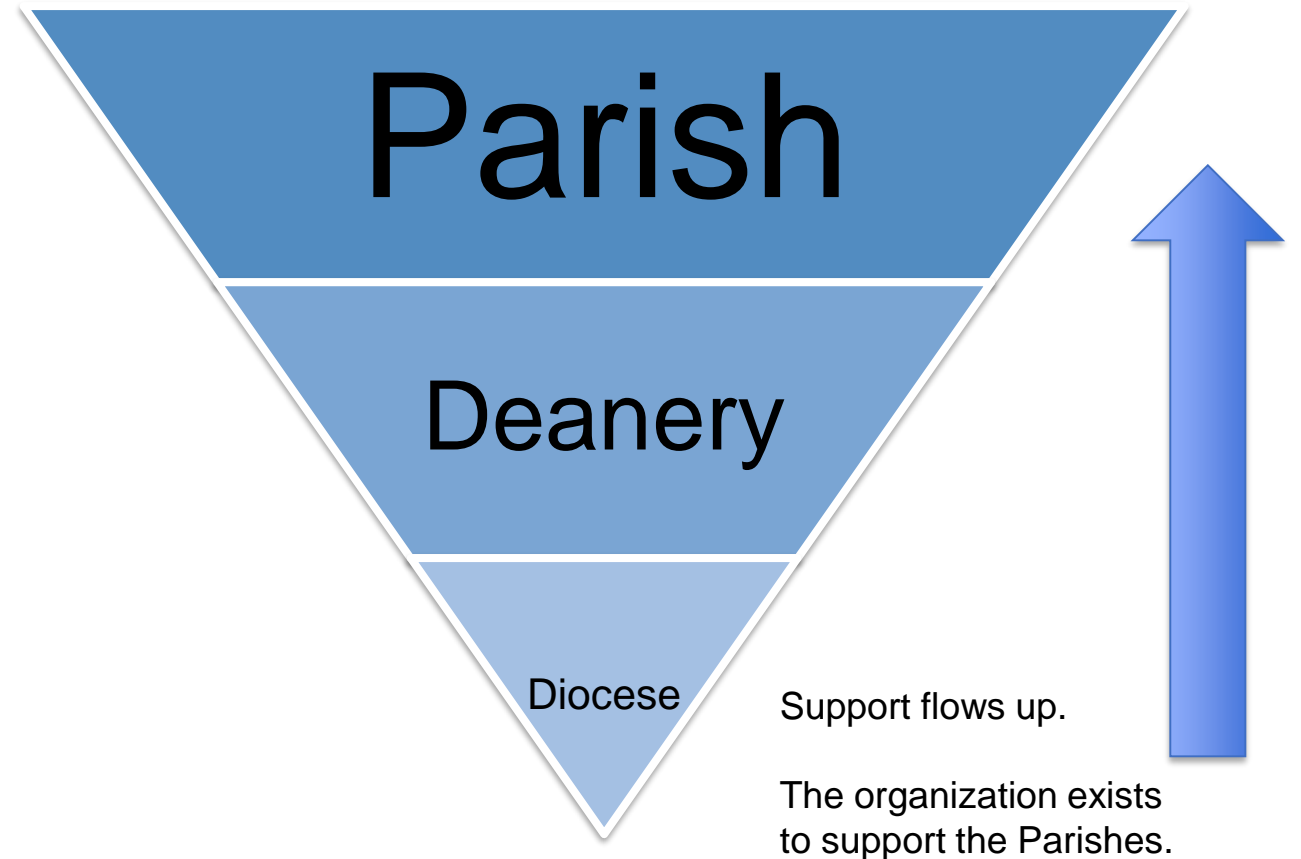


Parish Round Table

Fall 2022

Opening Thoughts

- Introductions
- Thank you for being here
- Inverted org chart
- “Lead with love”
- “Every interaction with us should leave you feeling supported and stronger”



Opening Questions

- What's on your mind?
- What can we do to better support your parishes / you?
- What are we doing well that we shouldn't change?
- Are there any systems that are particularly frustrating or helpful?

