



Chancery Bulletin - Vol. 5, No. 5.3 | May 19, 2020

- [Catechesis & Evangelization](#)
- [Chancery](#)
- [Communications](#)
- [Consecrated Life](#)
- [Diaconate](#)
- [Marriage & Family Life](#)
- [Ministries](#)
- [Mission Office](#)
- [Pontifical Ceremonies](#)
- [Sacred Worship](#)
- [Safe Environment](#)
- [Schools Office](#)
- [Social Concerns](#)
- [Stewardship and Development](#)
- [Temporalities](#)
- [Vocations](#)
- [Vicar for Clergy](#)
- [Youth and Young Adult Ministry](#)
- [Past Chancery Bulletins](#)

[Parish COVID Resources Page](#)

Here you will find many resources to help your parish during this pandemic.



Officials

No officials this week.



Events

The Cathedral Live Stream Mass Schedule is available at diolc.org/live

Live Sunday Mass from the Cathedral
Mass in English – 9:30 a.m. Mass in Spanish – 10:30 a.m.

Live Daily Mass (Monday-Saturday) from the Cathedral
Mass in English – 8 a.m. Mass in Spanish – 8:30 a.m.

***Please note that the prerecorded Mass for this week was recorded before the present COVID-19 guidelines.**

Live and prerecorded Sunday Mass is available via diolc.org, the diocesan [YouTube channel](#), [Facebook](#), and televised on the following channels:

Eau Claire, Channel 18, at 9:30 a.m. Sunday.

La Crosse, Channel 19, at 9:30 a.m. Sunday.

Marshfield (Public Access), Channel 989, at 10:30 a.m. & 5:30 p.m. Sunday.

Stevens Point (Public Access), Channel 984 at Noon and 5:30 p.m. Saturday.

Wausau, (Cable and Satellite), Channel 12 at 6:30 a.m. Sunday.

Wausau (Public Access), Channel 980, at 6:00 p.m. Saturday and 9:00 a.m. Sunday.

Wisconsin Rapids (Public Access), Channel 985 & Channel 3 at 6:00 a.m. and 1:00 p.m. Sunday.

We have a Spiritual Communion prayer available for posting and sharing. It can be found at diolc.org/spiritual-communion.

[<<Top >>](#)



Chancery Office

Chancellor Very Rev. William Dhein – 608.791.2655 | wdhein@diolc.org

Due to the Memorial Day holiday next week, we will not be publishing a Chancery Bulletin on Tuesday, May 26. The next Chancery Bulletin will be published on Tuesday, June 2.

[<<Top >>](#)



Office for Catechesis & Evangelization

Director: Ann Lankford – 608.791.2658 | alankford@diolc.org

DREs, CREs, Youth Ministers and Catholic School Administrators:

The core principles found in the Theology of the Body provide the foundation for forming young people in their God-given identity, about which there is so much confusion today.

Please forward the following announcement to all Parents with a Son or Daughter in 6th – 8th Grade and to all Catholic school teachers and parish catechists

Forming our Youth in Truth: Who am I? What is my path to happiness?

Young people today are forced to deal with so much confusion about their identity. We aim to partner with parents in turning to Pope St. John Paul II's beautiful Theology of the Body for answers. We invite you to watch a 15-min. video [Who Am I? Discovering My True Identity](#), drawn from a groundbreaking curriculum that responds to young people's deepest questions, in their own language. Note: This free offer to watch some or all of the sessions will close on June 30th.

Please forward the following announcement to all Parents with a Son or Daughter in 9th – 12th Grade and to all Catholic school teachers and parish catechists

Forming our Youth in Truth: Who am I? What is my path to happiness?

Young people today are forced to deal with so much confusion about their identity. We aim to partner with parents in turning to Pope St. John Paul II's beautiful Theology of the Body for answers. We invite you to watch a 15-min. video [Who Are You? Created for Love](#), drawn from a groundbreaking curriculum that responds to young people's deepest questions, in their own language. Note: This free offer to watch some or all of the sessions will close on June 30th.

For Parish Communication

Reminder: Novena for Pentecost

A Novena consists of praying a prayer during a period of nine days for a specific intention. The Pentecost Novena in honor of the Holy Spirit is the oldest of all novenas since it was first prayed at the direction of Our Lord Himself when He sent His Apostles back to Jerusalem to await the coming of the Holy Spirit on the first Pentecost. This Novena is addressed to the Third Person of the Blessed Trinity as a powerful plea for your personal intentions. Take this opportunity to come to know the Holy Spirit in a much deeper way and allow Him to guide, strengthen and console you.

Reminder: Pentecost Novena Dates: The Pentecost Novena will be prayed from Friday, May 22, through Saturday, May 30. Sunday, May 31, is the Feast of Pentecost. The simple Novena Prayer Card and short Reading for each of the nine days can be downloaded at diolc.org/deeper.

