

Chancery Bulletin - Vol. 6, No. 11.1 | November 2, 2021

- **Catechesis & Evangelization** •
- **Chancery** •
- <u>Communications</u>
- Consecrated Life
- <u>Diaconate</u>
- Human Resources
- Marriage & Family Life •
- Ministries
- <u>Mission Office</u>
- Sacred Worship •

- Safe Environment
- <u>Schools Office</u>
- Social Concerns
- <u>Stewardship and Development</u>
- <u>Temporalities</u>
- Vocations
- Vicar for Clergy
- Youth and Young Adult Ministry
- Past Chancery Bulletins



No items this week.

<<Top >>



As of Nov. 2

| Tuesday, N | November 2 |
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| 11:00am | Tune In Tuesday Recurring Zoom Meeting for all DREs, CREs & Youth Ministers |
| Friday, November 5 | |
| 12:00am | LFI/Deacon Formation - La Crosse - Nov. 5-6 |
| 5:30pm | Father Joseph Walijewski Legacy Guild Dinner Benefiting Casa Hogar - La Crosse |
| Tuesday, November 9 | |
| 11:00am | Tune In Tuesday Recurring Zoom Meeting for all DREs, CREs & Youth Ministers |
| Saturday, | November 13 |
| 8:00am | Married Love: Two Becoming One Retreat - Tomah |
| Tuesday, November 16 | |
| 11:00am | Tune In Tuesday Recurring Zoom Meeting for all DREs, CREs & Youth Ministers |
| Saturday, | November 20 |
| National Ca | atholic Youth Conference (NCYC) Experience in the Diocese of La Crosse |
| Sunday, N | ovember 21 |
| Solemnity of Christ the King | |
| Tuesday, November 23 | |
| Giving Tuesday | |
| 11:00am | Tune In Tuesday Recurring Zoom Meeting for all DREs, CREs & Youth Ministers |
| Thursday, November 25 | |
| Thanksgiving - Curia Offices Closed - Nov. 25-26 | |
| Sunday, N | ovember 28 |
| First Sunda | ay of Advent |
| Tuesday, November 30 | |
| 11:00am | Tune In Tuesday Recurring Zoom Meeting for all DREs, CREs & Youth Ministers |
| Friday, December 3 | |
| 12:00am | LFI/Deacon Formation - La Crosse - December 3-4 |
| Tuesday, December 7 | |
| 11:00am | Tune In Tuesday Recurring Zoom Meeting for all DREs, CREs & Youth Ministers |
| Wednesday, December 8 | |
| Immaculate Conception - Curia Offices Closed | |
| Immaculate | e Conception of the Blessed Virgin Mary. Holy Day of Obligation |
| Tuesday, December 14 | |
| 11:00am | Tune In Tuesday Recurring Zoom Meeting for all DREs, CREs & Youth Ministers |
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To get your parish events listed on the diocesan calendar, <u>diolc.org/calendar</u>, and in *Catholic Life* magazine, please send an email to <u>datebook@diolc.org</u>. Make sure you include the following details: date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information.

<u> <<Top >></u>



Chancellor Very Rev. William Dhein – 608.791.2655 | wdhein@diolc.org

No items this week.



Office for Catechesis & Evangelization

Director: Ann Lankford – 608.791.2658 | alankford@diolc.org

For Your Parish Bulletin

St. Joseph, Our Spiritual Father: Excellent Documentary

Joseph of Nazareth stands out in his role as protector of families in the difficulties of life and Patron of the universal Church. Now, in this Year of St. Joseph, the Church is seeking to deepen its understanding of the Guardian of Jesus and of the Holy Family.

The Knights of Columbus, with screenwriter/director David Naglieri (Emmy Award-winning filmmaker), have produced this must-see Documentary.

Airing on:

- November 7 at 12 pm on WXOW 19 ABC, WQOW 18 ABC and WXOW 19 ABC.
- November 17 at 1 pm on 9 ABC WAOW and WMOW ABC in the Wausau area.