Agenda

Diocesan Update

- Annual report to the bishop (Nick/Jack)
- Safe Environment (Teresa)
- Social Media (Erik)
- myParish App (Erik)
- Flocknote (Jack)
- Catholic Life (Jack)
- Diocesan Email Addresses (Zach)
- Staff Listings in ParishSOFT (Sr. Donna / Jack)
- Chancery Bulletin Usage (Erik/Jack)
- ParishSOFT Ministry Software Module (Nick / Jack)

Agenda Continued

Upcoming event promotion

- Diocesan Events and Focus (Erik)
- Fishfrynder
- Fall Festivals
- Eucharistic Revival & Adoration
- Others as needed

Parish Updates

- Items you would like us to share/amplify/attend/cover/be aware of
- Areas where you would like assistance

Annual Report to the Bishop

- New reporting to be used starting July 1, 2022
- Only need to report parish census and spiritual statistics
- Financial reporting consolidated when parish books are complete
- Use the same link: bishopprep.diolc.org

Annual Report | Diocese of La Crosse

For Fiscal Period 7/1/21 - 6/30/22

You can use this form to submit your non-financial information. Please keep in mind, if you close your browser before you finish your work, you will lose your information. You must enter all your information at once. You will receive the message "Your response has been successfully submitted."

If you would like to preview all questions, [click here](#).

If you have an endowment trust and/or a personal fund, you must list the lay trustees for each fund using [this form](#).

jfelsheim@diolc.org [Switch account](#)

The name and photo associated with your Google account will be used for your files and submit this form. Only the email you provide will be used for your account.

* Required

Email *

Your email

Statement of General Statistics

What is the Catholic population of your parish? (Actual) *

Your answer

What percent of the people living within the boundaries of your parish are Catholic? (Estimate) *

Your answer

How many Catholic households/units in your parish? *

Your answer

How many envelope holders contribute \$100.00 or more per year (This amount is considered for the Diocesan Annual Appeal target) *

Submitted by email *

Your answer

Submitted by Phone Number *

Your answer

To complete the process, click submit at the bottom of this form. You will receive a confirmation email with all of your responses. If you do not receive the email contact Nick Lichter, nlichter@diolc.org.

A copy of your responses will be emailed to the address you provided.

Submit

Clear form



New Forms

Basic Criminal Background Check Form

FBI Release Form

Finger Print Cards

2022-2023 Audit Report

Resource Guide

Homebound Ministries



Prayer for Healing Victims of Abuse

God of endless love,
ever caring, ever strong,
always present, always just:
You gave your only Son
to save us by the blood of his cross.
Gentle Jesus, shepherd of peace,
join to your own suffering
the pain of all who have been hurt
in body, mind, and spirit
by those who betrayed the trust placed in them.

Hear our cries as we agonize
over the harm done to our brothers and sisters.
Breathe wisdom into our prayers,
soothe restless hearts with hope,
steady shaken spirits with faith:
Show us the way to justice and wholeness,
enlightened by truth and enfolded in your mercy.
Holy Spirit, comforter of hearts,
heal your people's wounds
and transform our brokenness.
Grant us courage and wisdom, humility and grace,
so that we may act with justice
and find peace in you.
We ask this through Christ, our Lord. Amen.

Social Media

- Our goal is to tell the story of our Diocese
- What can you do?
 - Like our FB pages – you’ll see our posts and updates
 - Follow our IG pages
 - Keep the event calendar up to date – datebook@diolc.org
 - Share the good news
 - Tag and mention @DIOLC in your posts
 - Share good ideas



Facebook



Instagram

Forget to pray?

LET THE MYPARISH APP HELP!



Connect with your parish like never before! Download the free myparish app today! Text "app" to "88202" to download myParish App on your mobile device. You can also find it in the iTunes or Google Play stores by searching for myParishApp. Find Masses, get confession times, and schedule prayer reminders, all from your phone!





