



Chancery Bulletin - Vol. 5, No. 1.1 | January 7, 2020

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Officials

No officials this week.



Events

As of Jan. 7

Friday, January 10

Deacon and Lay Formation - Marathon - Jan. 10 - 11

5:30pm Married Love: Two Becoming One Retreat - Eau Claire - Jan. 10 - 11

Saturday, January 11

March for Life Bus Trip - Chicago

Thursday, January 16

National Religious Freedom Day

Saturday, January 18

7:00am Married Love: Two Becoming One Retreat - Stevens Point

9:00am Given - Marriage Enrichment Retreat - La Crosse

Wednesday, January 22

Pilgrimage for Life - Washington, DC - Jan. 22 - 26

Saturday, January 25

8:30am Married Love: Two Becoming One Retreat - Richland Center

Sunday, February 2

World Day of Consecrated Life - Feb. 1 - 2

Friday, February 7

Married Love: Two Becoming One Retreat - La Crosse - Feb. 7 - 8

Deacon and Lay Formation - Marathon - Feb. 7 - 8

Saturday, February 8

9:00am Given - Marriage Enrichment Retreat - Rothschild

Friday, February 14

Retrouvaille Marriage Help Weekend - Marathon - Feb. 14 - 16

Saturday, February 15

8:00am Married Love: Two Becoming One Retreat - Marshfield

8:30am Married Love: Two Becoming One Retreat - Prairie du Chien

9:00am Men of the Cross Retreat - Marshfield

Saturday, February 22

8:30am Married Love: Two Becoming One Retreat - Tomah

Saturday, February 29

8:00am Married Love: Two Becoming One Retreat - Marathon

Friday, March 6

Married Love: Two Becoming One Retreat - Arcadia - March 6 - 7

To get your parish events listed on the diocesan calendar, diolc.org/calendar, and in *Catholic Life* magazine, please send an email to datebook@diolc.org. Make sure you include the following details; date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information.

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Chancery Office

No items this week.

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Office for Catechesis & Evangelization

Director: Ann Lankford – 608.791.2658 | alankford@diolc.org

For your parish bulletin:

Facing Our Greatest Obstacle in Life

Have you ever struggled with discouragement? Do you ever tell yourself: “I feel like I’ll never measure up,” or “My prayer life is not what it should be.” Do you ask: “Why am I not truly happy more often?” or “God, why are you not with me in this struggle?” Everyone has faced such things and all of us need help in this area. In fact, one of the greatest obstacles in life is spiritual discouragement.

Fr. Timothy Gallagher, O.M.V. will be the keynote speaker for the Witnesses for Christ Conference. Fr. Gallagher has a best-selling book on *Overcoming Spiritual Discouragement*, the theme for the Conference.

The presentations will be interactive, concrete, applicable for everyday life and include:

- How to leave the sins, weaknesses, and failures of your past to God's mercy
- Ways you can be joyful even when you do not feel happy
- How to evade sadness, melancholy, and temptation
- Proven techniques for waging warfare against negative moods
- How to recognize the enemy, even when he presents himself under the appearance of good

The Conference will be **August 28-29, 2020** to accommodate Fr. Gallagher's schedule, as he is booked two years out. A “Save the Date” postcard (4 per page) that provides further details is available by clicking here: <https://diolc.org/catechesis/witness/> Share a postcard with catechists, those in leadership positions and anyone who is seeking personal renewal.

Here is the diocesan Facebook link for this event.

<https://www.facebook.com/events/2216728398621141/>

Please share this on your parish Facebook

BEET Grants

The Bishop's Education Endowment Trust Grants were established to support parishes and schools, where there is a need, to strengthen the mission of Catholic education and formation. The General Instructions and Grant Application for BEET Grants are now available online by clicking this link: diolc.org/schools/beet-grant. Please read the instructions carefully because there are specific signatures needed and dates that are firm for the grant application. Grants are due to the Office for Catholic Schools by February 7th. Applications cannot be accepted for any reason after that date. Remember that your parish priest must

sign the application; a dean must sign if it is a deanery grant. Be aware of the pastor's schedule in case they will be out of town.

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Office for Communications

Director: Jack Felsheim – 608.791.2663 | jfelsheim@diolc.org

Bishop Callahan's Catholic Schools Week Video Greeting: Learn. Serve. Lead. Succeed.

Catholic Schools Week starts Sunday, January 26, 2020. Please take time to celebrate with the Catholic School students and their families in our diocese, and please pray for the continued success of our Catholic Schools. Bishop Callahan's Catholic Schools Week greeting will be posted on Thursday, January 9, on the [media resources page](#). As you celebrate in your parish and schools, please tag your social media posts with the hashtag #CSWDIOLC20 so we can share your excitement!

Thank you for supporting our Catholic Schools!

