

## Chancery Bulletin - Vol. 7, No. 8.4 | August 23, 2022

- Catechesis & Evangelization
- Chancery
- Communications
- Consecrated Life
- Diaconate
- Marriage & Family Life
- Ministries
- Mission Office
- Sacred Worship

- Safe Environment
- Schools Office
- Social Concerns
- Stewardship and Development
- Temporalities
- <u>Vocations</u>
- Vicar for Clergy
- Youth and Young Adult Ministry
- Past Chancery Bulletins



## A message from Bishop William Patrick Callahan

## Beacon of Light and Hope Celebration - Sept. 11

After much patience, hard work and commitment from so many, I am happy to announce that the restoration of our magnificent Cathedral, dedicated to St. Joseph the Workman, is complete. Giving thanks to God, I will be celebrating Mass on Sunday, Sept. 11 at 10:30 a.m. Food, fun, music, games, tours, trivia and other events to follow!



## **Officials**

The Most Reverend William Patrick Callahan, D.D., Bishop of La Crosse, makes the following announcement:

The Reverend **Stanislaus Michael Antony**, with the permission of the Most Reverend Dr. Stephen Antony, Apostolic Administrator of the Diocese of Sivangangai, is appointed Parochial Administrator of St. Bernard-St. Hedwig Parish in Thorp and Holy Rosary Parish in Owen, with residence at Holy Rosary Parish rectory in Owen, effective September 6, 2022.

## <<Top >>



## **Chancery Office**

Chancellor Very Rev. William Dhein – 608.791.2655 | wdhein@diolc.org

### **Diocesan Archive Requests**

When a parish office receives an inquiry regarding a genealogical search to be conducted by the Diocese of La Crosse Archive, the most efficient way of handling the request is to direct the

inquirer to <a href="https://diolc.org/archives/">https://diolc.org/archives/</a> where the policy can be found, and the request made using an online form. If the inquirer does not have Internet access, the request still needs to be in writing and written requests are mailed to: Archives, PO Box 4004, La Crosse, WI 54602-4004.

## <u>Contact Information Changes for Priests, Deacons and Parishes</u>

Any changes to the contact information for priests, deacons, and parishes are made by contacting Father Kurt J. Apfelbeck at kapfelbeck@diolc.org. Address, phone, and email changes are quickly made on the diocesan website, ParishSoft, and other directories. There isn't a need to contact multiple offices with these changes. Note well: Contact information for parish members is always handled by their parish. Please contact Father Apfelbeck only for changes in contact information for priests, deacons, and parishes.

<<Top >>



**Events** 

As of Aug. 23

5:30pm	Witnesses for Christ Conference - Virtual
Tuesday, August 30	
11:00am	Tune In Tuesday Recurring Zoom Meeting for all DREs, CREs & Youth Ministers
Tuesday, September 6	
11:00am	Tune In Tuesday Recurring Zoom Meeting for all DREs, CREs & Youth Ministers
Thursday, September 8	
11:00am	Mary, Mother of the Church Parish Chicken-Que - La Crosse
Friday, September 9	
Worldwide Marriage Encounter Weekend - Sept. 9-11	
LFI/Deacor	n Formation - Wausau - September 9-10
5:00pm	Festivals of the Falls - McDonell - Chippewa Falls
Saturday, September 10	
5:30pm	Festivals of the Falls - Notre Dame - Chippewa Falls
Sunday, September 11	
10:00am	St. Patrick Parish Annual Fall Bazaar - Seneca
10:30am	St. Mary Parish Fall Festival - Colby
10:30am	Beacon of Light and Hope Celebration - La Crosse
10:30am	St. Patrick Parish 4th Annual Blue Mass - Onalaska
11:00am	Festivals of the Falls - Holy Ghost - Chippewa Falls
11:00am	St. John the Baptist Parish Fall Festival - Cooks Valley
Tuesday, September 13	
11:00am	Tune In Tuesday Recurring Zoom Meeting for all DREs, CREs & Youth Ministers
Wednesday, September 14	
6:00pm	Father and Son Dinner - Richland Center
Friday, Se	ptember 16
Married Love: Two Becoming One Retreat - Chippewa Falls - Sept. 16-18	
Saturday,	September 17
6:00pm	Immaculate Conception Parish Festival - Eau Claire - Sept. 17-18
Sunday, September 18	
11:00am	St. Joseph Parish Fall Festival - Prescott
Tuesday, September 20	
11:00am	Tune In Tuesday Recurring Zoom Meeting for all DREs, CREs & Youth Ministers
Wednesda	y, September 21
10:00am	41st Annual Rural Life Day
Friday, September 23	
6:00am	St. Andrew Parish Pancake Breakfast - Warrens - Sept. 23-25
Saturday, September 24	
7:00am	St. Mary Parish Pancake Breakfast - Gays Mills - Sept. 24-25
9:30am	2022 Marian Conference - Edgar
2:00pm	St. Peter Parish Family Life Bake Sale - Stevens Point - Sept. 24-25

