

Chancery Bulletin - Vol. 5, No. 12.1 | December 1, 2020

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Officials

The Most Reverend William Patrick Callahan, D.D., Bishop of La Crosse, makes the following announcements:

The Reverend **Alan P. Wierzba** has submitted a letter of resignation from the office of Director of Formation for the Diocese of La Crosse and it has been accepted effective November 29, 2020. He has also requested a leave of absence for spiritual, psychological and physical health issues and this has also been granted effective November 29, 2020.

The Reverend **Nathaniel W. Kuhn**, Director of Vocation Recruitment, is also appointed Director of Formation for the Diocese of La Crosse, effective November 30, 2020.

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As of Dec. 1

Friday, December 4				
Deacon Formation - Marathon - December 4-5				
Lay Formation Institute - La Crosse - December 4-5				
Tuesday, December 8				
Immaculate Conception - Curia Offices Closed				
Immaculate Conception of the BVM				
11:00am Tune-In Tuesdays				
Sunday, December 13				
Annual Retirement Fund for Religious - Dec. 12-13				
Tuesday, December 15				
11:00am Tune-In Tuesdays				
Tuesday, December 22				
11:00am Tune-In Tuesdays				
Friday, December 25				
Christmas - Curia Offices Closed Dec. 24-25				
Solemnity of the Nativity of the Lord				
Tuesday, December 29				
11:00am Tune-In Tuesdays				
Friday, January 1, 2021				
New Year's Day - Curia Offices Closed Dec. 31-Jan. 1				
Solemnity of the Blessed Virgin Mary, Mother of the Lord				
Tuesday, January 5, 2021				
11:00am Tune-In Tuesdays				
Friday, January 8, 2021				
Deacon Formation - Marathon - January 8-9				

To get your parish events listed on the diocesan calendar, <u>diolc.org/calendar</u>, and in *Catholic Life* magazine, please send an email to <u>datebook@diolc.org</u>. Make sure you include the following details: date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information.

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The Chancery Bulletin will not be published on Tuesday, December 8, due to the Curia offices being closed for the Solemnity of the Immaculate Conception. The next Chancery Bulletin will be sent on Tuesday, December 15.

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Office for Catechesis & Evangelization

Director: Ann Lankford – 608.791.2658 | alankford@diolc.org

For Parish Communications

Advent Virtual Parish Mission

The focus of our Advent Parish Mission is "**Preparing for the Birth of the Christ Child through the Eyes of St. Joseph**." The presentations for the first week and second week of Advent are available at <u>diolc.org/advent</u>. The length of the talks are 30-40 minutes. There are discussion questions available at the end of each presentation and also available to print from the website. The purpose of this mission is to bring parishioners together to prepare for Christmas and strengthen the community in light of so much isolation. Parishioners may participate by gathering at their parish or by watching at home.

The Presenters and Titles of the first two Presentations are:

- Week 1) St. Joseph: The Man Selected by God to be Closest to Mary and to Jesus. Msgr. Joseph Diermeier
- Week 2) Joseph and Mary: A Holy Love Story Msgr. Joseph Hirsch

Note to Parish Staff:

The presentation for the first Week of Advent is now available at <u>diolc.org/advent</u>. The presentation for the second Week of Advent will be available on Friday, December 4th.

For Parish Communications

Bulletin insert for the weekend of Dec. 6th or 13th

A bulletin insert on "Advent: Preparing for the Coming of Christ" is available by clicking here: <u>https://diolc.org/catechesis/bulletin-inserts/</u>

For Parish Communications

Daily Advent Reflections – 3 great choices. Choose from one of the following:

• Chris Stefanick – Unshakeable Joy

Sign up for a FREE 26-day Advent retreat with Chris Stefanick and Cardinal Cantalamessa. With 26 days of joy-filled videos and daily reflections, made specifically to fit your busy schedule, we know that YOU can unlock the secret to *Unshakeable Joy* TODAY. Go to <u>coaching.reallifecatholic.com/unshakeable-joy</u> to register for FREE.

