



Chancery Bulletin - Vol. 5, No. 1.3 | January 21, 2020

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Officials

No officials this week.



Events

As of Jan. 21

Wednesday, January 22

Pilgrimage for Life - Washington, DC - Jan. 22 - 26

Saturday, January 25

8:30am Married Love: Two Becoming One Retreat - Richland Center

Sunday, February 2

World Day of Consecrated Life - Feb. 1 - 2

Friday, February 7

Married Love: Two Becoming One Retreat - La Crosse - Feb. 7 - 8

Deacon and Lay Formation - Marathon - Feb. 7 - 8

Saturday, February 8

9:00am Given - Marriage Enrichment Retreat - Rothschild

Friday, February 14

Retrouvaille Marriage Help Weekend - Marathon - Feb. 14 - 16

Saturday, February 15

8:00am Married Love: Two Becoming One Retreat - Marshfield

8:30am Married Love: Two Becoming One Retreat - Prairie du Chien

9:00am Men of the Cross Retreat - Marshfield

Saturday, February 22

8:30am Married Love: Two Becoming One Retreat - Mauston

2:00pm Diocesan Day of Healing - Eau Claire

2:00pm Diocesan Day of Healing - La Crosse

2:00pm Diocesan Day of Healing - Marathon

2:00pm Diocesan Day of Healing - Plover

Saturday, February 29

8:00am Married Love: Two Becoming One Retreat - Marathon

Sunday, March 1

2:00pm Rite of Election and Call to Continuing Conversion- La Crosse

Friday, March 6

Married Love: Two Becoming One Retreat - Arcadia - March 6 - 7

Married Love: Two Becoming One Retreat - Eau Claire - March 6 - 7

Deacon and Lay Formation - Marathon - March 6 - 7

Day of Prayer and Penance for Diocesan and Universal Church needs

To get your parish events listed on the diocesan calendar, diolc.org/calendar, and in *Catholic Life* magazine, please send an email to datebook@diolc.org. Make sure you include the following details; date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information.

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Chancery Office

Chancellor Very Rev. William Dhein – 608.791.2655 | wdhein@diolc.org

No items this week.

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Office for Catechesis & Evangelization

Director: Ann Lankford – 608.791.2658 | alankford@diolc.org

Wednesday, January 22: Resources to mark the 47th Anniversary of Roe v. Wade

Wednesday, January 22nd is the Day of Prayer for the Legal Protection of Unborn Children. Prayer is the foundation of all that we do in defense of human life. For Pro-life Teaching and Prayer Resources for various age-levels, [click here](#).

Resources include

- An excellent 3 minute YouTube entitled “[God Knew Your Name](#)”
- [Chris Stefanick](#) 4 minute YouTube for Middle and High School Students
- [Chronology of a New Life](#) from Pro-Life Wisconsin

Lent: Bible Studies and Faith Building Resources [click here](#)

Catechesis of adults “is the principal form of catechesis, because it is addressed to persons who have the greatest responsibilities and the capacity to live the Christian message in its fully developed form” (On Catechesis in Our Time, Pope John Paul II, n. 43). Take a look at the wide variety of excellent resources that are available on the market, some for free rental from the Office for Catechesis and Evangelization. It has also worked, with 250 participating, to offer the same Bible Study in neighboring parishes on different days and times, so that people have options for attending according to their schedule. Please contact Ann if you would like further information on the programs that are working exceptionally well.

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Office for Communications

Director: Jack Felsheim – 608.791.2663 | jfelsheim@diolc.org

Reminder: Bishop Callahan’s Catholic Schools Week Video: Learn. Serve. Lead. Succeed.

Catholic Schools Week starts Sunday, January 26, 2020. Please take time to celebrate with the Catholic School students and their families in our diocese, and please pray for the continued success of our Catholic Schools. Here is [Bishop Callahan’s Catholic Schools Week greeting](#). As you celebrate in your parish and schools, please tag your social media posts with the hashtag #CSWDIOLC20 so we can share your excitement!

Catholic Schools Video Link: <https://youtu.be/AxKoWeZCR7I>

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Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608.791.2690 | dkrzmarzick@diolc.org

No items this week.

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Office for the Diaconate

Director: Deacon Kevin Ray – 608.791.2665 | kray@diolc.org

No items this week.

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Office for Marriage & Family Life

Director: Dan Kitzhaber – 608.791.2673 | dkitzhaber@diolc.org

For Parish Bulletin:

Rescheduled La Crosse GIVEN Marriage Enrichment Retreat for Couples

Due to inclement weather, the GIVEN retreat scheduled for January 18 at Mary, Mother of the Church is being rescheduled for Saturday, February 1 at Mary, Mother of the Church Parish. Every healthy relationship needs renewal and GIVEN is a powerful opportunity with proven results. Each couple is able to focus on their relationship with each other and with God in an interactive, engaging manner. You can obtain more information and register for the retreat in La Crosse or Rothschild here: <https://diolc.org/marriage/marriage-enrichment/>

Here is the diocesan Facebook link to the La Crosse retreat.

