

**DIOCESE OF LA CROSSE PROTECT AND HEAL  
REQUIRED YEARLY TRAINING REPORT**

The Diocesan Protect and Heal Program mandates that as a condition of any employee or volunteer, the following must be complete:

- Submit to a criminal background check (every five years).
- Review yourself on the procedures and issues related to child sexual abuse (annually).
- Complete or update the Confidential Employee or Annual Verification (annually).
- Complete/Review the Annual Safe Environment Training at your school or online (annually).

**THIS FORM SHALL BE COMPLETED AND RETURNED BY MARCH 1, 2026**

\_\_\_\_\_  
**SCHOOL**

\_\_\_\_\_  
**CITY/UNIFIED SYSTEM**

\_\_\_\_\_  
**CONTACT**

\_\_\_\_\_  
**EMAIL**

**Total Number**

**Administrators**

\_\_\_\_\_

**Teachers**

\_\_\_\_\_

**Substitute Teachers**

\_\_\_\_\_

**Paid Support Staff**

(day care, secretaries, custodians, cooks,  
librarians, resource room, aids, etc.)

\_\_\_\_\_

**Paid Coaches**

\_\_\_\_\_

**Unpaid Staff**

(volunteers, coaches, college students, etc.)

\_\_\_\_\_

**YOU MUST ATTACH A COPY OF THE FOLLOWING:**

- \_\_\_\_\_ 1. List/Copy of all Paid Staff (Names & training dates).  
\_\_\_\_\_ 2. List/Copy of Volunteer (Names & training dates).  
\_\_\_\_\_ 3. Verification of Safe Environment Training Students and Parents (with attachments, if any).

\_\_\_\_\_  
CONTACT PERSON SIGNATURE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
DATE

**For the Administrator:**

I certify that for the audit period of July 1, 2025 to June 30, 2026, all administrators, teachers, substitute teachers, paid staff, and volunteers have been offered and/or provided with all Safe Environment training and screening materials and have complied with the Diocese of La Crosse Safe Environment training and screening requirements.

\_\_\_\_\_  
ADMINISTRATORS SIGNATURE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
DATE

Diocese of La Crosse Protect and Heal  
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