



## Chancery Bulletin - Vol. 5, No. 6.5 | June 30, 2020

- [Catechesis & Evangelization](#)
- [Chancery](#)
- [Communications](#)
- [Consecrated Life](#)
- [Diaconate](#)
- [Marriage & Family Life](#)
- [Ministries](#)
- [Mission Office](#)
- [Sacred Worship](#)
- [Safe Environment](#)
- [Schools Office](#)
- [Social Concerns](#)
- [Stewardship and Development](#)
- [Temporalities](#)
- [Vocations](#)
- [Vicar for Clergy](#)
- [Youth and Young Adult Ministry](#)
- [Past Chancery Bulletins](#)



### Officials

The Most Reverend William Patrick Callahan, D.D., Bishop of La Crosse, makes the following announcement:

The Reverend Jerome Patric Maria Francis, a priest of the Archdiocese of Madurai, having been granted by the Most Reverend Antony Pappusamy, Archbishop of Madurai, a letter of excardination on May 2, 2020, was definitively incardinated as a priest of the Diocese of La Crosse on June 26, 2020.



### Events

As of June 30

**Friday, July 3**

Independence Day - Curia Offices Closed

**Friday, July 10**

Married Love: Two Becoming One Retreat - La Crosse - July 10-11

**Sunday, July 12**

1:00pm 50th Jubilee Anniversary Mass - Live Stream

**Friday, July 17**

Married Love: Two Becoming One Retreat - Eau Claire - July 17-18

**Sunday, August 2**

Peace Day

**Thursday, August 6**

Domestic Church Evangelization Retreat - Aug. 6-9

**Tuesday, August 11**

Anniversary of the installation of Bishop William Patrick Callahan as La Crosse's 10th Bishop

**Saturday, August 15**

Solemnity of the Assumption of Mary - Not a Holy Day of Obligation in 2020

**Saturday, August 29**

10:00am Overcoming Spiritual Discouragement - Virtual Conference

**Friday, September 11**

LFI/Deacon Formation - Marathon - September 11-12

**Saturday, September 19**

8:00am Married Love: Two Becoming One Retreat - Marshfield

**Sunday, September 20**

Catechetical Sunday

**Wednesday, September 23**

Rural Life Day

**Saturday, September 26**

12:00am Annual Appeal Kickoff Weekend 1 - Sept. 26-27

To get your parish events listed on the diocesan calendar, [diolc.org/calendar](http://diolc.org/calendar), and in *Catholic Life* magazine, please send an email to [datebook@diolc.org](mailto:datebook@diolc.org). Make sure you include the following details; date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information.

[<<Top >>](#)

**Chancery Office**

Chancellor Very Rev. William Dhein – 608.791.2655 | [wdhein@diolc.org](mailto:wdhein@diolc.org)

No items this week.

[<<Top >>](#)



### For Your Parish Communications

#### **Bulletin insert for the weekend of July 12 - “God Guides Us through Other People”**

This is the fourth in a series on how God guides us with the focus on guidance through other people. As part of God’s family, whether we are mindful of it happening or not, we can serve as channels of God’s direction for each other. Go to [diolc.org/catechesis/bulletin-inserts/](https://diolc.org/catechesis/bulletin-inserts/) for the insert as well as two, real-life stories that exemplify this dynamic.

### Reminder: For Your Parish Communications

#### **Discouragement – All of us face this! Attend this important Virtual Conference**

“Overcoming Spiritual Discouragement” with Fr. Timothy Gallagher, O.M.V.

Fr. Timothy Gallagher, a world-renowned teacher and spiritual director, will present on “Overcoming Spiritual Discouragement” at a Virtual Conference on August 29<sup>th</sup>. Learn to find freedom from one of the greatest obstacles in life – the “cage” of everyday discouragement we all experience. The presentations by Fr. Gallagher will be live-streamed by ZOOM webinar. These presentations on overcoming spiritual discouragement will be extremely practical and understandable for any interested adult. Fr. Gallagher’s warmth and style of speaking is for people of all states in life and all levels of formation. The schedule will include 4 talks by Fr. Gallagher, beginning at 10 a.m. For further details, a downloadable brochure or to register online, go to [diolc.org/witness](https://diolc.org/witness). Cost is \$15 which includes Fr. Gallagher’s book shipped to your home.

If you have not used ZOOM, there is a very simple way to do a trial run by visiting [zoom.us/test](https://zoom.us/test) and following the instructions.

Here is the diocesan Facebook link to this event.