<https://www.facebook.com/events/468315473806216/>

Please share this on your parish Facebook

Here is the diocesan Facebook link to the Rothschild retreat.

<https://www.facebook.com/events/470858483538468/>

Please share this on your parish Facebook.

For Parish Bulletin:

Reminder: Retreat for those in a struggling marriage

Has Marriage Lost that Loving Feeling? The Married Singles Lifestyle describes couples who have lost a sense of closeness they once had as marriage partners and are living more like roommates. The Retrouvaille program (pronounced retro-vi with a long i) offers hope and healing! Couples who have been through it share their personal stories and the tools to rediscover yourself, your spouse, and a loving relationship in your marriage. For confidential

information or to register for the program beginning with a weekend on February 14-16, 2020, call toll free 1-877-922-HOPE (4673), or visit the website: www.HelpOurMarriage.com

For Parish Bulletin:

National Marriage Week February 7-14

This annual observance is a great prompt for everyone to reflect on the gift marriage is to our Church and our country, as well as an opportunity for couples to build up their own marriages. All married couples are encouraged to spend a little time on a 7-day virtual retreat titled "Stories from the Domestic Church." This and other valuable resources are available for couples, pastors, and parishes at foryourmarriage.org/celebrate-national-marriage-week/

For Parish Bulletin:

Safe Haven Sunday – Year II

In the digital age, it's not a matter of if your child will see something inappropriate online. It's only a matter of when. To help you combat the pervasiveness of pornography, we will be recognizing Safe Haven Sunday on (February 23 or March 1). We all must respond by defending the dignity of each and every person and if needed, to heal ourselves from exposure to its snares. A thorough collection of resources for parents, pastors and parishes is available at: diolc.org/marriage/addressing-pornography/

Build up Marriages in your parish this Lent:

The Office for Marriage & Family Life has many resources available for parish use to assist you in building up marriages. A recommended list can be found at diolc.org/marriage/marriage-enrichment/

For more information, contact Dan Kitzhaber 608-791-2673 or dkitzhaber@diolc.org

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Office for Ministries

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

For Your Parish Bulletin:

Discerning a Vocation to the Permanent Diaconate?

If you are a man between 30 and 60 years of age and think God may be calling you to be a permanent deacon, there will be a Diaconate Discernment Retreat on Saturday, April 4, 2020. The first step is to contact Deacon Kevin Ray, Director of the Office for the Diaconate. Email kray@diolc.org, or call 608.791.2665.

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Office for Missions

Director: Fr. Woodrow Pace – 608.791.2676 | wpace@diolc.org

Reminder: The Missionary Childhood Association and its Lenten Mite Box program is soon underway! Principals, DREs and coordinators, please let the [Mission Office](#) know as soon as

possible if you have any changes to make regarding the number of mite boxes, posters and prayer cards we have on order for your parish Religious Education Program or Catholic Elementary and Middle School. They are sent out of our national office in NYC, but we can make changes to the order until January 23. We will send a final letter of encouragement and instruction to you as Ash Wednesday and the season of Lent approaches.

Reminder: Mission Coop Program, Summer 2020 is also in preparation. Assignments are usually made in February. If pastors have specific requests, please let us know by the end of January. For the international priests generously serving in our diocese, please make sure that the MCP coordinators have submitted the letters of application and necessary forms to the [Mission Office](#) by the end of January. If you have any questions, please do not hesitate to let us know.

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Office for Pontifical Ceremonies

Director: Michael Haight – 608.791.2697 | ceremonies@diolc.org

No items this week.

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Office for Sacred Worship

Director: Christopher Carstens – 608.791.0161 | ccarstens@diolc.org

Reminder: Clergy Study Day on the revised *Order of Baptism of Children*

The *Order of Baptism of Children, Second Edition* is now available for purchase. It *may be used* as early as the Feast of the Presentation of the Lord on February 2; it *must be used* beginning Easter Sunday, April 12, 2020.

Workshops will be held for priests and deacons in three locations in February and March (a workshop for DRE's and other parish staff will be offered on another occasion in 2020):

- February 18 at St. Joseph Church in Stevens Point
- March 3 at St. Olaf Church in Eau Claire
- March 17 at St. Patrick Church in Onalaska

The day will begin at 10:30 and conclude by 3:00, and the schedule will include an in-depth look at the revised ritual (Chris Carstens), clarifications on frequently-asked canonical questions surrounding baptism (Vicars General), lunch, and a review of the second edition of the Diocesan baptismal preparation program (Ann Lankford).

