the thousands of senior Catholic sisters, brothers, and religious order priests who worked tirelessly to educate the young and serve those in need. Next week’s second collection is for the Retirement Fund for Religious, which helps hundreds of religious communities care for aging members. Please give generously.

*Week of the collection (December 7-8)*

**Support aging religious.** Our second collection is for the Retirement Fund for Religious. Many senior Catholic sisters, brothers, and religious order priests served for little or no pay. Today, religious communities often do not have enough savings to meet retirement needs. Your gift helps provide medications, nursing care, and more for tens of thousands of elderly religious. It also helps ensure younger members can continue the good works of their elders. Please be generous.

*Week after the collection (December 14-15)*

**Religious give thanks.** “‘Thank you’ hardly seems adequate to convey what it means to us,” says a Catholic sister of the financial assistance her community received from the Retirement Fund for Religious. Prayer-filled thanks for your donation to last week’s second collection.

**Pulpit Announcement** *(for Masses the weekend of December 7-8)*

*Please read from the pulpit or include with the weekly announcements.*

Today’s second collection is for the Retirement Fund for Religious. Thousands of senior Catholic sisters, brothers, and religious order priests spent years working in Catholic schools, hospitals, and agencies—often for little or no pay. Now, their religious communities do not have enough savings for retirement and eldercare. Your gift to the Retirement Fund for Religious helps provide medications, nursing care, and more. Almost 94 percent of donations aid senior religious. Please be generous.

**Petition for Holy Mass** *(for Masses the weekend of December 7-8)*

We pray for God’s continued blessings on all our women and men religious, especially those who have served others over many years and are now in need themselves.

For more information and further resources: [Retirement Fund for Religious](#)

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**Office for the Diaconate**

Director: Deacon Kevin Ray – 608.791.2665 | [kray@diolc.org](mailto:kray@diolc.org)

Save the date!

Mandatory retreat for Deacons (and wives)

Jan. 31 to Feb. 2, 2020 - St. Anthony’s

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### **Understanding Gender Identity - A Webinar Opportunity**

The culture's campaign on gender identity is very confusing because it says that you can't trust the physical reality of your own body. Is this really true?

Jeff Arrowood and Alice Heinzen, co-authors of the Teaching the Way of Love series, will address gender issues during the next Necessary Conversation webinar for adults and parents on Monday, November 11th at 8PM. The conversation will explain what is true (and what isn't) regarding gender and provide time for you to ask your questions. Register at [www.twl4parents.com/webinar](http://www.twl4parents.com/webinar). The \$6 cost will include participation in the webinar, numerous downloadable resources and access to the post webinar recording.

### **Parent Resources addressing Pornography**

Several resources recommended by Fr. Sean Kilkawley at Fall Ministry Days can be viewed & obtained at [diolc.org/marriage/addressing-pornography/](http://diolc.org/marriage/addressing-pornography/) One tool for parents to begin an empowering conversation about the dangers of pornography and give their young kids ages 7-9 is "Good Pictures, Bad Pictures: Porn Proofing Today's Young Kids" which offers a specific plan of action to use when they are exposed to it. Available for \$17.00. Contact Mary Lou Berg 608-791-2673

### **3-part docuseries Addressing Pornography**

Invaluable information presented in an engaging manner in this series called [Brain, Heart, World](http://www.brainheartworld.org) that offers age-appropriate insight into porn's impacts on individuals, relationships, and society. It contains interviews of experts and former porn performers and captures real stories and experiences from those who have experienced porn's negative effects in their lives. For more information, go to: [www.brainheartworld.org](http://www.brainheartworld.org)

### **A Beautiful Day In The Neighborhood**

Opening in theaters Nov. 22. Tom Hanks portrays Mister Rogers in a timely story of kindness triumphing over cynicism, based on the true story of a real-life friendship between Fred Rogers and journalist Tom Junod. Contact your local theater about showings or visit <https://resources.abeautifulday.movie>

### **REBOOT Live Rally!**

Nov. 12, 7pm at Merrill High School – nationally renowned speaker, Chris Stefanick will help you REBOOT your faith. It is a fun, inspiring and practical experience for all (ages 12 and up), of applying the beauty and genius of the Gospel to every aspect of your life, from prayer and spirituality, to work, dating, marriage, parenting, health and more! For more information, contact Mike Bub at Holy Rosary 715-748-3336 or Joe Velie at St. Francis Xavier 715-536-2803 or go to <https://catholicdos.org/events/reboot-live>

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/1001979720141810/>

Please share this on your parish Facebook.

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## Office for Ministries

Director: Christopher Ruff – 608.791.0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

No items this week.

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## Office for Missions

Director: Fr. Woodrow Pace – 608.791.2676 | [wpace@diolc.org](mailto:wpace@diolc.org)

**World Mission Sunday:** At your earliest convenience, please return the collected World Mission Sunday funds and [completed ParishSoft list of donors with donation amount, names and addresses](#) to the Mission Office so that they may receive ongoing updates about the Missions. When we have received your contribution, we will send a paragraph of thanksgiving to publish in your bulletin. We appreciate your prayers offered during the weekend Masses and the collection taken up in support of the Church's world-wide missionary activity.

**Extraordinary Missionary Month, October 2019:** We have concluded the celebration called for by Pope Francis. Thank you for the efforts you have made to bring the name of Jesus Christ and the peace that only He can give to your parishes and schools. Below are links to the Mission Office website. The stories of missionaries and missionary activity can be helpful tools in spreading the Good News and evangelizing the world. They include: [Responding to God's Call](#), [Missionary Journey](#), [A Chronicle of Stewardship in Tanzania](#), and [Remembering Bernard Louis](#).

