



Chancery Bulletin - Vol. 5, No. 2.2 | February 11, 2020

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Officials

The Most Reverend William Patrick Callahan, D.D., Bishop of La Crosse, makes the following announcements:

The Reverend Monsignor **David C. Kunz**, Vicar for Clergy for the Diocese of La Crosse, is relieved of his responsibilities, effective July 2, 2020.

The Reverend **Woodrow H. Pace**, Pastor of SS. Peter and Paul Parish in Independence and St. John the Baptist Parish in Whitehall, and Director of the Mission Office, is appointed Vicar for Clergy for the Diocese of La Crosse, effective July 2, 2020. He retains his responsibilities as Director of the Mission Office.



Events

As of Feb. 11

Thursday, February 13

Feast Day of Blessed James Miller

Friday, February 14

Retrouvaille Marriage Help Weekend - Marathon - Feb. 14 - 16

Saturday, February 15

8:00am Married Love: Two Becoming One Retreat - Marshfield

8:30am Married Love: Two Becoming One Retreat - Prairie du Chien

9:00am Men of the Cross Retreat - Marshfield

Saturday, February 22

8:30am Married Love: Two Becoming One Retreat - Mauston

2:00pm Diocesan Day of Healing - Eau Claire

2:00pm Diocesan Day of Healing - La Crosse

2:00pm Diocesan Day of Healing - Marathon

2:00pm Diocesan Day of Healing - Plover

Wednesday, February 26

12:10pm Ash Wednesday Mass - Live Stream

Saturday, February 29

8:00am Married Love: Two Becoming One Retreat - Marathon

Sunday, March 1

2:00pm Rite of Election and Call to Continuing Conversion- La Crosse

Friday, March 6

Married Love: Two Becoming One Retreat - Arcadia - March 6 - 7

Married Love: Two Becoming One Retreat - Eau Claire - March 6 - 7

Deacon and Lay Formation - Marathon - March 6 - 7

Day of Prayer and Penance for Diocesan and Universal Church Needs

Saturday, March 7

8:00am Married Love: Two Becoming One Retreat - Colby

Friday, March 13

Deacon Formation & Canonical Retreat - Marathon - March 13 - 17

Saturday, March 14

9:00am Married Love: Two Becoming One Retreat - Wisconsin Rapids

To get your parish events listed on the diocesan calendar, diolc.org/calendar, and in *Catholic Life* magazine, please send an email to datebook@diolc.org. Make sure you include the following details; date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information.

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Chancery Office

Chancellor Very Rev. William Dhein – 608.791.2655 | wdhein@diolc.org

No items this week.

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Office for Catechesis & Evangelization

Director: Ann Lankford – 608.791.2658 | alankford@diolc.org

Lenten Prayer Cards

It is most appropriate to set aside more time during the Season of Lent for personal and family prayer, as well as in each classroom. A Prayer Card can be sent home with each child to assist families with a guide for a time of prayer. Prayer Cards, pre-school through 12th grade, each age appropriate, are available for download by clicking here: diolc.org/prayer

Lenten Resources:

February 26 is Ash Wednesday. Check out the website for various Lenten resources available for free, and one for purchase by [clicking here](#). You will find resources for all age groups.

Lent: Book Give-away

We ordered the following books in bulk for parishes that purchased them in order to give the books away to parishioners on Ash Wednesday or Easter Sunday. Please contact Ann if you would like to purchase any amount of the following books:

- Catholicism by Bishop Barron – 100 copies at \$2 each
- Into the Deep by Dan Burke – 35 copies at \$2 each
- Evangelizing Catholics by Scott Hahn – 60 copies for \$5 each
- Pocket Gospels and Acts of the Apostles – 100 copies for \$5 each

Showing *Unplanned* to Youth

There have been requests for information on showing the movie *Unplanned* at the parish. Please see the Office for Social Concerns below with details. Visit diolc.org/respect-life for more information and to download a pre-formatted parental permission slip and letter from Abby Johnson to parents explaining the movie's R Rating and the powerful impact *Unplanned* can have on young people.

Bulletin Announcement: Are You Desiring Spiritual Renewal? Join us August 28-29!

Great news! Fr. Timothy Gallagher will be the keynote presenter at the annual Witnesses for Christ Conference. Fr. Gallagher is a world-class presenter, spiritual teacher and has a proven record for speaking at a level that everyone can understand. The presentations will focus on one of the greatest obstacles in life: spiritual discouragement. There will also be 2 different times for break-out sessions to address our current, felt needs. For downloadable "Save the Date" cards and an article on Fr. Gallagher's book, go to <https://diolc.org/catechesis/witness/>.