To view the trailer and see further broadcast times, visit Kofc.org/stjoseph

For Your Parish Bulletin

New Comic Book on the "Champion of the Poor"

A new action-packed, full-color comic book biography tells the inspiring life story of **Father Joe Walijewski**, priest of the **Diocese of La Crosse** and founder of the **Casa Hogar orphanage in Peru**. From his days as an impressionable young boy in Michigan, where he discovered a unique call to the priesthood, to his daring adventures as a missionary in South America, readers are immersed into the heroic actions of a courageous *Champion of the Poor*. Parishes and individuals are invited to pre-order now to receive the comic book in time to be a Christmas gift. To see sample pages and to pre-order, click here:

voyagecomics.com/fatherjoe

PRE-ORDER THIS BOOK NOW

For Your Parish Bulletin

Parents: Looking to Strengthen Your Family Life?

Are you interested in growing in your faith and your relationship with God? Through some generous donors, every parish and school have free access to Franciscan at Home online learning system. There are already over 1,000 active learners and 511 workshops have been completed. Each workshop is one hour, divided into 6, 10-minute segments, followed by application. The content is concise and engaging. To register:

• visit <u>franciscanathome.com/diocese-la-crosse</u> and scroll to the bottom of the page.

• On the right, click on the middle blue button: "My parish or school is already registered, and I would like to set up my individual free account under that institution." This will allow you to create a free account under your parish or school.

• Then click "Create an Account." Complete the information and click Save. Select the Diocese of La Crosse from a drop-down menu, and then your Institution = your parish / school from a second drop-down menu, listed by city and name. Once you have finished by clicking on the "Sign Up" button, you will have a dashboard. Scroll down and select a workshop from the **Parenting Track** such as:

- 1. The Human Person in God's Loving Plan
- 2. A Foundational Vision: The Community of the Family

For Your Parish Bulletin

Making Prayer More Personal

Visit <u>diolc.org/deeper</u> and check out a Prayer Card with a simple process to make prayer more personal. For children and youth Prayer Cards, visit <u>diolc.org/prayer</u>.

For Your Parish Bulletin

Courage and EnCourage Apostolate

If you, or someone you know, is interested in in the Courage Apostolate, which is an apostolate that ministers to persons with same-sex attraction, please call Ann Lankford at 608-791-2658 for further information.

If you, or someone you know, is interested in EnCourage, which is an outreach which ministers to relatives, spouses and friends of persons with same-sex attraction, please call Ann Lankford at 608-791-2658 for more details.

Catechetical Leader Information

Franciscan at Home Webinar with Bill Keimig: How to focus on young adults *creatively* and *successfully* through the new Young Adults Track.

Register for free today by selecting a time below!

Click <u>here</u> to register for Tuesday, November 9 at 2:00pm (Central Time) *or Click* here to register for Tuesday, November 9 at 7:00pm (Central Time)

We will be answering your questions, such as...

- Can these workshops be used in groups?
- What do you see other parishes and schools doing to make this genuinely impactful and well-used?
- What works to engage young adults effectively?
- How is the new Young Adults Track designed to support that?
- And much more there will be an opportunity for Q&A at the end, so don't miss out!

Safe Environment Power Points Updated

The power points for grades Kindergarten through 12th grade have been updated, and are available here: <u>diolc.org/safe-environment/library</u>. Scroll to the bottom of the webpage. For each grade level, there are directions provided for:

- The power points to be shown to the students;
- The power point slides to be printed to show the students;
- The content page for each slide to be printed for the catechist.

Consider scheduling the Safe Environment training for all students during the month of October.

<u><<Top >></u>



Director: Jack Felsheim– 608.791.2663 | jfelsheim@diolc.org

Stay alert – Email scams and spoofing continue

Just a reminder to keep vigilent regarding your Email communications. Scammers are getting more crafty and schemes are getting more targeted. Clergy are most often targets of attempted impersonations. Here are a few things to remember:

1) Be cautious about all email communications, verify the sending address

- 2) For suspicious email, do not click on any links or open any attachments
- 3) Do not enter personal or banking information on an unexpected pop-up screen
- 4) Make sure your network and email has phishing protection
- 5) Report if you encounter a strange email or computer behavior

Free Digital/Print Resources to Welcome People Back to Mass

Our publishing partner Faith Catholic has created several <u>free resources</u> you can use and customize for your Parish. You will find a post-pandemic communication plan, sample pastor letters, and a variety of posters, customizable postcards and social media posts to help you welcome your people back to your Parish! <u>growandgocatholic.com/free-resources.html</u>

Testing the prototype of the revised Annual Report to the Bishop

As we are working on re-tooling the Annual Report to the Bishop, part of the process involves testing our prototype. Going forward, only the census information will need to be entered at the end of each fiscal year. Your Parish's recent work converting to online accounting through the PNQ project will make your financial information available when you close your books, eliminating double entry. We have sent out links to a few parishes, asking for their feedback of the census reporting process. We are now at the point with the prototype for wider testing. If you would like to see the prototype and use your 2020-2021 data to try out the process, send a note to <u>ifelsheim@diolc.org</u> and I'll send you a link. Thanks to all who have assisted us getting the prototype this far!