<https://www.facebook.com/events/2216728398621141/>

Please share this on your parish Facebook

### Year of St. Joseph Prayer Cards - Free

For the celebration of the Year of St. Joseph, Prayer Cards have been produced and are available for free to the parishes of the Diocese of La Crosse. Please contact Susan Skemp at [sskemp@diolc.org](mailto:sskemp@diolc.org) or 608-791-2658 to place an order. The Prayer Cards are in packs of 100. Note: Fr. Donald Callaway, MIC, the author of Consecration to St. Joseph, The Wonders of Our Spiritual Father, saw this Prayer Card and asked if he could promote it outside our diocese. Therefore, on the diocesan webpage for St. Joseph, we are selling the Prayer Cards to any organization or individuals outside the Diocese of La Crosse.

### Vacation Bible School

If you are planning to host VBS this summer, the following suggestions are meant to help foster proper safety precautions in light of COVID-19. There are several Catholic Vacation Bible School Programs available on the market, as well as a few Virtual models.

- Arrange children in smaller groups – such as 5 children per group for social distancing. Allow at least one empty chair between each child in all settings.
- Utilize a large space for opening and closing portions of the day.

- Keep doors for rooms open at all times.
- Provide each child with crayons, glue etc. and allow each child to use the same scissors for the entirety of VBS.
- Prepare snacks ahead of time and provide the snack in a small basket that can be washed at the end of each day.
- Wash down all tables and chairs at the end of each day.
- Have water and small cups available. Do not use drinking fountains.
- Allow each small group to use the restrooms separately.

#### **Faith Formation Program – Planning for the Fall**

- There will be online gatherings for catechetical leaders to receive training and “best practices” on ZOOM and GOTOmeetings. These sessions will also include discussions on planning for fall. Further details and dates to follow in the Chancery Bulletin.
- Most textbooks series have online resources. The online resources for the Faith and Life Textbook Series is entitled “My Catholic Faith Delivered.”
- If you are looking to change textbook series that will involve parents more, a new series is available entitled “A Family of Faith – Catechesis for the Whole Family” by Sophia Institute. Go to [sophiainstituteforteachers.org/shop/family-of-faith](https://sophiainstituteforteachers.org/shop/family-of-faith). Sophia Institute also has a new religion textbook series called “Spirit of Truth” with a digital edition.

[<<Top >>](#)



#### **Office for Communications**

Director: Jack Felsheim – 608.791.2663 | [jfelsheim@diolc.org](mailto:jfelsheim@diolc.org)

#### **Virtual Catholic Media Conference – June 30 – July 2**

We just learned that the national Catholic Media Conference will be virtual and open for free to anyone interested in attending. This conference features national Catholic Media thought leaders and timely topics. To view the schedule, topics and sign up for free visit [catholicmediaconference.org](https://catholicmediaconference.org). Hope to see you there!

#### **Ordination of Fathers McCarty, Richards, Schmitt and Williams**

Recording of the ordination Mass and pictures from the day are found at [catholiclife.diolc.org/2020/06/24/congratulations-to-fathers-samuel-mccarty-joseph-richards-levi-schmitt-and-daniel-williams-2020-ordination](https://catholiclife.diolc.org/2020/06/24/congratulations-to-fathers-samuel-mccarty-joseph-richards-levi-schmitt-and-daniel-williams-2020-ordination). Please share this story on your parish website, Facebook and other means. Congratulations to our newly ordained!

#### **Ordination of Deacons Estrada, Kamrowski, Kulak, McDonnell, Ruplinger and Zakrzewski**

Recording of the ordination Mass and pictures from the day are found at <https://catholiclife.diolc.org/2020/06/22/diaconate-ordination-2020/> Please share this story on your parish website, Facebook and other means. Congratulations to our newly ordained!

[<<Top >>](#)



#### **Office for Consecrated Life**

Director: Sr. Donna Krzmarzick, ISSM – 608.791.2690 | [dkrzmarzick@diolc.org](mailto:dkrzmarzick@diolc.org)

No items this week.

[<<Top >>](#)



## Office for the Diaconate

Director: Deacon Kevin Ray – 608.791.2665 | [kray@diolc.org](mailto:kray@diolc.org)

**Ordination of Deacons Estrada, Kamrowski, Kulak, McDonnell, Ruplinger and Zakrzewski**

Recording of the ordination Mass and pictures from the day are found at

<https://catholiclife.diolc.org/2020/06/22/diaconate-ordination-2020/> Please share this story on your parish website, Facebook and other means. Congratulations to our newly ordained!