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## Office for Pontifical Ceremonies

Director: Michael Haight – 608.791.2697 | [ceremonies@diolc.org](mailto:ceremonies@diolc.org)

No items this week.

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## Office for Sacred Worship

Director: Christopher Carstens – 608.791.0161 | [ccarstens@diolc.org](mailto:ccarstens@diolc.org)

**Reminder: FAQ on Cremation**

The increased choice of cremation has occasioned regular questions about funeral liturgies with cremated remains. Please see [these answers](#) to Frequently Asked Questions about funeral rites and cremation.

### **Solemnity of the Immaculate Conception: December 9, 2019**

Since December 8, 2019, is the Second Sunday of Advent, the Solemnity of the Immaculate Conception of the Blessed Virgin Mary is transferred to Monday, December 9, 2019. The obligation to attend Mass, however, does NOT transfer. The Optional Memorial of Saint Juan Diego Cuauhtlatoatzin, December 9, is omitted this year. (From the USCCB)

### **Liturgical Calendar Dates for 2020**

Click [here](#) for a listing of significant dates in the 2020 liturgical year.

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## **Office for Safe Environment**

Director: Teresa Brown – 608.791.2679 | [tbrown@diolc.org](mailto:tbrown@diolc.org)

### **DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE**

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (bishop, priest, deacon, employee, religious, vendor or volunteer). Anyone wishing to make a report of an allegation of sexual abuse should send that report to Mrs. Karen Becker, Complaint Intake Agent, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Becker at 608.791.0179 or [intakeagent@diolc.org](mailto:intakeagent@diolc.org). The reporting form is available through the Diocese of La Crosse Office of Safe Environment or on the diocesan website at: [diolc.org/safe-environment/reporting](http://diolc.org/safe-environment/reporting). **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at 608.791.2679; or [tbrown@diolc.org](mailto:tbrown@diolc.org).

### **CHANGES TO SAFE ENVIRONMENT WEBSITE AND FORMS**

**Reminder: The Above Safe Environment Bulletin announcement was changed on Oct. 22, 2019** —the current announcement is above. This must be published in your parish bulletin at least once a quarter, and 2 bulletins need to be sent in with your yearly Safe Environment Report.

**New Safe Environment Poster** – please note there is a new [Safe Environment Poster with updated contact information](#). Please update your parish and school posters at your earliest convenience. If you are unable to print the poster at your parish or school, you may contact the Safe Environment office and we will print copies for you.



**New Safe Environment Forms** - [The Basic Background Check #1](#), [Annual Training #2](#), [Confidential Questionnaire #3](#), [FBI Release #4](#), and [Verification of Parent Safe Environment Training / Student Declination #5](#), have been updated. Please visit the [Safe Environment Forms webpage](#) to print off the most current forms or contact the Safe Environment Office and they can be mailed to you. Please dispose of all of the old forms and begin using the new forms. Old Basic Background Check forms without the disclaimer are still being used. This form changed July 2018. Beginning January 1, 2020 any background sent on an old form will be rejected and sent back to your parish or school to be completed on the correct form.

**Form # 4**, the FBI release form is only filled out and returned with fingerprint cards.

Here's a SHOUT OUT to the following Parishes that have submitted 100% complete 2019-20 Safe Environment Reports. Who's next??

1. Sacred Heart – Lone Rock
2. Immaculate Conception – Alma Center / St. John – Fairchild / St. Joseph Fairview
3. St. James – Vesper
4. St. Adalbert – Rosholt
5. St. Mary (Immaculate Conception) - Torun

And 1<sup>st</sup> to submit a school report - St. Adalbert of Rosholt.

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### Office for Catholic Schools

*Superintendent: Thomas Reichenbacher – 608.788.7707 | [treichenbacher@diolc.org](mailto:treichenbacher@diolc.org)*

No items this week.

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### Office for Social Concerns

*Director: Christopher Ruff – 608.791.0161 | [cruff@diolc.org](mailto:cruff@diolc.org)*

No items this week.

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### Office for Stewardship & Development

*Director: Jeff Reiter – 608.791.2653 | [jreiter@diolc.org](mailto:jreiter@diolc.org)*

No items this week.

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## Office for Temporalities

Diocesan Finance Officer: James Reider – 608.791.2668 | [jreider@diolc.org](mailto:jreider@diolc.org)

No items this week.

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## Office for Vocations

Director: Fr. Alan Wierzba – 608.791.2667 | [awierzba@diolc.org](mailto:awierzba@diolc.org)

Please include the following intercession for vocations for your Sunday prayers of the faithful.

That our parish communities will nurture marriage and religious vocations through their lives of prayer and service, giving witness to God's loving action in the world.

Vocations Awareness Week is November 3-9. Please pray for our 23 seminarians and 5 men discerning in the Journey Program.

“Heavenly Father, Bless your Church with an abundance of holy and zealous priests, deacons, brothers and sisters. Give those You have called to the married state and those You have chosen to live as single persons in the world the special graces that their lives require. Form us all in the likeness of Your Son so that in Him, with Him, and through Him, we may love you more deeply and serve You more faithfully, always and everywhere. With Mary we ask this through Christ our Lord. Amen.”

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## Office for Vicar for Clergy

Director: Msgr. David Kunz – 608.791.2689 | [pboyle@diolc.org](mailto:pboyle@diolc.org)

No items this week.

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## Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608.791.2652 | [crogers@diolc.org](mailto:crogers@diolc.org)

No items this week.

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