<<Top >>



Director: Sr. Donna Krzmarzick, ISSM – 608.791.2690 | <u>dkrzmarzick@diolc.org</u>

Retirement fund for religious

The annual collection in parishes for the national Retirement Fund for Religious is scheduled for the weekend of December 11-12. Religious in our Diocese and across the nation benefit significantly from this national collection. Please promote the campaign in your parish bulletin, pulpit announcements, and petitions at Mass (sample texts below).

Bulletin Announcements

Weekend before the collection (December 4-5)

Give in thanksgiving. "I shall always be grateful for my Catholic education" writes a donor. Please join in thanking the thousands of senior Catholic sisters, brothers, and religious order priests who worked tirelessly to educate the young and serve those in need. Next week's second collection is for the Retirement Fund for Religious, which helps hundreds of religious communities care for aging members. Please give generously.

Week of the collection (December 11-12)

Support aging religious. Our second collection is for the Retirement Fund for Religious. Many senior Catholic sisters, brothers, and religious order priests served for years for small stipends. Today, many religious communities do not have enough savings to meet retirement needs. Your gift helps pay for medications, nursing care, and other needs for tens of thousands of elderly religious. It also helps ensure younger members can continue the good works of their elders. Please be generous.

Week after the collection (December 18-19)

Religious give thanks. "'Thank you' hardly seems adequate to convey what it means to us," says a Catholic sister regarding the financial assistance her community received from the Retirement Fund for Religious. Prayer-filled thanks for your donation to last week's second collection!

For more information and resources: Retirement Fund for Religious

<<Top >>



Director: Deacon Bryan Hilts – 608.791.2665 | bhilts@diolc.org

No items this week.

<<Top >>



Director: Margaret Ebner – 608.791.2670 | mebner@diolc.org

No items this week.

<<Top >>



Office for Marriage & Family Life

Director: Christopher Rogers – 608.791.2659 | crogers@diolc.org

NFP: Diocesan Marquette Taking a Leave of Absence

Please be advised that the diocesan Marquette instructor will be taking a leave of absence until further notice.

Worldwide Marriage Encounter

After the last year-plus of pandemic life, many of us are looking for a fresh start. Consider attending a Worldwide Marriage Encounter experience. Upcoming date November 19th-21st

in Holstein, IA. Also, call for information on a 2022 date in the Diocese of La Crosse. Register at <u>lowa-wwme.org</u> or call 563-608-3305 with any questions.

Reminder: Diocesan Website for Clergy and Marriage Ministers Regarding Marriage Preparation

FYI, <u>here is the link</u> that goes directly to the section of our website containing resources for clergy and marriage ministers. There are step-by-step instructions, downloadable guidelines, downloadable forms, and much more! Please let us know if we can assist you in this ministry.

Reminder: Process for Training FOCCUS Facilitators

The process for training FOCCUS Facilitators is as follows: each Parish needs to contact FOCCUS directly to set up an account for your Parish, if one has not already been set up, and then train your couples directly through FOCCUS. The contact person at FOCCUS is Max Allen. He is happy to work directly with your parish priest or contact person. His contact information is: email: mrallen@foccusinc.com or phone 402-827-3735 ext. 1317.

<<Top >>

Office for Ministries

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

No items this week.

<u> <<Top >></u>



Director: Fr. Woodrow Pace – 608.791.2676 | wpace@diolc.org

No items this week.

<u> <<Top >></u>



Office for Sacred Worship

Director: Christopher Carstens – 608.791.0161 | ccarstens@diolc.org

No items this week.