The ritual text is available (in many cases in both English and Spanish) from [Catholic Book Publishing Company](#) (\$27.95), [USCCB Publishing](#) (\$44.95), [Liturgy Training Publications](#) (\$39.95), [Liturgical Press](#) (\$39.95), and [Magnificat](#) (\$29.95).

To register for a study day, please return the information requested on [this form](#) no later than Monday, February 10, to Jen Mickschl via email (jmickschl@diolc.org), phone (608-791-0161), or US Post (PO Box 4004, La Crosse, WI, 54602). There is no cost for these study days.

Reminder: Rite of Election Retreat: February 22

In preparation for the Rite of Election and of the Call to Continuing Conversion (March 1, 2020), many parishes (or groups of parishes) offer retreats for their catechumens and candidates. For those parishes that do not offer a retreat in the parish, there will be three retreats open to catechumens and candidates on the morning of Saturday, February 22: at St. Peter Parish in Stevens Point, St. Mary Parish in Altoona, and the Shrine of Our Lady of Guadalupe in La Crosse. Although schedules may vary slightly at each retreat site, the day will include Mass, three spiritual talks, time for reflection, and lunch. A site-specific schedule will be sent upon registration or upon request. Registration form is available [here](#); deadline is February 14. Please encourage those in your RCIA process to reserve this date.

Reminder: Feast of the Presentation of the Lord: Sunday, February 2

The Feast of the Presentation of the Lord falls on a Sunday in 2020, and its celebration outranks a Sunday in Ordinary Time. As a reminder, the Roman Missal calls for the blessing of candles before Mass, with either a procession or solemn entrance occurring after the blessing. The faithful should be encouraged to bring candles to be blessed at the Mass. A parish can distribute candles to those in attendance, and the candles intended for the use of the church throughout the year might also be blessed at Masses on this day. (From the Bishops' Committee on Divine Worship *Newsletter*, December 2019)

Feast Day of Blessed James Miller: February 13

Blessed James Miller was declared "blessed" on Saturday, December 7, 2019 in Huehuetenango Guatemala. (Read Bishop Callahan's tribute to his life, [here](#).) While there are no proper liturgical texts for Mass or the Liturgy of the Hours on his February 13 feast day (the anniversary date of his death), Bishop Callahan asks that Blessed James be celebrated in 2020 using texts from the "Common of Martyrs: For One Missionary Martyr" at Mass and the "Common of One Martyr" at the Liturgy of the Hours. Readings at Mass may be taken from the weekday or from similar sections of the Lectionary.

Diocesan Day of Healing: February 22

Holy Hour for Penance and Healing

Bishop Callahan asks that each pastor lead a Holy Hour for Penance and Healing on Saturday, February 22, in response to clergy sexual abuse and the public release of names of clergy with a substantiated allegation of child sexual abuse. Although the schedule may vary from parish to parish, the Holy Hour for Penance and Healing will begin at 2:00 p.m. and conclude at 3:00 p.m. Confessions will then be heard from this time until the beginning of Mass. Optional resources for the Holy Hour are available: presider's text (in [Word](#) or [PDF](#)); participant text ([Word](#) or [PDF](#)); participant text formatted for printing back to back, then folded ([Word](#) or [PDF](#)). Pastors should adapt the format or texts as appropriate.

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Office for Safe Environment

Director: Teresa Brown – 608.791.2679 | tbrown@diolc.org

DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (bishop, priest, deacon, employee, religious, vendor or volunteer). Anyone wishing to make a report of an allegation of sexual abuse should send that report to Mrs. Karen Becker, Complaint Intake Agent, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Becker at 608.791.0179 or intakeagent@diolc.org. The reporting form is available through the Diocese of La Crosse Office of Safe Environment or on the diocesan website at: diolc.org/safe-environment/reporting. **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at 608.791.2679; or tbrown@diolc.org.

Reminder: The Above Safe Environment Bulletin announcement has changed—the most current announcement is above. This must be published in the parish bulletin at least once a quarter, and 2 bulletins need to be sent in with your yearly Safe Environment Report.

Do we have your correct contact information? -A test email was sent to the Safe Environment contact at each parish on Wednesday, January 15, 2020. If the email was not sent to the correct contact person, or if the contact needs to be updated, please reply to me at tbrown@diolc.org so the information can be updated.

As of January 21, 2020, 4 Schools have submitted their 2019-20 Safe Environment Report and 27 Parishes have sent in their report. Reports are due March 1, 2020. When your report is submitted, all staff, volunteers and students must have a current training date and all background checks need to be current. If a background check expires before June 30, 2020, it must be renewed prior to submitting the report.