Smarter text messaging, email, and people management for your church



Matthew Sewell

Diocese Sales Lead | Co-Owner, Flocknote
diocese@flocknote.com



- Delivered to all registered families who have the “Send Magazine” box checked.
- Complimentary “extra copies” are sent to every parish.
- All people we write about are recommended by their pastor.
- 95% of readers read or looked at the most recent issue.
- 87% of readers find the magazine interesting.

Clergy and Parish email accounts

It is recommended that all clergy, parish and school staff eliminate the use of free domains such as Gmail, Hotmail, Yahoo, or domains from their Internet provider and other such services when representing the diocese/parish/school via email correspondence. Adherence to this recommendation will establish an authenticity of the correspondence and reduce the potential for misrepresentation or impersonation.

[Communications Policies and Procedures, September 2021](#)

Clergy and Parish email accounts

All clergy of the Diocese of La Crosse are able to obtain a free, professional and secure email account. Given the many email scams and counterfeits we see weekly, it is recommended that all clergy use an email with the diocesan domain diolclergy.org or at least one from their parish. Keep in mind a diolclergy.org email address is highly available, portable and moves with you as you move between assignments. The diolclergy.org domain is part of the diocesan Google Workspace. Your diolclergy.org account will include the full range of Google Workspace functionality.

Clergy and Parish email accounts

We are expanding the offering of Google Workspace for Nonprofits accounts to all Parish and school staff in our Diocese. Now you can get diocesan secure accounts branded with diolcparish.org and coupled with a six character parish/city identifier; these accounts create unique email domains linked to your particular Parish. As an example, the email domain for St. James Parish in Amherst would be [@stjamh.diolcparish.org](mailto:stjamh@diolcparish.org). If you have multiple parishes, we can talk about how you would like to construct your address prefix. Many parishes are using gmail.com, hotmail.com or other Internet Service Provider based accounts. This is a chance to update and standardize your parish email scheme while taking advantage of the Google Workspace platform without incurring any additional expenses.

Staff Listings in ParishSOFT

- Please review your staff report
- Non-clergy records are managed by parish staff
- Clergy records are managed by diocesan staff
- Staff listings generate reminder email for Chancery Bulletin

Adult Children Report

- Check to see if they have another record – if so, merge.
- If the adult child is no longer living at home, can the new address be found?
- We are attempting to keep track of their sacraments as they progress through life.

Exporting-Adult-Children
(Export-to-New-Family)

First-considerations:
*Does-this-member-already-have-another-record?-Then-a-merge-should-be-done-(Send-to-Sr.-Donna.)
If-the-member-is-no-longer-at-home,-can-the-new-address-be-found?*

TO-EXPORT-TO-NEW-FAMILY-RECORD
In-the-Member-Details
Choose-Edit,-then-Export-to-New-Family
In-the-absence-of-a-current-address,-select-yes-to-the-question-below.

Would you like to use the existing family's address as the address for the new family?
 Yes No

If-the-following-window-appears,-click-OK-and-choose-a-Prefix-under-Family-Member.
lacroisse.parishsoftfamilysuite.com says
Cannot auto fill family names. No member exists.

Continue-editing-as-appropriate,-with-special-attention-to-the-outlined-fields-below,-above-all,-the-Registration-Status.
After-clicking-Auto-Fill-Family-Name,-remove-the-title-in-the-Formal-Mailing-Name-field.


Family Member (one or more required)	Family Information	Family Address
Prefix: Sr. First Name: Donna Nick Name: Last Name: Krzmarzick Suffix: Type: Head Gender: Female Birth date: E-Mail Address: Marital Status: Single	Family Group: Inactive Send Magazine: <input type="checkbox"/> Registration Status: <input type="checkbox"/> Registration Date: 9/30/2022 Diocesan ID: Auto Fill Family Names Last Name: Krzmarzick First Name(s): Donna Formal Mailing Name: Donna Krzmarzick Informal Name: Donna Krzmarzick Formal Salutation: Sr. Krzmarzick Informal Salutation: Donna E-Mail Address: dkrzmarzick@diolc.org	Address Type: Home Address Line 1: 3710 East Ave S Address Line 2: PO Box 4004 Postal Code: 54602 4004 City: La Crosse State/Region: Wisconsin Country: United States

Save & New Save & Edit Save & Finish Cancel

For more details, see pages 12-13 in the Parish Census Software Standard Operating Procedures (SOP) found on <https://diolc.org/pims/> under the heading ParishSOFT Family Directory.