To get your parish events listed on the diocesan calendar, <u>diolc.org/calendar</u>, and in *Catholic Life* magazine, please send an email to <u>datebook@diolc.org</u>. Make sure you include the following details: date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524 for more information.



Director: Ann Lankford – 608.791.2658 | alankford@diolc.org

## Bible Studies and Faith Building Resources - Fall 2022

Adult Faith Formation is the most important formation needed. Encourage all adults to be part of a small group to study the Bible or a Faith-Building Resource to grow in their relationship with Jesus Christ. Check out the list of excellent resources here:

diolc.org/catechesis/bible-studies-and-small-group-resources

#### For Your Parish Bulletin

## Getting to know Jesus Christ in a deeper way: Reading the Catechism in 10 months

We grow in our love for someone as we get to know them better. Would you like to grow in your love for Jesus Christ through coming to know Him better? Reading the Catechism, a few pages each day, will help you deepen your understanding of His incredible love for you. A modest schedule of 15 paragraphs per night (roughly 3 pages) has been arranged that will take about 10-15 minutes of reflective reading, 5 nights a week over 38 weeks. A schedule is emailed to participants every two weeks. To sign up, email Ann Lankford at <a href="mailto:alankford@diolc.org">alankford@diolc.org</a> with the word Catechism in the subject line. There are usually more than 100 people who participate each year and they express that the fruits are well worth the effort. Invite your friends to join.

#### **Catechetical Leader Information**

## New Catechetical Leader Training - Friday, Sept. 16

All new DREs, CREs, and Youth Ministers are encouraged to attend training on Friday, September 16th at the Holy Cross Diocesan Center in La Crosse. Join us as we provide a helpful and enjoyable day as we focus on the vision for parent, children and youth formation, guidelines for Sacramental prep that are in place, the Certification Program, Safe Environment training, timely topics and to answer your questions about organizing, developing and coordinating the program. The registration form with further details can be found here: diolc.org/catechesis/catechetical-leaders-info

## The "Good News"

Every person has the right to hear the basic proclamation of the "Good News" about their being loved and saved by God. "The subject of proclamation is Christ who was crucified, died and is risen: through Him is accomplished our full and authentic liberation from evil, sin and death; through Him God bestows "new life" that is divine and eternal [God gives us the gift of Himself, His life of grace within us, who is the Person of the Holy Spirit, who lives His life in us.] This is the 'Good News' which changes man and his history, and which all peoples have a right to hear." (Mission of the Redeemer, Pope Saint John Paul II, n. 44)

The basic proclamation needs to be presented over and over again, always providing the foundation for all faith formation.

Sample proclamation of the "Good News":

- God knows and loves you. He desires that you enter into a deeper friendship with Him.
- Jesus gave His life to save you and now He walks by your side to free you, strengthen and guide you.
- Would you like to respond to this invitation of deeper friendship with Jesus?

Every person needs to know this Good News. A small amount can be added to the Initial Proclamation, depending on the person's level of faith and their situation in life. Note: The "Good News" is also referred to as the Initial Proclamation (known as the kerygma), and the Gospel Message.

## Interested in knowing more about the "Good News"?

Franciscan at Home online learning provides a helpful workshop entitled *The Kerygma: Key Doctrines* which is available in the First Proclamation and Evangelization Track. Subscription is free for the Diocese of La Crosse through a generous donor. A workshop is 6-10 minute videos followed by application questions.

