



## Chancery Bulletin - Vol. 4, No. 11.3 | November 19, 2019

- [Catechesis & Evangelization](#)
- [Chancery](#)
- [Communications](#)
- [Consecrated Life](#)
- [Diaconate](#)
- [Marriage & Family Life](#)
- [Ministries](#)
- [Mission Office](#)
- [Pontifical Ceremonies](#)
- [Sacred Worship](#)
- [Safe Environment](#)
- [Schools Office](#)
- [Social Concerns](#)
- [Stewardship and Development](#)
- [Temporalities](#)
- [Vocations](#)
- [Vicar for Clergy](#)
- [Youth and Young Adult Ministry](#)
- [Past Chancery Bulletins](#)



### Officials

The Most Reverend William Patrick Callahan, D.D., Bishop of La Crosse, makes the following announcement:

The Reverend **Mark A. Miller** is appointed Parochial Administrator of St. Bridget Parish in Ettrick and St. Ansgar Parish, effective December 1, 2019.



### Events

As of Nov. 19<sup>th</sup>

**Thursday, November 21**

National Catholic Youth Conference (NCYC) - Indianapolis - Nov. 21 - 23

**Tuesday, November 26**

Giving Tuesday

**Thursday, November 28**

Thanksgiving - Curia Offices Closed - Nov. 28 - 29

**Friday, November 29**

Hispanic Advent Family and Youth Rally - Wisconsin Dells - Nov. 29 - Dec. 1

**Saturday, November 30**

8:00am Married Love: Two Becoming One Retreat - Marathon City

**Friday, December 6**

Deacon and Lay Formation - Marathon - Dec. 6 - 7

**Wednesday, December 25**

Christmas - Curia Offices Closed - Dec. 24 - 26

**Wednesday, January 1, 2020**

The Feast of Mary, Mother of God - Curia Offices Closed - Dec. 31 at noon - Jan. 1

**Friday, January 10, 2020**

Deacon and Lay Formation - Marathon - Jan. 10 - 11

5:30pm Married Love: Two Becoming One Retreat - Eau Claire - Jan. 10 - 11

**Thursday, January 16, 2020**

National Religious Freedom Day

**Saturday, January 18, 2020**

7:00am Married Love: Two Becoming One Retreat - Stevens Point

8:30am Given - Marriage Enrichment Retreat - La Crosse

**Wednesday, January 22, 2020**

Pilgrimage for Life - Washington, DC - Jan. 22 - 26

**Saturday, January 25, 2020**

8:30am Married Love: Two Becoming One Retreat - Richland Center

**Friday, February 7, 2020**

Married Love: Two Becoming One Retreat - La Crosse - Feb. 7 - 8

Deacon and Lay Formation - Marathon - Feb. 7 - 8

**Saturday, February 8, 2020**

8:30am Given - Marriage Enrichment Retreat - Rothschild

To get your parish events listed on the diocesan calendar, [diolc.org/calendar](http://diolc.org/calendar), and in *Catholic Life* magazine, please send an email to [datebook@diolc.org](mailto:datebook@diolc.org). Make sure you include the following details; date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information.

[<<Top >>](#)



**Chancery Office**

Chancellor Very Rev. William Dhein – 608.791.2655 | [wdhein@diolc.org](mailto:wdhein@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Catechesis & Evangelization

Director: Ann Lankford – 608.791.2658 | [alankford@diolc.org](mailto:alankford@diolc.org)

### **Bulletin Insert for December 1** [click here](#)

Taking time during Advent to prepare ourselves spiritually can result in welcoming the Christ Child on Christmas Day in such a way as to transform our lives to be more joyful and hopeful.