09-30-2022-SDK


How do you use the Chancery Bulletin?



DIOCES
Serving the 19 c

Chancery Bulletin


- [Catechesis & Evangelization](#)
- [Chancery](#)
- [Communications](#)
- [Consecrated Life](#)
- [Diaconate](#)
- [Marriage & Family](#)
- [Ministries](#)
- [Mission Office](#)
- [Sacred Worship](#)



Officials

No items this week.

[<<Top >>](#)



Chancery Office

Chancellor Very Rev. W

No items this week.

[<<Top >>](#)

Tuesday, October 4
Memorial of Saint Francis of Assisi, second class
11:00am Tune In Tuesday Recurring Zoom

Friday, October 7
Fall Educator Faith In-Services - Wausau
Deacon Ongoing Formation - October 7-8
LFI/Deacon Formation - Wausau - October 7-8
11:00am Mary, Mother of the Church Formation
4:00pm St. Olaf Parish Men's Club All Saints
4:30pm Holy Rosary Parish Fish Fry - Marshfield
5:00pm Marshfield Rosary Rally - Marshfield


Saturday, October 8
Married Love: Two Becoming One Retreat

Sunday, October 9
7:30am St. Mary Parish Pancake Breakfast
9:30am Stay the Day With Us - Marshfield
9:30am St. Joseph Parish Fall Breakfast
11:00am Sacred Heart of Jesus Parish
2:30pm Billings Ovulation Natural Family Planning

Tuesday, October 11
11:00am Tune In Tuesday Recurring Zoom

Wednesday, October 12
3:30pm St. Peter Parish 55th Annual Dinner
6:30pm St. Ladislaus Parish Youth Rally

Saturday, October 15
7:45am Fall 2022 Discernment Works
8:00am Domestic Church Evangelization



Office for Catechesis & Evangelization

Director: Ann Lankford – 608.791.2658 | alankford@diolc.org

For your Parish Bulletin
Bulletin Insert on Politics, Voting and the Christian
In light of the November elections and our national election, we are providing a bulletin insert for your parish bulletin this insert on "Politics, Voting and the Christian." Visit diolc.org/catechesis/bulletin-inserts


For your Parish Bulletin
Pray a decade of the Rosary each day during October
The month of October is dedicated to the Rosary. Pray a decade of the Rosary each day. Resources available at diolc.org/catechesis/catechetical-leaders-info

The victory of the Battle of Lepanto is the reason for the month of October and the whole month is dedicated to the Rosary.

Evangelization Tools for your Parish
There are several ways your parish can begin or continue evangelization. Choose one of the suggested items, choose one and do it well! The parishes throughout the diocese. Visit diolc.org/lead-others-to-jesus-christ. Click **Evangelization Tools**

Catechetical Leader Information

October: The Month of the Rosary
The month of October is dedicated to the Rosary. Pray a decade of the Rosary each day. Resources available at diolc.org/catechesis/catechetical-leaders-info
The victory of the Battle of Lepanto is the reason for the month of October and the whole month is dedicated to the Rosary.



Office for Vicar for Clergy

Director: Very Rev. Woodrow H. Pace – 608.791.2689 | wpace@diolc.org

Upcoming Events:

Fall Ministry Conference for all Priests and Deacons: Monday noon through Tuesday lunch, Oct. 10-11, 2022. Registration can be done online or by calling Teresa Brown @ 608.791.2679. This year, we will be featuring an evening cruise on the Mississippi River. Be aware it can get chilly in October, so bring a jacket. Online registration can be found at: diolc.org/vicarforclergy/fall-ministry-days/ Please RSVP by Oct. 6 if you have not already done so.