<<Top >>



Director: Teresa Brown – 608.791.2679 | tbrown@diolc.org

DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its <u>policies and procedures</u>, seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (bishop, priest, deacon, employee, religious, vendor or volunteer). Anyone wishing to make a report of an allegation of sexual abuse should send that report to Mrs. Teresa Brown, Complaint Intake Agent, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Brown at 608.791.0179 or intakeagent@diolc.org. The reporting form is available through the Diocese of La Crosse Office of Safe Environment or on the diocesan website at: <u>diolc.org/safe-</u> <u>environment/reporting</u>. **Individuals are also encouraged to take their reports directly to civil authorities.** Copies of the diocesan policy are available through your local Parish and on the <u>diocesan website</u>. If you have any questions about the Diocese of La Crosse and the implementation of the *Charter for the Protection of Children and Young People*, please contact Teresa Brown, Diocese of La Crosse, at 608.791.2679 or <u>tbrown@diolc.org</u>.

Letters of suitability

All letters of suitability are created in the Office of Safe Environment. Please email or call in your request at least five business days prior to your event to ensure your letter arrives at your location in time. Your request should include the following:

- Where are you going, including the full church or event name and the address
- What Diocese will you be in
- The date you will be at the event
- Who is the contact at the Parish or event
- If it is a wedding, include the name of the bride and groom and the name of the deceased for a funeral.
- What will you be doing at the event? Celebrating Mass, hearing confession, speaking, etc.

If you have any questions, contact: Teresa Brown, tbrown@diolc.org or 608-791-2679

Background checks and print cards are being sent in with errors, causing delays in processing. Review the forms before they are mailed to ensure all information is completed. Full names must be used. Susan not Sue, Michael not Mike if that if their name. Cities need to be added to the address. Signatures need to be written, not computer generated. On print cards, when it asks for the employer, that is the Parish or School name and address, On the bottom of the card, when it asks the reason for prints it is NCPA/VCA Employee. Do not write in for new hire, or local or for employment. If that is not erased, the card will be rejected by the State of Wisconsin.

Are you using the most current print cards? The OCA_number should be N10923. If it is not, you have old, outdated cards and they should be destoyed.

I have begun sending out 2021-22 Parish Spreadsheets and Report Forms to parishes. Reports can be mailed in as soon as they are complete. You do not need to wait until the March 1 deadline. Remember, all staff and volunteers must have a current background check and if it expires before June 20, 2022, it needs to be renewed before your report will be counted as completed. All staff, volunteers and students need training. Even students that are taught at home or through Zoom. If a parent does not want their child trained, they must complete a declination form and the form must be sent in with the report.

New Student Training power points have been added to the Diocesan Website.

"All your children will be taught by the Lord, and great will be their peace." Isaiah 54:13

<u><<Top >></u>

Office for Catholic Schools

Superintendent: Thomas Reichenbacher – 608.788.7707 | treichenbacher@diolc.org

No items this week.

<u><<Top >></u>



Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

For Your Parish Bulletin:



Pray for Dobbs – Join Catholics and other Pro-Life Christians Register for the National Prayer Event, Thursday, Nov. 18, 7:00 pm. The *Dobbs v. Jackson Women's Health* case before the Supreme Court represents the best chance we have seen to overturn *Roe v. Wade*. It revolves around a Mississippi law banning abortion after 15 weeks. To register for the Nov. 18 Prayer Event and to access short videos, a background flyer and other resources, visit <u>prayfordobbs.com</u>.

For your Parish Bulletin:

Help Catholic Charities assist Afghan Refugees

Catholic Charities of the Diocese of La Crosse is doing incredible work assisting thousands of Afghan refugees at Ft. McCoy, near Tomah. Find out how you can help by volunteering or donating – Visit <u>cclse.org/afghanistan-refugee-assistance</u>.

Christ the King & Religious Liberty

The USCCB Committee for Religious Liberty has identified the Solemnity of Christ the King (Nov. 21, 2021) as a fitting moment in the liturgical year to promote the Church's teaching on religious freedom. The Committee has prepared materials to help educate the faithful about this Solemnity. These materials include:

Lectionary Notes
A brief background on the Solemnity
Social media graphics
A Novena to Christ the King

For Your Parish Bulletin:

Say No to Taxpayer Funding of Abortion

Visit www.NoTaxpayerAbortion.com and sign the petition.

<<Top >>



Director: Jeff Reiter – 608.791.2653 | jreiter@diolc.org

Diocesan Annual Appeal Update:

We continue to update the Appeal Portal with new materials. We will continue to update as more materials become available or requested appeal.diolc.org

Mailman has delivered

And the mail is coming in... this is just this morning's incoming mail (picture). For reference, those totes are two feet long.