[<<Top >>](#)



Office for Communications

Director: Jack Felsheim – 608.791.2663 | jfelsheim@diolc.org

Advertising Solicitation from LocalCatholicChurches.com or LLC

Recently we learned of a solicitation from localcatholicchurches.com. Advertisers from your parish bulletin or website may get an Advertising Insertion Order from Local Catholic Churches requesting to purchase a web listing on their site. LocalCatholicChurches.com is an independent organization and not affiliated with any of our bulletin providers or other electronic services.

Robo Caller using Diocese of La Crosse as the caller ID

Just letting you know of a robo caller using Diocese of La Crosse as their caller ID. The reported call was from a credit score improving company and not related to the Church.

Parish Census SOP update: 5-12-2020

Please note that there has been an update to the [Parish Census Software Standard Operating Procedures](#). Here are the revision notes:

Duplicate Member Merge on Page 6

When Duplicate Member records reside within the same parish census, the records can now be merged by the parish. For duplicate member records involving more than one parish please continue to notify Margot Lorraine in the diocesan Stewardship & Development Office.

Exporting Members on Page 12

Before exporting an adult child, search your census database to make sure the person does not already have a separate Family record within your parish census. It could even contain a spouse and/or children. If a Family record exists, you should merge the two Member records rather than Exporting the adult child Member record to a new Family record. The existing Member number would be the Master and the Member number in the parents' record would be the duplicate. Sacramental information travels with the Member merge.

Entering a Non-Catholic Spouse on Pages 14 and 24

For consistency, the male name is always entered first – John and Susan. Even if one spouse is not Catholic, enter both spouses as an individual Family Member. Unless specifically requested to be removed from mailings, both spouses' first names should appear in the First Name(s) and the Formal Mailing Name fields.

- o The Catholic Spouse's Role would be 'Head' while the non-Catholic spouse would be Husband or Wife.
- o The Member Status for the non-Catholic spouse is ActOther and not Active.

[<<Top >>](#)



Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608.791.2690 | dkrzmarzick@diolc.org

No items this week.

[<<Top >>](#)



Office for the Diaconate

Director: Deacon Kevin Ray – 608.791.2665 | kray@diolc.org

No items this week.

[<<Top >>](#)



Office for Marriage & Family Life

Director: Dan Kitzhaber – 608.791.2673 | dkitzhaber@diolc.org

Parish Digital Content:

For Parents of Teens: Make the most of this time together. Here are engaging videos to open up foundational parent/teen dialogue on:

- [“Who Am I? Discovering My True Identity”](#) (middle school: 15min)
- [“Who Are You? Created for Love”](#) (high school: 10min)

This is a limited time access to content that offers a clear understanding of our inherent beauty and goodness and the deepest desires of our hearts.

For Clergy and Parish Secretaries:

Marriage Building Idea: Pray for the vocation of Holy Matrimony each month in the Mass intentions.

Reminder: For Your Parish Digital Communication:

Like our Facebook page—The [Office for Marriage and Family Life manages a Facebook page](#) offering current, relevant content on marriage, parenting, and family related items. Visit, like,

share and enjoy.

Reminder: For Your Parish Bulletin:

A Virtual 50th Jubilee Anniversary Celebration—The in-person 50th wedding anniversary Masses have been canceled. But a special Mass with Bishop Callahan will be held this year via live-stream at 1:00 p.m. on Sunday, July 12 from the Cathedral. You will be able to view the live stream or recording by visiting diolc.org/marriage on and after July 12.

[<<Top >>](#)



Office for Ministries

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

No items this week.

[<<Top >>](#)



Office for Missions

Director: Fr. Woodrow Pace – 608.791.2676 | wpace@diolc.org

Father Joseph Walijewski Legacy Guild and Casa Hogar Streaming

As everything in our world has started to shift to virtual, we have begun a weekly Zoom “Holy Happy Hour” and Meet and Greet with some friendly faces and the children in Peru. The event is Wednesday from 5:00 p.m.-5:30 p.m. CST. For the link to join, please email Sarah at sceery@frjoesguild.org.

Here is the Facebook link for “Holy Happy Hour”:

<https://www.facebook.com/events/267610704414208/>

Please share this on your parish Facebook page.

We will also stream a Facebook live adoration every Thursday at 7:00 p.m. CST with the children’s choir. The event is in English and Spanish and can also be viewed following the event. For more information, please visit our Facebook pages at:

<https://www.facebook.com/casahogarjuanpablo2> or <https://www.facebook.com/FrJoesGuild/>

Reminder: World Mission Sunday (WMS) 2020: COVID-19 makes it even harder to think about World Mission Sunday in October when we are still uncertain about the summer. However, WMS envelopes need to be ordered by the Mission Office soon. Please [email](#) us the number of envelopes, parish addresses, or anything else in your order which needs to be changed from last year. If we do not hear from you by May 23, the same amount and shipping information as last year will be used. Thank you.