• Bishop Robert Barron – Daily Gospel Reflections

Sign up for free daily reflections by Bishop Barron by clicking here: adventreflections.com/

• Matthew Kelley – Dynamic Catholic with Daily Gospel Reflections

Sign up for free video meditations on the Gospel Reading for each day of Advent. Go to <u>dynamiccatholic.com/best-advent-ever</u>

For Parish Communications

Reflecting on Scripture for Advent:

A beautiful way to prepare for the Birth of our Savior is to take a few minutes each day reflecting on a Scripture passage that describes the events leading up to Christmas. Go to <u>diolc.org/deeper</u> and click on either "Praying with Scripture" or "Mysteries of the Rosary." Prayer cards include 7 Scriptures, or the Mysteries of the Rosary, specifically the Prayer Card with the five Joyful Mysteries.

Welcome Card for Use on Christmas Eve/Christmas Day

A Welcome Card is being provided for use in the pew on Christmas Eve or Day for those people who would like to commit or re-commit to the parish. Click here: <u>diolc.org/catechesis/bulletin-inserts/</u>

The Advent Wreath

For an explanation of the Advent Wreath, go to <u>diolc.org/wp-content/uploads/2016/10/The-</u> <u>Advent-Wreath.pdf</u>

"Go to Joseph" Prayer Cards

The Advent Parish Mission is focused on the theme "Preparing for the Birth of the Christ Child through the eyes of St. Joseph." If your parish or school would like to order Year of St. Joseph Prayer Cards, please email Paula at pboyle@diolc.org with your parish name, address and number of packs. Each pack contains 100 cards. If someone is traveling to La Crosse, pick up would be appreciated.

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Director: Jack Felsheim– 608.791.2663 | jfelsheim@diolc.org

Parish Social Media Checkup

In the next few months, we will be available to meet via ZOOM to review your parish social media presence. We can review your Parish/School Google My Business listing, Parish/School Facebook, Other Parish Listings, Exposure to E-mail scams, future usage of myParish app, Parish Website and other lingering questions.

If you are interested in setting up a time, please contact our office.

Events for March Catholic Life

If your parish is planning an event, i.e., online program, livestream gathering, parish meal, etc., that is scheduled in the March/April timeframe, and you would like it included in the March issue, please send the information to pwiller@diolc.org, no later than December 4th.

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Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608.791.2690 | dkrzmarzick@diolc.org

Attention parish bookkeepers: All donations for the Retirement Fund for Religious should be run through parish bookkeeping, and then submitted payable to the Diocese of La Crosse with "Retirement Fund for Religious" in the memorandum line. Thank you.

Reminder: Retirement Fund For Religious

The annual collection in parishes for the national Retirement Fund for Religious is scheduled for the weekend of December 12-13. Religious in our diocese and across the nation benefit significantly from this national collection. Please promote the campaign in your parish bulletin, pulpit announcements, and petitions at Mass (sample texts below).

Bulletin Announcements

Weekend before the collection (December 5-6)

Give in thanksgiving. "I shall always be grateful for my Catholic education" writes a donor. Please join in thanking the thousands of senior Catholic sisters, brothers, and religious order priests who worked tirelessly to educate the young and serve those in need. Next week's second collection is for the Retirement Fund for Religious, which helps hundreds of religious communities care for aging members. Please give generously.

Week of the collection (December 12-13)

Support aging religious. Our second collection is for the Retirement Fund for Religious. Many senior Catholic sisters, brothers, and religious order priests served for years for small stipends. Today, many religious communities do not have enough savings to meet retirement needs. Your gift helps pay for medications, nursing care, and other needs for tens of thousands of elderly religious. It also helps ensure younger members can continue the good works of their elders. Please be generous.

Week after the collection (December 19-20)

Religious give thanks. "'Thank you' hardly seems adequate to convey what it means to us," says a Catholic sister regarding the financial assistance her community received from the Retirement Fund for Religious. Prayer-filled thanks for your donation to last week's second collection!