### **Save the Date! August 28-29, 2020**

Do you feel like you are in a rut with your spiritual life and that you want to move forward? You are not alone! We have something for you. Fr. Timothy Gallagher will be the keynote speaker at the Witnesses for Christ Conference. To accommodate his schedule, booked two years out, the dates this year will be August 28-29, 2020. Fr. Gallagher will speak on “Overcoming Spiritual Discouragement” to address the things that we tell ourselves every day about not “measuring up”, and which hold us back from moving forward. Based upon his book, the presentations will be PRACTICAL for a person at any level. There will also be break-out sessions for the needs of those who hand on the Faith in the trenches. Catechetical Leaders, bring your catechists! School administrators, bring your teachers. Deacons, bring some of the people that you serve. More information to follow.

### **Advent Prayer**

Please consider taking a bit more time during class to help students to go deeper in prayer during the holy season of Advent. The Prayer Cards, developed in response to young people’s request to encounter Jesus, provide an approach to prayer that is more personal. Click here [diolc.org/prayer](http://diolc.org/prayer) with Prayer Cards for Pre-school through 12<sup>th</sup> Grade.

### **Catechesis of the Good Shepherd**

The Catechesis of the Good Shepherd is a religious formation program for children, beginning at the age of three. It seeks to create and facilitate a sacred, “hands-on” space for children called an atrium, in which both the children and their catechists can hear, ponder, and celebrate the most essential mysteries of the Catholic faith as revealed in the Scriptures and the Liturgy. This type of formation is being used throughout the country, and in 7 parishes/schools in the Diocese, with markedly noticeable fruits. There will be three, Level I courses over the summer in the Diocese. Contact Ann at [alankford@diolc.org](mailto:alankford@diolc.org) for details.

[<<Top >>](#)



## Office for Communications

Director: Jack Felsheim – 608.791.2663 | [jfelsheim@diolc.org](mailto:jfelsheim@diolc.org)

**Bishop Callahan’s Advent Video Message and supporting graphics:**

Bishop Callahan has recorded his Advent video message, which is available [here](#), for you to share with your parishioners on your Facebook page and link to your website.

Advent website and Facebook banners have also been created and are available for your use at the [diocesan media resources page](#).

#### **For Your Bulletin:**

#### **Bishop Callahan's Advent Prayer Request**

Prayer is a joyful method of keeping us aware of the promises of future and realized glory as we make our way through the weeks of Advent. Remember you are in my daily prayers. If you have a particular intention for which you would like me to pray at Christmas Mass, call 608-352-9565, or visit [diolc.org/pray](http://diolc.org/pray). Keep alert, maintain your vision in Christ. Blessed Advent to you all!

Reminder: Deadline for parish events to be listed in the March Catholic Life – 1/9/20. In order to get your March and April parish events listed in the March issue of Catholic Life, please make sure we have received your event information by January 9, 2020. To get your parish events listed on the diocesan calendar, [diolc.org/calendar](http://diolc.org/calendar), and in Catholic Life magazine, please send an email to [datebook@diolc.org](mailto:datebook@diolc.org). Make sure you include the following details; date, beginning/ending times, event location, description, menu and cost.

[<<Top >>](#)



#### **Office for Consecrated Life**

Director: Sr. Donna Krzmarzick, ISSM – 608.791.2690 | [dkrzmarzick@diolc.org](mailto:dkrzmarzick@diolc.org)

No items this week.

[<<Top >>](#)



#### **Office for the Diaconate**

Director: Deacon Kevin Ray – 608.791.2665 | [kray@diolc.org](mailto:kray@diolc.org)

No items this week.

[<<Top >>](#)



#### **Office for Marriage & Family Life**

Director: Dan Kitzhaber – 608.791.2673 | [dkitzhaber@diolc.org](mailto:dkitzhaber@diolc.org)

#### **Reminder: Care for caregivers Discount**

Nourish is a Christ-Centered Ministry that supports the practical, emotional and spiritual needs of family caregivers. Often caregivers feel alone and isolated; and [Nourish](#) has proven effective at addressing this challenge. To recognize that November is National Caregiver

Awareness month a **20% discount** is being offered to parishes in our Diocese that sign up during this month by going to <https://nourishforcaregivers.com/>

### **Reminder: How to talk about Pornography with preteens**

Several resources recommended by Fr. Sean Kilkawley at Fall Ministry Days can be viewed & obtained at [diolc.org/marriage/addressing-pornography/](https://diolc.org/marriage/addressing-pornography/) One tool for parents to begin an empowering conversation about the dangers of pornography is “Wonderfully Made! Babies: A Catholic Perspective on How and Why God Makes Babies” (for ages 9 & up) \$8.50. To order, contact Mary Lou Berg 608-791-2673.