- 1. Visit franciscanathome.com/diocese-la-crosse and scroll to the bottom of the page.
- 2. On the right, click the middle blue button: "My parish or school is already registered, and I would like to set up my individual free account..."
- 3. Click "Create an Account." Complete the information and click Save. Select the Diocese of La Crosse from a drop-down menu, and then your Institution = your parish | school, listed first by city and name. Finally, click on the "Sign Up" button; you will have a Dashboard. Scroll down to "Franciscan Tracks" under "Start Learning" on the left and select the "First Proclamation and Evangelization Track" (A Track is a collection of workshops.) Click on "Start this track." Click on "Foundations of Evangelization", and then "The Kerygma: Key Doctrines" for a helpful workshop. Small groups are the ideal way to experience workshops.

## **Confirmation: Goals for the Process of Preparation**

There are specific, stated goals that need to be built into the preparation for students to receive the Sacrament of Confirmation according to the *Catechism of the Catholic Church*, paragraphs 1309, 1303 and Canon Law. These include:

- Develop a more intimate union with Jesus Christ in daily prayer.
- Cultivate a relationship with the Holy Spirit as well as have a more lively familiarity with His actions, His gifts and His promptings in order to be capable of assuming the apostolic responsibilities.
- Be committed to living a Sacramental Life, above all by participating in Sunday Mass each week and receiving the Sacrament of Reconciliation frequently.
- Comprehend how to live life in the Holy Spirit.

To read the full letter from Bishop Callahan regarding preparation, visit: <a href="mailto:diolc.org/catechesis/sacramental-prep/confirmation">diolc.org/catechesis/sacramental-prep/confirmation</a>. Scroll to Confirmation Guidelines/Resources. You will also find the following:

- A Confirmation brochure that further explains these components
- Bishop Callahan's Letter to Parents about Confirmation
- Guidelines for Confirmation Retreats
- Schedules for 4 choices of different programs to prepare for Confirmation which include The Theology of the Body.
- And other important information

## **Confirmation Preparation - A Small-Group Model that works**

If you are interested in a Confirmation Program that is based around small groups, which takes out the issue of "classroom discipline issues," and engages youth through guided discussion, contact Ann at <a href="mailto:alankford@diolc.org">alankford@diolc.org</a> to receive a link to a recorded webinar on "Purpose," the

Confirmation Program by Life Teen. "Purpose" is designed to help teenagers encounter Jesus Christ and deepen their relationship with Him as they prepare to receive the Sacrament of Confirmation.

## Catechetical Sunday 2022 - Sept. 18

Catechetical Sunday is a wonderful opportunity to reflect on the role that each person plays, by virtue of Baptism, in handing on the faith and being a witness to the Gospel. This year, the Church will celebrate Catechetical Sunday on Sept. 18, 2022, and the theme is: "This is My Body given for you" (Luke 22:19). Those who the parish community has designated to serve as catechists, which should include parents, are to be called forth to be commissioned for their service.

## **Ministry for Persons with Special Needs**

The Ministry for Persons with Special Needs (MPSN), Diocese of La Crosse, offers support services to Catholic schools, parishes and families to assist teachers, DREs/CREs, parish members or parents who are working with individuals with special needs. Possible services can include the following:

- phone/email consultation
- on-site observation and consultation
- assistance with developing ISP's
- evaluations
- recommended resources
- limited funds to purchase resources or other supports
- training on a variety of topics
- supports to parents

Diane Hietpas is the diocesan consultant for the Ministry for Persons with Special Needs. Diane has a Master's Degree in Education and Special Education and has more than 35 years of experience working with students with special needs in public & private school systems. Here is a list of difficulties and challenges that Diane may be able to assist with: <a href="mailto:diolc.org/catechesis/ministry-for-person-with-special-needs">diolc.org/catechesis/ministry-for-person-with-special-needs</a>

#### <<Top >>



## **Office for Communications**

Director: Erik Archer – 608.791.2661 | earcher@diolc.org

#### Back to School video message from Bishop Callahan

Feel free to use this message as appropriate to welcome your students and teachers back to school this year. <a href="https://youtu.be/eFNIWNq5CHM">https://youtu.be/eFNIWNq5CHM</a>

#### Sept./Oct. Issue of Catholic Life

The Sept./Oct. issue of Catholic Life will be delivered to your parishioners before Sept. 1. Extra copies are mailed to your parish. If you would like to adjust the number of "extra" copies your parish receives, please contact Sister Donna at <a href="mailto:dkrzmarzick@diolc.org">dkrzmarzick@diolc.org</a>.