Pulpit Announcement (for Masses the weekend of December 12-13)

Please read from the pulpit or include with the weekly announcements. Today's second collection is for the Retirement Fund for Religious. Thousands of senior Catholic sisters, brothers, and religious order priests spent years serving in Catholic schools, hospitals, and agencies, usually for small stipends. Now, their religious communities do not have enough savings for retirement and eldercare. Your gift to the Retirement Fund for Religious helps provide medications, nursing care, and more. Almost 94 percent of donations aid senior religious. Please be generous.

Petition for Holy Mass (for Masses the weekend of December 12-13)

We pray for God's continued blessings on all our women and men religious, especially those who have served others over many years and are now in need themselves.

For more information and further resources: Retirement Fund for Religious

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Director: Deacon Bryan Hilts – 608.791.2665 | bhilts@diolc.org

No items this week.

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Director: Margaret Ebner – 608.791.2670 | mebner@diolc.org

No items this week.

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Director: Christopher Rogers – 608.791.2659 | crogers@diolc.org

Heroic Men Website

If you haven't done so, check out the Heroic Men website <u>here</u>, and let the Catholic men in your parish know about this great site. It is a 100% FREE Catholic streaming platform designed especially for men who want to discover (or re-discover) the truth, beauty and goodness of the Catholic faith. Offering more than 100 feature-length films, TV shows, documentaries and short films, Heroic Men seeks to source the best Catholic media available and bring it all to you, all in one place.

Reminder: Process for Training FOCCUS Facilitators

It has been exciting to hear about couples who are stepping forward, wanting to become FOCCUS Facilitators! The process for training FOCCUS Facilitators is as follows: each parish needs to contact FOCCUS directly to set up an account for your parish, if one has not already been set up, and then train your couples directly through FOCCUS. The contact person at FOCCUS is Max Allen. He is happy to work directly with your parish priest or contact person His contact information is: Email: mrallen@foccusinc.com or phone 402-827-3735 ext. 1317

Reminder: Teaching the Way of Love Newsletter

The first newsletter for this year's Teaching the Way of Love series is posted for either viewing or download. The link is <u>twl4parents.com/newsletter</u>.

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Office for Ministries

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

No items this week.

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Director: Fr. Woodrow Pace – 608.791.2676 | wpace@diolc.org

Father Joseph Walijewski Legacy Guild

Today is #GivingTuesday, a global movement where communities come together around the world to make a difference!

Fr. Joe made a difference each and every day in his life, here's how you can help join us in carrying out his legacy. Today we reflect on Fr. Joe's inspirational work, his missionary spirit and pray for his Cause as a community. Will you join us?

Please feel free to share our <u>website</u> or <u>Facebook</u> with your parishes or schools. #iGiveCatholic #GivingTuesday #GiveHope





Director: Christopher Carstens – 608.791.0161 | ccarstens@diolc.org

Up to Four Masses on Christmas Eve, Four on Christmas Day

Bishop Callahan has decreed that Christmas Eve Masses can begin as early as 2:00 p.m. on December 24, 2020. The earlier time will allow, where it is deemed appropriate by the pastor, for priests to offer additional Masses on Christmas Eve to accommodate the faithful, while still keeping overall occupancy numbers below 25%.

Relative to this decree about the start time of Christmas Eve Masses is a further decree from Cardinal Robert Sarah of the Congregation for Divine Worship and the Discipline of the Sacraments. For the year 2020, he says, Bishops may allow their priests to celebrate four Masses (rather than three) on Christmas Eve, and four more on Christmas day. Bishop Callahan will grant this permission in a forthcoming decree.

In short: priests may begin to celebrate Christmas Eve Masses as early as 2:00 p.m. on December 24. They may offer four Masses on December 24, and four more Masses on December 25. Please contact the Office for Sacred Worship with any questions.