As of today (11/2/21), per USPS tracking, 99.75% or 57,566 of the 57,695 pieces of mail are now delivered. In reviewing the individual pieces, Elk Mound and Pigeon Falls have the highest concentrated undelivered rates. Frequently, this is just the USPS not scanning the mail; however, we will continue to monitor the mail delivery. If you have any issues, don't hesitate to get in touch with us.

Final Reminder: No Annual Appeal DVD this year

There will not be an in Parish Annual Appeal DVD/Video. Due to a convergence of issues, many parishes are experiencing low Mass attendance combined with many parishes not showing the video and scheduling difficulties; it was determined we would not create a video to be shown at Mass.

Our strategy is to reach as many households as we can via email, social media, and mailings to allow people to watch at their leisure. Our approach is to incorporate short clips and preview trailer-type videos with links to a full version of the video into our email and social media postings. Short brief videos are how most people consume information today, and this strategy has been employed successfully in other dioceses.

There is no change in processing the Appeal donations; it is the same as it has been the last four years.

Reminder: Parishes receiving cash for the Annual Appeal must deposit all money locally and then write a parish check to the Diocese with documentation identifying who made the donations. Please include the Family DUID for each gift.

Please call Sarah Komperud with any questions, 608-791-2653.

Stewardship Bulletin reflections for weekends:

- 11/07 Click Here ***Corrected, late last week CSC sent out a corrected copy*** •
- 11/14 Click Here •

• 11/21 <u>Click Here</u>

Stewardship Homily Reflections:

Stewardship reflections to assist you in your homily development:

• Click Here for the weeks $\frac{11/07 - 11/21}{11/07 - 11/21}$

Reminder: Planned Giving - Leaving a Legacy, Wills, Bequest, and Endowments:

Bequest revenues for the parishes have been up 131% over the last decade. Our Estate Planning Guide can help people save several hundred dollars in legal and financial estate planning costs. We have sent out several hundred copies per individual request, and each Parish has received a copy. If you like additional copies, don't hesitate to get in touch with our office.

Our Planned Giving website is <u>diolclegacy.org</u>. People can find calculators, additional information, sign up for a newsletter, and request copies of specific estate planning guides and information.

If you would like more legacy giving information or ads for your parish bulletin, do not hesitate to contact our office or Rick Jeric at the <u>Catholic Foundation of West Central</u> Wisconsin at 608.519.9892 or email: <u>rjeric@cfwcw.org</u>

<u><<Top >></u>



Diocesan Finance Officer: James Reider – 608.791.2668 | jreider@diolc.org

Parish Finance Zoom Payroll Review and Training, Thursday, November 4.

8:30am-11:30am Payroll Review for ParishSOFT Accounting

Copy and click this Zoom link to attend:

https://us02web.zoom.us/j/88123481182?pwd=REtpa2xKcWtlSTdpWHpBS1llSXJIQT09

1:00pm-4:00pm Payroll Review for QuickBooks Online

Copy and click this Zoom link to attend:

https://us02web.zoom.us/j/88051173724?pwd=TjhZaFdsdmVjNGh4SFIKbjdHemVCZz09

Parish Finance Contacts are encouraged to attend one of the above Zoom sessions to learn best practices for Payroll software setup and processes. It is important that all parish payroll practices are consistent with Diocese of La Crosse Norms & Policies for Parishes. This seminar will cover payroll conventions for Pay Items like Holidays, Paid Leave Time, Jury Duty and Funeral Pay. We will show examples of online accounting software setup that pertain to these pay items and discuss records needed for the 3 year parish reviews. Parish Finance Contacts are strongly encouraged to attend. Other interested parties, including Pastors, Parish Finance Council members and Parish Administrative Assistants and Secretaries are welcome as well. The meeting will be conducted via Zoom and will be recorded to view later for those unable to attend.

<u> <<Top >></u>

Office for Vocations

Director of Vocation Recruitment: Fr. Nate Kuhn – 608.791.2666 | nkuhn@diolc.org

Please include the following intercession for vocations for your Sunday prayers of the faithful.

We pray that through the power of the Holy Spirit, God will fill those called to single blessedness, vocations of marriage, priesthood or religious life with the courage and faith to respond to a life of service.