Listing your parish events in the November Catholic Life

If your parish has events for inclusion in the November issue of *Catholic Life*, please submit them by Sept. 2. To get your parish events listed on the diocesan calendar, <u>diolc.org/calendar</u>, and in *Catholic Life* magazine, please send an email to <u>datebook@diolc.org</u>. Make sure to include the following details; date, beginning/ending times, event location, description, menu and cost, etc. If you have any questions, please call Pam Willer at 608.788.1524.

## <<Top >>



## Office for Consecrated Life

Director: Sr. Donna Krzmarzick, ISSM – 608.791.2690 | dkrzmarzick@diolc.org

No items this week.

## <<Top >>



## Office for the Diaconate

Director: Deacon Bryan Hilts - 608.791.2665 | bhilts@diolc.org

Saturday, Oct. 8 - Ongoing Deacon Formation - Holy Name of Jesus Parish, Wausau

**Monday & Tuesday, Oct. 10 & 11** - Fall Ministry Conference for all priests and deacons: Monday noon through Tuesday Lunch, Oct. 10-11. Online registration, hotel discounts and further details will be arriving soon and posted in the Chancery Bulletin. To be held at the Holy Cross Diocesan Center, La Crosse.

**Friday & Saturday, Nov. 4 & 5** - Diaconate Discernment Retreat, Holy Cross Diocesan Center, La Crosse. Is deacon formation for you?

**Friday to Sunday, Feb. 17-19, 2023** - Deacon and Wives Retreat - Schoenstatt Center, Waukesha. Retreat leader is Deacon Dan Gannon. Priests and deacons - Please help identify men for the next formation class that will begin in the fall of 2023. I'd be happy to talk to any prospective aspirants. Have them contact me at bhilts@diolc.org. The discernment retreat is in November.

Letters of Suitability are created in the Office of Safe Environment. Contact Teresa Brown at 608.791.2679 or <a href="mailto:tbrown@diolc.org">tbrown@diolc.org</a> at least 5 days prior to the event to insure it arrives before you get to your location.



# Office for Marriage & Family Life

Director: Christopher Rogers – 608.791.2659 | crogers@diolc.org

No items this week.

<<Top >>



## Office for Ministries

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

No items this week.

<<Top >>



## Office for Missions

Director: Fr. Woodrow Pace – 608.791.2676 | wpace@diolc.org

Reminder: Clarification/Refresher for secretaries/bookkeepers: MC vs WMS

The Mission Co-op (MC) Program facilitates the annual assignment of a specific missionary group (vetted and assigned by the Mission Office) to make an appeal at each parish of the diocese. Assignment letters are sent in early spring to each pastor/parish administrator. This appeal takes place each summer (usually May through August, unless special arrangements are made between the missionary and the pastor). It provides a personal connection between the missionary life of the Church and parishioners, whose most important support is prayer. Financial donations for the Mission Co-op Program should be recorded with regular contributions and are deposited in the parish accounts. The totals are later forwarded from the parish to the Mission Office, with "Mission Co-op" in the check memo. We do not keep any records of individual donations for MC. The program is designed to protect the donor information so their offering remains anonymous and does not generate continued solicitation for support. The notice "Please return and make checks payable to your parish," should be printed in the bulletin and/or on envelopes used for the Mission Co-op Program from the parish or missionaries.

**World Mission Sunday (WMS)** is a completely separate event from MC, and **takes place the second to last Sunday of October each year** (this year Oct. 22-23, 2022 weekend). This is a universal pontifical celebration for the Society for the Propagation of the Faith, and more information for WMS 2022 will be coming soon. No Mission Co-op appeals should be given on World Mission Sunday, as this Sunday is set aside specifically for the pontifical SPOF collection. Please call or <u>email the Mission Office</u> with any questions.

May God bless our desire and efforts to spread the Gospel to all ends of the earth together with His peace.

<<Top >>



## Office for Sacred Worship

Director: Christopher Carstens – 608.791.0161 | ccarstens@diolc.org

No items this week.