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Director: Teresa Brown – 608.791.2679 | <u>tbrown@diolc.orq</u>

DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its <u>policies and procedures</u>, seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (bishop, priest, deacon, employee, religious, vendor or volunteer). Anyone wishing to make a report of an allegation of sexual abuse should send that report to Mrs. Karen Becker, Complaint Intake Agent, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Becker at 608.791.0179 or <u>intakeagent@diolc.org</u>. The reporting form is available through the Diocese of La Crosse Office of Safe Environment or on the diocesan website at: <u>diolc.org/safe-</u><u>environment/reporting</u>. **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local parish and on the <u>diocesan website</u>. If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at 608.791.2679; or <u>tbrown@diolc.org</u>.

Reminder: Form #4- The FBI Release Form is no longer current. When you send in print cards, a completed Basic Background Check Form must also be sent. Print cards will not be processed without the signed form.

All print cards and background checks should be sent directly to the Office of Safe Environment at the Diocesan Center and not to the Attorney's Office.

The 2020-21 Audit is an onsite audit. 3 parishes and 3 schools will be selected to have the auditors visit for an onsite audit. The report form and a spreadsheet for every parish and school has been sent to the contact they have provided. The completed report is due back by March 1, 2021.

Last year, 3 schools sent their reports in May and 3 sent their reports in June. 21 parishes sent their report in May, 15 in June and 5 in July.

When you submit your report, all active staff and volunteers must have a current training date and background check. If their background expires before July 1,2021 it must be renewed. All paid staff and coaches and janitors need fingerprinting done once during their employment. Police and Sheriff Departments are now open for prints if you call for an appointment.

All students in a Religious Ed program or attending Catholic School need to have Protect and Heal training unless their parent fills out a declination form.

If you need help completing your report, contact Teresa Brown.

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Superintendent: Thomas Reichenbacher – 608.788.7707 | treichenbacher@diolc.org

No items this week.



Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

Tuesday, Dec. 1 is "Giving Tuesday" – Donate to a worthy cause!

For Your Parish Bulletin and Communications: Support the Beautiful Work of Catholic Charities

Catholic Charities provides warm shelter and clothing to homeless people, gives material assistance to those in need, helps families struggling to provide Christmas gifts for their children, assists birthmoms in crisis and parents wishing to adopt, and does so much more. Please consider supporting this great work, whether you can help financially, through volunteering, through your prayers or all three. To learn more, visit <u>cclse.org</u> and click on "Get Involved."

Donate to Project Milk, Help the Children of Casa Hogar in Peru

The Father Joseph Walijewski Legacy Guild and Rural Life Committee ask you to help support Project Milk. Help us send 800 bags of Wisconsin milk each year to Casa Hogar Juan Pablo II in Lurín, Peru – home to 72 children, families and staff. Casa Hogar also trades milk for needed resources and donates milk to local soup kitchens and families across greater Lima. Last year more than 40 sites and hundreds of people received nutritious milk from Wisconsin. For more information and to give, visit <u>diolc.org/project-milk</u>.

Support the Catholic Rural Life organization by shopping their Christmas sale

Through December 4, Catholic Rural Life is offering 20% off the entire <u>CRL store</u>. Use code: MERRY20. To learn more about this fine organization and their publications and other resources, visit <u>catholicrurallife.org</u>.

COVID Vaccines are very close – Which ones are ethical?

Some COVID vaccines are being developed using cell lines from aborted children. Others are not. Visit <u>www.diolc.org/respect-life</u> for information on this vital matter.

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Office for Stewardship & Development

Director: Jeff Reiter – 608.791.2653 | jreiter@diolc.org

2020-21 Diocesan Annual Appeal

This year's theme emphasizes the relevancy of the Church, our Christ-given Mission, and our community united through our Baptism to the Cross and Resurrection. The theme is "His Church is Still Here, His Church Still Provides, His Church is You and Me."

United States Postal Service: We continue to have several parishes reporting issues with parishioners reporting they are not getting their appeal mailings as timely as expected. We

have found that the mailings are reaching their homes seven days and more later than expected. If you receive reports of parishioners not receiving mailings, please let us know who they are so that we can send them another packet. We cannot help if we do not have the names of individuals or families.

