

**DIOCESE OF LA CROSSE PROTECT AND HEAL
REQUIRED YEARLY TRAINING REPORT**

The Diocesan Protect and Heal Program mandates that as a condition of any employee or volunteer, the following must be complete:

- Submit to a criminal background check (every five years).
- Review yourself on the procedures and issues related to child sexual abuse (annually).
- Complete or update the Confidential Employee or Annual Verification (annually).
- Complete/Review the Annual Safe Environment Training at your school or online (annually).

THIS FORM SHALL BE COMPLETED AND RETURNED BY MARCH 1, 2027

SCHOOL

CITY/UNIFIED SYSTEM

CONTACT

EMAIL

Total Number

Administrators

Teachers

Substitute Teachers

Paid Support Staff

(day care, secretaries, custodians, cooks,
librarians, resource room, aids, etc.)

Paid Coaches

Unpaid Staff

(volunteers, coaches, college students, etc.)

YOU MUST ATTACH A COPY OF THE FOLLOWING:

- _____ 1. List/Copy of all Paid Staff (Names & training dates).
_____ 2. List/Copy of Volunteer (Names & training dates).
_____ 3. Verification of Safe Environment Training Students and Parents (with attachments, if any).

CONTACT PERSON SIGNATURE

PRINT NAME

DATE

For the Administrator:

I certify that for the audit period of July 1, 2026 to June 30, 2027, all administrators, teachers, substitute teachers, paid staff, and volunteers have been offered and/or provided with all Safe Environment training and screening materials and have complied with the Diocese of La Crosse Safe Environment training and screening requirements.

ADMINISTRATORS SIGNATURE

PRINT NAME

DATE