Annual Priest Retreat: Held at the Redemptorist Retreat Center, Oconomowoc. This retreat is required for priests in their first five years following ordination and is an option for the annual canonical retreat for all other priests serving in the diocese. There is no cost for the retreat outside of what is deducted from each participant's Continuing Ed Fund. The retreat is scheduled during the Third Week of Easter, Monday noon through Friday lunch, April 24-28, 2023.

Priest Unity Days for all Priests - June 22-24, 2023: The gathering begins Thursday noon at the Holy Cross Diocesan Center and continues through the Saturday Mass of Ordination at the Cathedral. Online registration, hotel discounts and further details will be posted closer to the time of the event.

Letters of Suitability for Deacons and Priests are created in the Office of Safe Environment. Please send your request at least 5 days before the event to ensure it arrives on time. Include the following:

- What diocese you will be ministering in
- Name of the church you will be at and the name of the town where it is located
- What you will be doing, i.e., celebrating Mass, hearing confession, attending a conference
- Name of the bride and groom, deceased or conference name

Ministry Scheduling Software

- What software is being used?

Event Promotion

Diocese of LA CROSSE
Serving the 19 counties of West Central Wisconsin



- February 24, 2023**
Holy Rosary Parish Fish Fry - Lima
 February 24, 2023 4:30 pm - 7:30 pm
 Holy Rosary Church, N6235 County Road V, Durand, WI
[See more details](#)
- March 3, 2023**
St. Olaf Parish Men's Club All-You-Can-Eat Fish Fry - Eau Claire
 March 3, 2023 4:00 pm - 7:00 pm
 St. Olaf Parish Center, 2407 N Ln., Eau Claire, WI USA
[See more details](#)
- Holy Rosary Parish Fish Fry - Lima**
 March 3, 2023 4:30 pm - 7:30 pm
 Holy Rosary Church, N6235 County Road V, Durand, WI
[See more details](#)
- March 10, 2023**
Holy Rosary Parish Fish Fry - Lima
 March 10, 2023 4:30 pm - 7:30 pm
 Holy Rosary Church, N6235 County Road V, Durand, WI
[See more details](#)

Diocese of LA CROSSE
Serving the 19 counties of West Central Wisconsin



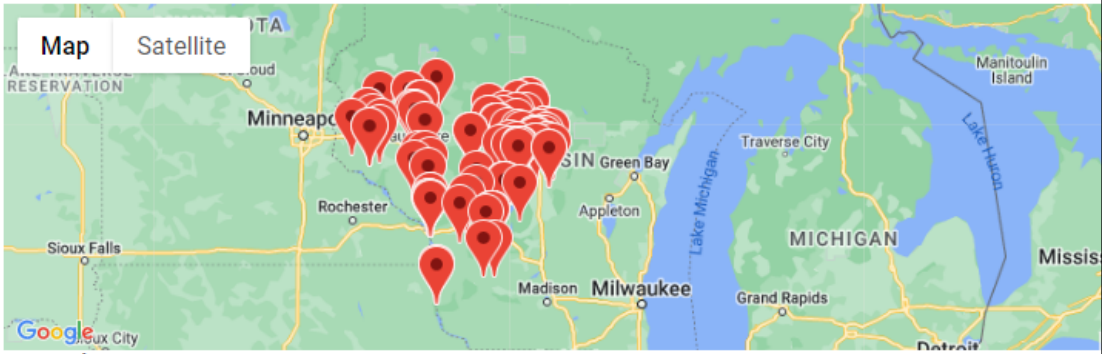
October 9, 2022
St. Mary Parish Pancake Breakfast - Coon Valley
 October 9, 2022 7:30 am - 12:00 pm
 St. Mary Church, 900 Central Ave., Coon Valley, WI
[See more details](#)