Christ our Cornerstone Parish Resources: The parish depository of materials to be used to help promote this effort can be found at <u>diolc.org/stewardship/cornerstone/</u>. This page is similar to how the Appeal Portal supports the Diocesan Annual Appeal

Reminder: GivingTrend: Some of you may have noticed some intermittent issues with this reporting program. We are going through a significant upgrade of our processing and reporting software. This upgrade will expand our ability to process and report gifts. Please be patient as this upgrade is put into production, and know we are trying to minimize any disruptions. If you need information or are having an issue with <u>GivingTrend</u>, please contact our office.

Reminder: Kick-Off Weekend: Because our communities cannot come together as we ordinarily do, we do not limit the weekends available for kick-off. Your parish community can choose the best weekend for your schedule. **You must register your parish** and tell us which weekend you want the mail to arrive by.

Due to the Cathedral Campaign Commitment weekend on 12/13/20, the next weekend available for sign up is December 20, 2020. You must sign up on the Appeal portal <u>appeal.diolc.org</u> by 11:59 pm on 12/04/2020 to have the best chance to have the materials delivered by that weekend. If you have already kicked off and are just now signing up, please enter the next earliest date available. The mailings are placed into the postal mail stream on Tuesday before the weekend of choice, with the hope the envelope will arrive in mailboxes on Friday or Saturday.

Register by:	Dropped in Mail	Arrive in Homes	Sunday after Drop Date
12/4/2020	12/14/2020	12/18/2020	12/20/2020
12/11/2020	12/21/2020	12/25/2020	12/27/2020
12/18/2020	12/28/2020	1/1/2021	1/3/2021
12/25/2020	1/4/2021	1/8/2021	1/10/2021
1/1/2021	1/11/2021	1/15/2021	1/17/2021
1/8/2021	1/18/2021	1/22/2021	1/24/2021
1/15/2021	1/25/2021	1/29/2021	1/31/2021
1/22/2021	2/1/2021	2/5/2021	2/7/2021
1/29/2021	2/8/2021	2/12/2021	2/14/2021
2/5/2021	2/15/2021	2/19/2021	2/21/2021
2/12/2021	2/22/2021	2/26/2021	2/28/2021

Below is a chart for your reference

Reminder: Planned Giving -Leaving a Legacy, Wills, Bequest, and Endowments. Our Estate Planning Guide can help people save several hundred dollars in legal and financial estate planning costs. We have seen a significant increase in requests for this guide; this increased interest in Planned Giving mirrors what we find on a national level since the COVID–19 outbreaks. If you would like more information or ads for your parish bulletin, please contact our office. Our Planned Giving website is <u>diolclegacy.org</u>. People can find calculators, additional information, sign up for a newsletter, and request copies of specific estate planning guides and information.

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Diocesan Finance Officer: James Reider – 608.791.2668 | jreider@diolc.org

No items this week.

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Director of Formation: Fr. Alan Wierzba – 608.791.2667 | <u>awierzba@diolc.org</u> Director of Vocation Recruitment: Fr. Nate Kuhn – 608.791.2666 | <u>nkuhn@diolc.org</u>

Please include the following intercession for vocations for your Sunday prayers of the faithful:

That those who feel a call to and desire for marriage, for priesthood and for religious life may find the courage to say yes to what God asks of them.

Please consider adding a vocations paragraph to your parish bulletin. Below is an example -They will be changed each week. Feel free to use any or all of them. Contact Renee' at vocations@diolc.org if you'd like the full document emailed to you.

What if there was more? What if I could be more? Sometimes we can look around and think that there isn't anything more that can be offered to us, that this is the best I can get. We settle for something that leaves us feeling empty and hungering for more. Perhaps this is an opportunity to ask the Lord what He is calling you to do. As we turn to God in the midst of human mediocrity, we can find something that is eternally greater. Consider your vocation and where God may be leading you. Could it be a call to the priesthood? To begin the conversation or to inquire about what it means to be a priest, please contact me: Fr. Nate Kuhn, Director of Vocational Recruitment for the Diocese of La Crosse, 3710 East Ave. S. PO Box 4004, La Crosse, WI 54602; or by phone at: 608.791.2667. God bless you!