Reminder: Missionary Childhood Association (MCA) and Lenten Mite Boxes 2020: Since the suspension of public Masses occurred during the Lenten Season, we are aware that the mite

box program was affected. We encourage you not to collect the boxes until public Masses are restored. At that time, since they have the potential of being contaminated, we recommend that you follow the [specialized internal controls](#) set in place during the pandemic. That is, store them safely in a lockable place without touching them for at least three days. Then the money can be counted and deposited at the parish. Forward the totals to the Mission Office and we will forward the collection to MCA. If you have already gathered the boxes and deposited the funds, no worries. You can forward the totals at any time. As always, if you have any questions, please e-mail or call.

[<<Top >>](#)



Office for Pontifical Ceremonies

Director: Michael Haight – 608.791.2697 | ceremonies@diolc.org

No items this week.

[<<Top >>](#)



Office for Sacred Worship

Director: Christopher Carstens – 608.791.0161 | ccarstens@diolc.org

No items this week.

[<<Top >>](#)



Office for Safe Environment

Director: Teresa Brown – 608.791.2679 | tbrown@diolc.org

DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (bishop, priest, deacon, employee, religious, vendor or volunteer). Anyone wishing to make a report of an allegation of sexual abuse should send that report to Mrs. Karen Becker, Complaint Intake Agent, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Becker at 608.791.0179 or intakeagent@diolc.org. The reporting form is available through the Diocese of La Crosse Office of Safe Environment or on the diocesan website at: diolc.org/safe-environment/reporting. **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at 608.791.2679; or tbrown@diolc.org.

[<<Top >>](#)



Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608.788.7707 | treichenbacher@diolc.org

No items this week.

[<<Top >>](#)



Office for Social Concerns

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

For Your Parish Communications:

Why We are Celebrating a [Year of St. Joseph](#)

This year marks the 150th anniversary of Blessed Pius IX's decree naming St. Joseph Patron and Protector of the Universal Church. He is also the primary patron of the Diocese of La Crosse, and our Cathedral is named after him. In this challenging time of COVID-19, we can turn to St. Joseph with great hope:

- We can turn to him as *protector* from harm, even as he protected Mary and the child Jesus from Herod's wrath;
- St. Joseph was *worker* and *provider* for the Holy Family, so to him we can entrust ourselves and our nation in the face of unprecedented unemployment and economic distress;
- As model *husband* and *father*, we turn to St. Joseph at a time when good examples of both are so desperately needed. We can ask him to help strengthen our families – as well as the bonds of our “parish family” – at a time when these can be fragile.
- As *patron of the dying*, we can invoke the intercession of St. Joseph on all who are in their last moments of life, including the elderly in nursing homes and others with terminal disease.

Visit the diocesan Year of St. Joseph website, diolc.org/year-of-st-joseph/, to watch Bishop Callahan's opening Mass and read his comments about this special year.

Reminder: For Your Parish Communications:

Prayers and Blessings for Rural Life

As we come to the time of planting, the Diocese of La Crosse Rural Life Committee would like to share some prayers and blessings with you for your use. Visit diolc.org/rural-life.

Here is the Facebook post for this day: facebook.com/events/240769350510036

Please share using your parish social media.

Reminder: For Your Parish Communications:

Observe Fifth Anniversary of Pope Francis' *Laudato Si'*

Pope Francis has invited Catholics to participate in *Laudato Si'* Week, a nine-day global campaign taking place May 16-24. That encyclical, whose title in English is *Care for Our Common Home*, focused on good stewardship of God's creation. For resources related to this

special week from the US Bishops, visit the [USCCB website](https://www.usccb.org/issues-and-action/human-life-and-dignity/environment/index.cfm) ([usccb.org/issues-and-action/human-life-and-dignity/environment/index.cfm](https://www.usccb.org/issues-and-action/human-life-and-dignity/environment/index.cfm)).

Action Alerts from the US Bishops

The US Bishops encourage the faithful to contact Congress on a number of important matters, including help for Catholic Schools in this time of economic devastation, strengthening of the SNAP program for hunger relief, development of a COVID-19 vaccine that does not use cell lines from aborted babies, and other issues. Visit [votervoices.net/USCCB/home](https://www.votervoices.net/USCCB/home) to see how you can make your voice heard.

[<<Top >>](#)



Office for Stewardship & Development

Director: Jeff Reiter – 608.791.2653 | jreiter@diolc.org

No items this week.