Please consider adding a vocations paragraph to your parish bulletin. Below is an example - they will be changed each week. Feel free to use any or all of them.

How does God speak to me?

Have you ever wondered how God may be speaking to you? Perhaps you are waiting to hear a loud, booming voice come from the heavens to tell you what to do or which way to go. While this isn't completely out of the question, often God takes a much subtler approach. In 1 Kings, we have the account of the Prophet Elijah standing at the entrance of a cave, waiting for the Lord to appear. As he waits, he encounters a strong, violent wind, a powerful earthquake, and a consuming fire, yet God was not revealing Himself in any of those powerful examples. Finally, as Elijah waited, he heard a soft, quiet whisper. At that, he knelt to the ground and prayed. God often speaks to us, not in grand and impressive ways, but in the silence. When we can still our hearts, that's when we begin to hear His voice, calling us into relationship and to follow Him. Sometimes that invitation is to follow the Lord as one who lovingly serves others in the priesthood. If you or someone you know is interested in discovering more about this call to the priesthood, please contact me at: Fr. Nate Kuhn, Director of Vocational Recruitment for the Diocese of La Crosse, 3710 East Ave. S. PO Box 4004, La Crosse, WI 54602; or by phone at: 608.791.2667. God bless you!

<<Top >>

Office for Vicar for Clergy

Director: Very Rev. Woodrow H. Pace – 608.791.2689 | mberg@diolc.org

Letters of suitability

All letters of suitability are created in the Office of Safe Environment. Please email or call in your request at least five business days prior to your event to ensure your letter arrives at your location in time. Your request should include the following:

- Where are you going, including the full church or event name and the address
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- If it is a wedding, include the name of the bride and groom and the name of the deceased for a funeral.
- What will you be doing at the event? Celebrating Mass, hearing confession, speaking, etc.

If you have any questions, contact: Teresa Brown, tbrown@diolc.org or 608-791-2679

<<Top >>

Office for Youth & Young Adult Ministry

Director: Christopher Rogers – 608.791.2659 | crogers@diolc.org

2022 Pilgrimage for Life

We are excited to announce that we are planning to travel to Washington, DC for the Pilgrimage for Life January 19-23, 2022. Please see the registration letter, tentative schedule, and details found <u>here</u>.

New Online Registration Process for All Diocese of La Crosse Office for Family Life Events

The program we are using is called Argenta, and I can tell you this is a company that understands what we are trying to do and has met every need. They are a team of people who want to make all of our lives easier and truly have gone above and beyond the call of duty for us. <u>Click here</u> for the "Welcome Letter" that explains the process. As an added bonus, the Argenta folks even created a "How-To" video just for us to help walk parish staff, parents, and participants through the online registration process. The link to the video is included in the letter.

National Catholic Youth Conference (NCYC) Experience

Online registration is now live for this event! Registrations will be done online using the Argenta software mentioned above. <u>Here is the link</u> to register and get more information about this amazing opportunity. So please send the link below to the parents of your youth and have them register ASAP. We are also excited to announce that the band <u>SONAR</u> will be with us live, and in person throughout the day!

On November 20, 2021, all high school age students are invited to join us for a local/live event at Pacelli Catholic High School in Stevens Point, WI, where we will participate in the simulcast stream of the National Catholic Youth Conference being held in Indianapolis, IN. This event will be more than just watching a screen. We will have live music and speakers who will lead us in praying together, learning together and, most importantly, growing together as disciples! On September 16, 2021 we held and recorded an informational meeting via Zoom meeting. You can find a recording of that meeting and more information here.

Here are links to the **poster** and **brochure** to promote this event.

Here is the link to the Facebook event: <u>fb.me/e/wh0DbZBc</u> Please share this on your Parish social media.

Reminder: Tune-In Tuesdays

We are excited to continue to offer a series of ZOOM meetings we call "Tune-In Tuesdays." Join us as we come together to network and share how we are doing, how our ministry is going and talk about ways we can support each other. Please follow this <u>link</u> to join us for Tune-In Tuesdays at 11 a.m.!

<<Top >>

Diocese of La Crosse | 3710 East Ave S | La Crosse, WI 54601 | 608-788-7700 To unsubscribe from this email message contact <u>mwilson@diolc.org</u>