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Director: Very Rev. Woodrow H. Pace – 608.791.2689 | mberg@diolc.org

No items this week.

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Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608.791.2659 | crogers@diolc.org

National Federation for Catholic Youth Ministry (NFCYM) Annual Membership Meeting

If you are a member of the NFCYM, you will not want to miss the Annual Membership Meeting (AMM). This is an opportunity for members of NFCYM to participate in professional development, networking, and communal expressions of faith while working together on projects and identifying and taking concrete steps to bring the mission of NFCYM to life. Follow this link to register!

If you are not yet a member of the NFCYM and would like to learn more about becoming a member call our office and/or click <u>here</u>.

Reminder: Middle School Safe Environment PowerPoints are now available!

We are excited to announce that the Safe Environment PowerPoints for each grade (6th, 7th, and 8th) are now available on the diocesan website <u>here</u>! You will find them in the section titled "Diocese of La Crosse Protect and Heal Religious Education Plans" under the "Middle School" drop down box.

Reminder: The Diocesan Pilgrimage for Life to Washington, DC is Cancelled

Due to COVID, we have prayerfully decided to cancel our annual Pilgrimage for Life to Washington, DC in January 2021. We are looking at some virtual and local options to connect people together to pray for all life. More information is coming soon.

Virtual Retreat: for Youth in Grades 7 and 8

We are very excited about the response to the first retreat for high school students that was held on November 15, 2020! The retreat will be held for youth in grades 7-8 on Sunday, December 6, 2020 from 12:30-3:30pm. This retreat will, again, be led by Young Life Catholic Retreats and will feature speakers and musicians from around the country to minister to our young people. Right now, the plan is to have each parish youth group gather at your parish (while following all COVID/Social Distancing protocols) to listen to powerful speakers, music, games that are virtually interactive with the other joining parishes, and small group discussions (that will be done at your parish). Prior to the retreat, you and your young people could attend Mass together, then gather to eat lunch together in a way that follows all safety protocols for serving food to groups (i.e. box lunches, sack lunch from home, etc.). Then, following the retreat, depending on the availability of your priest or deacon, you could spend time as a group together in Adoration. The cost for this retreat is \$10 per person. If you applied for a BEET Grant for a youth event that has been cancelled due to COVID, those funds could be reapplied to these retreats. Click <u>here</u> for a downloadable poster and the Group

Registration Form! Here is the diocesan Facebook link to this event: <u>facebook.com/events/403560010647418/</u>

Virtual Formation from the National Federation for Catholic Youth Ministry (NFCYM)

You can still sign up to participate and view past recordings in MOMENTUM: Moving Ministry Forward which is a multiphase event focused on rediscovering the purpose of programs, evaluating their effectiveness, and creating a strategy to impact the lives of young people and their families. Regardless if you have been in ministry for less than a year or more than 20 years, we now all share a common experience—normal is no longer normal. Now is the time chart a new course, or at least turn the sails. This event seeks to help you plant seeds for long term success in your ministry—learn how to draft your ministry blueprint, activate while adjusting accordingly, and empower a new generation of leaders. Click <u>here</u> for more information!

Reminder: Tune-In Tuesdays

We are excited to continue to offer a series of ZOOM Meetings we call "Tune-In Tuesdays." Join us as we come together to network and share how we are doing, how our ministry is going and talk about ways we can support each other. Please follow this <u>link</u> to join us for Tune-In Tuesdays at 11:00 am!

Reminder: Safe Environment- Online Meetings and Gaming

If you are doing religious education and/or youth ministry online, whether it be ZOOM Meetings, gaming, etc., there must always be two adults who have been background checked through the Diocese of La Crosse and gone through the Diocese of La Crosse Safe Environment Training present for the duration of the online meeting/gathering.

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Diocese of La Crosse | 3710 East Ave S | La Crosse, WI 54601 | 608-788-7700 To unsubscribe from this e-mail message contact <u>mwilson@diolc.org</u>