Reminder: Updates to diolc.org

In December, we upgraded the software that runs diolc.org. The most noticeable change is the movement of the site navigation from the left side of the pages to the upper right corner, represented by the industry standard three horizontal lines. We didn't change any links or information on the site. The two main reasons for the upgrade was to make our site work better for people who use mobile devices (about 50% of our visitors) and to give us a site that is better suited to show larger graphics and run more modern features.

Reminder: Deadline for [Fish Frynder](#) events for the March issues of Catholic Life – 1/15/20.

Email your fish fry information to datebook@diolc.org. Please include the date, beginning/ending times, event location, description, menu and cost.

Reminder: Deadline for parish events to be listed in the April Catholic Life – 2/5/20.

In order to get your April and May parish events listed in the April issue of Catholic Life, please make sure we have received your event information by February 5, 2020. To get your parish events listed on the diocesan calendar, diolc.org/calendar, and in Catholic Life magazine, please send an email to datebook@diolc.org. Make sure you include the following details; date, beginning/ending times, event location, description, menu and cost.

Attention Parish Administrative Assistants and Secretaries: Parish Message Lines for the back cover of the next issue of Catholic Life magazine are due by January 15, 2020. Please direct any questions to Sr. Donna: dkrzmarzick@diolc.org

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Office for Consecrated Life

World Day for Consecrated Life

World Day for Consecrated Life is on February 2, 2020, and is to be celebrated in parishes the weekend of **February 1-2**. Please pray for consecrated persons at Holy Mass in the *Prayers of the Faithful* and please include a mention in your parish bulletin. Samples are below and more information can be found here [here](#).

Prayers of the Faithful

We pray for those who have answered God's call to consecrated life. May they always reveal the love and joy of Christ to those they encounter, and may they continue to enrich our world by dedicated lives of prayer and service.

We pray for those who are discerning the vocation to consecrated life. By the grace of God and the support of family and friends, may they hear God's call and respond with love and generosity.

For your Parish Bulletin

World Day for Consecrated Life will be celebrated on the weekend of February 1-2. Please pray for all those in consecrated life, and for many more persons to answer God's call to this vocation.

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Office for the Diaconate

Director: Deacon Kevin Ray – 608.791.2665 | kray@diolc.org

No items this week.

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Office for Marriage & Family Life

Director: Dan Kitzhaber – 608.791.2673 | dkitzhaber@diolc.org

Webinar Opportunity about the Harm of Pornography

In this January 13 webinar, Jeff Arrowood and Alice Heinzen will explain why pornography - even just a small dose of it - is immediately harmful to persons. Then, they will work with you on ways to speak reasonably about its dangers at the right time and place, with the most loving dynamic and approach during the next Necessary Conversation webinar for adults and parents. Register at www.twl4parents.com/webinar. The \$6 cost will include participation in the webinar, numerous downloadable resources and access to the post webinar recording.

TWL Parent Newsletter for January

The TWL parent newsletter for January is ready for distribution. Go to <https://twl4parents.com/twl-newsletter/> to access this month's issue which focuses on having a conversation with your children about God's plan for human sexuality.

Retreat for those in a struggling marriage

Has your marriage lost that loving feeling? The Married Singles Lifestyle describes couples who have lost a sense of closeness they once had as marriage partners and are living more like roommates. The Retrouvaille program (pronounced retro-vi with a long i) offers hope and healing! Couple presenters share their personal stories and the tools to rediscover yourself, your spouse, and a loving relationship in your marriage. For confidential information or to register for the program beginning with a weekend on February 14-16, 2020, call toll free 1-877-922-HOPE (4673), or visit the website: www.HelpOurMarriage.com

Did you know that the USCCB has many resources that teach about the unique nature of marriage? Podcasts, free videos, blogs, and more can be found at [Marriage: Unique for a Reason!](#)

Marriage Enrichment Retreat for Couples

When is the last time you experienced a couple retreat? Every healthy relationship needs renewal and GIVEN is a powerful opportunity with proven results. Each couple is able to focus on their relationship with each other and with God in an interactive, engaging manner. Plan to attend one of the upcoming GIVEN retreats: 9am – 3pm, Jan. 18, in La Crosse OR Feb. 8, in Rothschild. For more information, go to: <https://diolc.org/marriage/marriage-enrichment/>

Here is the diocesan Facebook link to the January event.

<https://www.facebook.com/events/468315473806216/>

Please share this on your parish Facebook

Here is the diocesan Facebook link to the February event.

<https://www.facebook.com/events/470858483538468/>

Please share this on your parish Facebook.

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Office for Ministries

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

For Your Parish Bulletin:

Discerning a Vocation to the Permanent Diaconate?

If you are a man between 30 and 60 years of age and think God may be calling you to be a permanent deacon, there will be a Diaconate Discernment Retreat on Saturday, April 4, 2020. The first step is to contact Deacon Kevin Ray, Director of the Office for the Diaconate. Email kray@diolc.org, or call 608.791.2665.