Here is the diocesan Facebook link to this event. facebook.com/events/2216728398621141/
Please share this on your parish Facebook.

Website Changes

The Office for Communication upgraded the software that runs diolc.org. The most noticeable change is the movement of the site navigation to the upper right corner, represented by the industry standard three horizontal lines. There has been no change to any links or information on the site. The two main reasons for the upgrade was to make our site work better for people who use mobile devices a (about 50% of our visitors) and to give us a site that is better suited to show larger graphics and run more modern features.

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Office for Communications

Director: Jack Felsheim – 608.791.2663 | jfelsheim@diolc.org

Payroll Direct Deposit Scam

Please beware that scammers are trying to reroute an employee's paycheck by direct deposit. A fake email is crafted asking to update bank information. Please verify all change requests by a telephone call or direct conversation with your employee. Also, stay alert regarding responding to e-mail messages asking for information.

If you want some background on this attack here is a link to the IRS website's [report](#).

Resources for Feb. 22 Day of Prayer

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/609746756257552/>

Please share this on your parish Facebook

Here is a the story from *Catholic Life* you can share as appropriate:

<https://catholiclife.diolc.org/2020/02/11/diocesan-wide-day-of-penance-and-healing/>

Bishop Callahan's Lenten Message

Bishop Callahan's Lenten video greeting is available [here](#). Please share his message on your parish Facebook and your parish website. We will also be using Facebook video cross posting for the Lenten Message from Bishop Callahan

Lenten website and Facebook banners have also been created and are available for your use at the diocesan [media resources](#) page.

Last Call: Parish Divine Mercy Sunday events due February 20th If your parish is planning a Divine Mercy Sunday event – April 19 this year – please send the information to datebook@diolc.org. In addition to adding it to the diocesan calendar, your parish event will also be featured in a special section of the April issue of Catholic Life magazine. All events received by February 20, will be published in the April Catholic Life magazine.

Reminder: Deadline for parish events to be listed in the May/June Catholic Life – 3/5/20. In order to get your parish events listed in the May/June issue of Catholic Life, please make sure we have received your event information by March 5, 2020. To get your parish events listed

on the diocesan calendar, diolc.org/calendar, and in Catholic Life magazine, please send an email to datebook@diolc.org. Make sure you include the following details; date, beginning/ending times, event location, description, menu and cost.

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Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608.791.2690 | dkrzmarzick@diolc.org

No items this week.

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Office for the Diaconate

Director: Deacon Kevin Ray – 608.791.2665 | kray@diolc.org

Please make arrangements to attend the Diaconate Ordination on May 2, 2020.

Here is the diocesan Facebook link to this event.

[facebook.com/events/227075974975805/](https://www.facebook.com/events/227075974975805/)

Please share this on your parish Facebook

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Office for Marriage & Family Life

Director: Dan Kitzhaber – 608.791.2673 | dkitzhaber@diolc.org

For Pastors:

Homily Helps for Safe Haven Sunday:

Homily helps are available for both Feb. 23 and Mar. 1 and can be accessed [here](#).

Booklets for Safe Haven Sunday are being delivered starting the week of Feb. 9. If you have any questions, contact Dan Kitzhaber.

For Parish Bulletin:

Safe Haven Sunday – Year II

In the digital age, it's not a matter of if your child will see something inappropriate online. It's only a matter of when. To help you combat the pervasiveness of pornography, we will be recognizing Safe Haven Sunday on (February 23 or March 1). We all must respond by defending the dignity of each and every person and if needed, to heal ourselves from exposure to the snares of pornography. A thorough collection of resources for parents, pastors and parishes is available at: <https://diolc.org/marriage/addressing-pornography/>

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/122903589097076/>

Please share this on your parish Facebook

50th Jubilee Anniversary Couples Names - Needed- First Request

We want to invite couples from your parish who are celebrating 50 years of sacramental marriage to one of three events being held this summer. [Click here to read](#) the letter that describes the 50th anniversary celebrations for 2020. [Please download, complete, and return registration form here](#) to us no later than March 6th 2020

For your parish bulletin: Interested in becoming a trained NFP teacher?

Has Natural Family Planning blessed your marriage? Would you like to share its benefits with others? Have you ever thought of becoming a Natural Family Planning Instructor? Contact Christy Kitzhaber at nfp@diolc.org for more information.