<<Top >>



Director: Teresa Brown – 608.791.2679 | tbrown@diolc.org

#### DIOCESE OF LA CROSSE GUIDELINES FOR REPORTING INSTANCES OF CHILD ABUSE

The Diocese of La Crosse, through its policies and procedures, seeks to provide a prompt, appropriate and compassionate response to reporters of sexual abuse of a child by any diocesan agent (bishop, priest, deacon, employee, religious, vendor or volunteer). Anyone wishing to make a report of an allegation of sexual abuse should send that report to Mrs. Teresa Brown, Complaint Intake Agent, at the Diocese of La Crosse, P.O. Box 4004, La Crosse, WI 54602-4004. Alternatively, you can contact Mrs. Brown at 608.791.0179 or <a href="mailto:intakeagent@diolc.org">intakeagent@diolc.org</a>. The reporting form is available through the Diocese of La Crosse Office of Safe Environment or on the diocesan website at: <a href="mailto:diolc.org/safe-environment/reporting">diolc.org/safe-environment/reporting</a>. Individuals are also encouraged to take their reports directly to civil authorities. Copies of the diocesan policy are available through your local parish and on the <a href="mailto:diocesan website">diocesan website</a>. If you have any questions about the Diocese of La Crosse and the implementation of the Charter for the Protection of Children and Young People, please contact Teresa Brown, Diocese of La Crosse, at 608.791.2679 or <a href="mailto:tbrown@diolc.org">tbrown@diolc.org</a>.

**2022-23 Training Opportunities:** I will be doing in person training at the following locations. If you are able to attend one, you are welcome to join in. If you would like to schedule a training session at your parish or school, contact Teresa.

- Sacred Heart of Jesus, Cassel, Zoom meeting Tuesday, Aug. 23 at 5:30 p.m To join this Zoom meeting use this link: https://us02web.zoom.us/j/9170213361
- St. Patrick School, Sparta, Wednesday, Aug. 24 at 8:30 a.m.
- St. Patrick School, Mauston, Wednesday, Aug. 24 after 11 a.m.
- St John the Baptist Parish, Plum City, Zoom meeting Wednesday, Aug. 24 at 7:30 p.m. To join this Zoom meeting use this link: <a href="https://us02web.zoom.us/j/9170213361">https://us02web.zoom.us/j/9170213361</a>
- Regis, Monday, August 29, at 8 am
- Most Sacred Heart of Jesus, Pine Creek, Wednesday, Aug. 31 at 6:30 p.m.

**New for Parishes**: beginning this audit period for 2022-2023, it has been recommended by the USCCB that the Diocese of La Crosse begin background checks for Eucharistic Ministers who are ministering to the homebound. Please begin adding them to your parish reports beginning with the 2022-23 Annual Report and begin background checks and training for them as soon as you are able.

The online training program has been updated. It can be found on the Diocese of La Crosse website at: <a href="https://diolc.org/safe-environment/training/">https://diolc.org/safe-environment/training/</a>.

Training consists of watching the video once, reading the red and green books and reviewing the new slide presentation. The program has been enhanced to add more topics. You can not

complete the Diocese of La Crosse training in less than 10 minutes, so please advise people to set aside 30 minutes to complete the program. I will continue to send email notifications for those who have completed training weekly, but I will highlight times less than 10 minutes.



## **Office for Catholic Schools**

Superintendent: Thomas Reichenbacher – 608.788.7707 | treichenbacher@diolc.org

No items this week.

<<Top >>



## Office for Pontifical Ceremonies

Master of Ceremonies: Luke Zoroufy - 608.791.2697 | <a href="mailto:lzoroufy@diolc.org">lzoroufy@diolc.org</a>

#### **Confirmation Information**

Confirmations for the fall will be here in as early as a month for some parishes. I will send specific information for each confirmation one month before the confirmation is celebrated. This will include the Order of Liturgy, List of Confirmandi and Server forms. Please be on the look out for this.

You can find some more general information to help you prepare here.

Please reach out to me with any questions you may have as you continue to prepare for the celebration of confirmation with your parish.

<<Top >>



## **Office for Social Concerns**

Director: Christopher Ruff – 608.791.0161 | cruff@diolc.org

#### For Your Parish Bulletin:

U.S. Bishops' Action Alert: Tell Senators to say "No" to codifying Same-Sex "Marriage"

The "Respect for Marriage Act" would prevent states from restoring the authentic understanding of marriage between man and woman if given the opportunity by the Supreme Court. It would also infringe on the religious freedom of small business wedding vendors and faith-based foster care agencies who serve their communities. Please tell Senators Ron Johnson and Tammy Baldwin to vote "No" on the poorly-named Respect for Marriage Act. To make your voice heard, and for more information, visit votervoice.net/USCCB/home.