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Office for Missions

Director: Fr. Woodrow Pace – 608.791.2676 | wpace@diolc.org

No items this week.

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Office for Pontifical Ceremonies

Director: Michael Haight – 608.791.2697 | ceremonies@diolc.org

No items this week.

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Office for Sacred Worship

Director: Christopher Carstens – 608.791.0161 | ccarstens@diolc.org

Clergy Study Day on the revised *Order of Baptism of Children*

The *Order of Baptism of Children, Second Edition* is now available for purchase. It *may be used* as early as the Feast of the Presentation of the Lord on February 2; it *must be used* beginning Easter Sunday, April 12, 2020.

Workshops will be held for priests and deacons in three locations in February and March (a workshop for DRE's and other parish staff will be offered on another occasion in 2020):

- February 18, at St. Joseph Church in Stevens Point
- March 3, at St. Olaf Church in Eau Claire
- March 17, at St. Patrick Church in Onalaska

The day will begin at 10:30 and conclude by 3:00. The schedule will include an in-depth look at the revised ritual (Chris Carstens), clarifications on frequently asked canonical questions surrounding baptism (Vicars General), lunch, and a review of the second edition of the diocesan baptismal preparation program (Ann Lankford).

The ritual text is available (in many cases in both English and Spanish) from [Catholic Book Publishing Company](#) (\$27.95), [USCCB Publishing](#) (\$44.95), [Liturgy Training Publications](#) (\$39.95), [Liturgical Press](#) (\$39.95), and [Magnificat](#) (\$29.95).

To register for a study day, please return the information requested on [this form](#) no later than Monday, February 10, to Jen Mickschl via email (jmickschl@diolc.org), phone (608-791-0161), or US Post (PO Box 4004, La Crosse, WI, 54602). There is no cost for these study days.

Rite of Election Retreat, February 22

In preparation for the Rite of Election and of the Call to Continuing Conversion (March 1, 2020), many parishes (or groups of parishes) offer retreats for their catechumens and candidates. For those parishes that do not offer a retreat in the parish, there will be three

retreats open to catechumens and candidates on the morning of Saturday, February 22: at St. Peter Parish in Stevens Point, St. Mary Parish in Altoona, and the Shrine of Our Lady of Guadalupe in La Crosse. Although schedules may vary slightly at each retreat site, the day will include Mass, three spiritual talks, time for reflection, and lunch. A site-specific schedule will be sent upon registration or upon request. Registration form is available [here](#); deadline is February 14. Please encourage those in your RCIA process to reserve this date.

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Office for Safe Environment

Director: Teresa Brown – 608.791.2679 | tbrown@diolc.org

DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (bishop, priest, deacon, employee, religious, vendor or volunteer). Anyone wishing to make a report of an allegation of sexual abuse should send that report to Mrs. Karen Becker, Complaint Intake Agent, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Becker at 608.791.0179 or intakeagent@diolc.org. The reporting form is available through the Diocese of La Crosse Office of Safe Environment or on the diocesan website at: diolc.org/safe-environment/reporting. **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at 608.791.2679; or tbrown@diolc.org.

Are you using the correct Basic Background Check Form? Starting January, 2020, if you are using an old form the background check will be returned to you and will not be submitted. All of [the new forms](#) are on the [webpage](#), or you can email tbrown@diolc.org and new forms will sent to you.

Do you know what “MouseTrapping” is? MouseTrapping is technology that predators are now utilizing to lure children into pornographic sites. How is this done? Predators purchase domain names for popular toys, games, movies, music, etc. When a child enters the website seeking information about their favorite toy, game, music, etc. they are lured into pornographic sites. These sites loop the child from one image to another making it very difficult for the child to exit out of the site.

Whenever the user tries to leave the site by closing the browser window and going to a new URL, the site that is mousetrapping will automatically open a new browser window with its URL or not allow the browser to go to a new URL. Some mousetraps will only open a limited number of new browser windows and will eventually let the user leave the site; the other mousetraps will open new browser windows ad infinitum, and the only way to get out of the trap is to press “Ctrl+Alt+Del” to end the task or reboot the computer if that fails.

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Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608.788.7707 | treichenbacher@diolc.org

No items this week.

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Office for Social Concerns

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

For Your Parish Bulletin:

January, recalling *Roe v. Wade*, is month of Pro-Life Prayer, Action, Penance

For timely events, news, links and action items, visit the Diocesan Respect Life website at diolc.org/respect-life.

For Your Parish Bulletin:

March for Life, Washington, DC – Jan. 22-26, 2020

Major diocesan pilgrimage for youth and adults. Visit www.diolc.org/yva/march-4-life-2020/ for information and online registration.

Here is the diocesan Facebook link for this event.