### **Reminder: Retreats for Couples**

GIVEN is a short, powerful retreat for couples who are married, dating, or engaged. It is an opportunity to share, learn and celebrate marriage with other couples through engaging talks, music, adoration, prayer and reconciliation. This half-day retreat will be offered: Jan. 18 in La Crosse and Feb. 8 in Rothschild. For more information, go to: <https://diolc.org/marriage/marriage-enrichment/>

Here is the diocesan Facebook link to the January event.

<https://www.facebook.com/events/468315473806216/>

Please share this on your parish Facebook

Here is the diocesan Facebook link to the February event.

<https://www.facebook.com/events/470858483538468/>

Please share this on your parish Facebook.

### **Men’s Renewal Retreat**

What does it mean to “be a man of the cross”? Find out by joining us for a one-day retreat focusing on practical ways to daily live out the Gospel call to be a disciple of Jesus Christ. We’ll receive great insights from Deacon Ralph Poyo, who was a favorite speaker from the fall Men of the Cross Conference, to embrace our crosses and learn of ways to become the man, father, husband, son that God intended.

Details:

When: February 15, 9am– 3pm

Where: St. John the Baptist Parish, 201 W Blodgett St, Marshfield, WI

Cost: \$25/person (Includes morning snack and lunch) - \$30 at the door

For more information and to register, go to: <http://menofthecross.org/>

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/926342061081312/>

Please share this on your parish Facebook

[<<Top >>](#)



**Office for Ministries**

Director: Christopher Ruff – 608.791.0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Missions

Director: Fr. Woodrow Pace – 608.791.2676 | [wpace@diolc.org](mailto:wpace@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Pontifical Ceremonies

Director: Michael Haight – 608.791.2697 | [ceremonies@diolc.org](mailto:ceremonies@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Sacred Worship

Director: Christopher Carstens – 608.791.0161 | [ccarstens@diolc.org](mailto:ccarstens@diolc.org)

### **Solemnity of the Immaculate Conception: December 9, 2019**

Since December 8, 2019, is the Second Sunday of Advent, the Solemnity of the Immaculate Conception of the Blessed Virgin Mary is transferred to Monday, December 9, 2019. The obligation to attend Mass, however, does NOT transfer. The Optional Memorial of Saint Juan Diego Cuauhtlatocatzin, December 9, is omitted this year. (From the USCCB)

### **Our Lady of Loreto added to Calendar: December 10**

Pope Francis has decreed that the feast of Our Lady of Loreto be included in the Roman Calendar as an optional memorial on December 10. “This celebration,” the decree notes, “will help all people, especially families, youth and religious to imitate the virtues of that perfect disciple of the Gospel, the Virgin Mother, who, in conceiving the Head of the Church also accepted us as her own.” Read the decree from the Congregation for Divine Worship [here](#). Until proper liturgical texts are translated, ritual texts for Our Lady of Loreto are taken from other parts of the Roman Missal, Lectionary, and Liturgy of the Hours: see the Bishops’ Committee on Divine Worship instructions [here](#) for details.

### **Liturgical Calendar Dates for 2020**

Click [here](#) for a listing of significant dates in the 2020 liturgical year.