St. Joseph Parish Fall Breakfast - Galloway
 October 9, 2022 9:30 am - 12:00 pm
 St. Joseph Church, 182590 County Road C, Wittenberg, WI
[See more details](#)

October 15, 2022
St. Mary Parish Fall Festival - Altoona - Oct. 15-16
 October 15, 2022 5:00 pm - 8:00 pm
 St. Mary Church, 1812 Lynn Ave., Altoona, WI
[See more details](#)

October 16, 2022
St. Ladislaus Parish Taste of Bevent Brunch - Bevent
 October 16, 2022 11:00 am - 1:00 pm
 St. Ladislaus Church, 173141 State Hwy. 153, Hatley, WI
[See more details](#)

Eucharistic Adoration



Sunday











- St. Maximilian Kolbe Parish - Almond** [Map](#)
 6:30pm to 7:30pm
- Notre Dame Parish - Chippewa Falls** [Map](#)
 8am Sunday through 10am Friday in Goldsmith Chapel
- Our Lady of the Blessed Sacrament Hermitage - Custer** [Map](#)
 6 PM – 9 PM
- St. Mary of Mt. Carmel Parish - Fancher** [Map](#)
 Every third Sunday, 5:30 p.m. to 6:30 p.m.
- Blessed Sacrament Parish - La Crosse** [Map](#)
 6 am - 8 pm Parish Adoration Chapel
- Nativity of the Blessed Virgin Mary Parish - Marathon** [Map](#)
 11:00 a.m. - 11:00 p.m.
- Pope St. John Paul II Chapel at St. John the Baptist Parish - Marshfield** [Map](#)
 24/7
- St. Francis of Assisi Parish - Necedah** [Map](#)
 6 am through to 8 pm

Bulk Email Results

- 35,465 total email addresses from 137,017 member records
- 54,000 messages sent this year
- 1,000 “bounced” addresses
 1. Address doesn't exist
 2. Server is blocking delivery
 3. Firewall or filter block
 4. Mailchimp is blocked
 5. Temporary ISP block

Birthdates in ParishSOFT

- Need birthdates to reach the right audiences

		CASA HOGAR_ August 8, 2022 Regular · Casa Hogar/Fr. Joe's Guild Sent Mon, August 8th 8:00 AM to 2K recipients by Danelle Bjornson	Sent	45.3% Opens	2.7% Clicks
		WFC_2022 Living Joy - 60-75 Regular · 20220802 Witness 61-75 yr olds Sent Thu, August 4th 10:00 AM to 3K recipients by Danelle Bjornson	Sent	45.7% Opens	3.1% Clicks
		WFC_2022 Living Joy - 45-60 Regular · 20220802 Witness 46-60 yr olds Sent Thu, August 4th 10:00 AM to 3K recipients by Danelle Bjornson	Sent	35.1% Opens	1.8% Clicks
		WFC_2022 Living Joy - 30-45 Regular · 20220802 Witness 31-45 yr olds Sent Thu, August 4th 6:00 AM to 3K recipients by Danelle Bjornson	Sent	39.9% Opens	1.2% Clicks
		WFC_2022 Living Joy - 20-30 Age Group Regular · 20220802 Witness 20-30yrs old Sent Thu, August 4th 2:00 PM to 979 recipients by Danelle Bjornson	Sent	37.9% Opens	1.7% Clicks



Questions?

Prayer of Saint Francis of Assisi

Lord, make me an instrument of your peace:
where there is hatred, let me sow love;
where there is injury, pardon;
where there is doubt, faith;
where there is despair, hope;
where there is darkness, light;
where there is sadness, joy.

O divine Master, grant that I may not so much seek
to be consoled as to console,
to be understood as to understand,
to be loved as to love.

For it is in giving that we receive,
it is in pardoning that we are pardoned,
and it is in dying that we are born to eternal life.
Amen.



Stained glass window above the entrance to St. Francis of Assisi Parish in Ellsworth.