

CHECKING YOUR FEEDBACK FILE

Log in to the Mutual of America portal.

The website is www.mutualofamerica.com. Select Sponsor Login and then Access Sponsor Connect.

Once you are logged in, select the DVW (Data Validation Web) tab in the upper left.

When you land on the Data Validation Web page, look for the **View All Work Orders** link.

When the list appears, look for the most recent Feedback File.

There will be an Actions drop down on the right side of that line.

Choose **Download Work Order File**.

Choose **Generate File**.

Choose **Open or Save Your File**.

To start over, look for the **View All Work Orders** link.