[<<Top >>](#)



## Office for Marriage & Family Life

Director: Christopher Rogers – 608.791.2652 | [crogers@diolc.org](mailto:crogers@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Ministries

Director: Christopher Ruff – 608.791.0161 | [cruff@diolc.org](mailto:cruff@diolc.org)

No items this week.

[<<Top >>](#)



## Office for Missions

Director: Fr. Woodrow Pace – 608.791.2676 | [wpace@diolc.org](mailto:wpace@diolc.org)

**Reminder: MISSION COOP 2020:** Our public Masses have begun with 25% capacity and we hope things continue to improve soon as we move directly into the summer. Gratefully, most mission areas represented in our program have priests or missionaries in Wisconsin or somewhere nearby in the United States. This helps the program continue as planned with face to face contact between the missionary and our parish. If you are assigned an international priest who is not able to come, or you are having difficulty setting up a schedule, please let us know. Other alternatives may include the following:

1. Another representative could be sent by the missionary to make the appeal on the missionary's behalf

2. On the chosen week-end of the pastor, the pastor could read a statement from the missionary on his behalf as he conducts the appeal for the missionary. The Mission Office can help supply envelopes

3. A final option was presented to us by our national Society for the Propagation of the Faith office. It involves uploading information about the appeal to [missio.org](http://missio.org) by the missionary. This is a website that seeks funders for Catholic mission projects around the world. They have set up an internal way for the Mission Co-op Program missionaries to connect with pastors and their parishioners for online giving. The set up happens through the office in New York. We just offer information to missionaries and pastors if this is the route chosen.

If you are an international priest serving in our diocese as the Mission Coop coordinator for appeals for your home diocese, please send the Mission Office a copy of your appeal schedule (the arranged date and who is giving the appeal) **as soon as possible**. If you are having another priest outside our diocese help with any appeals, please send us their Letter of Suitability as soon as possible also. These need to be in the Mission Office before any appeals are given.

Many thanks to the combined efforts of all missionaries and pastors in helping to facilitate a smooth program under difficult circumstances. May God bless our desire to spread the Gospel to all ends of the earth together!

[<<Top >>](#)



### Office for Sacred Worship

Director: Christopher Carstens – 608.791.0161 | [ccarstens@diolc.org](mailto:ccarstens@diolc.org)

No items this week.

[<<Top >>](#)



### Office for Safe Environment

Director: Teresa Brown – 608.791.2679 | [tbrown@diolc.org](mailto:tbrown@diolc.org)

## DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its [policies and procedures](#), seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (bishop, priest, deacon, employee, religious, vendor or volunteer). Anyone wishing to make a report of an allegation of sexual abuse should send that report to Mrs. Karen Becker, Complaint Intake Agent, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Becker at 608.791.0179 or [intakeagent@diolc.org](mailto:intakeagent@diolc.org). The reporting form is available through the Diocese of La Crosse

Office of Safe Environment or on the diocesan website at: [diolc.org/safe-environment/reporting](https://diolc.org/safe-environment/reporting). **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the [diocesan website](#). If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at 608.791.2679; or [tbrown@diolc.org](mailto:tbrown@diolc.org).

### **Reminder: Online Meetings and Gaming**

If you are doing religious education and/or youth ministry online, whether it be ZOOM Meetings, gaming, etc., there must always be two adults who have been background checked through the Diocese of La Crosse and gone through the Diocese of La Crosse Safe Environment Training present for the duration of the online meeting/gathering.

### **Staff and volunteer background checks and August 12 online training**

Staff and volunteers must be background checked and trained before they begin working with students, whether it's in a classroom, field trip or sports field. I will be offering Safe Environment Training through ZOOM on Wednesday, August 12. If you have not received an invitation and would like to train, please let me know. Training times will be at 1-2 p.m. or 6-7 p.m. This is open to all staff and volunteers and will count as annual training.

### **New Basic Background and FBI Release forms**

I have been receiving a lot of fingerprint cards without a FBI release form. They can't be processed without this form. There is a new form that combines both the Basic Background Check form and the FBI Release for Authorization form. Please destroy any old forms and begin using the new form. The new form is called: [Authorization and Acknowledgement of Criminal Background Check](#). It has the Diocesan seal in the left corner and the Protect and Heal seal in the right corner and can be downloaded here: [diolc.org/files/safe-environment/Criminal\\_Background\\_Check.pdf](https://diolc.org/files/safe-environment/Criminal_Background_Check.pdf). Going forward fingerprint cards will not be accepted unless this form is sent with the cards.