13th Annual Hispanic Pilgrimage to the Shrine of Guadalupe in La Crosse, WI

**Saturday, September 10, 2022 - 5250 Justin Road, La Crosse, WI 54601** 9:30 am - Arrive and meet at the parking lot. 10:00 am - Pray the Rosary and sing las Mañanitas in church, with the opportunity for Confession.

12:00 pm - Lunch in the crypt of the church.

1:30pm - Holy Mass/Confessions. At the end of the Mass there will be a Consecration to Our Lady of Guadalupe.

#### For Your Parish Bulletin:

## Join us for Rural Life Day – September 21



The Diocese of La Crosse will hold its 41st annual Rural Life Day on Wednesday, September 21, hosted by Jack and Pat Herricks at 12130 Hwy. 33, Cashton, WI. Come celebrate the farmers in our midst, who benefit us all by their good stewardship of the land. The day begins with Mass at 10 a.m. celebrated by Bishop William Patrick Callahan, followed by awards, recognitions, the blessing of crops and machinery, and a catered lunch. For a flyer or brochure, visit <a href="mailto:diolc.org/rural-life">diolc.org/rural-life</a>. For more information, contact Deacon Bob Zietlow, Rural Life Committee Liaison, <a href="mailto:rzietlow@diolc.org">rzietlow@diolc.org</a>.

#### For Your Parish Bulletin:

## Oct. 18 Gospel of Life White Mass and Banquet with Bishop Callahan



Join us Tuesday evening, October 18, at the Cathedral of St. Joseph the Workman in La Crosse. The Keynote presenter, Fr. Paul Check, Executive Director of the Shrine of Our Lady of Guadalupe, will speak on: "The Gospel Witness to Life, Truth and Love in a Hostile World." Schedule: 6:00 pm – White Mass with Bishop Callahan, honoring Catholic healthcare professionals; 7:00 pm – Banquet; 7:45 pm – Presentation. \$20/person, \$10/students. For more information and to register, visit diolc.org/gospel-of-life.

# -6

## For Your Parish Bulletin:

## Pregnant and in distress? Confidential help is Available.

Make a confidential call to Catholic Charities at 888-212-4357 or text 715-600-6391. To learn more, visit <a href="mailto:cclse.org/i-think-im-pregnant">cclse.org/i-think-im-pregnant</a>. For additional pregnancy support resources and locations, visit <a href="mailto:diolc.org/pregnancy-resources">diolc.org/pregnancy-resources</a>.

## Help the Suffering People of Ukraine



Valentyna Pavsyukova continues to provide much-needed assistance to the people of her war-torn homeland through Chalice of Mercy. To learn how you can help, visit <a href="mailto:chaliceofmercy.org/donation">chaliceofmercy.org/donation</a>.

## <<Top >>



## **Office for Stewardship & Development**

Director: Jeff Reiter - 608.791.2653 | <u>ireiter@diolc.org</u>

## **Stewardship Bulletin Reflections for Weekends:**

08/28

https://diolc.org/wp-content/uploads/2022/08/08.28.22-stewardship-bulletin-announcements.pdf

- 09/04 <u>https://diolc.org/wp-content/uploads/2022/08/09.04.22-stewardship-bulletin-announced ements.pdf</u>
- 09/11 <a href="https://diolc.org/wp-content/uploads/2022/08/09.11.22-stewardship-bulletin-announc">https://diolc.org/wp-content/uploads/2022/08/09.11.22-stewardship-bulletin-announc</a> ements.pdf

## **Stewardship Homily Reflections:**

Stewardship reflections for your homily development:

For Weeks 08/28-09/11
 https://diolc.org/wp-content/uploads/2022/08/Homily-Guide-08.23.22.pdf

## Planned Giving - Leaving a Legacy, Wills, Bequest and Endowments:

We have inherited such treasures from our parents, grandparents and great-grandparents, those whose shoulders we stand on today. Now, it is our turn to make sure future generations can enjoy the reverence and beauty of a well-maintained parish. Leveraging the Capital Campaign and providing parishioners with information on Endowments, Trusts and Bequests are just a few ways a parish can help prepare for its future.

Our Estate Planning Guide can help people save several hundred dollars in legal and financial estate planning costs. We have sent out several hundred copies per individual request, and each Parish has received a copy. If you would like additional copies, do not hesitate to contact our office.

Our Planned Giving website is <u>diolclegacy.org</u>. People can find calculators, additional information, sign up for a newsletter and request copies of specific estate planning guides and information.