Build up Marriages in your parish this Lent:

The Office for Marriage & Family Life has many resources available for parish use to assist you in building up marriages. A recommended list can be found at <https://diolc.org/marriage/marriage-enrichment/>
For more information, contact Dan Kitzhaber 608-791-2673 or dkitzhaber@diolc.org

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Office for Ministries

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

Reminder: For Your Parish Bulletin:

Discerning a Vocation to the Permanent Diaconate?

If you are a man between 30 and 60 years of age and think God may be calling you to be a permanent deacon, there will be a Diaconate Discernment Retreat on Saturday, April 4, 2020. The first step is to contact Deacon Kevin Ray, Director of the Office for the Diaconate. Email kray@diolc.org, or call 608.791.2665.

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Office for Missions

Director: Fr. Woodrow Pace – 608.791.2676 | wpace@diolc.org

St. Joseph's Table and Father Joseph Walijewski Legacy Guild: Join us for the second year in establishing a new tradition in honor of Father Joseph Walijewski. St. Joseph's Table is a long-standing tradition in Italy honoring the earthly father of our Lord, Jesus Christ, St. Joseph. On **March 19, the feast of St. Joseph the Faithful Spouse of the Virgin Mary**, the children of Casa Hogar and members of the Guild will come together for a special meal to pay tribute to St. Joseph and celebrate Padre Jose Walijewski's life with inspirational stories and prayer.

On or around March 19, we encourage parishes, schools and families to participate or host a St. Joseph's Table. Events can vary in size and scale and will help to further spread Fr. Joe's Legacy! More information and resources can be found at: frjoesguild.org/stjoestable

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Office for Pontifical Ceremonies

Director: Michael Haight – 608.791.2697 | ceremonies@diolc.org

No items this week.

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Office for Sacred Worship

Director: Christopher Carstens – 608.791.0161 | ccarstens@diolc.org

Reminder: Clergy Study Day on the revised *Order of Baptism of Children*

The *Order of Baptism of Children, Second Edition* is now available for purchase. It *may be used* as early as the Feast of the Presentation of the Lord on February 2; it *must be used* beginning Easter Sunday, April 12, 2020.

Workshops will be held for priests and deacons in three locations in February and March (a workshop for DRE's and other parish staff will be offered on another occasion in 2020):

- February 18 at St. Joseph Church in Stevens Point
- March 3 at St. Olaf Church in Eau Claire
- March 17 at St. Patrick Church in Onalaska

The day will begin at 10:30 and conclude by 3:00, and the schedule will include an in-depth look at the revised ritual (Chris Carstens), clarifications on frequently-asked canonical questions surrounding baptism (Vicars General), lunch, and a review of the second edition of the Diocesan baptismal preparation program (Ann Lankford).

The ritual text is available (in many cases in both English and Spanish) from [Catholic Book Publishing Company](#) (\$27.95), [USCCB Publishing](#) (\$44.95), [Liturgy Training Publications](#) (\$39.95), [Liturgical Press](#) (\$39.95), and [Magnificat](#) (\$29.95).

To register for a study day, please return the information requested on [this form](#) no later than Monday, February 10, to Jen Mickschl via email (jmickschl@diolc.org), phone (608-791-0161), or US Post (PO Box 4004, La Crosse, WI, 54602). There is no cost for these study days.

Feast Day of Blessed James Miller: February 13

Brother James Miller was declared "blessed" on Saturday, December 7, 2019 in Huehuetenango Guatemala. (Read Bishop Callahan's tribute to his life [here](#).) While there are no proper liturgical texts for Mass or the Liturgy of the Hours on his February 13 feast day (the anniversary date of his death), Bishop Callahan asks that Blessed James Miller be

celebrated in 2020 using texts from the “Common of Martyrs: For One Missionary Martyr” at Mass and the “Common of One Martyr” at the Liturgy of the Hours. Readings at Mass may be taken from Thursday of the 5th Week in Ordinary Time or from the Common of Martyrs.

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/163071028469902/>

Please share this on your parish Facebook

Here is an article about Blessed James Miller you can use and share:

<https://catholiclife.dioc.org/2020/02/10/the-brother-james-miller-day-a-lifes-mission-educating-the-poor/>

Reminder: Holy Hour for Penance and Healing: February 22

Bishop Callahan asks that each pastor lead a Holy Hour for Penance and Healing on Saturday, February 22, in response to clergy sexual abuse and the public release of names of clergy with a substantiated allegation of child sexual abuse. Although the schedule may vary from parish to parish, the Holy Hour for Penance and Healing will begin at 2:00 p.m. and conclude at 3:00 p.m. Confessions will then be heard from this time until the beginning of Mass. Optional resources for the Holy Hour are available: presider’s text (in [Word](#) or [PDF](#)); participant text ([Word](#) or [PDF](#)); participant text formatted for printing back to back, then folded ([Word](#) or [PDF](#)). Pastors should adapt the format or texts as appropriate.