[<<Top >>](#)



## Office for Safe Environment

## DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (bishop, priest, deacon, employee, religious, vendor or volunteer). Anyone wishing to make a report of an allegation of sexual abuse should send that report to Mrs. Karen Becker, Complaint Intake Agent, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Becker at 608.791.0179 or [intakeagent@diolc.org](mailto:intakeagent@diolc.org). The reporting form is available through the Diocese of La Crosse Office of Safe Environment or on the diocesan website at: [diolc.org/safe-environment/reporting](http://diolc.org/safe-environment/reporting). **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at 608.791.2679; or [tbrown@diolc.org](mailto:tbrown@diolc.org).

**Reminder: Dispose of all old forms-** Please dispose of all old Safe Environment forms and begin using the new forms. Old Basic Background Check forms, without the disclaimer, are still being used. This form changed July 2018. Beginning January 1, 2020, any background checks sent on an old form will be rejected and sent back to your parish or school to be completed on the correct form. All background checks must be signed.

**2019-20 Safe Environment Report:** As of November 15, an email has been sent to all parishes and schools with their spreadsheet for the 2019-20 Safe Environment Report. Included in the email were the report forms and online training dates for staff and volunteers. If you have not received your spreadsheet, have questions or need more information, contact the Safe Environment Office.

**Forms:** [#4 Authorization for Release of FBI Information](#) is only used and returned with a completed set of fingerprint cards.

Errors being made on fingerprint cards: on the left side of the card, there is a space for employer and address. This is not the address of the Police Department, or the address of your volunteer's job. This space is for the address of the Parish or the School they are working or volunteering at.

[<<Top >>](#)



### Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608.788.7707 | [treichenbacher@diolc.org](mailto:treichenbacher@diolc.org)

A big thank you to Mark Gobler and Gregg Hansel, presidents for Regis Catholic Schools and Pacelli Catholic Schools respectfully. Mark and Gregg have both announced their retirement effective June 2020. These two leaders have dedicated themselves to their Catholic Schools

with love, understanding, and knowledge. We wish them the best during their last months of service and in their well-earned retirement.

With their departures, three of our Catholic School systems will need a new president starting July 1, 2020. Please keep the Newman Catholic Schools, Pacelli Catholic Schools, and the Regis Catholic Schools in your prayers as they begin to search for their next presidents.

[<<Top >>](#)



## Office for Social Concerns

Director: Christopher Ruff – 608.791.0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Stewardship & Development

Director: Jeff Reiter – 608.791.2653 | [jreiter@diolc.org](mailto:jreiter@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Temporalities

Diocesan Finance Officer: James Reider – 608.791.2668 | [jreider@diolc.org](mailto:jreider@diolc.org)

### Microsoft365

Microsoft started a program through [TechSoup](#) where non-profit organizations can get 10 free licenses of Microsoft365. Microsoft365 offers the current version of Windows 10, Office Products and more. For most parishes this should cover all of your Microsoft software needs. More information is available at: <https://page.techsoup.org/microsoft365>

### Risk Management Minute

Every year in the United States, an average of 220,000 people are hospitalized and 36,000 die from influenza or complications of the flu. Already colds and flus are active and spreading. Please take a moment and read the Risk Management Minute – Flu Pandemic Preparedness by [clicking here](#).

[<<Top >>](#)



## Office for Vocations

Director: Fr. Alan Wierzba – 608.791.2667 | [awierzba@diolc.org](mailto:awierzba@diolc.org)



Please include the following intercession for vocations for your Sunday prayers of the faithful.

That the daily living of our vocation may transform our suffering world into a place of love, justice and peace.

[<<Top >>](#)



### Office for Vicar for Clergy

Director: Msgr. David Kunz – 608.791.2689 | [pboyle@diolc.org](mailto:pboyle@diolc.org)

No items this week.

[<<Top >>](#)



### Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608.791.2652 | [crogers@diolc.org](mailto:crogers@diolc.org)

No items this week.

[<<Top >>](#)

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To unsubscribe from this e-mail message contact [mwilson@diolc.org](mailto:mwilson@diolc.org)