If you would like more legacy giving information, presentations or ads for your parish bulletin, please do not hesitate to contact our office or the Catholic Foundation of West Central Wisconsin (<u>cfwcw.org</u>) at 608.519.9892 or email: <u>ireiter@cfwcw.org</u>.

#### <<Top >>



## Office for Temporalities

Diocesan Finance Officer: James Reider – 608.791.2668 | ireider@diolc.org

## All parishes should complete the Catholic Mutual Financial Review Verification Form

All parishes should complete the Catholic Mutual Financial Review Verification Form by Aug. 31, 2022. This email is to correct last week's Chancery Bulletin. The previous Bulletin incorrectly suggested that only parishes with schools need to complete the form. Again, all parishes should complete the Catholic Mutual Financial Review Verification Form. Email the completed form to kjereczek@diolc.org.

#### **Updated Contract Review Procedure**

The *Diocese of La Crosse Contract Review Procedure* has recently been reviewed and updated. While there were no significant changes, there have been some wording changes to communicate better the contract review process. Please review and share the updated Procedure which can be found on the Diocesan Buildings and Grounds website: <a href="diolc.org/buildings">diolc.org/buildings</a> with your council members and staff who assist with building renovations and contract/agreement documents.

If you have any questions or need further assistance regarding this information, please be in communication with Kathy Haverland at 608-791-2692 or khaverland@diolc.org.

## **Annual Report**

On the Annual Report, amounts listed on Line 22 Special Collections for Building Projects and Renovations are deductible for quota determination only if the project is over \$20,000, has been approved by the bishop through the use of a signed *Improvement Authorization* form and the funds are invested in the St. Ambrose Financial Services, Inc. A copy of the approved *Improvement Authorization* form must be sent in order to qualify for this deduction. Your project must be approved in order to claim that deduction for quota assessments. The *Improvement Authorization* form can be found at the Diocesan Buildings and Grounds website. https://diolc.org/buildings/.

If you have any questions or need further assistance regarding this information, please reach out to Jim Reider at 608-791-2668 or <a href="mailto:irreider@diolc.org">irreider@diolc.org</a>.

<<Top >>



## **Office for Vocations**

Director of Vocation Recruitment: Fr. Nate Kuhn – 608.791.2666 | nkuhn@diolc.org

Please include the following intercession for vocations for your Sunday prayers of the faithful.

In thanksgiving for married couples, priests, sisters, brothers, and those living a holy single life who inspire and strengthen us by the witness of their commitment.

Have you ever wondered if the Lord is calling you to be a priest? To begin the conversation or to inquire about what it means to be a priest, please contact me: Fr. Nate Kuhn, Director of Vocational Recruitment for the Diocese of La Crosse, 3710 East Ave. S. PO Box 4004, La Crosse, WI 54602; or by phone at: 608.791.2667. God bless you!

<<Top >>



# Office for Vicar for Clergy

Director: Very Rev. Woodrow H. Pace – 608.791.2689 | wpace@diolc.org

**Upcoming Events** 

**Fall Ministry Conference for all priests and deacons:** Monday noon through Tuesday lunch, Monday, Oct. 10 through Tuesday, Oct. 11. Online registration, hotel discounts and further details will be arriving soon and posted in the Chancery Bulletin.

**Annual Priest Retreat**: Held at the Redemptorist Retreat Center, Oconomowoc. This retreat is required for priests in their first five years following ordination and is an option for the annual canonical retreat for all other priests serving in the diocese. There is no cost for the retreat outside of what is deducted from each participant's Continuing Ed Fund. The retreat is scheduled during the Third Week of Easter, Monday noon through Friday lunch, April 24-28, 2023.

**Priest Unity Days for all Priest**s: The gathering begins on Thursday noon at Holy Cross Diocesan Center and continues through Saturday Mass of Ordination at the Cathedral, June 22-24, 2023. Online registration, hotel discounts and further details will be posted closer to the time of the event.

Letters of Suitability are created in the Office of Safe Environment. Contact Teresa Brown at 608.791.2679 or <a href="mailto:tbrown@diolc.org">tbrown@diolc.org</a> at least 5 days prior to the event to insure it arrives before you get to your location.



## **Office for Youth & Young Adult Ministry**

Director: Christopher Rogers – 608.791.2659 | crogers@diolc.org

No items this week.

## <<Top >>

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