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/609746756257552/>

Please share this on your parish Facebook

Here is a the story from *Catholic Life* you can share as appropriate:

<https://catholiclife.dioc.org/2020/02/11/diocesan-wide-day-of-penance-and-healing/>

Reminder: Rite of Election Retreat: February 22

In preparation for the Rite of Election and of the Call to Continuing Conversion (March 1, 2020), many parishes (or groups of parishes) offer retreats for their catechumens and candidates. For those parishes that do not offer a retreat in the parish, there will be three retreats open to catechumens and candidates on the morning of Saturday, February 22: at St. Peter Parish in Stevens Point, St. Mary Parish in Altoona, and the Shrine of Our Lady of Guadalupe in La Crosse. Although schedules may vary slightly at each retreat site, the day will include Mass, three spiritual talks, time for reflection, and lunch. A site-specific schedule will be sent upon registration or upon request. Registration form is available [here](#); deadline is February 14. Please encourage those in your RCIA process to reserve this date.

Reminder: Rite of Election, March 1

The Rite of Election and the Call to Continuing Conversion will be held at the Cathedral of St. Joseph the Workman on Sunday, March 1, at 2:00. It is an occasion that marks entry into the period of Purification and Enlightenment (for newly-named “elect”) that coincides with Lent. It is a wonderful opportunity for candidates and catechumens to see the larger Church, meet Bishop Callahan, be introduced to their new Cathedral, and receive the grace of the Rite. The registration form for Rite of Election is available [here](#).

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Office for Safe Environment

Director: Teresa Brown – 608.791.2679 | tbrown@diolc.org

DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (bishop, priest, deacon, employee, religious, vendor or volunteer). Anyone wishing to make a report of an allegation of sexual abuse should send that report to Mrs. Karen Becker, Complaint Intake Agent, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Becker at 608.791.0179 or intakeagent@diolc.org. The reporting form is available through the Diocese of La Crosse Office of Safe Environment or on the diocesan website at: diolc.org/safe-environment/reporting. **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at 608.791.2679; or tbrown@diolc.org.

A gold star goes out to Renee at Assumption Catholic School in Wausau. Renee submitted the first system school 2019-20 Safe Environment Report! The deadline is March 1. Just think of it like it's as an early tax day. Something we all put off, but it must be done.

Have you hired your spring coaches yet? Remember, they need to be background checked, trained and fingerprinted.

Does your parish or school have a Safe Environment poster, a green book, a red book and a reporting form displayed so everyone has access to this material? If you need extra copies, they are available on the diocesan website, or you contact this office and they can be sent.

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Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608.788.7707 | treichenbacher@diolc.org

No items this week.

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Office for Social Concerns

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

For Your Parish Bulletin:

Vote in the Judicial Primary Tuesday, February 18

Three candidates are running in the February 18 primary for Wisconsin Supreme Court. You can learn their judicial philosophy at a number of sites, including www.ballotpedia.org and www.wifamilycouncil.org. For general information on voting, visit www.wisconsinvote.org. The courts have a vitally important role in our government. Be sure to exercise your right and responsibility to vote.

Unplanned on DVD – Maximize the Impact

Learn how your parish, school or organization can obtain a free license to stage public showings of *Unplanned*. In addition, DVDs of this life-changing pro-life film can be purchased for as little as \$10 each. Visit diolc.org/respect-life for more information and to download a pre-formatted parental permission slip and letter from Abby Johnson to parents explaining the movie's R Rating and the powerful impact *Unplanned* can have on young people.

For Your Parish Bulletin:

Donate to Stevens Point Initiative – Packing 108,000 Meals for Starving Children

Support the Feed My Starving Children (FMSC) MobilePack™ event on February 21-22, 2020. Over 500 volunteers from UW-Stevens Point, Pacelli Schools, and local parishes and churches will pack 108,000 nutritious meals for God's starving children around the world. The team is halfway to its goal of \$26,000 for the massive quantities of dried food. To donate, visit give.fmsc.org/uwsp (donations are matched by a grant from the Diocese of La Crosse Social Ministries Fund). To donate by check, make payable to FMSC and write "Event #2002-304EA" in the memo line and mail: Attention Michelle Zoellner, 555 Exchange Court, Aurora, IL 60504. The Stevens Point FMSC MobilePack Coordinator is Michelle Shulfer: 715-346-2780, mshulfer@uwsp.edu.