[<<Top >>](#)



Office for Temporalities

Diocesan Finance Officer: James Reider – 608.791.2668 | jreider@diolc.org

Benefit Plan Administrators (BPA)

Benefit Plan Administrators has provided some frequently asked questions (FAQ) for Health Care Flexible Spending Accounts and Health Savings Accounts relating to the new legislation during the COVID-19 pandemic. [Click here](#) for the FAQ's.

Paycheck Protection Program (PPP) – Loan Forgiveness Application Instructions for Borrowers

The Treasury and SBA have released the PPP loan forgiveness application and instructions. Please see the release from the Treasury Department on the Paycheck Protection Program by [clicking here](#). The form contains the PPP Loan Forgiveness Application, Instructions, and PDF Fillable worksheets.

[<<Top >>](#)



Office for Vocations

Director: Fr. Alan Wierzba – 608.791.2667 | awierzba@diolc.org

No items this week.

[<<Top >>](#)



Office for Vicar for Clergy

Director: Msgr. David Kunz – 608.791.2689 | pboyle@diolc.org

No items this week.

[<<Top >>](#)



Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608.791.2652 | crogers@diolc.org

Connecting High School Graduates with Newman Centers

The Newman Connection does fantastic work connecting high school graduates/incoming college freshmen with the Newman Center at their college. This year they are focusing more on digital sign-ups. Here is the student sign up form link: signup.newmanconnection.com

They also have additional outreach resources for parishes found [here](#).

Reminder: Tune-In Tuesdays

We are excited to offer a series of Zoom Meetings we call “Tune-In Tuesdays.” Join us as we come together to network and share how we are doing, how our ministry is going, and talk about ways we can support each other. This past week we had great discussion on:

- People are saying they are becoming tired of online meetings, aka “Zoomed Out,” what are some other ways we can be reaching out and ministering to our people?
- Accompanying youth through milestones (graduation, delayed Sacraments, etc.)

Please follow this [link](#) for Tune-In Tuesdays!

Safe Environment Reminder – Online Meetings and Gaming

If you are doing religious education and/or youth ministry online, whether it be ZOOM Meetings, gaming, etc., there must always be two adults who have been background checked through the Diocese of La Crosse and gone through the Diocese of La Crosse Safe Environment Training present for the duration of the online meeting/gathering.

Adventure Camp

We are moving our weeks of Adventure Camp. The weeks for Adventure Camp this summer will be as follows:

- Week 1 - July 19-24, 2020
- Week 2 - July 26-31, 2020

Please follow this [link](#) to our Adventure Camp webpage.

Here is the Facebook link for Adventure Camp:

facebook.com/events/237022097714033

Please share this on your parish Facebook.

Reminder: The National Federation for Catholic Youth Ministry (NFCYM) Free Associate Membership

The National Federation for Catholic Youth Ministry (NFCYM) Free Associate Membership until July 1, 2020. The NFCYM states, “The National Federation for Catholic Youth Ministry (NFCYM) seeks to empower young people to be missionary disciples. That’s why we equip you – pastoral leaders, youth ministers, parents, and others – as you accompany youth to be Christian witnesses in their daily, and ever-changing lives. NFCYM is a national network of youth ministry leaders who support each other and share ideas and struggles. Community and collaboration drive us to go beyond our individual efforts and innovate to make a bigger impact on the youth we serve. Join NFCYM to develop your skills with training and resources, be ‘in the know’ on all things youth ministry, and connect with your peers in a new way. But, most importantly, you can help bring more young people to Christ throughout the United States.” Please click [here](#) to learn more about the benefits of being an Associate Member of the NFCYM. If you apply for Associate Membership by July 1, 2020, you will have a full year of free membership to the NFCYM.

Reminder: Upcoming Webinars for Parish Leaders and Teams

Follow this [link](#) to see all of the upcoming webinars from various organizations that provide helpful information about effective ways of doing ministry during this time. New webinars from a variety of organizations are consistently being added.

Reminder: Resources to Minister from Home

Please use this [link](#) to find resources and support as you navigate your ministry through these challenging times. Please know that our office is always here to assist and support you. Resources are consistently added as we become aware of them.

Reminder: LifeTeen Catholic Youth Ministry Convention Scholarship – Date Extended

For the past several years, through a generous grant, people from our diocese who work with young people have been able to attend this convention for free. There are a few more scholarships available. The convention has been postponed to September 16-19, 2020. If you have not attended this convention, or know of someone who has not attended this convention, please email Andrew Brueggen, LifeTeen Area Coordinator at youthdir@stpatsonalaska.com

Reminder: NET Retreats

The NET Team will be in our diocese October 29-November 10, 2020. For available dates and other details please click [here](#). If you would like to reserve a date, please contact our office ASAP as dates will fill up fast.

[<<Top >>](#)

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