<https://www.facebook.com/events/470858483538468/>

Please share this on your parish Facebook.

March for Life Chicago – Jan. 11, 2020

Pro-Life Wisconsin is sponsoring buses from Wausau, Plover, Onalaska and Tomah. See www.diolc.org/respect-life for more information

Here is the diocesan Facebook link for this event.

<https://www.facebook.com/events/3033261200037070/>

Please share this on your parish Facebook

For Your Parish Bulletin:

Unplanned on DVD – Maximize the Impact

Learn how your parish can obtain DVDs of this life-changing pro-life film for as little as \$10 each. Discover how your parish or organization can get a free license to stage public showings of the movie. Visit www.diolc.org/respect-life for more information.

Chalice of Mercy 13th Ukrainian Christmas Dinner Jan. 11, 2020

You are invited to an amazing multi-course Ukrainian feast in support of Chalice of Mercy Mission to Ukraine. The Christmas dinner will be held at the Lilydale Dance Hall & Event Center in Chippewa Falls. For details, visit www.diolc.org/respect-life.

For Your Parish Bulletin:

Feed My Starving Children MobilePack Feb. 21-22, 2020 – Stevens Point

Through a Feed My Starving Children (FMSC) MobilePack™ event at the Stevens Point Airport, Noel Hangar, on February 21-22, 2020, our community will provide 108,000 nutritious meals for God's starving children around the world. We invite you to join us! We need 545 volunteers to pack meals and help raise \$26,000 for this MobilePack™ event. Adults and children 5 years and older will measure and scoop ingredients, seal bags and prepare boxes for shipping. Volunteer registration will open online in January. Event Coordinator is Michelle Shulfer: 715-346-2780, mshulfer@uwsp.edu.

Pastors: Catholic Campaign for Human Development (CCHD) Collection

Just a reminder that Bishop Callahan has asked parishes to take up the CCHD collection the last weekend of January or the first weekend of February. Parishes should have received the envelopes and [promotional materials](#) from the national CCHD office. The week before the collection, the following **Bulletin Announcement** should be run:

Bulletin Announcement for Weekend before Parish CCHD Collection:

Next week our special collection will support the Catholic Campaign for Human Development. More than forty-six million people in the United States live in poverty today. This collection supports programs that empower people to identify and address obstacles as they work to make permanent and positive changes for their communities. Learn more about the Catholic Campaign for Human Development at usccb.org/cchd/collection.

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Office for Stewardship & Development

Director: Jeff Reiter – 608.791.2653 | jreiter@diolc.org

No items this week.

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Office for Temporalities

Diocesan Finance Officer: James Reider – 608.791.2668 | jreider@diolc.org

U.S. Department of Labor – New Minimum Wage and Overtime Pay Rules

Effective January 1, 2020, the Fair Labor Standards Act provides an exemption from both minimum wage and overtime pay for employees employed as bona fide executive, administrative, professional and outside sales employees. To qualify for exemption, employees generally must meet certain tests regarding their job duties and be paid on a salary basis of not less than \$684.00 per week, which is \$35,568 annually. Job titles do not determine exempt status. In order for an exemption to apply, an employee's specific job duties and salary must meet all the requirements of the Department's regulations. [Click here](#) for information on the requirements to be exempt.

If you have any questions regarding the new minimum wage requirement for qualified salaried personnel, please contact James Reider.

Mileage Rate for 2020

Please note the new IRS Mileage rate as of January 1, 2020 is \$0.575 per mile. The Diocesan Curia reimburses mileage at the rate of \$0.45 per mile. Each parish or school may elect to pay whatever rate they would like as long as it does not exceed the IRS Mileage rate.

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Office for Vocations

Director: Fr. Alan Wierzba – 608.791.2667 | awierzba@diolc.org

Please include the following intercession for vocations for your Sunday prayers of the faithful.

For an increase in vocations to Marriage, the Priesthood and Consecrated Life; especially that more young men and women will have the courage to follow a call from God to serve in the Church.

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Office for Vicar for Clergy

Director: Msgr. David Kunz – 608.791.2689 | pboyle@diolc.org

Please mark your calendars for the upcoming 2020 events -

Priest Spring Retreat: April 20-24, 2020 - St. Anthony Spirituality Center, Marathon, WI

Priest Unity Days: June 25-26, 2020 - Holy Cross Diocesan Center, La Crosse, WI

Fall Ministry Conference: October 12-13, 2020 - Holy Cross Diocesan Center, La Crosse, WI

Letters of Suitability. If you will be traveling outside of the Diocese of La Crosse and plan to do more than attend Mass, please contact Paula at pboyle@diolc.org for your letter.

Celebrets are for travel outside of the United States and are done by Maryjo Wilson in the Chancery Office, mwilson@diolc.org

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Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608.791.2652 | crogers@diolc.org

No items this week.

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