Here is the Catholic Life article about Michelle Shulfer and this initiative. Share as appropriate: <https://catholiclife.diolc.org/2020/02/06/michelle-this-changed-my-life/>

For Your Parish Bulletin:

Official Beatification Portraits of Blessed James Miller Available

Fr. Tom Lindner led a pilgrimage to Guatemala for the Dec. 7, 2019 Beatification of Brother James Miller, the De La Salle Christian Brother and missionary who died a martyr on February 13, 1982, at the age of 37 as he was serving youth in Guatemala. Blessed James is a beloved son of our diocese, having been born and raised in Stevens Point. Fr. Lindner has available multiple 11"x17" copies of Blessed James' official beatification portrait, suitable for framing. To request one, please contact Fr. Lindner at St. Anne Parish in Wausau (715-849-3930).

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Office for Stewardship & Development

Director: Jeff Reiter – 608.791.2653 | jreiter@diolc.org

No items this week.

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Office for Temporalities

Diocesan Finance Officer: James Reider – 608.791.2668 | jreider@diolc.org

Parish Accounting software project update (3)

Please join us for a parish accounting software project listening session. James Reider, our diocesan Financial Officer, wants to hear your ideas, needs and concerns regarding the parish standard chart of accounts and accounting software. Nick Lichter, IT Project Leader, will take notes and present a brief update of the project's goals, timeline and current status.

There will be three sessions, one each at:

- [Holy Cross Diocesan Center, La Crosse. Wednesday, February 19, 9:30am to 11:00am](#)
- [St Francis Xavier Parish, Mosinee. Thursday, February 20, 9:30am to 11:00am](#)
- [St James the Greater Parish, Eau Claire, Thursday, February 20, 2:00pm to 3:30pm](#)

All parish finance staff are welcome to attend, as are members of the parish finance council. We ask that those planning to attend please register by clicking on the site links above. In case of last-minute changes due to inclement weather, or other causes, we will reach registrants with updates.

Questions regarding the listening sessions, or signup, can be addressed to [Nick Lichter](#) , (608) 791-2681. We're looking forward to hearing from you!

Cup Unemployment Pay Program (CUPP)

Parishes and schools have issued 1099-MISC forms to CUPP. There is no need to issue a 1099 to CUPP as they are an incorporated organization. Please update your systems so that 1099s to CUPP are not issued in the future.

Risk Management Minute – Fish Fry Best Practices

Please [click here](#) for the best practices developed by Catholic Mutual Group to reduce your chance of an insurance loss during a fish fry event.

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Office for Vocations

Director: Fr. Alan Wierzba – 608.791.2667 | awierzba@diolc.org

Please include the following intercession for vocations for your Sunday prayers of the faithful.

That those who feel a call to and desire for marriage, for priesthood or for religious life may find the courage to say yes to what God asks of them.

Reminder - mark your calendars:

May 2, 2020 Diaconate Ordination

Here is the diocesan Facebook link to this event.

[facebook.com/events/227075974975805/](https://www.facebook.com/events/227075974975805/)

Please share this on your parish Facebook

June 22, 2020 2nd Annual Golf Outing

Here is the diocesan Facebook link to this event.

[facebook.com/events/628032601282326/](https://www.facebook.com/events/628032601282326/)

Please share this on your parish Facebook

June 27, 2020 Priestly Ordination

Here is the diocesan Facebook link to the 2020 Priestly Ordination.

[facebook.com/events/576789636508983/](https://www.facebook.com/events/576789636508983/)

Please share this on your parish Facebook.

July 26, 2020 Priests For Tomorrow

May 1, 2021 Diaconate Ordination

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/180678963207866/>

Please share this on your parish Facebook

June 26, 2021 Priestly Ordination

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/626055151541127/>

Please share this on your parish Facebook

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Office for Vicar for Clergy

Director: Msgr. David Kunz – 608.791.2689 | pboyle@diolc.org

No items this week.

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Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608.791.2652 | crogers@diolc.org

No items this week.

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Diocese of La Crosse | 3710 East Ave S | La Crosse, WI 54601 | 608-788-7700
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