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Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608.788.7707 | treichenbacher@diolc.org

Catholic Schools Week starts Sunday, January 26, 2020! Thank you to Bishop Callahan and all of our priests for supporting this “arm of evangelization.” Thank you to our parishes for the tremendous sacrifices you make to keep our schools functioning and wonderful. We pray that all of our students, teachers, and administrators have a fantastic week.

Catholic Schools Video Link: <https://youtu.be/AxKoWeZCR7I>

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Office for Social Concerns

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

For Your Parish Bulletin:

January, recalling *Roe v. Wade*, is the month of Pro-Life Prayer, Action and Penance

For timely events, news, links and action items, visit the Diocesan Respect Life website at diolc.org/respect-life.

From the US Bishops – Respect Life Mass on January 22

See the [USCCB website](#) for Intercessions, Homily Helps, etc.

In all dioceses of the United States of America, January 22, shall be observed as a particular day of prayer for the full restoration of the legal guarantee of the right to life and of penance for violations to the dignity of the human person committed through acts of abortion. The liturgical celebrations for this day may be the “[Mass for Giving Thanks to God for the Gift of Human Life](#)” (no. 48/1 of the Masses and Prayers for Various Needs and Occasions), celebrated with white vestments, or the Mass “For the Preservation of Peace and Justice” (no. 30 of the Masses and Prayers for Various Needs and Occasions), celebrated with violet vestments.”

January is also National Human Trafficking Prevention Month

See the [USCCB National Human Trafficking website](#). It has valuable information and shares ways you can work to end human trafficking in your community. Consider joining the [Become a SHEPHERD community](#) and adding human trafficking to your parish ministries and activities.

Unplanned on DVD – Maximize the Impact

Learn how your parish can obtain DVDs of this life-changing pro-life film for as little as \$10 each. Discover how your parish or organization can get a free license to stage public showings of the movie. Visit diolc.org/respect-life for more information.

Reminder: For Your Parish Bulletin:

Donate/Volunteer – Feed My Starving Children MobilePack Feb. 21-22 – Stevens Point

Through a Feed My Starving Children (FMSC) MobilePack™ event at the Stevens Point Airport, Noel Hangar, on February 21-22, 2020, our community will provide 108,000 nutritious meals for God’s starving children around the world. We invite you to join us! We need 545 volunteers to pack meals and help raise \$26,000 for this MobilePack™ event. [Click here to volunteer or donate](#) (a matching grant is being given by the Diocese of La Crosse Social Ministry Fund). Event Coordinator is Michelle Shulfer: 715-346-2780, mshulfer@uwsp.edu.

Reminder: Pastors: Catholic Campaign for Human Development (CCHD) Collection

Just a reminder that Bishop Callahan has asked parishes to take up the CCHD collection the last weekend of January or the first weekend of February. Parishes should have received the

envelopes and [promotional materials](#) from the national CCHD office. The week before the collection, the following **Bulletin Announcement** should be run:

Bulletin Announcement for Weekend before Parish CCHD Collection:

Next week our special collection will support the Catholic Campaign for Human Development. More than forty-six million people in the United States live in poverty today. This collection supports programs that empower people to identify and address obstacles as they work to make permanent and positive changes for their communities. Learn more about the Catholic Campaign for Human Development at usccb.org/cchd/collection.

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Office for Stewardship & Development

Director: Jeff Reiter – 608.791.2653 | jreiter@diolc.org

Annual Appeal

2019 tax acknowledgements will be mailed by 1/31/2020. Parishioners should receive them in mailboxes the week of 2/3/20. Please call or email Sarah Komperud if you have any questions, 608-791-2653 or skomperud@diolc.org.

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Office for Temporalities

Diocesan Finance Officer: James Reider – 608.791.2668 | jreider@diolc.org

Property Tax Exemption

Property Tax Exemption reports are due to your city, township, or village every two years on even numbered years. Many parishes may have already received these forms. If you have not received a form you will need to contact the Clerk of your city, township, or village to get one completed. These forms need to be completed or the parish will be become taxable property and will need to pay taxes. The forms are due by March 31.

Save the Date – Parish Finance Seminar

Please mark your calendars for the 2020 Parish Finance Seminar. It will be held on Wednesday, May 6, 2020, at Three Bears Lodge in Warrens, Wisconsin.

1095C Form

These IRS forms are required as part of the Affordable Care Act and are scheduled to be sent out by St. Ambrose Financial Services during the month of February to the individual employees. The deadline for supplying these forms to employees is March 2, 2020.

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Office for Vocations

Director: Fr. Alan Wierzba – 608.791.2667 | awierzba@diolc.org

No items this week.

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Office for Vicar for Clergy

Director: Msgr. David Kunz – 608.791.2689 | pboyle@diolc.org

No items this week.

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Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608.791.2652 | crogers@diolc.org

No items this week.

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