Who needs fingerprinting? All paid staff over the age of 18 and all coaches and janitors regardless if paid or volunteers. All grandfathered staff, coaches and janitors must be fingerprinted by the end of 2020.

[<<Top >>](#)



## **Office for Catholic Schools**

*Superintendent: Thomas Reichenbacher – 608.788.7707 | [treichenbacher@diolc.org](mailto:treichenbacher@diolc.org)*

No items this week.

[<<Top >>](#)



## **Office for Social Concerns**

*Director: Christopher Ruff – 608.791.0161 | [cruff@diolc.org](mailto:cruff@diolc.org)*

## For Your Parish Communications:

### Consecration to St. Joseph

“Go to Joseph.” We invoke these ancient words in a special way during our diocesan Year of St. Joseph [diolc.org/year-of-st-joseph](http://diolc.org/year-of-st-joseph). We also have a unique opportunity to undertake a 33-day consecration, thanks to the book *Consecration to St. Joseph: The Wonders of Our Spiritual Father*, by Fr. Donald Calloway, MIC, who has donated a copy to every priest of our diocese. If you are interested in forming a parish group to embark on this initiative, visit [consecrationtostjoseph.org](http://consecrationtostjoseph.org) for information and speak with your pastor. For further assistance, you can also contact diocesan curia staff members Christopher Ruff [cruff@diolc.org](mailto:cruff@diolc.org) or Ann Lankford [alankford@diolc.org](mailto:alankford@diolc.org).

## Reminder: For Your Parish Communications:

### Wisconsin Bishops’ Statement on George Floyd and Racism

Bishop Callahan and his brother bishops of the Wisconsin Catholic Conference have issued a statement addressing the brutal killing of George Floyd and the painful reality of racism. You can read it, and find brief videos and other resources, at [diolc.org/racism](http://diolc.org/racism). The statement provides a link to the U.S. Bishops’ pastoral letter against racism, *Open Wide our Hearts*, which is recommended for study in parishes. It is relevant to our attitudes toward all minorities, including the black, Latino and Hmong communities in our midst.

### St. Kateri Tekakwitha Feast Day - July 14

The feast day of this Native American saint reminds us of our brothers and sisters in that community, both in terms of the richness they bring and the particular challenges they face. For more information, visit the [website](#) of the U.S. Bishops’ Subcommittee on Native American Affairs.

### Action Alerts from the US Bishops

The US Bishops encourage the faithful to contact Congress on a number of important matters, including help for Catholic Schools in this time of economic hardship, development of a COVID19 vaccine that does not use cell lines from aborted babies, opposition to the so-called Equal Rights Amendment, which would do harm to women and unborn children, and other issues. Visit [votervoices.net/USCCB/home](http://votervoices.net/USCCB/home) to see how you can make your voice heard.

[<<Top >>](#)



### Office for Stewardship & Development

Director: Jeff Reiter – 608.791.2653 | [jreiter@diolc.org](mailto:jreiter@diolc.org)

No items this week.

[<<Top >>](#)



### Office for Temporalities

Diocesan Finance Officer: James Reider – 608.791.2668 | [jreider@diolc.org](mailto:jreider@diolc.org)



## Risk Management Best Practices with Supporting Documents (RMBP)

Catholic Mutual Group (CMG) put together a Risk Management Best Practices for various areas unique to the Church. The RMBP addresses areas such as Parish Festivals Guidelines, Transportation, School Safety, etc., to mention a few. Please [click here](#) to access the manual which will provide you information and how to access the various videos available through CMG.

[<<Top >>](#)



### Office for Vocations

Director: Fr. Alan Wierzba – 608.791.2667 | [awierzba@diolc.org](mailto:awierzba@diolc.org)

### Ordination of Fathers McCarty, Richards, Schmitt and Williams

Recording of the ordination Mass and pictures from the day are found at [catholiclife.diolc.org/2020/06/24/congratulations-to-fathers-samuel-mccarty-joseph-richards-levi-schmitt-and-daniel-williams-2020-ordination](http://catholiclife.diolc.org/2020/06/24/congratulations-to-fathers-samuel-mccarty-joseph-richards-levi-schmitt-and-daniel-williams-2020-ordination). Please share this story on your parish website, Facebook and other means. Congratulations to our newly ordained!

[<<Top >>](#)



### Office for Vicar for Clergy

Director: Msgr. David Kunz – 608.791.2689 | [pboyle@diolc.org](mailto:pboyle@diolc.org)

No items this week.

[<<Top >>](#)



### Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608.791.2652 | [crogers@diolc.org](mailto:crogers@diolc.org)

No items this week.

[<<Top >>](#)

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